

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of March 15, 2021

TO: VENEZIA REPRESENTING CHUCK & KATE VASILIOUS
FROM: DEVELOPMENT OFFICE
EMAIL: ANTHONY@VENEZIASURVEY.COM ROCCO@VENEZIASURVEY.COM
DATE: Wednesday, March 17, 2021

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

ZONING BOARD OF APPEALS APRIL 20, 2021

PLANNING BOARD FOR TUESDAY, APRIL 27, 2021

CPN-21-028 Venezia & Associates, 336 N. Main Street, Canandaigua, N.Y. 14424; representing Analog Properties LLC (Chuck and Kate Vasilious), 1 South Nevada Avenue, Colorado Springs, Colorado 80903; owners of property at 3439 West Lake Boulevard

TM #98.13-1-16.110

Requesting an Area Variance for stream setback and requesting a Single-Stage Site Plan approval for construction of a new single-family residence.

Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

- John Berry, Ontario County Sewer District
- Chris Jensen, Town Code Enforcement Officer
- Town Environmental Conservation Board

- James Fletcher, Town Highway and Water Superintendent
- MRB Group D.P.C.
- Ontario County Planning Board
- Frank Magnera, Canandaigua City Fire Department
- Kevin Olvany, Canandaigua Lake Watershed Council
- William Wright, Ontario County Department of Public Works (*paper copy*)

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, MARCH 19, 2021**, to be considered for the **TUESDAY, APRIL 20, 2021**, Zoning Board of Appeals agenda and the **TUESDAY, APRIL 27, 2021**, Planning Board agenda.

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

See attached checklist for “open circle” items to be addressed.

2. Submit an Existing Conditions plan.
3. Provide New York State Department of Environmental Conservation permit(s) for work in the watercourse.
4. Submit an Area Variance application to the Zoning Board of Appeals for stream setback.
5. Submit a survey plan.
6. Clarify 1½-inch water service.
7. Provide driveway sight distances.
8. Provide vehicle pull-off areas on the driveway (due to the length of the driveway).
9. The applicant shall provide **2 complete hard copies** of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals and the Planning Board agendas approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meetings. If the applicant cannot attend the meetings and wishes the Zoning Board of Appeals and/or the Planning Board to act upon the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). **YOU—**

the property owner—will be invoiced by the Town for the reimbursement of these expenses. The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.