

**Canandaigua Town Board
Meeting Agenda
January 7, 2019
6:00pm**

- Call To Order and Pledge of Allegiance
 - Pledge led by Supervisor Menikotz
- Roll Call
 - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications and Correspondence Call
 - Newsletter, Canandaigua Lake Watershed Association, Lake Reporter, Fall/Winter 2018
- Privilege of the Floor
- Priority Business

TOWN SUPERVISOR APPOINTMENTS

1. Pursuant to Arts and Cultural Affairs Law, §57.07, the Canandaigua Town Supervisor does hereby designate Mr. Ray Henry as the Town Historian for a term expiring on December 31, 2019.
2. Pursuant to Town Law, §103(2), the Canandaigua Town Supervisor does hereby designate the Town Manager as the Budget Officer for the Town of Canandaigua for a term expiring on December 31, 2019.
3. Pursuant to Town Law, §103(2), the Canandaigua Town Supervisor does hereby designate Ms. Tina Bloom as the Deputy Town Supervisor for the Town of Canandaigua for a term expiring on December 31, 2019.

TOWN CLERK APPOINTMENTS

1. Pursuant to Town Law, §30(10), Mrs. Lisa Record as the Deputy Town Clerk and Deputy Registrar of Vital Statistics;
2. Pursuant to Town Law, §30(10), Mrs. Rebeca Doyle as the 2nd Deputy Town Clerk.

HIGHWAY SUPERINTENDENT APPOINTMENT

1. Pursuant to Town Law, §32(2), the Canandaigua Town Highway Superintendent does hereby designate Mr. Patrick Curran as the Deputy Highway Superintendent for a term expiring on December 31, 2019.

- Presentations
- Public Hearings

Continued Public Hearings:

- None

New Public Hearings:

- Public Hearing on a Text Code Amendment to Town Code Chapter 152-6: Parks and Recreation that would Allow the Creation of a Canandaigua Lake Water Trail; Minor Changes to Chapter 153 Peddling and Soliciting; and SEQR Intent to Declare Lead Agency`
- Reports of Town Officials and Department Heads – Attachment #1
 - A. Director of Parks & Recreation

- B. Highway / Water Superintendent
- C. Assessor
- D. Historian
- E. Town Clerk
- F. Planner
- G. Town Manager
- H. Supervisor / Deputy Supervisor
 - 1. Monthly Financial Reports for December 2018
 - a. Revenue & Expense Report and Cash Summary Report
 - b. Overtime Report – All Departments
 - c. Overtime Report – Highway & Water

- Reports of Committees, Boards and Commissions
 - A. Town Board Committees (as needed)
 - a. Finance – Councilwoman Dworaczyk
 - b. Planning – Councilman Fennelly
 - c. Environmental – Councilman Reynolds
 - d. Ordinance – Councilman Davis
 - e. Economic Development – Co-Chairwoman Fuller
 - B. Planning Board, Chairman Schwartz
 - C. Zoning Board of Appeals, Chairman Robinson
 - D. Environmental Conservation Board, Chairwoman Marthaller
 - E. Citizens' Implementation Committee, Chairwoman Reynolds
 - F. Parks & Recreation Committee, Chairman MacNeil
 - G. Special Events Committee, Chairwoman Fuller
 - H. Agriculture Committee, Chairman Stryker
 - I. Drainage Committee, Chairman Oyler

- Privilege of the Floor

- Resolutions

Continued Resolutions:

New Resolutions:

RESOLUTION NO. 2019 – 001: 2019 TOWN BOARD MEETING SCHEDULE

BE IT RESOLVED:

1. As required by Town Law, §§62, 63 regular town board meetings will, throughout the year 2019, be held at 6pm on the 3rd Monday of each month. The following exceptions apply: January 7, January 31, and February 11.
 - January meeting (January 7, 2019)
 - Special January meeting (January 31, 2019 @ 9:00am)
 - February meeting (February 11, 2019);
2. Special workshops may be called as required and allowed by Town Law;
3. Meetings will be held in the Town Hall, Lower Level Meeting room. (Town Law § 62);
4. The Town Clerk is hereby directed to post the Town Board meeting schedule on the official bulletin and on the Town's website and to provide copies of the schedule to the local media and the Clerk of the Ontario County Board of Supervisors.

RESOLUTION NO. 2019 – 002: DESIGNATION OF 2019 HOLIDAYS

BE IT RESOLVED:

1. During the year 2019, the following holidays will be observed and the Town Offices and the Waste and Recycling Center will be closed:
New Year's Day, Tuesday, January 1;
Martin Luther King Jr. Day, Monday, January 21;
President's Day, Monday, February 18;
Memorial Day, Monday, May 27;
Independence Day, Thursday, July 4;
Labor Day, Monday, September 2;
Columbus Day, Monday, October 14;
Veteran's Day, Monday, November 11;
Thanksgiving Day, Thursday, November 28;
Day after Thanksgiving, Friday, November 29;
Christmas, Wednesday, December 25.
2. In addition, three floating holidays will be observed.
3. The Town Clerk is hereby directed to post the Town Board Holiday Schedule and Closings on the official bulletin and on the Town's website and to provide copies of the schedule to the local media and the Clerk of the Ontario County Board of Supervisors.

RESOLUTION NO. 2019 – 003: DESIGNATION OF OFFICE DEPOSITORY

BE IT RESOLVED:

Pursuant to Town Law, §64(1), the Canandaigua Town Board hereby designates the Canandaigua National Bank and Trust Co. or their successors; and Lyons National Bank or their successors as the depositories in which all Town Officers shall deposit all Town Monies.

RESOLUTION NO. 2019 – 004: DESIGNATION OF OFFICIAL NEWSPAPER & RADIO STATION

BE IT RESOLVED:

1. As allowed by Town Law § 64(11), the Canandaigua Daily Messenger is hereby designated as the Official Town of Canandaigua newspaper;
2. Radio Station WISY (102.3 FM) is hereby designated as the official radio station for the Town of Canandaigua;
3. The Town Clerk shall provide a copy of this resolution to the Daily Messenger and Radio Station WISY.

RESOLUTION NO. 2019 – 005: PAYMENT OF BILLS FOLLOWING TOWN BOARD AUDIT

BE IT RESOLVED:

As allowed by Town Law §125, the Canandaigua Town Board hereby authorizes the Town Supervisor, Town Manager, or Town Clerk to make payments of all bills after audit & approval by the majority of the Town Board and issuance of a warrant by the Town Clerk.

RESOLUTION NO. 2019 – 006: PAYMENT OF BILLS PRIOR TO AUDIT

BE IT RESOLVED:

As allowed by Town Law §118(2), the Canandaigua Town Board hereby authorizes the Town Supervisor, Town Manager, or Town Clerk to make payments of all bills without prior audit for public utility services such as gas, electric, water, sewer, fuel oil, telephone services as well as for postage, freight and express charges; and letter of credit releases after approval by the Town of Canandaigua Planning Board.

