

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
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Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of May 16, 2022

TO: THORNTON ENGINEERING LLP FOR GEOFFRY & JANE HALLSTEAD
FROM: DEVELOPMENT OFFICE
EMAIL: GLENN@THORNTONENG.COM GEOFFRY.HALLSTEAD@GMAIL.COM
DATE: Tuesday, May 17, 2022

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD FOR WEDNESDAY, JUNE 14, 2022

CPN-22-033 **Geoffry and Jane Hallstead, 3590 Hickox Road, Canandaigua, N.Y. 14424; owners of property at 3240 Middle Cheshire Road.**

TM #97.02-2-2.100

Requesting a Single-Stage Site Plan approval for reconfiguration and minor expansion of an existing parking lot, site grading and the installation of a new driveway entrance off Middle Cheshire Road within the RB-1 and R-1-30 Zoning Districts, as shown on the site plans prepared by Thornton Engineering dated June 2019; last revised June 19, 2019; and all other relevant information submitted as of July 23, 2019.

This application was originally reviewed by the Planning Review Committee on June 17, 2019 (CPN-19-044).

The Planning Board classified the original application as an Unlisted Action under the State Environmental Quality Review (SEQR) regulations and approved the site plans with conditions on July 23, 2019.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Unlisted Action (previously determined)**
3. A referral to the Ontario County Planning Board **IS NOT** required.

4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

None.

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, MAY 20, 2022**, to be considered for the **WEDNESDAY, JUNE 14, 2022**, Planning Board agenda.

1. The applicant shall provide **1 complete hard copy** of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act upon the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.