

October 17, 2016

Ms. Pam Helming, Town Supervisor
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

**RE: TOWN OF CANANDAIGUA - NEW HIGHWAY GARAGE FACILITY & TRANSFER STATION
ADDITIONAL SERVICES**

Dear Supervisor Helming:

MRB Group is pleased to present the following proposal to provide Additional Services related to the new Highway Department Garage and Transfer Station. We have identified a few design development transitional items that will allow us to continue to develop this project while we are waiting on the review and approval of the Construction Documentation services proposal.

I. Background Information

In response to the public information meeting and in an effort to keep the momentum moving, MRB group has prepared a list of some areas of work that may be continue to be developed, including the following:

- Develop the structural design (superstructure, walls and roof)
- Develop the roof plan (roof type, ridges, snow guards, curbs and penetrations)
- Develop exterior material outline specifications (walls, roof, windows, doors, overhead doors, masonry and canopies)
- Identify fuel station cover (pre-engineered) options
- Identify recycling bin cover options
- Develop a phasing plan
- Develop a preliminary life safety plan
- Meet with Committee to review progress

II. Services and Compensation

We propose to utilize the current schematic design, under the additional services section, to provide the above listed scope of work.

Total Lump Sum Compensation..... \$8,000



Note:

The cost figures shown above represent lump sum fees. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We have included an additional copy for your records. We look forward to continuing to work with the Town in advancing this project.

Sincerely,

A handwritten signature in blue ink that reads "Scott Bova".

Scott Bova, AIA, NCARB
Architecture Department Manager

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PROPOSAL ACCEPTED BY:

_____ <i>Signature</i>	_____ <i>Title</i>	_____ <i>Date</i>