

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of August 17, 2020

TO: BILL GROVE FOR EILEEN BAITSHOLTS/MARK & KAREN KREISER
FROM: DEVELOPMENT OFFICE
EMAIL: GROVEENGINEERING@YAHOO.COM ABAITSHOLTS@PEERPLACE.COM
MKREISER@GMAIL.COM
DATE: Tuesday, August 18, 2020

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR TUESDAY, SEPTEMBER 8, 2020

CPN-20-056 Grove Engineering, c/o William J. Grove, P.E., 8677 State Route 53, Naples, N.Y. 14512; and Mark and Karen Kreiser, P.O. Box 182, Canandaigua, N.Y. 14424; representing Eileen Baitsholts, 21 Spyglass Hill, Fairport, N.Y. 14450, owner of a portion of property at 5955 Knapp Road
Portion of TM #125.00-1-38.000
Requesting a Single-Stage Site Plan approval for the construction of a new single-family home on vacant land.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

- Tyler Ohle, Watershed Inspector
- Chris Jensen, Town Code Enforcement Officer

- Town Environmental Conservation Board
- Bob DiCarlo, Town Agricultural Advisory Committee
- James Fletcher, Town Highway and Water Superintendent
- Jim Russell, Chief, Cheshire Fire Department (paper copy)

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, AUGUST 21, 2020**, to be considered for the **TUESDAY, SEPTEMBER 8, 2020**, Planning Board agenda.

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

Existing Conditions:

Delineation of natural features described in the NRI including:

Existing watercourses: *Add [?] setback.*

Land exceeding a slope of 10%: *[?]*

All existing significant man-made features including but not limited to:

- [2] Width, location and sight distances for all private driveways.

Proposed Conditions: Development:

- (h) Proposed location, boundaries and uses of all buildings: *Shed? Where is it going?*
 - (m) Location and widths of all proposed driveway intersections with streets and sight distances therefrom. Suitable means of access in accordance with Town Code and Town of Canandaigua Site Design and Development Criteria.
 - (r) Location of all other proposed utility lines and related facilities including gas, electric and telephone.
 - (t) Outdoor lighting: *Dark sky note.*
2. If disturbance will exceed 20,000 square feet:
 - a. If the total project disturbance is 20,000 square feet or more, the project will be required to provide water quality preservation measures and be designed to manage the impacts of a 2-year design storm.

Reference: Town of Canandaigua Site Design and Development Criteria, amended by the Town Board, September 17, 2018 (Resolution #2018-274), Article V—Drainage Improvements, Section D: “Water Quality and Quantity Requirements,” (3) (a).

3. Show sight distance on the driveway.

4. The applicant shall provide **2** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.