

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120 / Fax: (585) 394-9476

*Established 1789*

## **PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of June 18, 2018**

**TO:** BILL GROVE FOR STEVEN SMITH  
**FROM:** DEVELOPMENT OFFICE  
**EMAIL:** [GROVE.ENGINEERING@YAHOO.COM](mailto:GROVE.ENGINEERING@YAHOO.COM) [SSMITHMVA@YAHOO.COM](mailto:SSMITHMVA@YAHOO.COM)  
**DATE:** Tuesday, June 19, 2018

*You are hereby given notice that the following report provides positive input to keep the application process moving forward.*

*Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.*

**ZONING BOARD OF APPEALS APPLICATION FOR THE TUESDAY, JULY 17, 2018, AGENDA:  
PLANNING BOARD APPLICATION FOR THE TUESDAY, JULY 24, 2018, AGENDA:**

**CPN-18-041 Grove Engineering, 8677 State Route 53, Naples, N.Y. 14512, representing Steven Smith, 3891 Middle Cheshire Road, Canandaigua, N.Y. 14424, owner of property at 6050 Goff Road  
TM #139.00-1-34.210**

Requesting an Area Variance (Zoning Board of Appeals) and a Single-Stage Site Plan approval (Planning Board) for construction of a new single-family dwelling

### Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
  - George Barden, Watershed Inspector

- Town Environmental Conservation Board
- Mark Stryker, Town Agricultural Advisory Committee
- James Fletcher, Town Highway and Water Superintendent
- Ontario County Planning Board
- Mike Northrup, Chief, Cheshire Fire Department
- Kevin Olvany, Canandaigua Lake Watershed Council

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, JUNE 22, 2018**, to be considered for the **TUESDAY, JULY 17, 2018**, Zoning Board of Appeals meeting; and the **TUESDAY, JULY 24, 2018**, Planning Board agenda:

1. See attached ***Single-Stage (Preliminary and Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

**General Content:**

Remove the Town Engineer signature line.

**Proposed Conditions: Development**

The Planning Board may require an applicant to submit additional information as may be needed to assess the potential impacts from the proposed development.

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Sureties shall comply with Town Code §174-32 “Surety.”—Upon approval.

2. The applicant shall provide **19** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**devclerk@townofcanandaigua.org**

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals and the Planning Board meeting agendas approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meetings. If the applicant cannot attend these meetings and wishes the Zoning Board of Appeals and/or the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meetings.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This

includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.