RESOLUTION NO. 2019 – 007: ESTABLISHMENT OF PETTY CASH ACCOUNTS

BE IT RESOLVED:

1. Pursuant to Town Law, §64 (1-a), the Canandaigua Town Board does hereby establish petty cash accounts for the following officers in the amounts so indicated:

Town Clerk	\$450.00
Director of Parks and Recreation	Any amount up to \$150

2. Fiscal responsibility for petty cash accounts is the responsibility of the town officer.

RESOLUTION NO. 2019 – 008: BID PURCHASES

BE IT RESOLVED:

1. The Canandaigua Town Board hereby authorizes the purchase of material and equipment from the Ontario County Material Bids, Monroe County Material Bids, Livingston County Material Bids, NYS OGS, NJPA, Onondaga County truck bid, Chautauqua County truck bid and piggyback from any municipality in New York State.

RESOLUTION NO. 2019 – 009: MERCY FLIGHT EMERGENCY SERVICE PROVIDER

BE IT RESOLVED:

1. Mercy Flight Central provides valuable emergency services to our community, emergency response, and public awareness and education relating to emergency response, to the taxpayers of the Town of Canandaigua; and
2. In exchange for providing these services, the Town of Canandaigua will contribute \$4,000 to Mercy Flight Central to be paid from the 2019 Budget Acct # A.4540.400; and
3. The Town Manager shall take the necessary steps to make this payment; and
4. Prior to payment, the Town Clerk shall provide a copy of this resolution to the Town Manager to include with the payment to Mercy Flight Central.

RESOLUTION NO. 2019 – 010: ONTARIO COUNTY HISTORICAL SOCIETY

BE IT RESOLVED:

1. The Ontario County Historical Society provides services to our community and public awareness and education relating to the historical significance of our community and the Town of Canandaigua the taxpayers of the Town of Canandaigua; and
2. In exchange for providing these services, the Canandaigua Town Board hereby approves of a one-time payment of \$ 10,000 to the Ontario County Historical Society to be paid from the 2019 Budget Account No. A.7450.410; and
3. The Town Manager shall take the necessary steps to make this payment; and
4. Prior to payment, the Town Clerk shall provide a copy of this resolution to the Town Manager to include with the payment to the Ontario County Historical Society.

RESOLUTION NO. 2019 – 011: TOWN/CITY OF CANANDAIGUA JULY 4TH CELEBRATION

BE IT RESOLVED:

1. The City of Canandaigua provides an annual July 4th fireworks display for the enjoyment of our community collaboratively with the Town of Canandaigua; and
2. In exchange for providing this service, the Canandaigua Town Board hereby approves of a one-time payment of \$2,000 to the City of Canandaigua to be paid from the 2019 Budget Account No. A.7550.400; and
3. The Town Manager shall take the necessary steps to make this payment; and
4. Prior to payment, the Town Clerk shall provide a copy of this resolution to the Town Manager to include with the payment to the City of Canandaigua.

RESOLUTION NO. 2019 – 012: CANANDAIGUA TOWN BOARD APPOINTMENTS

BE IT RESOLVED:

1. Pursuant to Town Law, §64, the Canandaigua Town Board hereby creates the following Town Board Committees for a one-year term expiring on December 31, 2019:

<u>Committee</u>	<u>Topics covered:</u>	<u>Committee Chair</u>	<u>Citizen Representative</u>	<u>Employee Liaison</u>
Finance	Financial Review, Long and Short Term Financial Planning, Revenue and Expenditure Reporting	L. Dworaczyk	J. Delforte	S. Pierce / D. Finch / K. Singer
Planning	Planning, Strategic Planning Development, Public Works, Transportation	T. Fennelly	A. Kraus / T. Schwartz	J. Fletcher
Environmental	Environmental, Drainage, Plan2028, Recycling, Natural Resources, Parks/Recreation, Public Communication and Education	K. Reynolds	J. Marthaller / M. Bloom	C. Lyon / K. McCumiskey
Ordinance	Town Code updates, Zoning, Complete Streets	G. Davis	B. Hilliard / J. Casey / T. Schwartz	E. Cooper / S. Reynolds

2. Pursuant to Town Law, §64, the Canandaigua Town Board hereby creates the following Citizen Advisory Committees for a one-year term expiring on December 31, 2019:

<u>Committee</u>	<u>Committee Chair</u>	<u>Citizen Representative</u>	<u>Employee Liaison</u>
Citizens Implementation Committee	S. Reynolds	T. Schwartz / O. Fuller / K. Lavoie / J. Marthaller / P. Venezia / G. Davis / K. Parkhurst	E. Cooper / R. Henry
Drainage Advisory Committee	C. Oyler	R. Krebs / K. Page	J. Fletcher / C. Jensen
Special Events Committee	O. Fuller	L. Dworaczyk / K. Fletcher / E. Varno	D. Brewer

Economic Development	K. Dworaczyk / O. Fuller (co – chairs)	C. Parkhurst / A. Griffith / J. Volpe / K. LaVoie / K. Wysokowski / A. Rudolph / V. Knoblauch / V. Yacuzzo / R. Farnsworth / S. Genecco	D. Finch / S. Reynolds
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3. Pursuant to Town Law, §64, §267, §271, §116, the Canandaigua Town Board hereby appoints/reappoints the following residents to boards and committees as identified below:

<u>Name</u>	<u>Board/Committee</u>	<u>New Term Expiration</u>
Ryan Staychock	Planning Board	12/31/2023
Kelly LaVoie	Zoning Board of Appeals	12/31/2023
Mark MacNeil	Parks, Trails, & Recreation Committee	12/31/2025
Bob DiCarlo	Agricultural Advisory Committee	12/31/2021
Tim Riley	Agricultural Advisory Committee	12/31/2021
Gary Jones	Agricultural Advisory Committee	12/31/2022
Edith Davey	Environmental Conservation Board	12/31/2023

4. Pursuant to Town Law, §267, 271, 116, and 4121 the Canandaigua Town Board hereby makes the following appointments for a one-year term expiring on December 31, 2019:

Planning Board Chairperson – Mr. Thomas Schwartz
Zoning Board of Appeals Chairperson – Mr. Terence Robinson
Environmental Conservation Board Chairperson – Ms. Joyce Marthaller
Parks and Recreation Committee Chairperson – Mr. Mark MacNeil
Agriculture Advisory Committee Chairperson – Mr. Mark Stryker
Town Registrar of Vital Statistics – Jean Chrisman

RESOLUTION NO. 2019 – 013: ASSIGNMENT OF CERTAIN RESPONSIBILITIES TO THE TOWN MANAGER

WHEREAS, the Town Manager serves the residents of the Town of Canandaigua, and the Town Board as the chief administrative officer and shall have such powers and duties in accordance with Town Code §69 or as otherwise directed by resolution or policy of the Town Board of the Town of Canandaigua; and

