

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120 / Fax: (585) 394-9476

*Established 1789*

## **PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of August 13, 2018**

**TO:** GLENN THORNTON & KEVIN DEGRAW  
**FROM:** DEVELOPMENT OFFICE  
**EMAIL:** [GLENN@THORTONENGINEERING.COM](mailto:GLENN@THORTONENGINEERING.COM) [KDEGRAW@ATT.NET](mailto:KDEGRAW@ATT.NET)

**DATE:** Wednesday, August 15, 2018

*You are hereby given notice that the following report provides positive input to keep the application process moving forward.*

*Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.*

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### **PLANNING BOARD APPLICATION FOR THE TUESDAY, SEPTEMBER 25, 2018, AGENDA:**

**CPN-18-054 Glenn F. Thornton, P.E., Thornton Engineering LLP, 30 Assembly Drive, Suite 106, Mendon, N.Y. 14506, representing Frontenac Holdings, c/o Kevin DeGraw, 21 Basin Street, Union Springs, N.Y. 13160, owner of property at 2121 State Route 332**

TM #56.00-1-57.000

Requesting a Single-Stage Site Plan and a Special Use Permit approval for construction of Frontenac Boat Sales—a 2,400-square-foot single-story boat sales office building and asphalt surfaced display area.

#### Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**Unlisted Action.**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
  - David Degear, Canandaigua–Farmington Water and Sewer District

- Tad Gerace, Ontario County Soil and Water Conservation District
- MRB Group, D.P.C.
- Ontario County Planning Board
- Frank Magnera, Chief, Canandaigua City Fire Department
- Greg Trost, New York State Department of Transportation

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, AUGUST 17, 2018**, to be considered for the **TUESDAY, SEPTEMBER 25, 2018**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary and Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

**General Content:**

Remove signature line for Fire Chief from the signature block.

2. Delineate the boat display area on the site plan.
3. Provide the brand(s) of new boats to be sold.
4. Assure that the contractor is aware to stay under the 1-acre threshold of site disturbance.
5. Submit a Special Use Permit application for the commercial speech sign.
6. Submit a rendering of the commercial speech sign.
7. Submit elevation renderings of the new structure.
8. The applicant shall provide **12** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**devclerk@townofcanandaigua.org**

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This

includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.