

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of March 12, 2018

TO: HANLON ARCHITECTS REPRESENTING JOEL REISER & NANCY HYMAN
FROM: DEVELOPMENT OFFICE
Email: jharris-maxwell@hanlonarchitects.com jmreiser03@icloud.com
DATE: Tuesday, March 13, 2018

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

**ZONING BOARD OF APPEALS APPLICATION FOR THE TUESDAY, APRIL 17, 2018, AGENDA—
PENDING ZONING OFFICER'S DETERMINATION ON ZONING VARIANCE(S)**

AND

PLANNING BOARD APPLICATION FOR THE WEDNESDAY, APRIL 25, 2018, AGENDA:

**CPN-18-018 Hanlon Architects, 1300 University Avenue, Rochester, N.Y. 14607,
representing Joel Reiser and Nancy Hyman, 6 Windham Circle,
Mendon, N.Y. 14506, owners of property at 5265 Menteth Drive**

TM #140.11-1-25.000

Requesting a Single-Stage Site Plan approval for removal of an existing home and detached garage and construction of a new home and detached garage.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Type 2 Action**
3. A referral to the Ontario County Planning Board **IS** required
(Or **NOT REQUIRED** if no zoning variances are needed)
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

- George Barden, Watershed Inspector
- Kevin Olvany, Canandaigua Lake Watershed Council
- Town Environmental Conservation Board
- James Fletcher, Town Highway Superintendent
- Greg Hotaling, MRB Group, D.P.C.
- Ontario County Planning Board—*pending determination on zoning variance(s)*
- Michael Northrup, Chief, Cheshire Fire Department

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, MARCH 16, 2018**, to be considered for the **TUESDAY, APRIL 17, 2018**, Zoning Board of Appeals agenda and the **WEDNESDAY, APRIL 25, 2018**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

Proposed Conditions: Development:

Outdoor lighting: Note on the plans dark-sky compliant lighting.

Schedule for development including a detailed sequence of construction and estimated dates for start and completion.

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Sureties shall comply with Town Code §174-32 “Surety.”

2. The applicant shall provide **19** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals and Planning Board meeting agendas approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meetings. If the applicant cannot attend these meetings and wishes the Zoning Board of Appeals and/or the Planning Board to act on the applications in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meetings.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the

Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.