WHEREAS, the Town Board wishes to assign specific responsibilities to the Town Manager; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes and delegates to the Town Manager powers and duties of day-to-day administration, including personnel officer, and supervision of all town and special district facilities and employees (excluding elected officials and their appointees) consistent with and in furtherance of any and all state and federal laws applicable thereto and with any and all local laws; and

BE IT FURTHER RESOLVED, the purpose of this provision is to allow the Town to function between Town Board meetings, and by this delegation the Town Board does not abdicate to the Town Manager or surrender to him the board's statutory responsibilities; and

BE IT FURTHER RESOLVED, the Town Board authorizes the Town Manager to sign any and all documents relating to day-to-day administration of appointed personnel, personnel management, and personnel records; and shall only offer new employment or terminate employment after first receiving direction from the Town Board; and

BE IT FURTHER RESOLVED, the Town Board authorizes the Town Manager to engage the Town of Canandaigua's approved: Town Attorney, Town Engineer, fiscal advisors, human resources, insurance representative(s), payroll consultant(s), contract provider(s), State and/or local agencies, and staff in any matters the Town Manager may deem required, and then to update the Town Board on those actions when appropriate, at the next scheduled meeting; and

BE IT FURTHER RESOLVED, the Town Board authorizes the Town Manager to review all practices, procedures, contracts, policies, procedures, and to bring recommendations for efficiency improvements through amendments to such provisions to the Town Board; and

BE IT FURTHER RESOLVED, the Town Board appoints the Town Manager as the Grant Administrator, and authorizes the Town Manager to execute all documents regarding administration of grants on behalf of the Town of Canandaigua for a term ending December 31, 2019; and

BE IT FURTHER RESOLVED, the Town Board authorizes and directs the Town Manager to execute the collection of administrative fees commonly referred to as 'chargebacks' in keeping with Town Code Chapter 111; and

BE IT FINALLY RESOLVED, the Town Board appoints the Town Manager as the MWBE/MWBO Officer for the Town of Canandaigua for a term ending December 31, 2019.

RESOLUTION NO. 2019 – 014: DESIGNATION OF PROFESSIONAL SERVICE PROVIDERS

BE IT RESOLVED:

1. Upon the approval of an mutually acceptable contract or service agreement, the Canandaigua Town Board hereby authorizes the Town Manager to execute agreements for the following professional service providers:

BPD, Inc.	Bond Counsel
Law Offices of Christian Nadler	Attorney for the Planning & Zoning Boards
Law Offices of Christian Nadler	Town Attorney
MRB Group, P.C.	Engineering Services
USA Payroll	Payroll Services

RESOLUTION NO. 2019 – 015: COUNTERSIGNING CHECKS

BE IT RESOLVED:

1. Pursuant to Town Law, §§29(3), 30(9); 34(1), the Canandaigua Town Board hereby requires any check issued for an amount equal to or greater than \$5,000 to be signed by two Town officials consisting of the Town Supervisor or the Town Manager or the Town Clerk; and
2. The Town Clerk shall furnish a copy of this resolution to those employees designated as Town Supervisor, Town Manager, Town Clerk, and Clerk Finance.

RESOLUTION NO. 2019 – 016: USE OF FACSIMILE SIGNATURE

BE IT RESOLVED:

1. Pursuant to Town Law, §29 (3), the Canandaigua Town Board does hereby authorize the Clerk Finance to use a facsimile signature of the Town Supervisor, Town Manager, or Town Clerk for the payment of bills previously approved by the Town Board; and
2. With the prior written authorization of the Town Supervisor, Town Manager, or Town Clerk, a facsimile signature may be utilized on payroll checks; and

3. The Town Clerk shall furnish a copy of this resolution to those employees designated as Town Manager and Clerk Finance.

RESOLUTION NO. 2019 – 017: APPROVAL AND ACKNOWLEDGEMENT OF CERTAIN TOWN POLICIES AND PROCEDURES

BE IT RESOLVED:

1. Pursuant to General Municipal Law (§104, §806, §64), the Canandaigua Town Board does hereby approves, authorizes, and acknowledges the following Town of Canandaigua Policies and Procedures:
 - Town of Canandaigua Budget Development Policy;
 - Code of Ethics (Chapter 21 of the Town Code);
 - Town of Canandaigua Credit Card and Credit Account Policy and Procedure;
 - Town of Canandaigua Fixed Asset Inventory and Management Policy;
 - Town of Canandaigua Fund Balance Policy;
 - Policy on the Use of Information Technology Services;
 - Town of Canandaigua Investment Policy;
 - Policy for Expenditures and Funding of the Open Space Reserve Fund;
 - Town of Canandaigua Procurement Policy;
 - Town of Canandaigua Town Board Rules of Procedure;
 - Town of Canandaigua Travel and Conference Policy;
 - Town of Canandaigua Vehicle Replacement Policy;
 - Town of Canandaigua Water District Policy;
 - Town of Canandaigua Water Operations Special District Agreement;
 - Town of Canandaigua Wire Transfers and Online Banking Policy;
 - Town of Canandaigua Year end Policy and Procedure;
2. Directs the Town Clerk to post and maintain the most recently approved policies in the designated folder on the shared (m) drive and can also be found on the Town's [website](#); and
3. Directs the Town Clerk and Town Manager to maintain copies of the "Administrative Manual: Town of Canandaigua Policies" for reference as may be required; and
4. Directs the Town Manager to administer the implementation of the above policies.

RESOLUTION NO. 2019 – 018: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN MANAGER

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as "Town Board") has authorized the Town Manager and/or Clerk (Finance) to make interfund transfers in an amount less than \$5,000.00 by Resolution No. 2018-043; and

WHEREAS, the Town Manager and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

WHEREAS, the following budget transfer was made to cover remaining 2018 expenditures for Parks (Trans No 318):

Increase: A.7110.400 (Parks.Contractual)	\$ 900.00
Decrease: A.7140.400 (Playground/Recreation.Contractual)	\$ 900.00

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes this budget transfer; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Clerk (Finance).

RESOLUTION NO. 2019 – 019: TEMPORARY ASSIGNMENT OF JUSTICES IN THE 7TH JUDICIAL DISTRICT

WHEREAS, towns and villages within the Seventh Judicial District for more than twenty years have consented to the temporary assignment of its justices to other town/village courts within the Seventh Judicial District should the need arise; and

WHEREAS, said assignment procedures administered by the Unified Court Systems have been very successful in streamlining this process when necessary; and

WHEREAS, the Unified Court System Seventh Judicial District is again requesting the consent of the town/villages within this District to the temporary assignment of its justices to provide in other town/village courts within the District as the need arises during the year 2019; and

RESOLVED that the Canandaigua Town Board does hereby consent to take part in the temporary assignment of its justices to other town/village courts within the Seventh Judicial District should the need arise; and further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to the Unified Court System Seventh Judicial District, Town Justice David Prull and Town Justice Walter Jones.

