

TOWN OF CANANDAIGUA – PARK RESERVATION FORM

PLEASE CONFIRM AVAILABILITY WITH TOWN CLERK'S OFFICE AT (585) 394-1120 EXT 2227

Name of Renter: _____

Group Name: (if applicable): _____ Event Type: _____

Address: _____

City, State, Zip: _____

Phone Number: _____

Email address: _____

Resident of Town: ☐ Yes ☐ No # of People: _____

Name of Cabin, Lodge, Hall, or Pavilion: _____

Date(s) Reserved: _____

☐ I have read and agree with the General Rules on Page 2.

The Renter shall be responsible for all persons who attend the function and shall ensure that all persons act in an orderly, responsible and safe manner. The Town of Canandaigua retains the right to terminate the event or expel any person or persons who are deemed to be unruly, unsafe, or acting in a dangerous behavior or who are in violation of any other clause of the contract.

In consideration of the renting of the premises, the undersigned hereby releases the Town of Canandaigua, its officials, director or employees from any and all suits, actions, compensation, consequential and punitive damages, any and all property damage, personal injuries, illnesses, death resulting from any occurrence or accident that may occur as a result of or arise out of leasing or use of the described premises of the Renter.

The undersigned hereby agrees to indemnify, defend, and hold harmless the Town of Canandaigua against any such claims brought by any person or entity.

I agree to the conditions as outlined.

Name of Renter (print): _____

Name of Renter (sign): _____ Date: _____

Send this form along with your full payment to:

Reservations
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua NY14424

Payment Type: ☐ Check (payable to Town of Canandaigua) ☐ Credit Card ☐ Cash

Type of Credit Card: ☐ Visa ☐ Master Card ☐ Discover

Exact Name on Credit Card: _____

Amount Authorized (plus 2.45% processing fee) \$ _____

Address of Credit Card Holder (if different from renter) _____

Credit Card Number _____ Expiration Date: _____

Signature of Card Holder: _____

Email: parcs@townofcanandaigua.org

General Rules:

- You and/or your group will be responsible for all damages incurred while renting.
 - Certificates of Insurance are required from all “groups”.
 - Renter is responsible for the conduct of the people within their party.
- No alcohol, roller blades, or skateboards are allowed in the parks.
- No Pets (except service dogs)
 - No dogs are allowed in any cabins or buildings (except service dogs)
 - Dogs on leashes are allowed on the Uplands at Onanda Park, Outhouse Park, and at Blue Heron Park)
- No firearms, weapons, fireworks, or open fires are allowed. Metal bottom fire pits are allowed.
- No excessive noise is allowed.
- No peddling or selling is allowed.
- Reservations are required for all cabins, pavilions, halls, and lodges.
 - Full payments must be received within one (1) week from the date the reservation is made.
 - When a Reservation Form and full payment are received, a confirmation letter will be mailed to the Renter.
 - No reservation will be confirmed unless both the signed Reservation Form and full payment are received in the Town Clerk’s office.
 - Only cancellations made prior to two (2) weeks before the rental date will be eligible for refund, minus a \$50 non-refundable fee (there are no refunds for pavilion rentals).
- No tents are permitted.
- All guests shall respect the privacy and rights of others by obeying the rules.

Onanda Park: In addition to the above, the following rules apply:

- There is no swimming allowed without a lifeguard on duty.
- No minors are permitted to stay in a cabin without an adult who is at least 21 years old.
- No air conditioners or other high energy usage appliances are allowed.
- No bike riding is allowed on the lakeside.
- No motorized boats are permitted to launch from or dock within 100 feet of the shore, except during the off season (November 15-April 15)
 - Only two (2) car top non-motorized boats, canoes/kayaks are allowed per cabin or pavilion.
 - Canoes/kayaks brought to the Park on a trailer will not be allowed.

For more information about the park rules, visit <https://ecode360.com/9206761>.

Lakeside Parking / Entrance Fees:

- One car will be allowed to park for free per cabin / lodge / hall / pavilion rental.
 - Visitors attending an event at a lakeside lodge / hall / pavilion, or visiting a cabin, must pay a parking fee unless they park in the Uplands parking lot and walk to the lakeside portion of Onanda Park.

Upland Parking / Entrance Fees:

- Parking in the Uplands parking lot is free
- Visitors to the Upland portion of the park not attending an event or renting a cabin only pay a parking or entrance fee if they enter the lakeside portion of the Park.
- Visitors attending an event at a hall / pavilion on the Uplands and wish to walk to the lakeside portion of Onanda Park can do so for free.

To make a reservation, call the Town Clerk’s office at (585) 394-1120 ext 2227. For more detailed information about all the Town’s parks, visit the Town’s website (http://townofcanandaigua.org/portfolio_page.asp?id=1) or send an email to parks@townofcanandaigua.org.

We hope you enjoy our facilities.

IN CASE OF EMERGENCY DIAL 911

For non-emergencies contact: Troy Bennett 585-703-4158