

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of May 13, 2019

TO: VENEZIA FOR HML PROPERTIES
FROM: DEVELOPMENT OFFICE
EMAIL: ANTHONY@VENEZIASURVEY.COM
DATE: Tuesday, May 14, 2019

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR TUESDAY, JUNE 25, 2019

CPN-19-040 Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424;
representing HML Properties LLC, 6404 Winding Creek Way,
Victor, N.Y. 14564, owner of property at 5131 Silvernail Drive.
TM #112.02-4-25.152
Requesting Single-Stage Site Plan approval for construction of a new home.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**TO BE DETERMINED.**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - George Barden, Watershed Inspector
 - Chris Jensen, Town Code Enforcement Officer
 - Town Environmental Conservation Board
 - Mark Stryker, Town Agricultural Advisory Committee
 - James Fletcher, Town Highway and Water Superintendent
 - Mike Northrup, Chief, Cheshire Fire Department
 - Kevin Olvany, Canandaigua Lake Watershed Council

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, MAY 17, 2019**, to be considered for the **TUESDAY, JUNE 25, 2019**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***. All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

All dimensions shall be shown in feet and in hundredths of a foot.

Name and seal of the New York State licensed professional engineer or surveyor responsible for the plan.

A signature block for the Planning Board Chairperson and others as may be required: *Change signature line to read "Highway and Water Superintendent."*

A completed agricultural data statement form identifying whether the site lies within an area which is further regulated under §283-a of Town Law, as amended.

For lots located within or adjacent to established Ontario County Agricultural District lands, the site plans shall have a general note that identifies and thereby acknowledges the provisions of the Town's Right-to-Farm Law.

Existing Conditions:

All existing property lines with bearings and distances including the subject (parent) parcel Tax Map numbers.

Sufficient data to determine readily the location, bearing and length of every existing street, easement, lot and boundary line and to reproduce such lines on the ground, including:

The length of all straight lines, radii, lengths of curves and tangent bearings for each street.

All dimensions and angles or bearings of the lines of each lot and of each area proposed to be dedicated to public use.

Land exceeding a slope of 10%.

Proposed Conditions: Development:

Location, size and invert elevations of all proposed sanitary and storm sewers, and location of all manholes, inlets and culverts. *Provide the detail for the driveway culvert.*

Location, size and design of proposed on-site wastewater treatment system: *Provide the design of the on-site wastewater treatment system.*

Location of all other proposed utility lines and related facilities including gas, electric and telephone: *Provide location and details on the underground electric service.*

2. Show the steep slopes and the amount of disturbance in each steep-slope category.
3. Provide a statement of compliance with the Town Steep Slope Protection Law. *See Town Code §220-8 Steep Slope Protection.*
4. Provide a statement of compliance with the Town Ridgeline Guidelines.
5. Show the location(s) of the emergency vehicle driveway pull-offs.
6. The applicant shall provide **13** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.