

**Annual Joint Municipal Water Operations and Budget Meeting
Towns of Canandaigua, Farmington and Hopewell
Meeting Minutes of October 16, 2017**

At 5:01 pm, Town of Farmington Supervisor Peter Ingalsbe opened the meeting. The following board members were present:

Town of Canandaigua: Councilman Keith Cutri, Councilwoman Linda Dworaczyk, Councilman Terrence Fennelly, Councilman Kevin Reynolds, Supervisor Gregory Westbrook

Town of Farmington: Supervisor Peter Ingalsbe, Councilman Nathan Bowerman, Councilman Mike Casale, Councilman Ronald Herendeen, Councilman Steve Holtz, and

Town of Hopewell: Supervisor Margaret Hilton, Councilman Ted Bateman

Others in attendance: Ken Potter, Doug Finch, Greg Hotaling, Jim Fletcher, Gary Davis, Derek Brocklebank, Bill Davis, and others who did not sign in.

Farmington Water/Sewer Superintendent David DeGear reviewed the 2017 Water Projects and Equipment Purchases:

1. Completed installation of 860 linear feet of 8" water main Plaster Mill Road. There was a dead-end loop by Route 332 that was connected to Loomis Road. Also connected a dead-end that went under the Ontario County Railroad casing to eliminate two dead-end waterline connections.
2. Completed installation of 900 linear feet of 10" DR-14 waterline for Mertensia Road to County Road 41. This was a capital road project.
3. Continued working on eliminating the old K-11, 2-bib hydrants. After 2017, there will be 26 remaining hydrants that need to be replaced. By the end of 2018, all the old K-11, 2-bib hydrants will be replaced.
4. Have been working in the southwest and southeast quadrant of Canandaigua-Farmington Water District on fire hydrant flushing and maintenance.
5. Have been tracking the locations of frequent waterline breaks. The areas include Beaver Creek Road from Route 96 to County Road 41 and County Road 8 from County Road 41 to the Canandaigua-Farmington Town Line Road.
6. The pressure reducing valve vault has been installed at Nettle Creek Lane.
7. In the Town of Hopewell, the water meter pit on Andrews Road at Arnold Road has been installed. The electric meter and butterfly valve needs to be completed.
8. The bid specs for the 8" watermain replacement at Beaver Creek have been released.
9. Will begin repairing the leaking valve at the intersection of Route 332 and Canandaigua Farmington Town Line Road. The valve is greater than 15 feet deep. The bid opening for this project is Tuesday October 17.
10. Equipment purchased in 2017 included continuing the Badger Meters/Itron Reader Replacement Program and the purchasing of a Ford F-150 ½ ton pickup truck. Equipment planned to be purchased in 2018 includes a track excavator which will be leased for three years.

Farmington Supervisor Ingalsbe distributed the line-by-line budget for 2018 and highlighted the following proposed 2018 water projects.

1. Beaver Creek Road next to the Finger Lakes Race Track, the installation of a 10" waterline. This will be funded by VLT monies so it will not affect the 2018 budget.
2. At the intersection of Collett and Route 332, when the State added a right-hand turning lane to accommodate Fed-X, it was installed over the waterline. With the vibration from the trucks, the watermain at this location has broken two or three times. The watermain will be relocated outside of the turning lane.
3. Installation of new 8" waterline on Collet Road, west of Rochester Lumber to NYS Route 332 and north on NYS State 332 from Collet to south of the Ontario County Railroad at Plaster Mill Road.
4. The installation of a 16" and 12" watermain on Canandaigua-Farmington Town Line and Route 332 westward toward Stablegate.
5. Transferring \$185,000 to the capital funds. (\$100,000 of that is for North Road).

