

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120 / Fax: (585) 394-9476

*Established 1789*

## **PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of June 18, 2018**

**TO:** VENEZIA ASSOCIATES FOR TOBY EVANS

**FROM:** DEVELOPMENT OFFICE

**EMAIL:** [ANTHONY@VENEZIASURVEY.COM](mailto:ANTHONY@VENEZIASURVEY.COM)

**DATE:** Tuesday, June 19, 2018

*You are hereby given notice that the following report provides positive input to keep the application process moving forward.*

*Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.*

### **PLANNING BOARD APPLICATION FOR THE TUESDAY, JULY 24, 2018, AGENDA:**

**CPN-18-038 Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424,  
representing Toby B. Evans, 5933 Goodale Road, Canandaigua, N.Y.  
14424, owner of property at 0000 Goff Road**

TM #139.00-1-73.2

Requesting Site Plan approval for construction of a new single-family dwelling.

#### Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Type II Action**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
  - Tad Gerace, Ontario County Soil and Water Conservation District
  - Town Environmental Conservation Board
  - James Fletcher, Town Highway and Water Superintendent
  - Mike Northrup, Chief, Cheshire Fire Department

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, JUNE 22, 2018**, to be considered for the **TUESDAY, JULY 24, 2018**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary and Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

**General Content:**

Name of the owner of the property. Provide proof of ownership (copy of deed, etc.).

Name and seal of the New York State licensed professional engineer or surveyor responsible for the plan. Provide on C-1.

**Proposed Conditions: Development**

Location, size and design of proposed on site wastewater treatment system. Provide design.

Location of all other proposed utility lines and related facilities including gas, electric and telephone. Show the connections.

**Final Site Plan Requirements—Chapter 220, Section 220-70**

The final site plan shall be clearly marked as final and shall show thereon or be accompanied by: detailed sizing and final material specification of all required improvements (septic).

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Sureties shall comply with Town Code §174-32 “Surety.”—Upon approval.

2. The applicant shall provide **10** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**[devclerk@townofcanandaigua.org](mailto:devclerk@townofcanandaigua.org)**

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—***

*the property owner—will be invoiced by the Town for the reimbursement of these expenses.* The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.