

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of March 16, 2020

TO: ANTHONY VENEZIA
FROM: DEVELOPMENT OFFICE
EMAIL: ANTHONY@VENEZIASURVEY.COM
DATE: Tuesday, March 17, 2020

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR WEDNESDAY, APRIL 29, 2020

NOTE: This meeting is on a Wednesday

CPN-20-018 Venezia Group LLC, 5120 Laura Lane, Canandaigua, N.Y. 14424;
representing Venezia & Associates, 336 N. Main Street, Canandaigua,
N.Y. 14424; owner of property at 0000 Lake Breeze Way
TM #97.04-2-101.000
Requesting a Single-Stage Site Plan approval for construction of a new
single-family residence.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - John Berry, Canandaigua Lake County Sewer District
 - Chris Jensen, Code Enforcement Officer
 - Town Environmental Conservation Board
 - James Fletcher, Town Highway and Water Superintendent
 - MRB Group DPC

➤ Jim Russell, Chief, Cheshire Fire Department

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, MARCH 20, 2020**, to be considered for the **WEDNESDAY, APRIL 29, 2020**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

Name of the owner of the property: *Show on the plans.*

Names of owners of all abutting land: *Show on the plans.*

Date, north point and scale. The site plan shall be at a scale of no more than 100 feet to the inch: *Provide a bar scale.*

A signature block for the Planning Board Chairperson and others as may be required: *Add a signature block for the Town Engineer.*

Existing Conditions:

The boundaries and nature of all existing easements, deed restrictions and other encumbrances: *Provide the liber and page for the right of way from Lake Breeze Way.*

Delineation of natural features described in the NRI including:

Land exceeding a slope of 10%.

Sanitary and storm sewers.

Public and private wells, water mains and fire hydrants.

Location of all other existing utility lines and related facilities including gas, electric and telephone.

Proposed Conditions:

Delineation of limits of any land to be disturbed in any manner including areas to be cleared of vegetation, cut, filled, excavated or graded. The delineation shall include dimensions and other references needed to allow efficient field verification: *Show the area of disturbance.*

Proposed vegetative land cover and landscaping: *Show the type and number of trees to be planted.*

Final Site Plan Requirements—Chapter 220, Section 220-70:

The final site plan shall be clearly marked as final and show thereon or by accompanied by:

A detailed plan identifying all lands, easements and rights of way which shall be commonly owned with the identification of the association responsible for said ownership and method of managing the commonly owned properties.

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Sureties shall comply with Town Code § 174-32 “Surety.”

2. All development in the Canandaigua Lake Watershed Area with a distance of 500 feet or more away from the Canandaigua Lake shall incorporate water quality preservation measures into the design of the project as follows:
 - a. If the total project disturbance is 20,000 square feet or more, the project will be required to provide water quality preservation measures and be designed to manage the impacts of a 2-year design storm.

Reference: Town of Canandaigua Site Design and Development Criteria, amended by the Town Board, September 17, 2018 (Resolution #2018-274), Article V—Drainage Improvements, Section D: “Water Quality and Quantity Requirements,” (3) (a).

3. The applicant shall provide **13** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.