

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of August 17, 2020

TO: BURNELL REIFF FOR BERNIE LYMAN
FROM: DEVELOPMENT OFFICE
EMAIL: BURNELLF550@GMAIL.COM
DATE: Tuesday, August 18, 2020

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR TUESDAY, SEPTEMBER 22, 2020

CPN-20-053 Burnell Reiff, 217 Bare Hill Road, Rushville, N.Y. 14544; representing Bernie Lyman, owner of property at 4977 Station House Road TM #98.09-1-8.300
Requesting a Single-Stage Site Plan approval for landscaping and re-grading the north and south sides of the house for basement egress, as now one has to climb out the windows and climb up a ladder in case of emergency.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

- Chris Jensen, Town Code Enforcement Officer
- Town Environmental Conservation Board
- Bob DiCarlo, Town Agricultural Advisory Committee

- James Fletcher, Town Highway and Water Superintendent
- MRB Group DPC
- Kevin Olvany, Canandaigua Lake Watershed Council
- Neighboring Municipality: City of Canandaigua

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, AUGUST 21, 2020**, to be considered for the **TUESDAY, SEPTEMBER 22, 2020**, Planning Board agenda.

1. See attached ***Sketch Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

All checklist items have been addressed.

2. Provide the detail on the retaining wall prior to the Planning Board board.
3. Provide the detail of the silt fence, the erosion control mitigation measures, and the area(s) of site disturbance, per the New York State Department of Environmental Conservation Erosion Control Manual.
4. Provide a statement regarding the storage of topsoil and/or other material on the site during construction (or the removal of topsoil and/or other material).
5. Provide the location of the utilities.
6. Provide information on the restoration/landscaping of the site.
7. Provide the Planning Board's standard use of phosphorus notes on the plans.
8. The applicant shall provide **1** complete hard copy of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This

includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.