

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of February 18, 2020

TO: VENEZIA ASSOCIATES FOR STEVEN & TINA TWARDZIK
FROM: DEVELOPMENT OFFICE
EMAIL: ANTHONY@VENEZIASURVEY.COM
DATE: Wednesday, February 19, 2020

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR TUESDAY, MARCH 24, 2020

CPN-20-009 Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424;
representing Steven L. and Tina L. Twardzik, owners of property at
3736 LaCrosse Circle (Lot #32, Foxridge Subdivision, Section 5-B2)
TM #97.04-2-32.000
Requesting an Amended Final Subdivision approval for site drainage modification of 3736 Lacrosse Circle (Lot #32, Foxridge Subdivision Section 5-B2).

Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**Completed.**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - Chris Jensen, Code Enforcement Officer
 - James Fletcher, Town Highway and Water Superintendent
 - MRB Group D.P.C.

The applicant shall submit the following requested information to the Town Development Office prior to **4:00 p.m. FRIDAY, FEBRUARY 21, 2020**, to be considered for the **TUESDAY, MARCH 24, 2020**, Planning Board agenda:

1. See attached ***Final Subdivision Checklist—Phased Projects***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:
 - A. The final subdivision plat shall be clearly marked as final and shall show thereon or be accompanied by: *Title: “Amended Final Plat.”*
 - (1) All information provided on the approval Preliminary Plat as well as any improvements, modifications and additional information required as part of the Preliminary approval: *Show the utilities.*
 - (9) Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Refer to § 174-32 of this Chapter: *If required by the Planning Board.*
2. The applicant shall provide **10** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.