

# Town of Canandaigua

## SWIMMING POOL / HOT TUB PERMIT APPLICATION (Chapter 220 Section 220-9-W)

1. **Subject Property** Address: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_ Zoning District: \_\_\_\_\_

2. Name and Address of **Property Owner**: \_\_\_\_\_

Telephone Number / E-mail: \_\_\_\_\_

3. Name and Address of **Applicant** if not property owner: \_\_\_\_\_

Telephone Number / E-mail: \_\_\_\_\_

4. Primary Use of Property:    Single-Family Dwelling                      Multi-Family Dwelling  
*(please circle one)*                      Townhouse                      Other: \_\_\_\_\_

5. Type of Installation:    Above Ground    In-ground/masonry    In-ground/vinyl    Hot Tub  
*(please circle one)*

*Maximum Dimensions of Outdoor Pool: no outdoor pool shall exceed 40 feet in length and 20 feet in width, or 30 feet in diameter in the case of a round or curved pool, nor shall the total perimeter of any pool exceed 125 feet*

Swimming Pool / Hot Tub Dimensions: \_\_\_\_\_

Above Ground Swimming Pools with a water depth of 24-inches or greater, and a side wall height of 48 inches or less and all In-Ground Swimming Pools **SHALL** be surrounded by a fence at least 48 inches in height.

DIMENSIONAL DESCRIPTIONS	Applicant to Complete	Development Office Staff to Complete	
		Zoning District Setbacks	Variance Required
Distances To Property Lines From The:			
Swimming Pool/Hot Tub to Rear Property Line			
Swimming Pool/Hot Tub to Right Side Property Line			
Swimming Pool/Hot Tub to Left Side Property Line			
Pool to On-Site Wastewater Components		20 ft (per design Guide)	From D.O.H.
Pool to On-Site Wastewater Absorption Field Base		35 ft (per design Guide)	From D.O.H.
Square Footage of New Deck / Patio			
Deck / Patio to Rear Property Line			
Deck / Patio to Right Side Property Line			
Deck / Patio to Left Side Property Line			
Square footage of Pool House			
Pool house to Rear Property Line			
Pool house to Right Side Property Line			
Pool house to Left Side Property Line			
Pool House Height			
Height of Fence Enclosure		minimum 48" tall	
Length of Fence Enclosure			
Type of Fence to be Installed ( <i>please circle one</i> ): Stockade   Chain Link   Vinyl   Other _____			
Total square footage of new structures			
Total square footage of existing structures			
Percentage Building Coverage (Pool to be included in Building & Lot Coverage) (All existing & proposed structures)			
Percentage Lot Coverage <b>RLD Zoning District Only</b> (All existing impervious/pervious structures & surfaces)			

6. Site Information: A site plan shall be submitted showing the entire property, all existing and proposed structures, including the swimming pool/hot tub dimensions and depths; distance of swimming pool/hot tub and other proposed structures from all boundary lines; location of the on-site wastewater treatment system, if applicable; well location, if applicable; proposed lighting; and easements and any other additional information as may be required by the Town to demonstrate compliance with Town Code and other applicable laws.

Will the swimming pool/hot tub structure be installed within 100 ft of the bed of a stream carrying water on an average 6 months of the year?

Yes                      No

The hot tub will be placed on a(n):     Existing Deck     New Deck     Patio     Inside Home  
*(please circle one)*                      Other: \_\_\_\_\_

Per Article 145 of NYS Education Law - To alterations to any building or structure costing more than ten thousand dollars or to projects which involve changes affecting the structural safety or public safety - No official of NY state, or of any city, county, town or village therein, charged with the enforcement of laws, ordinances or regulations shall accept or approve any plans, specifications, or geologic drawings or reports that are not stamped.

