

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of August 15, 2016

TO: VENEZIA FOR JOHN BARTHOLF
FROM: DEVELOPMENT OFFICE
FAX #: VIA EMAIL – ROCCO@VENEZIASURVEY.COM
DATE: TUESDAY AUGUST 16, 2016

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR THE SEPTEMBER 27, 2016 AGENDA:

**CPN-058-16 Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424,
representing John D. Bartholf, owner of property at 4959 Waters
Edge**

TM #98.09-1-19.000

The applicant is requesting One-Stage Site Plan approval for the tear down of an existing structure and rebuild of a new single-family residence

Application Information:

1. State Environmental Quality Review (SEQR)—Type II Action.
2. A referral to the Ontario County Planning Board **IS** required.
3. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agencies for their review and recommendation:
 - Kevin Olvany, Canandaigua Lake Watershed Council
 - John Berry, Canandaigua Lake County Sewer District
 - Town Environmental Conservation Board
 - James Fletcher, Town Highway Superintendent
 - Greg Hotaling, MRB Group P.C.
 - Mark Marentette, Chief, City Fire Department

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, AUGUST 19, 2016**, to be considered for the **SEPTEMBER 27, 2016**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary/Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

A legible location map.

Existing Conditions:

FEMA Special Flood Hazard Zone boundaries and designations, including the Flood Hazard Zone, Community Map Panel Number and the effective date of the Flood Insurance Mapping as shown.

Fire hydrants

Location of all other existing utility lines and related facilities including: Electric.

Proposed Conditions:

The boundaries and nature of all proposed easements, deed restrictions and other encumbrances: Easement for sanitary sewer.

Limits of pavement and parking areas: Show final driveway.

Location and size of all proposed: hydrants.

Location of all other proposed utility lines and related facilities, including: electric.

A description of all approvals required from outside agencies.

2. Submit a tear down/rebuild application and a demolition permit application.
3. Provide the dimensions of the gravel parking area (this calculation shall be used in the lot coverage calculations).
4. Provide the dimensions of the driveway.
5. Provide the distance from the north retaining wall to the property line.
6. Submit a landscaping plan; indicate compliance with the Shoreline Development Guidelines.
7. Submit a Flood Plain Development Permit application or show that the proposed home is not within the flood plain.
8. Verify that there are no deed restrictions on the property.

9. Depict the electric line and closest fire hydrant on the site plans.
10. The applicant shall provide **18** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Zoning Board of Appeals to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). The property owner will be invoiced by the Town for the reimbursement of these expenses. The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.