

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of September 19, 2016

TO: GROVE ENGINEERING FOR KENNETH ROHR
FROM: DEVELOPMENT OFFICE
FAX #: VIA EMAIL – GROVE.ENGINEERING@YAHOO.COM KGROHR67@GMAIL.COM
DATE: TUESDAY SEPTEMBER 20, 2016

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR THE OCTOBER 25, 2016 AGENDA:

CPN-062-16 William J. Grove, P.E., Grove Engineering, 8677 State Route 53, Naples, NY 14512, representing Kenneth Rohr, 7 Amsterdam Drive Fairport, NY 14450

Property Address: 4246 County Road 16

TM #126.12-2-14.000

The applicant is requesting a One-Stage Site Plan approval for construction of a new 24-foot x 28-foot attached garage in the RLD Zoning District.

Application Information:

1. State Environmental Quality Review (SEQR)—Type II Action
2. A referral to the Ontario County Planning Board **IS NOT** required.
3. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agencies for their review and recommendation:
 - Kevin Olvany, Canandaigua Lake Watershed Council
 - James Fletcher, Town Highway Superintendent

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, SEPTEMBER 23, 2016**, to be considered for the **OCTOBER 25, 2016**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary/Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

A signature block for the Planning Board Chairperson and others as many be required: Add a signature line for the Town Engineer.

Current zoning of the land including district boundaries and all setback dimensions for said zoning district(s): Show the lot coverage and the calculations on the plan.

Proposed Conditions:

Delineation of limits of any land to be disturbed in any manner including areas to be cleared of vegetation, cut, filled, excavated or graded. The delineation shall include dimensions and other references needed to allow efficient field verification.

Existing and proposed contours, at vertical intervals of no more than five feet.

Location and description of all swales, ponds, basins, fences dikes or other devices required to control soil erosion and sedimentation or otherwise comply with the provisions of the Town Soil Erosion and Sedimentation Control Law (*see* Chapter 165).

Final Site Plan Requirements—Chapter 220, Section 220-70:

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping and storm water erosion control measures. Sureties shall comply with Town Code §174-32 “Surety.”

2. The applicant shall provide **7** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.

3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). The property owner will be invoiced by the Town for the reimbursement of these expenses. The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.