

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of March 16, 2020

TO: MARKS ENGINEERING FOR MARK LAESE

FROM: DEVELOPMENT OFFICE

EMAIL: BMARKS@MARKSENGINEERING.COM

DATE: Tuesday, March 17, 2020

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

ZONING BOARD OF APPEALS APPLICATION FOR TUESDAY, APRIL 21, 2020

PLANNING BOARD APPLICATION FOR WEDNESDAY, APRIL 29, 2020

NOTE: The Planning Board meeting is on a Wednesday

CPN-20-014 Marks Engineering P.C., c/o Brennan Marks, P.E., 42 Beeman Street, Canandaigua, N.Y. 14424; representing Mark Laese, 5 Brunson Way, Penfield, N.Y. 14526; owner of property at 3516 Sandy Beach Drive TM #98.15-1-43.100
Requesting four Area Variances; and requesting a Single-Stage Site Plan approval for installation of a new 788-square-foot paver patio and associated deck.

Application Information:

1. A Public Hearing **IS** required (for the Zoning Board of Appeals application).
2. State Environmental Quality Review (SEQR)—**Unlisted Action**.
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - Town Environmental Conservation Board
 - MRB Group DPC
 - Ontario County Planning Board (two copies)

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, MARCH 20, 2020**, to be considered for the **TUESDAY, APRIL 21, 2020**, Zoning Board of Appeals agenda; and the **WEDNESDAY, APRIL 29, 2020**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

Names of owners of all abutting land.

Name and seal of the New York State licensed professional engineer or surveyor responsible for the plan.

A map legends/key.

A signature block for the Planning Board Chairperson and others as may be required:
Provide a signature block for the Planning Board Chairperson and the Town Engineer.

Existing Conditions:

Required building setback lines on each lot: *Show the existing setback to the concrete pad.*

Existing contours at vertical intervals of 20 feet, including the source of the information. In the case of steep or unusual tracts, the Planning Board may require contours at such lesser intervals as it finds necessary for study and planning of the tract.

Existing vegetative land cover: *Provide a general outline.*

Delineation of natural features described in the NRI including:

FEMA Special Flood Hazard Zone boundaries and designations, including the Flood Hazard Zone, Community Map Panel Number and the effective date of their Flood Insurance Mapping as shown.

Proposed Conditions: Development:

Existing and proposed contours, at vertical intervals of no more than five feet.

Proposed vegetative land cover and landscaping.

Final Site Plan Requirements—Chapter 220, Section 220-70:

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Sureties shall comply with Town Code § 174-32 “Surety.”

2. Provide a cover letter to describe compliance with the Shoreline Development Guidelines.
3. The applicant shall provide **18** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals and Planning Board meeting agendas approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meetings. If the applicant cannot attend the meetings and wishes the Zoning Board of Appeals and/or the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meetings.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.