

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

## **ENVIRONMENTAL CONSERVATION BOARD MEETING AGENDA**

*Established November 4, 2009*

**THURSDAY, SEPTEMBER 3, 2020, 4:30 P.M.**

**REVISION #3—8/25/2020**

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*The meeting WILL NOT be held at the Town Hall.  
The meeting will be conducted via Zoom.com Video Conference*

Topic: Environmental Conservation Board  
Time: Sept 3, 2020 04:30 PM Eastern Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/86300261930>

Meeting ID: 863 0026 1930  
One tap mobile  
+16465588656,,86300261930# US (New York)  
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Dial by your location  
+1 646 558 8656 US (New York)  
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+1 346 248 7799 US (Houston)  
+1 669 900 9128 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
Meeting ID: 863 0026 1930

Find your local number: <https://us02web.zoom.us/j/86300261930>

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## **AGENDA**

**Meeting Called By:** Joyce Marthaller, *Chairperson*

**Board Members:**

Justin Damann	Saralinda Hooker
Edith Davey	Gary Kochersberger
Kimberly Foreman	Pat Venezia

**Recording Secretary:****Town Representative:** Eric Cooper, Town of Canandaigua Planner**Guests:**

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- a. Call to Order by the Chairperson
- b. Pledge of Allegiance
- c. Introduction of Guests by the Chairperson
- d. Approval of the Minutes—August 6, 2020
- e. Privilege of the Floor
- f. Report of the Development Office—Eric Cooper

**1. Results of Previous Applications (Reviewed on August 6, 2020)****CPN-20-045****Georgia and Douglas Lamb, owners of property at 3860 County Road 16**

Requesting a possible Area Variance and a Single-Stage Site Plan approval to construct a two-story addition, an open and covered patio addition and a new gravel driveway.

*Result:*

**CPN-20-047****Eileen M. Baitsholts, 21 Spyglass Hill, Fairport, N.Y. 14450; owner of property at 5955 Knapp Road**

Requesting a Single-Stage Subdivision approval to subdivide a 49.90-acre parent parcel to create Proposed Lot #1 at 10.959 acres, Proposed Lot #2 at 27.677 acres and Proposed Lot #3 at 10.935 acres.

*Result:*

**CPN-20-049****Lisa Dolak, owner of property at 4487 Middle Cheshire Road**

Requesting a Single-Stage Site Plan approval to construct a new single-family house.

*Result:*

**2. Comprehensive Plan Update**

- g. Report of the Committees
- h. Referrals from the Citizens' Implementation Committee (CIC)
- i. Referral from the Ordinance Committee  
*Referred July 16, 2020 (held over to this meeting)*
  - 1. Residential Lake District—Swimming Pools, Draft Local Law
- j. Referrals from the Planning Review Committee (PRC)  
*Referred August 17, 2020*

**CPN-20-033**                      **Finger Lakes Construction Management Inc., c/o Eric Johnson, 7224 Lane Road, Victor, N.Y. 14564; representing Jeremy and Debora Ortloff, owners of property at 5010 Butler Road**  
TM #97.20-1-10.000  
Requesting Area Variances for a pole barn with a loft area to place the pole barn closer to the creek; and building height of 25 feet when 22 feet is required.

**CPN-20-053**                      **Burnell Reiff, 217 Bare Hill Road, Rushville, N.Y. 14544; representing Bernie Lyman, owner of property at 4977 Station House Road**  
TM #98.09-1-8.300  
Requesting a Single-Stage Site Plan approval for landscaping and re-grading the north and south sides of the house for basement egress, as now one has to climb out the windows and climb up a ladder in case of emergency.

**CPN-20-055**                      **Costich Engineering, c/o Jay Harris-Maxwell, 217 Lake Avenue, Rochester, N.Y. 14608; representing Richard and Alyse Brovitz, owners of property at 5265 Menteth Drive**  
TM #140.11-1-25  
Requesting Area Variances and a Single-Stage Site Plan approval to remove an existing detached garage and to construct a new detached storage barn.

**CPN-20-056**                      **Grove Engineering, c/o William J. Grove, P.E., 8677 State Route 53, Naples, N.Y. 14512; and Mark and Karen Kreiser, P.O. Box 182, Canandaigua, N.Y. 14424; representing Eileen Baitsholts, 21 Spyglass Hill, Fairport, N.Y. 14450, owner of a portion of property at 5955 Knapp Road**  
Portion of TM #125.00-1-38.000  
Requesting a Single-Stage Site Plan approval for the construction of a new single-family home on vacant land.

**CPN-20-058                    Venezia Group LLC, 5120 Laura Lane, Canandaigua, N.Y. 14424; owner of property at Fox Ridge Subdivision, Section 5B-3 (Lacrosse Circle)**

TM #97.04-2-100.100

Requesting Final Subdivision approval for the reconfiguration of lots in of Fox Ridge Subdivision Section 5B-3 (subdivide 14+ acres into 12 residential lots)

**k.        Old Business**

- ECB Page for Town Newsletter: September, October and November 2020:  
  
September:                    Blue green algae (Ms. Hooker)  
  
October:                        Topic to be determined (Ms. Foreman)  
  
November:                    Topic to be determined
- Information session with ECB and Code Enforcement Officer Chris Jensen, re: MS4 Program
- DEC program for the elimination of the Gypsy Moth: How the Town may participate.

**l.        New Business**

**m.       Member Reports**

- Citizens Implementation Committee Representatives
- Local History Team
- Environmental Committee Representatives
- Natural Resource Inventory (NRI) Update
- Town Tree Board

**n.       Mandatory New York State Sexual Harassment Training**

In-person session:        Wednesday, September 16, 2020, 1:00 p.m., Town Hall

Online:                        To be completed by October 1, 2020

Questions to:                Samantha Pierce, Human Resources and Payroll Coordinator,  
Town of Canandaigua, (585) 394-1120, ext. 2229 or  
spierce@townofcanandaigua.org

**o. Future Training Opportunities:**

**1. General Code e-Code**

Daily drop-in lunchtime training Q&A sessions plus webinars in several categories.

Information:

<https://www.generalcode.com/training/>

**2. New York Association of Towns Virtual Training:**

Wednesday, September 9, 2020

8:45 a.m. to 12:30 p.m.

2020 Town Finance School

Wednesday, September 16, 2020

10:00 a.m. to 11:00 a.m.

Ask the Attorneys

Tuesday, September 29, 2020

10:00 a.m. to 11:00 a.m.

The Ups and Downs of Town Budgets

Wednesday, October 7, 2020

10:00 a.m. to 11:00 a.m.

Ask the Attorneys

Tuesday, October 20, 2020

10:00 a.m. to 11:00 a.m.

Roles and Responsibilities of the Town Board and Highway Superintendent

Free to Association of Towns members. Registration required.

[www.nytowns.org](http://www.nytowns.org)

**3. Future Training Opportunities Online:**

Ontario County Planning Department website now lists upcoming training:

<https://www.co.ontario.ny.us/192/Training>

**p. Adjournment and Next Meeting**

Next meeting: **October 1, 2020, 4:30 p.m.**

Subsequent meetings (meetings begin at 4:30 p.m.):

Thursday, November 5, 2020

Thursday, December 3, 2020

Thursday, January 7, 2021