

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of August 17, 2020

TO: BRENNAN MARKS FOR DAVID ALTEMUS
FROM: DEVELOPMENT OFFICE
EMAIL: BMARKS@MARKSENGINEERING.COM DALTEMUS@GMAIL.COM
DATE: Tuesday, August 18, 2020

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR TUESDAY, SEPTEMBER 8, 2020

CPN-20-057 Marks Engineering, c/o Brennan Marks, P.E., 42 Beeman Street, Canandaigua, N.Y. 14424; representing David Alrtemus, 11 Carriage Lane, Avon, N.Y. 14414; owner of property at 1900 Sand Hill Road TM #57.00-1-3.121
Requesting a Single-Stage Site Plan approval for the construction of a new single-family residence and associated improvements including a new onsite wastewater treatment system.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

- Chris Jensen, Town Code Enforcement Officer
- Bob DiCarlo, Town Agricultural Advisory Committee
- James Fletcher, Town Highway and Water Superintendent
- Frank Magnera, Chief, Canandaigua City Fire Department

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, AUGUST 21, 2020**, to be considered for the **TUESDAY, SEPTEMBER 8, 2020**, Planning Board agenda.

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

Names of owners of all abutting land.

A signature block for the Planning Board Chairperson and others as may be required:
Remove the signature line for the Town Engineer.

Existing Conditions:

All existing property lines, with bearings and distances, including the subject (parent) parcel
Tax Map numbers.

Required building setback lines on each lot: *Show envelope.*

Sufficient data to determine readily the location, bearing and length of every existing street, easement, lot and boundary line and to reproduce such lines on the ground.

Delineation of natural features described in the NRI including:

- [5] FEMA Special Flood Hazard Zone boundaries and designations, including the Flood Hazard Zone, Community Panel Map Number and the effective date of the Flood Insurance Mapping as shown.

All existing significant man-made features including but not limited to:

- [1] Buildings with property line setbacks.
- [2] Width, location and sight distances for all private driveways.

Proposed Conditions: Development:

- (m) Location and widths of all proposed driveway intersections with streets and sight distances therefrom. Suitable means of access in accordance with Town Code and Town of Canandaigua Site Design and Development Criteria: *Site distance.*
- (t) Outdoor lighting: *Dark sky note.*
- (x) The Planning Board may require an applicant to submit additional information as may be needed to assess the potential impacts from the proposed development:
Submit a New Structure Application.

Final Site Plan Requirements—Chapter 220, Section 220-70:

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Sureties shall comply with Town Code § 174-32 “Surety.”

2. Submit a New Structure Application.
2. The applicant shall provide **1** complete hard copy of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.