

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of September 16, 2019

TO: MEAGHER FOR DEAN & ALETA WILLIAMSON
FROM: DEVELOPMENT OFFICE
EMAIL: JUSTIN@MEAGHERENGINEERING.COM
DATE: Tuesday, September 17, 2019

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR TUESDAY, OCTOBER 8, 2019

CPN-19-075 Meagher Engineering, 2024 W. Henrietta Road, Suite 2C, Rochester, N.Y. 14623; representing Dean and Aleta Williamson, 2106 Fort Hill Road, Phelps, N.Y. 14532; owners of property at 4962 Station House Drive TM #98.09-1-7.000
Requesting Single-Stage Site Plan approval for the tear down and rebuild of a new single-family dwelling.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**TYPE II ACTION**.
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - John Berry, Canandaigua Lake County Sewer District
 - Town Environmental Conservation Board
 - MRB Group, D.P.C.
 - Mike Northrup, Chief, Cheshire Fire Department
 - Kevin Olvany, Canandaigua Lake Watershed Council
 - Neighboring Municipality: City of Canandaigua

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, SEPTEMBER 20, 2019**, to be considered for the **TUESDAY, OCTOBER 8, 2019**, Planning Board agenda:

1. See attached ***Single-Stage (Preliminary and Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

Date, north point and scale. The site plan shall be at a scale of no more than 100 feet to the inch: *Provide a bar scale.*

A signature block for the Planning Board Chairperson and others as may be required: *Add Town Water Superintendent.*

Proposed Conditions: Development:

Schedule for development including a detailed sequence of construction and estimated dates for start and completion.

2. Show the setbacks from the Mean High Water Line.
3. Provide a cover letter to indicate compliance with the town's *Site Design and Development Criteria*, Article V—Drainage Improvements, Section D—Water Quality and Quantity Requirements, Paragraph (3) a), i.e.,
 3. All development in the Canandaigua Lake Watershed Area with a distance of 500 feet or more away from the Canandaigua Lake shall incorporate water quality preservation measures into the design of the project as follows:
 - a) If the total disturbance is 20,000 square feet or more, the project will be required to provide quality preservation measures and be designed to manage the impacts of a 2-year design storm.
4. The applicant shall provide **15** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.

3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.