

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of September 16, 2019

TO: PHIL GREENE FOR LISA GIFFORD CAMPBELL & GREGORY GIFFORD
FROM: DEVELOPMENT OFFICE
EMAIL: WORDENHILL@GMAIL.COM
DATE: Tuesday, September 17, 2019

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR TUESDAY, OCTOBER 8, 2019

CPN-19-023 Phelps “Phil” Greene, Worden Hill Marine, 45 Hendrix Road, W. Henrietta, N.Y. 14586; representing Lisa Gifford Campbell and Gregory Gifford, 131 Douglas Road, Rochester, N.Y. 14610; owners of property at 4681 North Menteth Drive

TM #140.11-1-12.000

Requesting a Single-Stage Site Plan approval for replacement of an existing failing concrete break wall with a timber break wall with areas of rip rap; replacement of an existing failing concrete retaining wall with a timber retaining wall behind the house; and relocation of an existing failing drainage culvert with a new drainage culvert that will open into a newly constructed dry stream bed.

Previously reviewed by the Planning Review Committee on April 15, 2019.

Area Variance to relocate a break wall 0 feet from the Mean High Water Mark when 15 is required was approved by the ZBA on February 27, 2019.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**UNLISTED ACTION.**

3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - Chris Jensen, Code Enforcement Officer
 - Town Environmental Conservation Board
 - MRB Group DPC
 - Kevin Olvany, Canandaigua Lake Watershed Council
 - James Fletcher, Town Highway and Water Superintendent
 - Tyler Ohle, Watershed Inspector

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, SEPTEMBER 20, 2019**, to be considered for the **TUESDAY, OCTOBER 8, 2019**, Planning Board agenda:

1. Revise signature block: Town Water Superintendent
2. Show the water connection from the curb stop to the house.
3. The applicant shall provide **12** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.