

TOWN OF CANANDAIGUA

TOWN MANAGER MONTHLY REPORT

July 16, 2018

PERSONNEL

KUDOS: To all of the Town's laborers, lifeguards, and maintenance workers who have been braving the 90 plus degree heat to make sure that our Town parks, roads, and water services are provided to our residents without interruption.

KUDOS - Retirement: Thank you to Gordon Crosby for his long time service to the Town of Canandaigua Parks Department. Gordon retired at the end of June with more than twenty years of service to the Town of Canandaigua.

KUDOS – Special Events: Thank you to all the Special Events Committee volunteers, Elected Officials, and staff who participated in the 4th of July parade. Congratulations on winning first place for the best float in the parade.

GENERAL

Cheshire Sewer Project: On June 21st Greg Hotaling, Emily Palumbos, and I met with the U.S.D.A. about the potential of grant money available for the Cheshire Sewer Project. At this time the Town of Canandaigua is not eligible for grant money from the U.S.D.A. due to the population of the Town. Our best option for grant money for this project remains with U.S. Housing and Community Renewal (CDBG). Your agenda includes authorization for us to hire a firm to conduct an income survey of the Cheshire residents. Additionally, we need to schedule a meeting with our Hamlet of Cheshire residents for August/September.

Court Security: On June 25th Town Board member Linda Dworaczyk and I met with Town Justice Wally Jones and Justice Dave Prull regarding court security. Also joining us was Shannon Pero, Esq., Special Counsel for the 7th Judicial District for Village and Town Courts. Per Town Board direction, Linda and I met with the Justices to discuss the costs associated with court security after referral to the Finance Committee. Special Counsel Pero, Justice Jones, and Justice Prull made it clear that the costs associated with Court Security are the responsibility of the Town to handle the costs, and it is not up to the Town Court to pay those costs. Justice Prull did indicate that on non-District Attorney (DA) nights, that only one Ontario County Sheriff Deputy is utilized. Two Ontario County Sheriff Deputies are utilized on DA nights which are held twice per month. Justice Prull indicated that DA nights are limited to two nights per month due to the limited availability of DA's. The Justices indicated that the court sessions are often very lengthy with sometimes as many as a hundred cases a night on DA nights. Additionally,

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Justice Prull and Justice Jones voiced strong displeasure with a recent article in the paper regarding the possible co-location of the Town Court into the City Hall.

Court Security Follow up: As a follow up to the conversation on June 25th, I spoke with Ontario County Administrator Mary Krause regarding the cost not to exceed amount in the proposed contract for 2018. Administrator Krause agreed that we could amend the contract to indicated an amount not to exceed the budgeted amount of \$ 8,000.00; however, the rate per hour needed to remain the same as the proposed contract due to the County's charge structure. This is an item that I have flagged for additional conversation relative to the 2019 Town budget.

Court co-location / City Hall: As you are aware, legislation has passed both the Senate and Assembly that would authorize the Town of Canandaigua's Court to hold session in the City of Canandaigua City Hall. While the legislation would authorize the co-location, NYS Supreme Court Judge Craig Doran and I have communicated regarding the logistics of such a move. On Tuesday, July 10th, Supervisor Westbrook, Town Justices Prull and Jones, Town Court Clerks, Samantha Pierce, and I met with representatives of the 7th Judicial District, Judge Craig Doran, City Court Stephen Aronson, and City Manager John Goodwin to discuss options and logistics if such a move were to be approved. The Town Justices and Court Clerks expressed concerns regarding the logistics of such a move relating to movement of files from one court facility to the next, parking, ADA accessibility, and losing control over when they can call court at anytime. Generally it was suggested by the 7th Judicial District that perhaps the Town should consider the construction of a regional court facility with neighboring municipalities to plan for the future growth over the next forty years. It is possible for the City Court facility to be used on a temporary base while the Town explores a more permanent solution. The 2015/16 study regarding the possible construction of a separate court facility estimated costs at approximately \$1.7 million to the taxpayers of the Town of Canandaigua. The potential impact to the taxpayers for the construction of an estimated \$1.7 million court facility (estimated debt service payment of approximately \$100,000 - \$ 150,000 per year for 30 years) if completely placed on the residents of the Town of Canandaigua would require a tax increase of approximately \$ 0.11 per thousand of assessed value above the current and future anticipated tax rates bringing the anticipated general and highway fund tax rate to as much as \$ 1.19 per thousand when you include the debt service payment and expenditures from the highway facility. For the average home owner of a home of \$ 275,000.00 this would equate to a tax increase of approximately \$77.00 with a tax rate increase from the 2018 budget rate of \$ 0.91 to a potential rate of \$ 1.19 per thousand. The fiscal impact could be even greater for those property owners who saw on average a 7% increase in their assessment, which could increase the tax levy for those residents by as much as \$100.00. The sharing of services between the City and Town is an attempt to avoid this potential cost. It

