

TOWN OF CANANDAIGUA

TOWN MANAGER MONTHLY REPORT

May 21, 2018

PERSONNEL

KUDOS: Thank you Steve Rogers for your twenty years of service to the Town of Canandaigua. Steve retired last month after serving the residents of the Town of Canandaigua in the Highway Department for more than two decades. Job well done!!

AWARD: Congratulations to all of our citizen volunteers who participate in so many ways to make our community a great place to live, work, and play. The Town of Canandaigua received the New York Planning Federation's Comprehensive Plan Award, for the implementation work being overseen by our Citizen's Implementation Committee (CIC).

THANK YOU: A great big thank you to the volunteers from Keller Williams Realty Gateway Canandaigua who gave an entire day on Thursday, May 10th to help cleanup Onanda Park. The group painted buildings, stained chairs and picnic tables, mulched flower beds, planted flowers, and overall did a great job ensuring the park is ready for the season.

Training: On April 18th we held our annual required workplace violence, sexual harassment and diversity awareness training. This year Sherman Manchester from Ontario County conducted the training for us at the Town Hall. Ontario County Sheriff Deputy Sgt. Rago conducted the afternoon active shooter training. A huge thank you for both of these gentlemen for providing these training sessions for all of our employees.

EAP/Health Insurance: On May 8th, our new Employee Assistance Provider did a presentation on the EAP program available for all town employees and elected officials. The EAP program offers a wide variety of services to assist employees, please see the information that was recently placed in everyone's checks. At the same time, our Health Insurance Broker held their annual lunch and learn and provide an opportunity for employees to meet with them to determine their health insurance needs and select the plan best suited to address those needs.

Canandaigua Airport: Congratulations to Jim Dolan on his new opportunity with a firm in the Syracuse area, closer to home for him. Jim has been our primary contact for the Canandaigua Airport for many years, and has been a great partner in sharing information with us and working collaboratively. John Hicks will be our temporary contact, while the County works through a more permanent solution relative to the Airport Manager position.

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GENERAL / DEVELOPMENT / PLANNING

Blue Zones: On April 24th I returned from the NY Planning Federation Conference to attend the Blue Zones public presentation with a number of other Town of Canandaigua Committee members and residents. The presentation centered on exploring the idea of healthier life styles, and fostering the build out of the community to enable longer lives. Ontario County Administrator Mary Krause is helping to lead the initiative at the County level. Administrator Krause has requested a resolution in support of the concept, which is on your agenda for May 21st. In addition, Administrator Krause has requested a staff member to participate with the County in a meeting on May 17th to explore opportunities for collaboration. I have asked Samantha Pierce to attend this meeting to represent the Town of Canandaigua.

Annual Municipal Summit: On April 26th I participated in the Ontario County Municipal Summit on Shared Services. Representatives from all 16 towns and 2 cities were in attendance to discuss opportunities for shared services, and the status of existing shared services. Attached to my report is the presentation handout relating to this meeting. Additionally, at this meeting Ontario County Administrator Mary Krause had arranged for a presentation by MEGA the Municipal Electric and Gas Alliance to share information relating to how Ontario County purchases electric and gas. I have included a resolution on your agenda that would allow me to get additional information from MEGA about the possibility of purchasing our electric and gas through their alliance. This alliance is open to not only municipalities, but all for profit businesses that wish to be part of the purchasing block.

Uptown Feasability Study: The Uptown Feasability Steering Committee has continued to meet including a meeting on May 7th in which the consulting firm presented ideas about the economic opportunities for Uptown, while the planning consultant discussed possible designs and architectural concepts. Generally speaking, the economic development consultant believes that we will continue to see an increase in housing, specifically multi-family housing in this particular area of the Town. More specific information will be coming as the process continues.

Economic Development: On May 1st our Economic Development Committee met jointly with representatives from the City of Canandaigua to hear from U of R Thompson, CEO Mike Stapleton. Mike shared the vision for the future of the hospital complex including expansion opportunities within the existing campus. Generally, the hospital intends to expand within the existing campus property within the City of Canandaigua.

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County Road 16 Study: As Town Board members are aware, a special meeting was held on April 16th relating to the County Road 16 Feasibility Study pertaining to pedestrian and bicycle safety. The Ontario County Department of Public Works held the meeting at the Town Hall. As a result of that meeting Supervisor Westbrook invited several town residents and myself to meet with the Steering Committee to discuss the current status and future steps. As a result of that meeting the Committee was expanded to include: Supervisor Westbrook, DPW Commissioner Bill Wright, GTC Representative Darrin Ramsey, Highway Superintendent Jim Fletcher, Town Residents – Saralinda Hooker, Oksana Fuller, Marion Cassie, Barton and Loguidice Representative Thomas Robinson, and Ontario County DPW Representative Thomas Rafferty.

Survey: As a result of the meeting of the Steering Committee, the opportunity to provide input regarding the County Road 16 Bicycle and Pedestrian Safety Improvements has been extended. The survey link is: <https://www.surveymonkey.com/r/M8D3FWR> and is also available through the Town of Canandaigua's website.

August Public Session (CR 16 Study): Additionally, as a result of the meeting the Steering Committee has agreed to host a public informational session in early August to gather additional information from residents and share ideas and preliminary findings. The tentative date is scheduled for August 8th (evening) at Onanda Park.

Group Concept Mapping: The Steering Committee for the concept mapping project has met several times since your last meeting including on May 11th. The group has formalized their six recommendations and are in the process of setting up a joint meeting to share the findings of the community as a result of the survey process.

Agriculture (PDR Program): On May 1st I presented to the Ontario County Agriculture Advisory Board the Town of Canandaigua's three recommended PDR applications for submission to the NYS Department of Agriculture and Markets. The NYS Department of Agriculture and Markets requires approval by the County Ag Board prior to submission of applications. After a very thorough question and answer session, the Ontario County Agriculture Board voted to support the application of all three projects for PDR to Ag and Markets.

Senior Summer Kick-off Picnic: As you are aware, we have been asked a number of times to consider recreation programs for active adults to help promote fellowship and healthy life styles. Deputy Town Supervisor Tina Bloom, working closely with Director of Parks and Recreation Dennis Brewer, and Town Resident Karen Parkhurst have come up with the idea to host a picnic

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in order to hear more from active adults, and to learn more about their interests for this type of program. A summer kick-off picnic is scheduled for June 12th (Tuesday) from Noon to 1:30pm at Outhouse Park. Please consider joining us to hear more from our residents and community members.

Upcoming Meetings:

Planning – The next scheduled Planning Board meeting is May 22nd at 6:00pm.

Zoning – The Zoning Board of Appeals next meets June 19th at 6:00pm.

Environmental Conservation Board – June 7th at 4:30pm.

Agriculture Advisory Committee – June 7th at 6:00pm.

Citizens Implementation Committee – June 5th at 9:00am.

A handwritten signature in dark ink, appearing to read 'D. Finch', is written over the printed name of the Town Manager.

Doug Finch, Town Manager