

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of September 16, 2019

TO: GREG MCMAHON FOR DAVID & LAURIE LYNN
FROM: DEVELOPMENT OFFICE
EMAIL: GMCMAHON@MCMAHON-LARUE.COM
DATE: Tuesday, September 17, 2019

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR TUESDAY, OCTOBER 8, 2019

**CPN-19-072 Gregory McMahon, P.E., McMahon LaRue Associates, P.C., 822 Holt Road, Webster, N.Y. 14580; representing David and Laurie Lynn, 151 Chapin Street, Canandaigua, N.Y. 14424; owners of property at 0000 Nott Road
TM #112.02-1-88.300
Requesting Single-Stage Site Plan approval for a new single-family dwelling.**

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**TYPE II ACTION.**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - John Berry, Canandaigua Lake County Sewer District
 - Chris Jensen, Town Code Enforcement Officer
 - James Fletcher, Town Highway and Water Superintendent
 - Mike Northrup, Chief, Cheshire Fire Department

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, SEPTEMBER 20, 2019**, to be considered for the **TUESDAY, OCTOBER 8, 2019**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary and Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

Name and seal of the New York State licensed professional engineer or surveyor responsible for the plan.

A map legends key.

A signature block for the Planning Board Chairperson and others as may be required: *Remove the Town Engineer, remove the Ontario County Department of Public Works, add the Town of Canandaigua Water Superintendent.*

Final Site Plan Requirements—Chapter 220, Section 220-70:

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Sureties shall comply with Town Code §174-32 “Surety.”

2. Identify material to be used on the driveway. The portion of the driveway in the Town right of way must be a paved surface.
2. The applicant shall provide **11** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.

