

**Canandaigua Town Board
Meeting Agenda
January 31, 2018
8:00am**

- Call To Order and Pledge of Allegiance
 - Pledge led by Kevin Reynolds, Town Councilman

- Roll Call
 - Town Clerk Confirmation meeting was properly advertised

- Privilege of the Floor

- Resolutions

New Resolutions:

**RESOLUTION NO. 2018 – 049: AMEND RESOLUTION NO. 2018 – 036 ORDER TWO (2)
DUMP TRUCKS**

WHEREAS, the highway superintendent received approval by the town board to order 2 dump trucks on 1/8/2018 from Kenworth Northeast Group Inc.; and

WHEREAS, the highway superintendent is now asking to order two dump trucks from Regional International Corp. in the amount of \$139,500.00 each for a total of \$279,000.00; and

WHEREAS, the cost increase is \$240.00 (\$120.00 per truck) over the originally adopted resolution; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby amends the authorization for the town highway superintendent to order (2) dump trucks from Regional International Corp. instead of Kenworth Northeast Group Inc.

**RESOLUTION NO. 2018 – 050: AUTHORIZATION OF PLACEMENT OF LATERAL
RESTRICTIONS ON COUNTY ROAD 32, EXTENSION #41**

WHEREAS, the Town Board of the Town of Canandaigua has created the Town of Canandaigua County Road 32 Water District, Extension # 41 pursuant to Article 12A of the Town Law for the express purpose of providing public water supply to residents along County Road 32 west of Hopkins Road and east of the intersection of County Road 32 and Fisher Hill Road in said Town; and

WHEREAS, part of the land area with Water District No. 41 is also located within Ontario County Agricultural District No. 1; and

WHEREAS, the Town Board has filed a Notice of Intent to Undertake an Action Within an Agricultural District and to evaluate the impact of providing a source of public water supply within this area on lands within Ontario County Agricultural District No. 1; and

WHEREAS, the New York State Department of Agriculture and Markets has expressed concern about the potential adverse impact that said public water supply is likely to have on agriculture uses within said Agricultural District.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Canandaigua, Ontario County, New York, as follows:

1. The Town Board, in recognition of the concerns that have been raised, hereby resolves to limit connections to the public water supply only to existing non-farm uses and to farm related uses within that portion of Water District No. 41 which is also located within the limits of Ontario County Agricultural District No. 1.

2. This Resolution shall take effect January 31, 2018.

RESOLUTION NO. 2018 – 051: BUDGET TRANSFER AUTHORIZATION

WHEREAS, the Town Board, Bookkeeper and Budget Officer have identified capital improvements made in Town of Canandaigua Parks during 2017; and

WHEREAS, the Town Board maintains and monitors a Parks and Recreation Fund to be used for capital improvements at the Town parks; and

WHEREAS, the 2017 adopted Town Budget included appropriations relating to a transfer for capital improvements from the Parks Fund; and

WHEREAS, the Town Manager has identified the following capital improvements completed during the calendar year 2017 paid from the following accounts:

| | |
|--|---------------------|
| A.7110.402 (12/18/2017) – Trees planted at Miller Park | \$ 44,453.00 |
| A.7110.201 (11/20/2017) – Gazebo for Miller Park | \$ 4,000.00 |
| A.7110.200 (10/16/2017) – Park Grills and Benches | \$ 911.60 |
| | <u>\$ 49,364.60</u> |

WHEREAS, the Town Board desires to transfer \$ 49,364.60 from the Parks Fund to the General Fund for 2017 to pay for the expenses identified as capital improvements; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Budget Officer and Bookkeeper to make the following budget transfer entries into the Town of Canandaigua accounting system in order to amend the 2017 Town budget;

| | |
|---|---------------------|
| Increase : A.7110.402 (12/18/2017) – Trees planted at Miller Park | \$ 44,453.00 |
| Increase : A.7110.201 (11/20/2017) – Gazebo for Miller Park | \$ 4,000.00 |
| Increase: A.7110.200 (10/16/2017) – Park Grills and Benches | \$ 911.60 |
| | <u>\$ 49,364.60</u> |
| Decrease: CM201.. (Parks Fund) | \$ 49,364.60 |

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Budget Officer and Bookkeeper.

