

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424
(585) 394-1120 / Fax (585) 394-9476

PLANNING REVIEW COMMITTEE (PRC)

Monday, November 14, 2022 • 9:00 a.m.

MEETING MINUTES

All applicants are hereby given notice that the following report provides positive input to keep the application process moving forward. There may likely be additional PRC comments or Planning/Zoning Board of Appeals comments forthcoming based upon further review by the members of the PRC or respective boards.

If PRC requirements are not submitted by the deadline given in the minutes, the application will not appear on the Planning Board or Zoning Board of Appeals agenda(s).

ZONING BOARD OF APPEALS FOR TUESDAY, JANUARY 17, 2023

PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023

CPN-22-087

CPN-22-088

Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424;
representing John and Kelly Alvermann, owners of property at 3473
Lakeview Lane.
TM #98.13-1-20.000

CPN-22-087: Requesting area variances for an addition to an existing residence:

Front setback of 28.63 feet.

Side setback of 8.78 feet.

Building coverage of 22.6 percent.

Lot coverage of 32.4 percent.

Additional variance as determined by the Planning Review Committee.

CPN-22-088: Requesting a Single-Stage Site Plan approval for the construction of an addition to the existing garage. Site improvements will include grading and drainage.

Application Information:

1. A Public Hearing **IS** required (for the Zoning Board of Appeals meeting).

2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

- Chris Jensen, Town Code Enforcement Officer
- Town Environmental Conservation Board
- MRB Group D.P.C.
- Ontario County Planning Board
- Cheshire Fire Department

If any of the following names are on the above list, then these individuals are to receive paper hard copies:

- *William Wright, Ontario County Department of Public Works*
- *Timothy McElligott, P.E., Canandaigua Lake County Sewer District*
- *Sheryl Robbins, P.E., New York State Department of Health*

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, NOVEMBER 18, 2022**, to be considered for the **TUESDAY, JANUARY 17, 2023**, Zoning Board of Appeals agenda and the **TUESDAY, JANUARY 24, 2023**, Planning Board agenda.

1. Provide digital files of the elevation renderings of the new garage.
2. Provide a digital file of the site plan.
3. Show the setback lines on the site plan.
4. Provide an existing conditions plan.
6. Label the minimum left-side and the minimum right-side setbacks on the plan.
7. The Planning Board may ask about the maintenance of Lakeview Lane by the Home-owners' Association.
8. The applicant shall provide **1 complete hard copy** of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals and the Planning Board agendas approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meetings. If the applicant cannot attend the meetings and wishes the Planning Board to act upon the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.

E-mail distribution:

Bonshak, Shawna	Town Planner
Brabant, Lance	Town Engineer, MRB Group
Burkard, Kimberly	Environmental Conservation Board
Casey, John	Town Board Member-elect
Damann, Justin	Environmental Conservation Board
DeMay, Karen	Town Board
DiCarlo, Bob	Agricultural Advisory Committee
Fennelly, Terry	Town Board
Finch, Doug	Town Manager
Fletcher, James	Highway and Water Superintendent
Fuller, Oksana	Special Events Committee
Henry, Ray	Local History Team
HerrGesell, Leif	Town Historian
Hirschmann, Allison	Development Office
Hooker, Saralinda	Local History Team
Hotaling, Greg	Town Engineer, MRB Group
Jensen, Chris	Code Enforcement Officer
Lacourse, Robert	Planning Board
MacNeil, Mark	Chairperson, Parks and Recreation Committee
Neal, Scott	Planning Board
Oyler, Chuck	Planning Board
Robortella, John	Planning Board
Rowlinson, Michelle	Development Office
Rudolph, Adeline	Town Board
Sahler, Carl	Zoning Board of Appeals
Sauter, David	Town Board Member-elect
Simpson, Jared	Town Board (Supervisor)
Sowinski, Collin	Town Engineer, MRB Group
Tolbert, Mark	Planning Board
VanLaeken, Amanda	Planning Board