RESOLUTION NO. 2019 – 020: HANDICAP PARKING PERMIT ISSUING AGENT

BE IT RESOLVED:

1. Pursuant to Vehicle and Traffic Law, §1203-a (1), the Canandaigua Town Board does hereby designate the Town Clerk and Deputy Town Clerks as the Town of Canandaigua handicap parking permit issuing agents; and
2. The Town Clerk shall post this designation and information on how to obtain a handicap parking permit on the Town's website.

RESOLUTION NO. 2019 – 021: CONTRACT APPROVAL FOR PLANNING BOARD AND ZONING BOARD OF APPEALS ATTORNEY

BE IT RESOLVED:

1. The Canandaigua Town Board hereby approves the 2019 contract for Law Offices of Christian Nadler, Attorney for the Planning & Zoning Boards; and
2. The Canandaigua Town Board authorizes the Town Manager to take any and all necessary steps to execute the contract; and
3. The Town Clerk shall send the fully executed contract to the vendor and file a copy in the Town Clerk's office

Attachment #2

RESOLUTION NO. 2019 – 022: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town's operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of the December 2018 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment #1

RESOLUTION NO. 2019 – 023: APPOINTMENT OF TOWN COURT CLERKS

RESOLVED, pursuant to Town Law, §20(1)(a),(b), with the consent of Town Justice Prull and Town Justice Jones; the Town Board of the Town of Canandaigua does hereby designate Mrs. Elena Schumann and Mrs. Cheryl Berry as Court Clerk(s).

Attachment #3

RESOLUTION NO. 2019 – 024: ADOPTION OF THE 2019 FEE SCHEDULE

RESOLVED, the Town Board has determined that the fees identified in the 2019 Fee Schedule are reasonable and hereby adopts the Town's 2019 Fee Schedule effective January 7, 2019.

Attachment #4

RESOLUTION NO. 2019 – 025: AGREEMENT FOR DOG CONTROL SERVICES 2019

WHEREAS, the Town of Canandaigua has received an Agreement from the County of Ontario for Dog Control Services for the year 2019 for consideration; and

WHEREAS, the annual cost of the Agreement is \$ 23,353.00 and has been allocated in budget line A.3510.400; and

WHEREAS, the proposed is based upon the number of dogs registered in the Town as of June 30, 2018 (1,183); and

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Canandaigua hereby authorizes the Town Manager to execute the Agreement and directs the Town Clerk to secure a fully executed copy of the contract and a current certificate of insurance for the Town's records.

Attachment #5

RESOLUTION NO. 2019 – 026: RESOLUTION TO ENCUMBER FUNDS FOR PROJECTS STARTED IN 2018, FROM THE 2018 ADOPTED TOWN BUDGET TO THE 2019 ADOPTED TOWN BUDGET AND 2019 BUDGET TRANSFERS

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') has adopted the 2018 Town of Canandaigua budget with certain expenditures relating to projects which have begun in 2018 but for one reason or another will continue into 2019; and

WHEREAS, there exists a need to encumber funds from the 2018 Adopted Budget and make adjustments to the 2019 Adopted Budget in order to pay for the expenditures relating to certain items at the appropriate time; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby makes the following budget adjustments and encumbrances as follows:

<u>Description</u>	<u>Amount</u>	<u>From:</u> <u>2018 Budget Acct #</u>	<u>To:</u> <u>2019 Budget Acct #</u>
Records Management budget line for purchase of desk	\$1,425.00	A.1460.200	AA100.1460.200
Tyler Technologies (Incode10)	\$ 17,000.00	A.1680.200	AA100.1680.200
Historical Survey – Phase 1	\$ 5,700.00	A.8020.428	AA100.8020.428
Uptown Feasibility Study	\$ 6,000.00	A.8020.424	AA100.8020.424
Box culvert on Canandaigua Farmington Townline Road	\$ 225,000.00	D.5110.400	DA100.5110.400
Sign Truck (to be shared with City of Canandaigua)	\$ 30,000.00	D.5130.200	DA100.5130.200
Canandaigua Consolidated Water District – construction project(s) CR10 & Water Improvement Project as follows:			
Engineering Capital	\$ 179,300.00	S.8310.450.247	SW500.8310.450
Water Proj Capital Equip	\$ 300,000.00	S.8397.200.247	SW500.8397.200
Water Proj Capital Contr	\$ 24,500.00	S.8397.400.247	SW500.8397.400

		<u>From: 2019 Budget</u>	<u>To: 2019 Budget</u>
Clerk Finance budget line adjustment due to changes in organizational structure	\$ 30,500.00	A.1220.121	AA100.1430.143
Planner budget line adjustment due to changes in organizational structure	\$ 47,500.00	A.8010.145	AA100.8010.120
Administrative Aide Coordinator budget line adjustment due to changes in organizational structure	\$ 31,616.00	A.8010.143	AA100.1230.120

BE IT FURTHER RESOLVED, the Town Manager is directed to make these journal entries; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager.

RESOLUTION NO. 2019 – 027: APPOINTING MARY BEER, ONTARIO COUNTY PUBLIC HEALTH DIRECTOR, AS TOWN OF CANANDAIGUA LOCAL HEALTH OFFICER

WHEREAS, Town of Canandaigua Health Officer Debbie Burger in September offered her resignation to the Town Manager due to personal circumstances and it was accepted via a Town Board resolution; and

WHEREAS, In an effort to comply with the Shared Services Initiative, the Town of Canandaigua

and Ontario County have identified an opportunity to have Mary Beer, RN MPH, the Public Health Director for Ontario County serve as Local Health Officer for the Town of Canandaigua; and

WHEREAS, Mary Beer, RN MPH agrees to act as Local Health Officer for the Town of Canandaigua and other additional municipalities, thereby eliminating the need for each municipality to appoint and pay an individual health officer; and

WHEREAS, via this resolution, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") intends to appoint Mary Beer, RN, MPH as the Town of Canandaigua's Local Health Officer; and

WHEREAS, it is understood and agreed Mary Beer, RN MPH, in furtherance of this appointment, will investigate complaints of public health nuisances arising in the Town and when necessary to resolve said nuisances will present the facts and recommendations to the Town Board for their decision and enforcement action; and

WHEREAS, the Ontario County Health and Human Services Committee has reviewed the process and recommends adoption of this resolution consistent with the County's Shared Services Initiative, which the Town Board fully supports; and

NOW THEREFORE BE IT RESOLVED, Pursuant to New York Public Health Law §320, it is mutually agreed between the Town Board and the Ontario County Board of Supervisors that Mary Beer, RN MPH shall be appointed as the Local Health Officer for the Town of Canandaigua to serve a term beginning January 1, 2019 and ending December 31, 2019; and

BE IT FURTHER RESOLVED, The payment of any costs to abate a public health nuisance within the Town of Canandaigua shall be the responsibility of the Town of Canandaigua; and

BE IT FINALLY RESOLVED, the Town Board hereby directs the Town Clerk to send a certified copy of this resolution to the County Administrator, the Public Health Director, and the Ontario County Attorney's Office.

