

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of April 12, 2021

TO: VENEZIA ASSOCIATES REPRESENTING CRAIG PALMER
FROM: DEVELOPMENT OFFICE
EMAIL: ANTHONY@VENEZIASURVEY.COM CRAIGPALMER777@GMAIL.COM
DATE: Tuesday, April 13, 2021

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD FOR TUESDAY MAY 11, 2021

**CPN-21-037 Venezia & Associates, 336 N. Main Street, Canandaigua, N.Y. 14424;
representing Craig Palmer, 3366 Clover Street, Pittsford, N.Y. 14534;
owner of property at 4157 Woolhouse Road
TM #111.00-1-71.13
Requesting a Single-Stage Site Plan approval for construction of a new
single-family residence.**

Application Information:

1. A Public Hearing **IS NOT** required
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

- Tyler Ohle, Watershed Inspector
- Town Code Enforcement Officer Chris Jensen
- Town Environmental Conservation Board

- Bob DiCarlo, Town Agricultural Advisory Committee
- James Fletcher, Town Highway and Water Superintendent
- Chief Chris Brown, Cheshire Fire Department

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, APRIL 16, 2021**, to be considered for the **TUESDAY, MAY 25, 2021**, Planning Board agenda.

1. See attached ***One-Stage (Preliminary & Final) Subdivision Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

INSERT

2. Calculate and provide the distance of the driveway and provide pull-off(s) or vehicle turnaround(s) as required by the Town Code (i.e., one pull-off every 250 feet when the driveway length exceeds 500 feet)
3. The applicant shall provide **1 complete hard copy** of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act upon the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.