RESOLUTION NO. 2018 – 052: BUDGET MODIFICATION

WHEREAS, Utility expenses within two lighting districts exceeded the amounts budgeted for 2017; and

WHEREAS, The Budget Officer recommends increasing appropriated fund balance in these two districts to cover the expenses; now, therefore, be it

RESOLVED, that this Board directs the Budget Officer to amend the 2017 budget as follows:

Increase SL.9000..241, Centerpointe Lighting Dist., Appropriated Fund Bal by \$124.08
 Increase SL.5182.400.241, Centerpointe Lighting District, Utilities by \$124.08

Increase SL.9000..245, Fallbrook Lighting Dist., Appropriated Fund Bal by \$182.39
 Increase SL.5182.400.245, Fallbrook Lighting District, Utilities by \$182.39

RESOLUTION NO. 2018 – 053: BUDGET TRANSFER REQUEST

WHEREAS, the Bookkeeper is requesting the following budget transfers

| Account # | Description | To | From |
|--------------|----------------------------------|----------|----------|
| | GENERAL | | |
| A.1010.400 | Town Board, Contractual | 519.81 | |
| A.1010.110 | Town Board, Elected | | 519.81 |
| A.1110.120 | Justices, Court Clerk, PT | 944.58 | |
| A.1110.140 | Justices, Court Clerk, PT | | 944.58 |
| A.1355.400 | Assessor, Contractual | 31.44 | |
| A.1355.420 | Assessor, Bar Review, Cont. | | 31.44 |
| A.5010.130 | Hwy, Finance Clerk II | 1092.91 | |
| A.5010.132 | Hwy, Office Specialist I | | 1092.91 |
| A.7110.130 | Park, Laborer, FT | 9967.37 | |
| A.7110.121 | Park, Maintenance Assistant | | 9967.37 |
| A.8010.144 | Zoning, Office Specialist I | 1103.89 | |
| A.8010.141 | Zoning, Inspector, PT | | 1103.89 |
| A.8020.160 | Planning, ECB Stenographer | 169.00 | |
| A.8020.140 | Planning, Stenographer, PT | | 169.00 |
| A.8160.130 | Waste & Recycling, MEO | 4180.44 | |
| A.8161.140 | Waste & Recycling, Laborer, PT | | 4180.44 |
| A.9030.800 | Social Security/Medicare | 274.45 | |
| A.9055.800 | DBL Ins | 60.86 | |
| A.9040.800 | Workers' Comp Ins | | 335.31 |
| A.1230.100 | Town Manager, PS | 3589.94 | |
| A.1355.132 | Assessor, Real Property Aide, FT | 1651.41 | |
| A.1410.131 | Town Clerk, Deputy, FT | 406.14 | |
| A.1410.142 | Town Clerk, Deputy, Temp | 884.28 | |
| A.1460.400 | Records Management, Cont. | 78.65 | |
| A.5182.400 | Street Lighting, Cont. | 2009.73 | |
| A.8010.143 | Zoning, Planning Aide | 609.38 | |
| A.1990.400 | Contingency | | 9229.53 |
| | | | |
| | | | |
| | HIGHWAY | | |
| | | | |
| D.5142.130 | Snow Removal, Wages, FT | 47219.27 | |
| D.5110.130 | Road Repair, Wages, FT | | 39000.00 |
| D.5130.400.0 | Machinery, Contractual | | 8219.27 |
| D.9030.800 | Social Security/Medicare | 317.23 | |
| D.9055.800 | DBL Ins | 49.00 | |
| D.9060.820 | Hospital/Medical, Buy-out | 3708.68 | |

| | | | |
|------------|-----------------------------------|--|---------|
| D.9060.840 | Hospital/Medical, Retiree Benefit | | 4074.91 |
| | | | |
| | | | |
| | WATER | | |
| | | | |
| | NONE | | |
| | | | |

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves of the requested budget transfers

- Payment of the Bills
 - Abstract Claim Fund Totals presented by Town Clerk
 - Voucher Summary Report for Town Board signatures
 - (By signing, Town Board members represent they have reviewed the purchases for compliance with the Town’s approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Abstract dated 1/25/2018 totaling \$222,325.13

- General fund \$32,888.47
- Highway fund \$46,105.98
- Water fund \$113,973.21
- Capital projects \$28,153.21
- Lighting districts \$1,204.26

- Privilege of the Floor
- Executive Session, as requested
- Adjournment