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seems like additional conversation is needed to determine logistics to mitigate this potential tax increase to the residents of the Town of Canandaigua by the Court system.

Fox Ridge HOA meeting: Our annual Fox Ridge HOA meeting was held at the Town Hall on June 25th with approximately 40 residents of Fox Ridge attending. A special thank you to City Manager John Goodwin who also attended the evening to answer questions that residents had about development projects in a variety of current status in the City. Additionally, the residents attending were given a tour of the new highway facility.

Water Debt Service: Attached to my agenda this month is a recent debt statement summary of debt by the Town of Canandaigua. This information was prepared by BPD at my request and was required to submit the paperwork with Water District Extension #42. The attached is just for your informational purposes.

City / Town Joint Meeting: Thank you to the entire Town Board for attending the joint City/Town meeting on June 26th to discuss the opportunities surrounding economic development and concept mapping. As directed by the Town Board / City Council, City Manager John Goodwin, Karen Dworaczyk and I have met to work on a presentation of options for what a joint entity might look like on July 31st. Additionally, we anticipate a presentation to the Town Board / City Council on July 31st from CPSM regarding the fire study currently underway.

Canandaigua / Hopewell Water: Representatives from the Town of Hopewell and the Town of Canandaigua met on June 27th to discuss the conversion of water administration of the former Canandaigua Hopewell Water District of the Town of Canandaigua to the Canandaigua Consolidated Water District. Generally, it was agreed that the Town of Hopewell would administer the district through the end of 2018, with the Town of Canandaigua taking over administration in late 2018 in parallel with the Town of Hopewell. Additionally, an updated Memorandum of Understanding will be presented to both Boards for consideration.

5450 Route 5 & 20: The Town of Canandaigua is now the owner of the property next to the Town Hall Campus located adjacent to the new highway facility. The property purchase closing took place on June 27th at the Town Hall.

Moody's Credit Rating: On July 12th I participated in a conference call with BPD, and the Moody's Credit Rating Agency regarding the acquisition of a credit rating for the Town of Canandaigua. The goal of a double or triple A rating is desired in order to secure the best possible interest rate for our upcoming bonding for the new highway facility.

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Lifeguards: The City of Canandaigua and Town of Canandaigua are now able to hire a lifeguard trainer / certification trainer through a shared service working together with Ontario County. The idea to be able to hire the certification coach through Ontario County was identified as a shared service during the 2017 County panel meetings. Susan Bennett is now in place as an employee of Ontario County and available for hire to the City and Town of Canandaigua to do lifeguard training and open water lake certification throughout the year at Town or City beaches.

DEVELOPMENT / PLANNING

Citizen's Implementation Committee: Our CIC had been given a deadline of July 16th to make a recommendation to the Town Board regarding a possible TDR program. The CIC's recommendation is on the agenda with a resolution for your consideration. Town Attorney Chris Nadler and I have since had a chance to speak about the recommendation and believe a few tweaks should be made to include a separate section of code, similar but different than Incentive Zoning, if you wish to further consider the recommendation.

Upcoming Meetings:

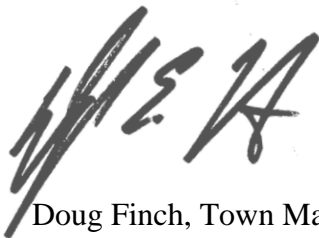
Planning – The next scheduled Planning Board meeting is July 24th at 6:00pm.

Zoning – The Zoning Board of Appeals next meets Tuesday, July 17th at 6:00pm.

Environmental Conservation Board – August 2nd at 4:30pm.

Agriculture Advisory Committee – August 2nd at 6:00pm.

Citizens Implementation Committee – July 17th at 9:00am.



Doug Finch, Town Manager