

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of June 15, 2020

TO: VENEZIA ASSOCIATES REPRESENTING J & T PROPERTIES
FROM: DEVELOPMENT OFFICE
EMAIL: ANTHONY@VENEZIASURVEY.COM
DATE: Tuesday, June 16, 2020

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

ZONING BOARD OF APPEALS APPLICATION FOR TUESDAY, JULY 21, 2020
PLANNING BOARD APPLICATION FOR TUESDAY, JULY 28, 2020

CPN-20-040 Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424;
representing J & T Properties of Canandaigua LLC, P.O. Box 1100,
Canandaigua, N.Y. 14424; owner of property at 5290 North Street
TM #70.00-1-52.11
Requesting an Area Variance of 16.48 feet (side setback) and a Single-Stage Site Plan approval for construction of a new 50-foot x 120-foot metal storage building.

Application Information:

1. A Public Hearing **IS** required (for the Zoning Board of Appeals application).
2. State Environmental Quality Review (SEQR)—**To be determined.**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - Chris Jensen, Town Code Enforcement Officer (digital PDF file)
 - MRB Group D.P.C. (digital PDF file)
 - Ontario County Planning Board (digital PDF file)
 - Frank Magnera, Chief, Canandaigua City Fire Department (digital PDF file)

➤ Neighboring Municipality: City of Canandaigua (paper print)

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, JUNE 19, 2020**, to be considered for the **TUESDAY, JULY 21, 2020**, Zoning Board of Appeals agenda; and the **TUESDAY, JULY 28, 2020**, Planning Board agenda.

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

Names of owners of all abutting land: *Southern property owner.*

A signature block for the Planning Board Chairperson and others as may be required: *Delete the signature line for the Town Highway and Water Superintendent.*

Current zoning of the land including district boundaries and all setback dimensions for said zoning district(s): *Doorway height 35 feet.*

Existing Conditions:

All existing property lines, with bearings and distances including the subject (parent) parcel
Tax Map numbers: **Survey (?)**

Sufficient data to determine readily the location, bearing and length of every existing street, easement, lot and boundary line, and to reproduce such lines on the ground.

Existing vegetative land cover: *Trees along old rail bed.*

All existing significant man-made features including but not limited to:

- Public and private wells, water mains and fire hydrants: *Fire hydrants.*

Proposed Conditions: Development:

The boundaries and nature of all proposed easements, deed restrictions and other encumbrances: *Provide the access easement to the proposed structure.*

Final Site Plan Requirements—Chapter 220, Section 220-70:

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Sureties shall comply with Town Code § 174-32 “Surety.”

2. Provide a written statement of the purpose of the proposed new structure.
3. The applicant shall provide **2** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals and the Planning Board meeting agendas approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meetings. If the applicant cannot attend the meetings and wishes the Zoning Board of Appeals and/or the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.