

## *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, New York 14424  
(585) 394-1120 / Fax (585) 394-9476

### **PLANNING REVIEW COMMITTEE (PRC) MEETING MINUTES—MARCH 11, 2019**

*All applicants are hereby given notice that the following report provides positive input to keep the application process moving forward. There may likely be additional PRC comments or Planning / Zoning Board comments forthcoming based upon further review by the members of the PRC or respective boards.*

***If PRC requirements are not submitted by the deadline given in the minutes, the application will not appear on the Planning Board or Zoning Board of Appeals agenda(s).***

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### **PLANNING BOARD APPLICATION FOR TUESDAY, APRIL 23, 2019**

**CPN-19-013      Adam Stahl (Star Cider), 4155 Turner Road, Canandaigua, N.Y. 14424, representing Sarah-Frank LLC, 1850 Rochester Road, Canandaigua, N.Y. 14424, owner of property at 3365 State Route TM #98.11-2-8.200**  
Requesting a Special Use Permit for Star Cider event parking at 3365 State Route 364

#### Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**UNLISTED**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
  - Ontario County Planning Board
  - Thomas Harvey, Director, Ontario County Planning Department
  - Kevin Olvany, Canandaigua Lake Watershed Council
  - Greg Trost, New York State Department of Transportation

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, MARCH 15, 2019**, to be considered for the **TUESDAY, APRIL 23, 2019**, Planning Board agenda:

1. Submit a waiver of a professionally prepared site plan.
2. Remove identifying markings and engineer's seal from the site plan that was submitted.
3. Submit a Statement of Operations which includes, but is not limited to: hours of operation, traffic flow patterns, management/attendants on site during parking hours, delineation of the parking area, trash receptacles, and other details of operation.
4. Clarify how the parking spaces will or will not align and/or encroach upon Ontario County easements related to the adjacent Ontario County/Finger Lakes Community College drainage project.
5. The applicant shall provide **10** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**devclerk@townofcanandaigua.org**

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.