

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120 / Fax: (585) 394-9476

*Established 1789*

## **PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of May 17, 2021**

**TO:** MARATHON ENGINEERING FOR S & J MORRELL  
**FROM:** DEVELOPMENT OFFICE  
**EMAIL:** [RTIEDE@MARATHONENG.COM](mailto:RTIEDE@MARATHONENG.COM) [SCOTT.MORRELL@MORRELLBUILDERS.COM](mailto:SCOTT.MORRELL@MORRELLBUILDERS.COM)  
**DATE:** Tuesday, May 18, 2021

*You are hereby given notice that the following report provides positive input to keep the application process moving forward.*

*Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.*

### **PLANNING BOARD FOR TUESDAY, JUNE 22, 2021**

**CPN-21-051 Marathon Engineering, c/o Richard Tiede, 39 Cascade Drive, Rochester, N.Y. 14614; representing S & J Morrell Builders, 1501 Pittsford–Victor Road, Suite 100, Victor, N.Y. 14564; owner of property in Lakewood Meadows Subdivision, Section 9B and 9C**  
Requesting Amended Single-Stage Site Plan approval to correct house pad elevations that deviated by more than 12 inches from those specified on the approved site plans for 20 townhouse units on Woodvine Rise in Section 9B and eight townhouse units on Harvest View Drive in Section 9C.

*See attached PDF file specific elevation deviations.*

#### Application Information:

1. A Public Hearing **IS NOT** required
2. State Environmental Quality Review (SEQR)—**Previously determined.**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

*All are digital PDF files unless otherwise noted:*

- Chris Jensen, Town Code Enforcement Officer
- MRB Group DPC
- Ontario County Planning Board

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, MAY 21, 2021**, to be considered for the **TUESDAY, JUNE 22, 2021**, Planning Board agenda.

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed.
2. The applicant shall provide **1 complete hard copy** of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**devclerk@townofcanandaigua.org**

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act upon the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.