

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of March 14, 2016

TO: GAIL HRIBAR
FROM: DEVELOPMENT OFFICE
FAX #: VIA EMAIL – RHRIBAR@ROCHESTER.RR.COM
DATE: TUESDAY MARCH 15, 2016

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

Gail Hribar, 4332 Labrador Lane, Canandaigua, N.Y. 14424
(TM #125.16-1-7.000) (CPN-015-16)

Application Information:

1. The applicant is seeking an Area Variance to construct onto an existing dwelling a deck 76 feet from a creek when 100 feet is required (variance of 14 feet) in the R-1-30 Zoning District.
2. State Environment Quality Review (SEQR)—Type II
3. A referral to the Ontario County Planning Board IS required.
4. The PRC will forward a copy of the application and supporting documentation to the following agencies for their review and recommendation:
 - Kevin Olvany, Canandaigua Lake Watershed Council
 - Ontario County Agricultural Review Board

Requested Information:

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. on **FRIDAY, MARCH 18, 2016**, to be considered for the **APRIL 19, 2016**, Zoning Board of Appeals agenda:

1. See **Area Variance Application Checklist**—All items with an open circle to the right must be addressed prior to the application being further processed.

2. Provide revised answers to the five (5) zoning variance test questions that completely and fully answer each question.
3. Provide the zoning district classification on the plan.
4. Submit a waiver of a professionally prepared site plan.
5. The applicant shall provide **10 complete hard copies** of the revised site plan set. The applicant shall also **submit a PDF copy** of the plans via e-mail to the Development Office at:
devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Zoning Board of Appeals to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). The property owner will be invoiced by the Town for the reimbursement of these expenses. The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.