Project Cost (Including Labor) exceeds \$10,000?     YES     NO

7. General Contractor: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone / E-mail: \_\_\_\_\_

Contractor Insurance Certificates Required:  
(C-105.2 or U-26.3) Worker Compensation *and* DB-120.1 Disability *or* CE-200 / BP-1

IDENTIFICATION OF POTENTIAL CONFLICTS OF INTEREST  
(Required by NYS General Municipal Law § 809)

- If the Applicant is an Individual:*** Is the applicant or any of the immediate family members of the applicant (including spouse, brothers, sisters, parents, children, grandchildren, or any of their spouses) related to any officer or employee of the Town of Canandaigua? YES     NO
- If the Applicant is a Corporate Entity:*** Are any of the officers, employees, partners, or directors, or any of their immediate family members (including spouse, brothers, sisters, parents, children, grandchildren, or any of their spouses) of the company on whose behalf this application is being made related to any officer or employee of the Town of Canandaigua? YES     NO
- If the Applicant is a corporate entity:*** Are any of the stockholders or partnership members (holding 5% or more of the outstanding shares), or any of their immediate family members (including spouse, brothers, sisters, parents, children, grandchildren, or any of their spouses) of the company on whose behalf this application is being made related to any officer or employee of the Town of Canandaigua? YES  
NO
- If the Applicant has made any agreements contingent upon the outcome of this application:*** If the applicant has made any agreements, express or implied, whereby said applicant may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable

approval of this application, petition, or request, are any of the parties to said agreement officers or employees of the Town of Canandaigua?      YES                      NO

If the answer to any of the above questions is YES, please state the name and address of the related officer(s) or employee(s) as well as the nature and extent of such relationship:

\_\_\_\_\_.

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***Property Owner is responsible for any consultant fees  
(Town Engineer, Town Attorney, etc.) incurred during the application process.***

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Please note that the **Property Owner** is responsible for all consultant fees during the review of this application including legal, engineering, or other outside consultants. Applications submitted to the Town of Canandaigua Planning Board will normally receive chargeback fees of at least five hours to ten hours for planning services including intake, project review, resolution preparation, SEQR, and findings of fact. PLEASE NOTE that the number of hours will be SIGNIFICANTLY INCREASED due to incomplete applications, plans lacking detail, or repeated continuations. Subdivision applications and larger commercial or industrial projects traditionally require more hours of engineering, legal, and other consultant review and preparation and will incur higher costs. Applications for new construction may be referred to the Town Engineer for engineering review which may include at least an additional eight to twelve hours of review time. The **Property Owner** will also be responsible for legal fees for applications submitted to the Town of Canandaigua Planning Board, Zoning Board of Appeals, or the Town of Canandaigua Development Office. Fees for engineering and legal expenses traditionally range between one hundred and one hundred fifty dollars per hour. A copy of the Town's annual fee schedule is available upon request from the Development Office or the Town Clerk's Office. The **Property Owner's** signature below indicates that the **Property Owner** understands that the **Property Owner** will be responsible for all outside consultant fees incurred as a result of the submitted application, and consents to these charges. Additionally projects approved by the Town of Canandaigua Planning Board may be required to pay a parks and recreation fee as established by the Town Board (currently \$ 1,000 per unit) if required as part of the conditions of approval.

\_\_\_\_\_  
(property owner)

\_\_\_\_\_  
(property owner)

The undersigned represents and agrees as a condition to the issuance of these permits that the development will be accomplished in accordance with the Town Zoning Law, the New York State Uniform Fire Prevention and Building Code, approvals/conditions described on the ZBA / PB decision sheet, and the plans and specifications annexed hereto.

**Owner's Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_

PERMIT CANNOT BE ISSUED WITHOUT PROPERTY OWNER SIGNATURE

Please **DO NOT** send payment with this application.  
Payment shall not be made until the fee is determined & the permit is issued.

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**For Office Use Only**

Application requires review by Planning Board and/or Zoning Board of Appeals. Yes No

\_\_\_\_\_  
Reviewed By Date

Flood Zone \_\_\_\_\_ FEMA Panel # \_\_\_\_\_ Floodplain Development Permit Required? Yes / No

Within environmentally sensitive, open, deed restricted or conservation easement area? Yes / No

\_\_\_\_\_  
Code Enforcement Officer Date

Permit Issued	Permit Number	Fee
Permit Fee (non-refundable)		