

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of August 13, 2018

TO: BRENNAN MARKS & TOM JOYNT
FROM: DEVELOPMENT OFFICE
EMAIL: BMARKS@MARKSENGINEERING.COM TJOYNT@ROCHESTER.RR.COM

DATE: Tuesday, August 14, 2018

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

ZONING BOARD OF APPEALS APPLICATION FOR THE TUESDAY, SEPTEMBER 18, 2018, AGENDA

PLANNING BOARD APPLICATION FOR THE TUESDAY, SEPTEMBER 25, 2018, AGENDA:

CPN-18-057 Brennan Marks, P.E., Marks Engineering, 42 Beeman Street, Canandaigua, N.Y. 14424, representing Thomas Joynt, 4571 Steep Drive

TM #140.07-1-23.000

Requesting and Area Variance and Single-Stage Site Plan approval for construction of a new garage and renovation of an existing house and garage with an addition.

Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**Type II Action**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

- George Barden, Watershed Inspector
- Town Environmental Conservation Board
- James Fletcher, Town Highway and Water Superintendent
- MRB Group, D.P.C.
- Ontario County Planning Board
- Mike Northrup, Chief, Cheshire Fire Department
- Kevin Olvany, Canandaigua Lake Watershed council

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, AUGUST 17, 2018**, to be considered for the **TUESDAY, SEPTEMBER 18, 2018**, Zoning Board of Appeals agenda and the **TUESDAY, SEPTEMBER 25, 2018**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary and Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

A signature block for the Planning Board Chairperson and others as may be required: Remove signature line for the Canandaigua Highway and Water Superintendent.

Existing Conditions:

Delineation of natural features described in the NRI including: Land exceeding a slope of 10%. Show slope zones 15% to 25%, 25% to 40%, and 40% and over.

Public and private wells, water mains and fire hydrants: Show the location of the fire hydrant.

Final Site Plan Requirements—Chapter 220, Section 220-69:

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping and stormwater and erosion control measures. Sureties shall comply with Town Code §174-32 “Surety.”

2. Submit elevation renderings.
3. Submit a letter describing compliance with the Shoreline Development Guidelines.
4. Show the portion of the walkway which will be removed due to deterioration.
5. The applicant shall provide **19** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals and Planning Board meeting agendas approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meetings. If the applicant cannot attend these meetings and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meetings.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.