

DRAFT MINUTES
TOWN OF CANANDAIGUA
PARKS AND RECREATION/TRAILS
MEETING NOVEMBER 28 2018
CANANDAIGUA TOWN HALL
FIRST FLOOR CONFERENCE ROOM

Members Present: Mark MacNeil, Karen Parkhurst, Dennis Brewer, Stephanie Kunes, David Korpiel, Troy Bennett

1. Approved current minutes from October meeting.
2. Dennis gave his director's report.
 - Met today with a Boy Scout about another Eagle Scout Project.
 - The committee recommended Mark MacNeil for another 5-year term on the committee.
 - The committee recommended Mark MacNeil as chairperson of the Parks and Recreation/Trails committee for another one-year term.
 - David Korpiel will be offering an Active Adult opportunity this winter at the Canandaigua Civic Center – ice skating and bottomless coffee.
 - The RFP for mowing resulted in 6 responses – all over budget. Onanda Park was removed and the RFP was re-issued. No decision yet.
 - Dennis mentioned Josh Dutcher's presentation at the last Town Board meeting and the work that was done on the Wolverton cemetery.
 - Work has started on the design to develop the West side of Outhouse Park. Chris Jensen has developed a plan.
 - The inclusive playground group asked to meet with us again. They were given some options and are interested in the west side of Outhouse Park – it meets the need for 60-80 parking spaces.
 - Dennis passed around the itemized revenue sheet for the rentals and revenues for the town parks. The Parks and Recreation/Trails Committee recommended to keep the fee schedule as is.
 - Dennis passed around his project list for 2019 – it is attached.
 - The roof replacements for Babcock Hall and the Sheriff's building is not yet completed.
 - A senior program is being offered each Thursday from 9:30 to 11:30 at the Outhouse Park hall. This is a joint program with the city of Canandaigua. Cards and board games are available. Current attendance varies from week to week. More advertising will be done.
 - A meeting with Covered Wagon Bus tours in January will determine what trips will be offered in 2019.
3. Water trail update – Ordinance committee is completing work that would allow for use of Onanda as a planned stop along the Canandaigua Lake Water Trail. We discussed the issue of payment of the fee for use. Below is the wording suggested for the fee payment:

Those entering by water:

 - will make prepayment of park entrance fee to Town of Canandaigua.
 - will keep receipt of payment to present at park if requested by park staff at time of entry by water.
4. We discussed sub-committees and how they would be structured and report to the main committee. These will be established at the January 22, 2019 Parks and Recreation/Trails Committee meeting.

Next meeting will be held at Town Hall at 6 pm on January 22, 2019

Respectfully submitted,

Karen Parkhurst