

Town of Canandaigua

SIGN PERMIT APPLICATION

(Complete a separate form for each proposed sign.)

TOWN OF CANANDAIGUA
DEVELOPMENT OFFICE

RECEIVED

JUN 20 2017

FOR REVIEW

SECTION I - APPLICANT / PROPERTY INFORMATION:

- Subject Property** Address: 1880 Rochester Road Canandaigua N.Y. 14424
Subject Property Tax Map Number: 55.02-1-7.100 Zoning District: CC
- Name and address of **Property Owner**: Sarah Genello 2129 Stables Gate Dr Canandaigua N.Y. 14424
Telephone Number / E-mail Address: 585-690-9190 info@stellasflorist@gmail.com
- Name and Address of **Applicant** if not property owner: N/A
Telephone Number / E-mail Address: N/A
- Briefly describe the current structures on and use of the property: Brand new building

SECTION II - EXISTING SIGNS

Describe All Existing Signs on the Property: former Flowers by Stella road sign

SECTION III - DIMENSIONS FOR PROPOSED SIGN

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DIMENSIONAL DESCRIPTION	APPLICANT TO COMPLETE	Allowed By Code	Variance Needed
Square Footage of Display Area	35.8 ft ²	68 ft ²	No
Ground Sign:			
Front Setback (measured from the road right-of-way)		15 ft	
Left Side Setback		15 ft	
Right Side Setback		15 ft	
Height of Proposed Sign (ground to top of supporting structure)			
Building Sign:			
Existing Building Frontage	68 ft	/	
Height of Proposed Sign	3.5 ft		

SECTION IV - DESCRIPTION DETAILS FOR PROPOSED SIGN

Proposed Wording of Sign: _____

Type of Installation: _____ Ground Sign ☒ Building Sign _____ Other (Explain) _____
Material: _____ Plastic ☒ Metal _____ Wood _____ Other _____
Illumination of Sign: _____ Back - Lit _____ Overhead (Down Lighting) _____ Ground Lit (Up Lighting) _____ Internal _____
_____ None

SECTION V – SITE INFORMATION: Per § 220-80-A: A sketch site plan shall be attached to this permit application showing the following information:

- Location of building, structure, or land to which or upon which the sign is to be erected; and
- Location and setbacks of any existing or proposed ground sign and the location and setbacks of all other signs and/or buildings on the property; and
- Location (drawn to scale not exceeding one inch equals 20 feet) and position of the sign on any buildings or structures, including a depiction of the building front view or elevation; and
- Detailed drawing or blueprint (to a scale not exceeding one inch equals one foot) showing the construction details of the sign, the lettering and/or pictorial matter and color of each, and the position of lighting or other extraneous devices; and
- Identification of all other signs existing on said parcel of land and whether each other sign is conforming or legally nonconforming.

Upon a determination of compliance, a sign permit shall be issued by the Zoning Officer. The applicant shall have 120 days from the date of issuance to install the sign and submit a request for a certificate of sign compliance or the sign permit will expire.

Within five business days of the placement of any approved sign the applicant shall request for a certificate of sign compliance and provide two sets of photographs of the site and the sign to the Development Office. Upon verification of compliance with this chapter and/or previous Town approval(s), the Zoning Officer shall issue a certificate of sign compliance.

Should the Zoning Officer, upon inspection, find the sign not to be in compliance with this chapter or previous Town approval(s), the applicant shall be so notified by certified mail. The applicant shall, within 30 days from the date of the notification letter, correct the cited deficiencies and notify the Zoning Officer of the corrections. In no event shall said thirty day period extend the one-hundred twenty day validation period for the sign permit prescribed within this subsection.

SECTION VI – CONTRACTOR AND INSURANCE INFORMATION:

General Contractor: Renovators

Address: _____

Telephone: Tony 585-233-2675

CONTRACTOR INSURANCE CERTIFICATES REQUIRED: ☐ C-105.2 / U-26.3 and DB-120.1 or ☐ CE-200 / BP-1

SECTION VII – PROJECT COST

PROJECT COST EXCEEDING (INCLUDING LABOR) \$10,000?