RESOLUTION NO. 2019 – 028: REMEMBERING RICHARD BROCKLEBANK, FORMER TOWN ATTORNEY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') wishes to pause in deliberations to remember and recognize the life of Richard Brocklebank; and

WHEREAS, Richard served as Town Attorney for the Town of Canandaigua from 1970-2007; and

WHEREAS, Richard's service to the community extended beyond his work for the Town and included time spent as the Ontario County first Assistant district attorney during the 1960s and '70s; and

WHEREAS, Richard was known for his loyalty to his clients and his passion for the community through his service not only to the Town of Canandaigua, but also the Town of Richmond, and the Village of Bloomfield; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua offer our words of sympathy, praise, and gratitude as a memorial to former Town Attorney Richard Brocklebank; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Brocklebank family.

RESOLUTION NO. 2019 – 029: APPROVE LOADER LEASE RENEWAL

WHEREAS, the current contract to lease a 2016 John Deere 644K Wheel Loader will mature on January 28, 2018; and

WHEREAS, John Deere Financial has presented the Town of Canandaigua with a Lease Renewal Agreement for the term beginning January 28, 2019 and ending January 28, 2020; and

WHEREAS, the renewal payment is \$1,913 for 12 months; funds for which are included in the 2019 adopted budget line D.5130.200; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves the Lease Renewal Agreement and authorizes the Highway Superintendent to execute this renewal.

Attachment #6

RESOLUTION NO. 2019 – 030: HIRING WATER MAINTENANCE ASSISTANT

WHEREAS, the Highway Superintendent and Town Manager have identified the need to hire an additional full-time Water Maintenance Assistant; and

WHEREAS, the open position was advertised in the Daily Messenger and posted on the Town's website and mailchimp program; and

WHEREAS, the Highway Superintendent received applications and after conducting interviews with the candidates pre-qualified by the Ontario County Department of Human Resources is recommending Mark Scott be appointed as full-time Water Maintenance Assistant; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby approves the hiring of Mark Scott to fill the full-time Water Maintenance Assistant position at an hourly rate of \$20.16, to be charged to the budget line S.8310.131.247; and

BE IT FINALLY RESOLVED, the Town Board authorizes the Town Manager to execute any and all documents relative to the hiring of the full-time Water Maintenance Assistant.

RESOLUTION NO. 2019 – 031: AUTHORIZATION TO ORDER ONE (1) DUMP TRUCK WITH PLOWS

WHEREAS, GML § 103 (16) authorizes a political subdivision to purchase apparatus, materials, equipment and supplies, through the use of contract let by any other political subdivision; and

WHEREAS, the Town of Canandaigua Procurement Policy states that if the Town is purchasing off a properly let municipal contract, the Town is not required to engage in competitive bidding; and

WHEREAS, quote from Regional International Inc details the purchase of one (1) new HX 520 series cab and chassis for \$138,077.29 the cost of which was calculated using Onondaga County piggy back bid; and

WHEREAS, quote from Tenco Industries Inc. details the purchase of one (1) dump box and plow equipment for \$89,401.00 the cost of which was calculated using Onondaga County piggy back bid; and

WHEREAS, the total cost of \$227,478.29 was budgeted in the adopted 2019 budget (KVS-D.5130.200) in an amount of \$250,000.00 to replace Truck#16 (KVS#1497 – 2005 Sterling); and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the Town Highway Superintendent to order one (1) dump truck with plow equipment for \$227,478.29.00 and authorizes expense of this purchase to be paid from 2019 budget line item DA.100.5130.200.

Attachment #7

RESOLUTION NO. 2019 – 032: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 152-6: PARKS AND RECREATION THAT WOULD ALLOW THE CREATION OF A CANANDAIGUA LAKE WATER TRAIL; MINOR CHANGES TO CHAPTER 153 PEDDLING AND SOLICITING; AND SEQR INTENT TO DECLARE LEAD AGENCY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering a Local Law to execute a text code amendment to Town Code Chapter §152-6 that would allow the creation of a Canandaigua Lake Water Trail and minor changes to Chapter §153 Peddling and Soliciting; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing on the proposed local law on January 7, 2019; and

WHEREAS, the Town Board determines said proposed action is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2019; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2019 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Attachment #8

RESOLUTION NO. 2019 – 033: MAINTENANCE BOND ACCEPTANCE FOR LAKEWOOD MEADOWS (TAX MAP #112.00-1-32.111)

WHEREAS, Town of Canandaigua Town Board has requested Maintenance Bond Estimate for Watermain, Storm Drains and Roadway work for Lakewood Meadows (Tax Map #112.00-1-32.111), owned by S & J Morrell ; and

WHEREAS, the Town of Canandaigua Town Board has determined that a Maintenance Bond is to be provided and accepted by the Town Board; and

WHEREAS, the Town Engineer (MRB Group) has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided a Maintenance Bond in the amount of \$ 26,044.95 for the purposes of Maintenance of Watermain, Storm Drains and Roadway; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts a Maintenance Bond in the total amount of \$ 26,044.95 in the form of a Bond.

Attachment #9

RESOLUTION NO. 2019 – 034: APPROVING INTERMUNICIPAL AGREEMENT WITH TOWN OF HOPEWELL ON BEHALF OF CANANDAIGUA-HOPEWELL WATER DISTRICT OF THE TOWN OF HOPEWELL AND AUTHORIZING TOWN MANAGER TO EXECUTE SAID INTERMUNICIPAL AGREEMENT

WHEREAS, the Town of Hopewell and the Town of Canandaigua entered into an Intermunicipal Agreement, dated September 19, 1977 by which the two Towns agreed to jointly operate the Canandaigua-Hopewell Water District of the Town of Hopewell and the Canandaigua-Hopewell Water District of the Town of Canandaigua; and

WHEREAS, the 1977 Intermunicipal Agreement has expired; and

WHEREAS, the Canandaigua-Hopewell Water District of the Town of Canandaigua was consolidated into the Canandaigua Consolidated Water District by Canandaigua Town Board Resolution # 2018-88; and

WHEREAS, the Town Board of the Town of Canandaigua has determined that entering into the proposed Intermunicipal Agreement will benefit both towns, and the residents thereof; and

WHEREAS, the Town of Canandaigua Water Superintendent has recommended that the Town Board enter into the proposed Intermunicipal Agreement; and

NOW THEREFORE BE IT RESOLVED THAT, the Town Board of the Town of Canandaigua hereby approves the proposed Intermunicipal Agreement; and

BE IT FURTHER RESOLVED THAT, the Town Manager is hereby authorized to execute the proposed Intermunicipal Agreement on behalf of the Town of Canandaigua.

