

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

ENVIRONMENTAL CONSERVATION BOARD MEETING MINUTES*Established November 4, 2009***THURSDAY, JANUARY 5, 2023, 4:30 P.M.****MINUTES—PREPARED JANUARY 16, 2023**

The meeting was conducted via Zoom.com video conference and in-person meeting at Town Hall in the Oriana conference room.

Notice of the format of the meeting, the agenda, and the video conference identification number were posted upon the Town website on January 2, 2023 and have remained posted.

Meeting Called by: Adeline Rudolph

Board Members Present: Kimberly Burkard Pat Venezia Eric Obenauer
Gary Kochersberger (R) Edith Davey

Secretary: Kimberly Burkard

Town Staff: Shawna Bonshak (R) Michael Warner

Guests: John Casey

R = attended remotely

a. Call to Order

The meeting was opened by Ms. Rudolph at 4:32 pm. Ms. Rudolph introduced Michael Warner, new Zoning Officer. She also introduced John Casey, new Town Board member.

b. Pledge of Allegiance

c. Introduction of Guests by the Facilitator

d. Zoom Etiquette Reminder

e. Approval of the Minutes—December 1, 2022

Minutes from December 1, 2022 approved by voice vote.

f. Privilege of the Floor

g. Report of the Development Office

- Ms. Bonshak also welcomed Mr. Warner. The Development Office is very busy. New software, Cloud Permit, will be rolled out soon. There were 106 applications received in 2022 by the Development Office.

h. Referral from the Town Board

i. Referrals from the Citizens' Implementation Committee (CIC)

- Last meeting was canceled and upcoming meeting is on January 17, 2023.

j. Referral from the Ordinance Committee

- Ms. Rudolph noted that the Ordinance Committee is discussing Short Term Rentals at their January 9, 2023 meeting.

k. Referrals from the Planning Review Committee (PRC)

Referred December 12, 2022

PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023

CPN-22-081

Charles and Ellen Miller, 3272 Hickox Road, Canandaigua, N.Y. 14424; owners of property at 0000 Hickox Road.

TM #96.00-1-46.100

Requesting a Single-Stage Subdivision approval to subdivide a vacant 108.0113-acre parent parcel to create Lot #1 consisting of the remaining 100± acres and Lot #2 consisting of 7.887 acres. There is no intent to develop either lot at this time.

Reviewer: ECB Members

Summary of Key Points:

- Ms. Bonshak shared information about the application. The Millers own a lot of property on Hickox Rd. They are subdividing a small piece for their granddaughter. There is no development proposed at this time. But when there is, there are many constraints. The granddaughter intends to build where there are no constraints, west of the tree line.
- Ms. Burkard asked if anything new had been received since the ECB reviewed this application in December. Ms. Bonshak said

that the Development Office asked for a survey and the applicant submitted a waiver request.

Additional Comments from the ECB Meeting:

- The Board had no new comments from their previous review of this application other than the intended location noted for the house would be the best location on the parcel. See the minutes from December 1, 2022 for additional comments and recommendations.

Recommendations:

- The ECB has no opposition to the subdivision of this parcel.

ZONING BOARD OF APPEALS FOR TUESDAY, JANUARY 17, 2023

PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023

CPN-22-086
CPN-22-089

Marks Engineering, 4303 Routes 5&20, Canandaigua, N.Y. 14424; representing Mark Laese, owner of property at 3516 Sandy Beach Drive. TM #98.15-1-43.100. CPN-22-086: Requesting a Single-Stage Site Plan approval for the construction of an addition to the existing garage. Site improvements will include grading and drainage. **CPN-22-089:** Requesting an area variance for lot coverage. *Previous project:* CPN-20-014: Single-Stage Site plan approved on April 29, 2020. *Previously reviewed at the Planning Review Committee on November 14, 2022.*

Reviewer: ECB Members

Summary of Key Points:

- Ms. Rudolph shared that this was a previously incomplete application and was appearing on the agenda again. It was missing existing conditions, garage elevations, and the contours.
- On Sandy Beach Dr. and garage is split from the house.
- Ms. Bonshak noted that an updated plan was received and there were changes including a new garage rather than an addition. She said there were still some questions pending and that they are recommending that some concrete be removed and that hasn't been done yet.
- The request is straight forward but Sandy Beach lots are small and constrained and so multiple variances are needed.

Additional Comments from the ECB Meeting:

- Mr. Kochersberger asked which concrete would be removed as there are concrete walkways and a large patio area near the lake. The Development Office has asked about the walkways but has not heard back on that issue.