YES

NO

IDENTIFICATION OF POTENTIAL CONFLICTS OF INTEREST

(Required by NYS General Municipal Law § 809)

1. ***If the Applicant is an Individual:*** Is the applicant or any of the immediate family members of the applicant (including spouse, brothers, sisters, parents, children, grandchildren, or any of their spouses) related to any officer or employee of the Town of Canandaigua? YES NO
2. ***If the Applicant is a Corporate Entity:*** Are any of the officers, employees, partners, or directors, or any of their immediate family members (including spouse, brothers, sisters, parents, children, grandchildren, or

any of their spouses) of the company on whose behalf this application is being made related to any officer or employee of the Town of Canandaigua? YES NO

3. **If the Applicant is a corporate entity:** Are any of the stockholders or partnership members (holding 5% or more of the outstanding shares), or any of their immediate family members (including spouse, brothers, sisters, parents, children, grandchildren, or any of their spouses) of the company on whose behalf this application is being made related to any officer or employee of the Town of Canandaigua? YES NO

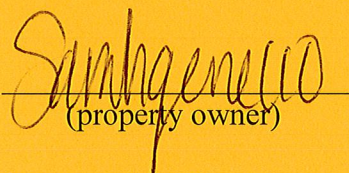
4. **If the Applicant has made any agreements contingent upon the outcome of this application:** If the applicant has made any agreements, express or implied, whereby said applicant may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of this application, petition, or request, are any of the parties to said agreement officers or employees of the Town of Canandaigua? YES NO

If the answer to any of the above questions is YES, please state the name and address of the related officer(s) or employee(s) as well as the nature and extent of such relationship:

Property Owner is responsible for any consultant fees*
(Town Engineer, Town Attorney, etc.) incurred during the application process.

****See Town Clerk for current Fee Schedule***

Please note that the **Property Owner** is responsible for all consultant fees during the review of this application including legal, engineering, or other outside consultants. Applications submitted to the Town of Canandaigua Planning Board will normally receive chargeback fees of at least five hours to ten hours for planning services including intake, project review, resolution preparation, SEQR, and findings of fact. PLEASE NOTE that the number of hours will be SIGNIFICANTLY INCREASED due to incomplete applications, plans lacking detail, or repeated continuations. Subdivision applications and larger commercial or industrial projects traditionally require more hours of engineering, legal, and other consultant review and preparation and will incur higher costs. Applications for new construction may be referred to the Town Engineer for engineering review which may include at least an additional eight to twelve hours of review time. The **Property Owner** will also be responsible for legal fees for applications submitted to the Town of Canandaigua Planning Board, Zoning Board of Appeals, or the Town of Canandaigua Development Office. Fees for engineering and legal expenses traditionally range between one hundred and one hundred fifty dollars per hour. A copy of the Town's annual fee schedule is available upon request from the Development Office or the Town Clerk's Office. The **Property Owner's** signature below indicates that the **Property Owner** understands that the **Property Owner** will be responsible for all outside consultant fees incurred as a result of the submitted application, and consents to these charges. Additionally projects approved by the Town of Canandaigua Planning Board may be required to pay a parks and recreation fee as established by the Town Board (currently \$ 1,000 per unit) if required as part of the conditions of approval.


(property owner)

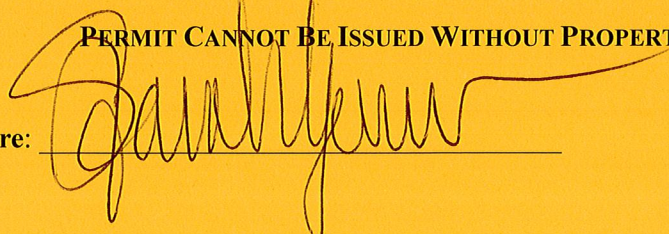
(property owner)

The undersigned represents and agrees as a condition to the issuance of these permits that the development will be accomplished in accordance with the Town Zoning Law, the New York State Uniform Fire Prevention and Building Code, approvals/conditions described on the ZBA / PB decision sheet, and the plans and specifications annexed hereto.

PERMIT CANNOT BE ISSUED WITHOUT PROPERTY OWNER SIGNATURE

Owner's Signature: _____

Date: _____


4/13/17

Please **DO NOT** send payment with this application.

***** FOR OFFICE USE ONLY *****

Proposed signage complies with the Town's Sign regulations.

Yes

No

Planning Board and/or Zoning Board of Appeals requirements have been met.

Yes

No

N/A

Zoning Officer

Date

Permit # _____

Total Permit Fee _____ per sign (Non-Refundable)