

From: kritts@townofcanandaigua.org
Sent: Thursday, February 20, 2020 10:20 AM
To: 'Anthony Venezia'; Rocco Venezia; 'Erin Joyce'
Cc: 'ecooper@townofcanandaigua.org'; 'Development Clerk'
Subject: Application Materials Required
Attachments: Schutt Building Permit App.pdf; Lot Line Adjustment Application.pdf; Site Development Permit Application.pdf

Hi all,

Here is the list of application materials required to be submitted:

- CPN-20-006 (Schutt property @ 0000 CR 16):
 - The **owners' signature is required** on pgs. 4 and 5 of the building permit. Also, **question #11 on pg. 4 needs to be filled out**. See attached.
- CPN-20-007 (Summerhays property @ 4691 & 4695 N. Menteth Drive):
 - A **Lot Line Adjustment Application is required** to be submitted (with all the signature lines filled out). See attached.
- CPN-20-008 (Gerber Homes property @ 3739 LaCrosse Circle):
 - A **Site Development Permit Application is required** to be submitted (with all the signatures lines filled out). See attached.
- CPN-20-009 (Twardzik property @ 3736 LaCrosse Circle):
 - A **Site Development Permit Application is required** to be submitted (with all the signatures lines filled out). See attached.

Remember that the PRC comments should be addressed and the pdfs/hard copies of the plans should be submitted no later than Friday, February 21, 2020. If possible, please try to submit the application materials described above by the 2/21 deadline as well.

Let me know if you have any questions,

Kyle Ritts

Zoning Inspector
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