Attachment #10

- Approval of the following Town Board Meeting Minutes:
December 17, 2018 Regular Meeting
- Payment of the Bills
Abstract Claim Fund Totals presented by Town Clerk
Voucher Summary Report for Town Board signatures
(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 12/31/2018 totaling \$14,338.38
General fund \$10,353.24
Highway fund \$76.24
Water districts \$3,908.90

Abstract dated 1/2/2019 totaling \$112,228.93
General fund \$25,566.64
Highway fund \$29,967.05
Capital projects \$1,336.08
Water districts \$55,359.16

- Privilege of the Floor

- Other Business
- Privilege of the Floor
- Executive Session, as requested
- Adjournment

ATTACHMENT 1

Assessor's Report January 7, 2019

Little change since my last report. It looks like the yearend median value will be around \$245K for the median value of a house in Canandaigua. I will have a more detailed breakdown in my February report.

Still processing exemption renewals; we will do follow-up calls for the residents who have not returned them in the beginning of February, as they are due March 1st.

Respectfully submitted,

Christopher Lyon, IAO

Town Clerk Report for the January 7, 2019, Town Board Meeting

1. **Monthly Financial Report:** At the time my report was due for inclusion with the agenda packet, my December 2018 report could not be completed. My December 2018 reports will be included with my February agenda report.
2. **2019 County / Town Tax Bills:** The tax bill data has been uploaded to the Town's website and can be viewed using this link <http://egov.basgov.com/canandaigua/>. The 2019 Town / County tax bills were mailed to property owners on Monday, December 31, 2018. Here is how property owners can pay their tax bill(s):
 - Tax payments will not be accepted prior to January 1, 2019. Payments will be accepted starting 8:00 am Wednesday, January 2 through 4:00 pm Monday, April 1, 2019, Monday through Friday 8:00 am to 4:00 pm and every Wednesday until 7:00 pm (except legal holidays).
 - If people are using an online banking service to pay their tax bill(s), they need to read their bank agreement. Their bank may not mail their payment to the Town for up to seven days after withdrawing the money from their account. This delay could cause their tax payment to arrive after the penalty fee period ending Thursday, January 31.
 - Tax payments must be made for the exact amount. Any checks written for the wrong amount or are not signed will be returned.
 - If mailing their tax payment via the US Postal Service, the USPS postmark (not a postage meter mark) is used as the payment date (RPTL §925). If there is no USPS postmark on the envelope, the date the payment is received will be the payment date. Property owners will need to make sure their envelope is postmarked on / before January 31 to avoid the penalty fee.
 - Property owners can pay their tax bills online using a credit or debit card. There is a processing fee of \$3.95 or 2.45% for the transaction (i.e. if your tax bill is \$159 or less, the convenience fee will be \$3.95. If your tax bill is \$160 or greater, the convenience fee will be 2.45% of the amount paid). Property owners can use this link to pay your tax bill online: (<http://egov.basgov.com/canandaigua/>).
 - From January 1 through January 31, 2019, property owners can pay their tax bill (full payment only) at any Canandaigua National Bank branch office.
 - Property owners have the option to pay their tax bill in two installments. The first installment must be paid on or before 4:00 pm Thursday, January 31, 2019. The second installment can be paid during the month of February with a 1% penalty or during the month of March with a 2% penalty.
 - Payments can be made online with a credit / debit card, via US mail / FedEx / UPS with a check payable to the Canandaigua Tax Receiver, or in person at the Town Clerk's office. If paying by check, please include the Tax Bill Number on the check.

Please let me know if you have any questions.

Submitted by,
Jean Chrisman
Jean Chrisman
Town Clerk

Revenue / Expense Control Report Parameters

Report ID: BD RPT 2

Year: 2018 Include Beg. Encumbrance: Yes

Period: 12 To: 12 Apply to Budget Columns: No

Description: Short Apply % to Original Budget: No

Spacing: Single Print Parent Account: Yes

Acct Status: Active Grand Totals on Separate Page: No

Suppress Zero Accts.: All Include Req: No

Summary Only: Yes Use Alt Fund: No

% Fiscal Year: 100 Exclude Rev Brackets: Yes

Account Table:

Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	No	Yes
2	Type	Yes	No	Yes
3	Function	Yes	No	No
Subtotal/Page Break Expenses Only:		No		

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2018 Period From: 12 To: 12

		Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
Fund A	GENERAL FUND						
Type R	Revenue						
Function 1001	REAL PROPERTY TAXES	294,637.00	294,637.00	0.00	293,972.62	664.38	99.77
Function 1030	IN LIEU OF TAXES	18,827.00	18,827.00	0.00	18,941.36	(114.36)	100.61
Function 1090	PENALTY ON TAXES	12,000.00	12,000.00	0.00	11,495.06	504.94	95.79
Function 1120	NON PROPERTY SALES TAX	1,600,000.00	1,710,000.00	0.00	1,528,022.15	181,977.85	89.36
Function 1170	CABLE TV FRANCHISE FEES	75,000.00	75,000.00	0.00	85,164.54	(10,164.54)	113.55
Function 1255	TOWN CLERK FEES	1,000.00	1,000.00	0.00	2,213.62	(1,213.62)	221.36
Function 1603	VITAL STATISTICS FEE	5,000.00	5,000.00	0.00	4,399.00	601.00	87.98
Function 2001	PARK & RECREATION FEES	87,500.00	87,500.00	0.00	101,512.46	(14,012.46)	116.01
Function 2110	ZONING FEES	25,000.00	25,000.00	0.00	17,250.00	7,750.00	69.00
Function 2120	SOIL EROSION CONTROL	8,000.00	8,000.00	0.00	4,650.00	3,350.00	58.13
Function 2148	RETURNED CHECK FEE	20.00	20.00	0.00	45.00	(25.00)	225.00
Function 2192	CEMETERY SERVICES	500.00	500.00	0.00	350.00	150.00	70.00
Function 2302	SERVICES/OTHER GOVERNMENTS	9,000.00	9,000.00	0.00	9,350.00	(350.00)	103.89
Function 2401	INTEREST & EARNINGS	6,000.00	6,000.00	0.00	7,647.86	(1,647.86)	127.46
Function 2410	RENTAL OF REAL PROPERTY	12,460.00	12,460.00	0.00	10,800.00	1,660.00	86.68
Function 2544	DOG LICENSES	18,000.00	18,000.00	0.00	17,949.00	51.00	99.72
Function 2590	SITE DEVELOPMENT FEES	77,000.00	77,000.00	0.00	68,181.75	8,818.25	88.55
Function 2591	CONSTRUCTION DEBRIS FEES	16,000.00	16,000.00	0.00	22,698.00	(6,698.00)	141.86
Function 2610	FINES & FORFEITED BAIL	85,000.00	85,000.00	(13,025.00)	64,405.00	20,595.00	75.77
Function 2651	RECYCLING REVENUE	15,000.00	15,000.00	0.00	18,612.04	(3,612.04)	124.08
Function 2665	SALE OF EQUIPMENT	7,500.00	7,500.00	0.00	8,100.00	(600.00)	108.00
Function 2701	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	2,549.19	(2,549.19)	0.00
Function 2770	MISCELLANEOUS INCOME	2,000.00	2,000.00	0.00	12,801.90	(10,801.90)	640.10
Function 3001	NYS AID PER CAPITA	28,000.00	28,000.00	0.00	28,151.00	(151.00)	100.54
Function 3005	ONTARIO CITY MORTGAGE TAX	260,000.00	260,000.00	0.00	119,788.69	140,211.31	46.07
Function 3089	ST AID.OTHER	35,000.00	35,000.00	0.00	48,065.94	(13,065.94)	137.33
Function 3092	ST AID.PLANNING STUDIES	80,000.00	88,192.00	0.00	60,511.85	27,680.15	68.61
Function 5031	INTERFUND TRANSFERS	100,000.00	130,000.00	0.00	30,000.00	100,000.00	23.08
Function 9000	APPROPRIATED FUND BALANCE FOR BUDGET	406,317.00	467,317.00	0.00	0.00	467,317.00	0.00
Function 9236	TECHNOLOGY RESERVE FUNDS	0.00	45,000.00	0.00	0.00	45,000.00	0.00
Total Type R	Revenue	3,284,761.00	3,538,953.00	(13,025.00)	2,597,628.03	941,324.97	73.40

