

**Annual Joint Meeting of Water Districts
Towns of Canandaigua, Farmington, and Hopewell**

Monday, October 17, 2016

At 5:01 pm, Town of Farmington Supervisor Peter Ingalsbe opened the meeting. The following board members were present at the meeting:

Town of Canandaigua: Councilman Keith Cutri, Councilman Terrence Fennelly, Councilman Kevin Reynolds, Councilman Gregory Westbrook, and Supervisor Pamela Helming

Town of Farmington: Councilman Nathan Bowerman, Councilman Mike Casale, Councilman Ronald Herendeen, Councilman Steve Holtz, and Supervisor Peter Ingalsbe

Town of Hopewell: Councilman Ted Bateman, Councilman Matthew Goodman, and Supervisor Margaret Hilton

Others in attendance: Ken Potter, P. Robert Fox, Justin Sansone, Al Kraus, Doug Finch, Greg Hotaling, Chris Lyon, and Ray Henry.

Supervisor Ingalsbe introduced Water/Sewer Superintendent David DeGear who reviewed:

- the water projects that were completed in 2016 (Canandaigua -- installation of 2,204 feet of water main along County Road 28 from Cowan Road to City line and along North Road to Mohawk Lane; installation of 1,450 feet of water main along Risser Road between Emerson Road and County Road 28), (Farmington – installation of 2,700 feet of watermain along Mertensia Road and developer installed water main along New Michigan Road), and (Farmington-Manchester – asphalt paving and restoration work at bi-directional metering pit on Fox Road)
- fire hydrant replacement and maintenance in the southwest, northeast, and northwest quadrants of the Canandaigua-Farmington Water District and the replacement of 28 two-bib hydrants with three-bib hydrants
- projects that are currently being worked on: approval has been obtained to eliminate two dead-end water connections at the NYS Route 332 park-n-ride and Plaster Mill Road; begun developing funding options for the replacement of the Brickyard Road water tank; designing the bi-directional metering pit on Andrews Road at Arnold Drive to eliminate a closed water valve feeding to the Canandaigua-Hopewell Water District; and the installation of a pressure reducing and pressure sustaining valve at Nettle Creek Lane and County Road 41
- 2016 equipment purchases: Badger / Itron water meters, two pick-up trucks, a mini-excavator, and a service truck
- 2017 Budgeted Water Projects: complete the installation of a waterline along Mertensia Road; begin Phase 1 of the replacement of the waterline servicing FL Gaming and Racing; install bi-directional metering pit on County Road 8 at the Wayne County line, continue replacement of 35 two-bib hydrants with three-bib hydrants along Sandhill Road, Canandaigua-Farmington Town Line Road, Pannell Road, and in the Farmbrook, Doe Haven, Sunny Acres, Farmington Grove subdivisions; continue valve maintenance, hydrant flushing, and maintenance in northeast and southeast quadrants of Canandaigua-Farmington Water District; and replacement of Badger/Itron water meters.

Town of Canandaigua Highway / Water Superintendent James Fletcher requested to be involved in the replacement of the designing the bi-directional metering pit on Andrews Road at Arnold Drive as he would like to keep the project outside the right-of-way. Mr. DeGear agreed to have Superintendent Fletcher involved in the project.

There was a discussion regarding:

- The length of the warranty of the Badger/Itron water meters.
- If there is a multi-year capital plan for the water district which shows what projects are planned for the future. For example, the replacement of the water main along North Road has been on the project list for several years and is not on the project list for 2017. It was noted that the replacement of the water main along North Road is not planned for 2017 but will be in 2018. The Town of Canandaigua requested a multi-year capital project plan.
- The Town of Canandaigua wants to install a sidewalk or walking path along North Road to allow Canandaigua Academy students to get to/from school safely. Mr. DeGear asked if the water main could be installed underneath the sidewalk to lessen the restoration costs.
- The total number of services in the Canandaigua-Farmington Water / Sewer District. It was noted that there are approximately 3,000 residential services.
- The water pressure in Zone 3, Brickyard Road area.

Supervisor Ingalsbe reviewed the proposed budget for 2017 which includes an increase for the Operations and Maintenance tax rate from \$0.4055 per thousand to \$0.5694 per thousand (a 16.4¢ increase).

There was a discussion regarding:

- How the Town of Farmington is addressing the increase in cost of medical insurance. It was noted that the Town of Farmington has a buy-up plan. Currently all employees have a free plan which may change in the future. The Town of Farmington is meeting this week to further discuss this topic. It was noted that each municipality pays a different health care premium. For example, the Town of Victor can take advantage of a consortium and Ontario County has some negotiating leverage because of the number of employees.
- The tax rates from 2012 through 2016 and proposed for 2017 and if the water rates should be increased rather than the tax rate.
- The funding of the Brickyard Road water tank replacement and other future projects.

The Town of Hopewell Supervisor Margaret Hilton introduced Ken Potter and stated that there will be a decrease in the Operations and Maintenance for 2017 of approximately 24¢ per thousand in the Town of Hopewell.

Mr. Potter reported that sales have increased; working on large master meters replacements which has been increased their revenue; they are continuing with the flushing program; they are in the process of upgrading the operators from D operators to C operators; using reserve account monies, they installed a bottom mixer; and MRB Group is working on the design for the THM disinfection by-product removal system to better control the chlorine in the system.

There was a discussion regarding:

- What is covered under contractual. It was noted that the Hopewell budget line 8340.400 is everything and the engineering is in the Hopewell budget line 8310.400 contractual. Each water district is a separate entity.
- Source of water to the Town of Hopewell. It was noted that the Town of Hopewell buys water from the City of Canandaigua, Town of Gorham, and the Town of Seneca.
- The medical insurance for the employees. It was noted that the Town of Hopewell's medical insurance will increase 6.25% for 2017 and offers a high-deductible plan to its employees. Most of the employees pay 25% and the Town pays 80% of the deductible.
- The plan is to have the Andrews Road and Arnold Drive connection work implemented by the end of this year.

A motion was made by Councilman Westbrook and seconded by Councilman Cutri to accept the Canandaigua-Hopewell Water District 2017 Budget as presented.

Everyone voted in favor of the 2107 Budget.

Supervisor Inglesbe requested a motion to accept the Canandaigua-Farmington Water District 2017 Budget as presented. Motion made by Councilman Bowerman and seconded by Councilman Casale to accept the Canandaigua-Hopewell Water District budget for 2017.

Everyone voted in favor of the 2107 Budget.

The meeting adjourned at 6:13 pm.

Respectfully submitted,

Jean Chrisman
Canandaigua Town Clerk