

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120 / Fax: (585) 394-9476

*Established 1789*

## **PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of April 16, 2018**

**TO:** VENEZIA ASSOCIATES FOR REITA MOORE

**FROM:** DEVELOPMENT OFFICE

**Email:** [anthony@veneziasurvey.com](mailto:anthony@veneziasurvey.com)

**DATE:** Tuesday, April 17, 2018

*You are hereby given notice that the following report provides positive input to keep the application process moving forward.*

*Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.*

### **PLANNING BOARD APPLICATION FOR THE TUESDAY, MAY 8, 2018, AGENDA:**

**CPN-18-022 Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424,  
representing Reita H. Moore, 6272 Goff Road, Canandaigua, N.Y.,  
owner of property at 6272 Goff Road**

TM #139.00-1-41.111

Requesting a Single-Stage Subdivision approval of 29.060 acres creating Lot #1 of 19.711 acres and Lot #2 of 9.349 acres.

#### Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**Unlisted Action**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

➤ None

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, APRIL 20, 2018**, to be considered for the **TUESDAY, MAY 8, 2018**, Planning Board agenda:

1. See attached **Single-Stage (Preliminary/Final) Subdivision Checklist**—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

**General Content:**

A signature block for the Planning Board Chairperson and others as may be required:  
*Remove the signature space for the Town Engineer.*

**Existing Conditions: Natural Land Features:**

Delineation of natural features described in the NRI including: land exceeding a slope of 10%: *Show areas of steep slopes on the plans, i.e., Lot #1 near Goff Road.*

2. The subdivision map is to be modified per the filed Ontario County Map #22112. Show the accurate right-of-way of the adjacent property.
3. The applicant shall provide **7** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**devclerk@townofcanandaigua.org**

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.