

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120 / Fax: (585) 394-9476

*Established 1789*

## **PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of August 13, 2018**

**TO:** EVAN & KRISTIN SMITH  
**FROM:** DEVELOPMENT OFFICE  
**EMAIL:** [EVAN@SMITHZOO.COM](mailto:EVAN@SMITHZOO.COM)

**DATE:** Tuesday, August 14, 2018

*You are hereby given notice that the following report provides positive input to keep the application process moving forward.*

*Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.*

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### **ZONING BOARD OF APPEALS APPLICATION FOR THE TUESDAY, SEPTEMBER 18, 2018, AGENDA:**

**CPN-18-052 Evan and Kristin Smith, owners of property at 5325 State Route 21  
TM #153.00-1-56.210**

Requesting Area Variances for a new two-story two-car garage to be constructed in the front yard and for a front setback. The ground will be leveled and a concrete pad will be poured (roughly 672 square feet).

#### Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
  - Ontario County Planning Board
  - Greg Trost, New York State Department of Transportation

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, AUGUST 17, 2018**, to be considered for the **TUESDAY, SEPTEMBER 18, 2018**, Zoning Board of Appeals agenda:

1. Submit an Area Variance application for height of the structure.
2. The applicant shall provide **9** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**devclerk@townofcanandaigua.org**

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Zoning Board of Appeals to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.