6. Transferred \$50,000 to reserves from the water fund and \$50,000 from the sewer for a building fund. There is still a lot of equipment that is outdoors. Over the next five to six years, Farmington hopes to have enough money to build a building to house the heavy equipment.
7. Health insurance increased \$16,000.
8. The tax rates will be as follows: Canandaigua \$0.67051 per \$1,000 (\$0.101 increase); North Road /Andrews Road decreases by \$0.685 to \$2.12952 per \$1,000; Emerson Road / Allen Road increases \$0.162 to \$2.9936 per \$1,000; and Hopewell Town Line increases \$0.036 to \$2.04715 per \$1,000.

Farmington Water/Sewer Superintendent DeGear discussed the replacement of the Brickyard Road water tank and the 16" transmission water lines. The project is in the very preliminary stages right now. From a funding standpoint, Farmington did apply for an IMG grant, unfortunately Farmington was not successful in being awarded the grant. Farmington will continue to look for funds and grant money for that project.

Farmington Water/Sewer Superintendent DeGear and Greg Hotaling from MRB Group explained that the water tank needs to be replaced because there is a lot of deterioration inside the tank and because it is hydraulically overloaded. The cost to replace the tank and transmission line will be between \$8 to \$10 million. The cost will most likely be funded by a 30 year bond.

Hopewell Supervisor Margaret Hilton distributed the Summary of Canandaigua/Hopewell Water District Budget for Year 2018. The top sheet summarizes the appropriations to run the district, revenues collected, and the amount to be raised by taxes. The other pages show where the revenues will be generated from and what appropriations will take place. The tax levy to be collected by the Town of Canandaigua is \$56,920.19.

Hopewell Water Superintendent Ken Potter explained that the 2018 water rate is up 8¢ from 2017 to \$0.940499 per \$1,000 of assessed value.

Hopewell 2017 Projects included:

- Chlorine booster station and valve project at the Hopewell tank site is scheduled to be completed by Thanksgiving. This project allows the Town of Hopewell to control chlorine levels and Trihalomethane levels through the tank service area and will also let Hopewell expand its service area.
- Finished work on the Lakeshore Drive and Moran Road project. Hopewell replaced and relocated hydrants, valves, and services.
- In 2017, two trucks were purchased (a one-ton service truck and a one-ton crew cab truck).
- Hopewell is continuing its hydrant, valve, and water main maintenance and also water main flushing programs.

In 2018, Hopewell is going to start the engineering for an emergency generator for the water district operation center and pump station on Lakeshore Drive. Hopewell currently is in discussions with MRB Group for updating the pump station controls, valves, and SCADA system. There are two water districts that have received committed funding from USDA Rural Development grant and bond money. Hopewell has a third one in the works as well.

Canandaigua Supervisor Westbrook requested an update on the rebuilding of Canandaigua-Farmington Town Line Road.

Canandaigua Highway/Water Superintendent Fletcher explained that in 2018 both Farmington and Canandaigua have budgeted monies to replace the concrete box culvert west of the Stablegate Subdivision. In 2019, the goal is to install the water main. Farmington Supervisor Ingalsbe stated that part of the water main will be installed in 2018 up to the Stablegate Subdivision where the PRV is located. In 2019 Farmington will go further west. Eventually the road work and water main replacement will go all the way to New Michigan Road.

Hopewell Supervisor Hilton requested two separate motions to accept the Canandaigua-Hopewell Water District 2018 Budget and the Canandaigua-Farmington 2018 Water District Budget

Canandaigua Councilman Reynolds made a motion to accept the Canandaigua-Hopewell Water District 2018 Budget as presented, seconded by Canandaigua Councilwoman Dworaczyk

Everyone voted in favor of the Canandaigua-Hopewell Water District 2108 Budget.

Canandaigua Councilwoman Dworaczyk made a motion to accept the Canandaigua-Farmington Water District 2018 Budget as presented, seconded by Councilman Reynolds

Everyone voted in favor of the Canandaigua-Farmington Water District 2108 Budget.

At 5:35 pm, motion made by Farmington Councilman Bowerman, seconded by Farmington Councilman Casale to adjourn the meeting.

Everyone voted in favor of adjourning the meeting.

Respectfully submitted,

Jean Chrisman
Canandaigua Town Clerk