

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of January 16, 2018

TO: B&B AND MARKS ENGINEERING FOR ANTHONY KOSCUMB
FROM: DEVELOPMENT OFFICE
EMAIL: BBCALENDAR1@GMAIL.COM BRENNAN@MARKSENGINEERING.COM
DATE: Wednesday, January 17, 2018

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

ZONING BOARD OF APPEALS APPLICATION FOR THE FEBRUARY 20, 2018, AGENDA PLANNING BOARD APPLICATION FOR THE FEBRUARY 27, 2018, AGENDA:

CPN-005-18 Marks Engineering (Brennan Marks, P.E.), 42 Beeman Street, Canandaigua, N.Y. 14424, and B&B Builders (Bobby Johnston), 2913 County Road 47, Canandaigua, N.Y. 14424; representing Anthony M. Koscumb, 4 Summerfield Circle, Pittsford, N.Y. 14534, owner of property at 3542 Sandy Beach Drive

TM #98.15-1-33.000

Area Variance application to the Zoning Board of Appeals for a setback variance and Single-Stage Site Plan application to the Planning Board (if the setback variance is granted) for construction of a new garage.

Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—Type II.
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

- Kevin Olvany, Canandaigua Lake Watershed Council
- Town Environmental Conservation Board
- Greg Hotaling, MRB Group
- Ontario County Planning Board
- Frank Magnera, Chief, City Fire Department

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, JANUARY 19, 2018**, to be considered for the **FEBRUARY 20, 2018**, Zoning Board of Appeals agenda and the **FEBRUARY 27, 2018**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary and Final) Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

A signature block for the Planning Board Chairperson and others as may be required: Remove Highway/Water Superintendent.

Current zoning of the land including district boundaries and all setback dimensions for said zoning district(s): Provide building coverage percentage.

Existing Conditions:

Delineation of natural features described in the NRI including:

- (5) FEMA Special Flood Hazard Zone boundaries and designations, including the Flood Hazard Zone, Community Map Panel Number and the effective date of the Flood Insurance Mapping as shown.

All existing significant man-made features including but not limited to:

- (5) Sanitary and storm sewers (show).
- (7) Public and private wells, water mains and fire hydrants.

Proposed Conditions: Development:

- (i) Location and description of all swales, ponds, basins, fences, dikes or other devices required to control soil erosion and sedimentation or otherwise comply with the provisions of the Town Soil Erosion and Sedimentation Control Law (*see* Chapter 165).
- (x) The Planning Board may require an applicant to submit additional information as may be needed to assess the potential impacts from the proposed development.

Final Site Plan Requirements (Chapter 220, Section 220-70):

- (8) Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Sureties shall comply with Town Code §174-32 “Surety.”

2. Provide complete answers to the Zoning Board of Appeals test questions.
3. Property owner must sign the applications.
4. Define drainage details (i.e., rain barrels, swales, rain garden, etc.)
5. Clarify the dimensions of the garage on the Site Plan (20-feet x 42-feet).
6. Demonstrate compliance with the Shoreline Development Guidelines.
7. The applicant shall provide **17** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals and Planning Board meeting agendas approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meetings. If the applicant cannot attend these meetings and wishes the Zoning Board of Appeals and/or the Planning Board to act on the applications in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.