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2018 Period From: 12 To: 12

		Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
Fund A	GENERAL FUND						
Type E	Expense						
Total **TOWN BOARD.PERSONAL SERVICES		19,860.00	19,860.00	0.00	18,332.16	1,527.84	92.31
Total **TOWN BOARD.CONTRACTUAL		1,500.00	1,500.00	67.73	1,379.72	120.28	91.98
Function 1010	TOWN BOARD	21,360.00	21,360.00	67.73	19,711.88	1,648.12	92.28
Total **JUSTICES.PERSONAL SERVICES		79,432.00	79,432.00	0.00	68,489.34	10,942.66	86.22
Total **JUSTICES.EQUIPMENT		1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total **JUSTICES.CONTRACTUAL		16,185.00	16,185.00	44.68	12,855.54	3,329.46	79.43
Function 1110	JUSTICES	96,617.00	96,617.00	44.68	81,344.88	15,272.12	84.19
Total **SUPERVISOR.PERSONAL SERVICES		49,591.00	44,284.99	0.00	38,669.52	5,615.47	87.32
Total **SUPERVISOR.EQUIPMENT		0.00	0.00	0.00	0.00	0.00	0.00
Total **SUPERVISOR.CONTRACTUAL		2,100.00	2,100.00	90.03	606.23	1,493.77	28.87
Function 1220	SUPERVISOR	51,691.00	46,384.99	90.03	39,275.75	7,109.24	84.67
Total **TOWN MANAGER.PERSONAL SERVICES		92,597.00	100,454.00	0.00	86,378.58	14,075.42	85.99
Total **TOWN MANAGER.EQUIPMENT		0.00	0.00	0.00	0.00	0.00	0.00
Total **TOWN MANAGER.CONTRACTUAL		5,000.00	5,500.00	30.98	5,221.60	278.40	94.94
Function 1230	TOWN MANAGER	97,597.00	105,954.00	30.98	91,600.18	14,353.82	86.45
Total **AUDITOR.CONTRACTUAL		11,000.00	11,000.00	0.00	10,300.00	700.00	93.64
Function 1320	AUDITOR	11,000.00	11,000.00	0.00	10,300.00	700.00	93.64
Total **BUDGET OFFICER.PERSONAL SERVICES		3,000.00	3,000.00	0.00	2,769.36	230.64	92.31
Total **BUDGET OFFICER.CONTRACTUAL		27,000.00	27,000.00	2,000.00	23,124.56	3,875.44	85.65
Function 1340	BUDGET OFFICER	30,000.00	30,000.00	2,000.00	25,893.92	4,106.08	86.31
Total **PURCHASING.CONTRACTUAL		4,000.00	4,000.00	151.34	1,330.78	2,669.22	33.27
Function 1345	PURCHASING	4,000.00	4,000.00	151.34	1,330.78	2,669.22	33.27
Total **ASSESSOR.PERSONAL SERVICES		111,942.00	111,942.00	0.00	100,903.72	11,038.28	90.14
Total **ASSESSOR.EQUIPMENT		500.00	500.00	0.00	398.00	102.00	79.60
Total **ASSESSOR.CONTRACTUAL		35,080.00	35,080.00	3,500.95	19,509.40	15,570.60	55.61
Function 1355	ASSESSOR	147,522.00	147,522.00	3,500.95	120,811.12	26,710.88	81.89
Total **TOWN CLERK.PERSONAL SERVICES		122,763.00	122,763.00	0.00	102,111.57	20,651.43	83.18
Total **TOWN CLERK.EQUIPMENT		850.00	850.00	0.00	617.19	232.81	72.61
Total **TOWN CLERK.CONTRACTUAL		11,732.00	11,732.00	628.27	7,755.28	3,976.72	66.10

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2018 Period From: 12 To: 12

		Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
Fund A	GENERAL FUND						
Type E	Expense						
Function 1410	TOWN CLERK	135,345.00	135,345.00	628.27	110,484.04	24,860.96	81.63
Total **ATTORNEY.CONTRACTUAL		24,000.00	24,000.00	1,573.00	14,559.28	9,440.72	60.66
Function 1420	ATTORNEY	24,000.00	24,000.00	1,573.00	14,559.28	9,440.72	60.66
Total **PERSONNEL.PERSONAL SERVICES		70,621.00	75,927.01	0.00	62,757.13	13,169.88	82.65
Total **PERSONNEL.EQUIPMENT		500.00	500.00	0.00	245.00	255.00	49.00
Total **PERSONNEL.CONTRACTUAL		6,750.00	6,750.00	61.99	2,809.76	3,940.24	41.63
Function 1430	PERSONNEL	77,871.00	83,177.01	61.99	65,811.89	17,365.12	79.12
Total **ENGINEERING.CONTRACTUAL		15,000.00	42,500.00	0.00	23,475.53	19,024.47	55.24
Function 1440	ENGINEERING	15,000.00	42,500.00	0.00	23,475.53	19,024.47	55.24
Total **ELECTIONS.PERSONAL SERVICES		0.00	0.00	0.00	0.00	0.00	0.00
Total **ELECTIONS.EQUIPMENT		0.00	0.00	0.00	0.00	0.00	0.00
Total **ELECTIONS.CONTRACTUAL		7,200.00	7,200.00	7,045.39	7,045.39	154.61	97.85
Function 1450	ELECTIONS	7,200.00	7,200.00	7,045.39	7,045.39	154.61	97.85
Total **RECORDS MANAGEMENT.EQUIPMENT		10,944.00	10,944.00	467.90	4,916.90	6,027.10	44.93
Total **RECORDS MANAGEMENT.CONTRACTUAL		14,150.00	14,150.00	275.47	3,823.08	10,326.92	27.02
Function 1460	RECORDS MANAGEMENT	25,094.00	25,094.00	743.37	8,739.98	16,354.02	34.83
Total **PUBLICSERVINFO.CONTRACTUAL.PERSONAL SERVICES		0.00	0.00	0.00	0.00	0.00	0.00
Total		20,000.00	17,500.00	15.00	2,465.60	15,034.40	14.09
**PUBLICSERVINFO.CONTRACTUAL.CONTRACTUAL							
Function 1480	PUBLICSERVINFO.CONTRACTUAL	20,000.00	17,500.00	15.00	2,465.60	15,034.40	14.09
Total **BUILDINGS.PERSONAL SERVICES		0.00	0.00	0.00	0.00	0.00	0.00
Total **BUILDINGS.EQUIPMENT		45,000.00	45,000.00	0.00	21,000.45	23,999.55	46.67
Total **BUILDINGS.CONTRACTUAL		172,928.00	172,928.00	25,393.17	148,385.38	24,542.62	85.81
Function 1620	BUILDINGS	217,928.00	217,928.00	25,393.17	169,385.83	48,542.17	77.73
Total **CENTRAL PRINTING & MAILING.EQUIPMENT		0.00	0.00	0.00	0.00	0.00	0.00
Total **CENTRAL PRINTING & MAILING.CONTRACTUAL		43,472.00	43,472.00	675.79	18,064.73	25,407.27	41.55
Function 1670	CENTRAL PRINTING & MAILING	43,472.00	43,472.00	675.79	18,064.73	25,407.27	41.55
Total **CENTRAL DATA PROCESSING.PERSONAL		0.00	0.00	0.00	0.00	0.00	0.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2018 Period From: 12 To: 12

		Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
Fund A Type E	GENERAL FUND Expense						
Total **CENTRAL DATA PROCESSING.EQUIPMENT		25,000.00	70,000.00	17,880.10	54,005.75	15,994.25	77.15
Total **CENTRAL DATA PROCESSING.CONTRACTUAL		41,940.00	41,940.00	1,011.62	35,976.43	5,963.57	85.78
Function 1680	CENTRAL DATA PROCESSING	66,940.00	111,940.00	18,891.72	89,982.18	21,957.82	80.38
Function 1910	UNALLOCATED INSURANCE	120,000.00	120,000.00	21,569.99	106,365.19	13,634.81	88.64
Function 1920	MUNICIPAL ASSOCIATION DUES	1,850.00	1,850.00	0.00	1,350.00	500.00	72.97
Function 1940	PURCHASE OF LAND	50,000.00	80,000.00	0.00	31,041.66	48,958.34	38.80
Function 1990	CONTINGENCY	100,000.00	70,966.80	0.00	0.00	70,966.80	0.00
Total **TRAFFIC.EQUIPMENT		0.00	0.00	0.00	0.00	0.00	0.00
Total **TRAFFIC.CONTRACTUAL		99,923.00	99,923.00	2,539.00	69,115.74	30,807.26	69.17
Function 3310	TRAFFIC	99,923.00	99,923.00	2,539.00	69,115.74	30,807.26	69.17
Total **DOG CONTROL.CONTRACTUAL		22,000.00	22,422.00	0.00	22,422.00	0.00	100.00
Function 3510	DOG CONTROL	22,000.00	22,422.00	0.00	22,422.00	0.00	100.00
Total **REGISTRAR.PERSONAL SERVICES		2,300.00	2,300.00	0.00	1,600.00	700.00	69.57
Total **REGISTRAR.CONTRACTUAL		235.00	235.00	0.00	39.65	195.35	16.87
Function 4020	REGISTRAR	2,535.00	2,535.00	0.00	1,639.65	895.35	64.68
Total **AMBULANCE.CONTRACTUAL		4,000.00	4,000.00	0.00	4,000.00	0.00	100.00
Function 4540	MERCY FLIGHT	4,000.00	4,000.00	0.00	4,000.00	0.00	100.00
Total **HIGHWAY.PERSONAL SERVICES		108,883.00	108,883.00	0.00	98,320.58	10,562.42	90.30
Total **HIGHWAY.EQUIPMENT		0.00	0.00	0.00	0.00	0.00	0.00
Total **HIGHWAY.CONTRACTUAL		0.00	0.00	0.00	0.00	0.00	0.00
Function 5010	HIGHWAY	108,883.00	108,883.00	0.00	98,320.58	10,562.42	90.30
Total **STREET LIGHTING.CONTRACTUAL		40,500.00	40,500.00	6,900.13	31,527.02	8,972.98	77.84
Function 5182	STREET LIGHTING	40,500.00	40,500.00	6,900.13	31,527.02	8,972.98	77.84
Total **PUBLICITY.CONTRACTUAL		1,700.00	1,749.20	0.00	1,749.20	0.00	100.00
Function 6410	PUBLICITY	1,700.00	1,749.20	0.00	1,749.20	0.00	100.00
Total **ECONOMIC DEVELOPMENT.CONTRACTUAL		25,000.00	24,500.00	0.00	3,171.62	21,328.38	12.95
Function 6989	ECONOMIC DEVELOPMENT	25,000.00	24,500.00	0.00	3,171.62	21,328.38	12.95

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Fund A	GENERAL FUND						
Type E	Expense						
Total **RECREATION.PERSONAL SERVICES		26,010.00	26,010.00	0.00	24,009.12	2,000.88	92.31
Total **RECREATION.CONTRACTUAL		2,200.00	2,409.84	0.00	2,409.84	0.00	100.00
Function 7020	RECREATION	28,210.00	28,419.84	0.00	26,418.96	2,000.88	92.96
Total **PARK.PERSONAL SERVICES		125,298.00	115,298.00	0.00	106,673.44	8,624.56	92.52
Total **PARK.EQUIPMENT		120,250.00	157,923.42	32,403.08	154,293.91	3,629.51	97.70
Total **PARK.CONTRACTUAL		79,200.00	81,926.58	2,136.95	81,513.10	413.48	99.50
Function 7110	PARK	324,748.00	355,148.00	34,540.03	342,480.45	12,667.55	96.43
Total **PLAYGROUND/RECREATION.PERSONAL SERVICES		56,250.00	56,250.00	0.00	47,306.92	8,943.08	84.10
Total **PLAYGROUND/RECREATION.EQUIPMENT		0.00	0.00	0.00	0.00	0.00	0.00
Total **PLAYGROUND/RECREATION.CONTRACTUAL		16,300.00	17,690.16	2,555.76	17,547.69	142.47	99.19
Function 7140	PLAYGROUND/RECREATION	72,550.00	73,940.16	2,555.76	64,854.61	9,085.55	87.71
Total **MUSEUM.CONTRACTUAL		10,000.00	10,000.00	0.00	10,000.00	0.00	100.00
Function 7450	MUSEUM	10,000.00	10,000.00	0.00	10,000.00	0.00	100.00
Total **HISTORIAN.PERSONAL SERVICES		3,183.00	3,183.00	0.00	2,340.75	842.25	73.54
Total **HISTORIAN.CONTRACTUAL		1,100.00	1,100.00	33.00	264.60	835.40	24.05
Function 7510	HISTORIAN	4,283.00	4,283.00	33.00	2,605.35	1,677.65	60.83
Total **CELEBRATIONS.CONTRACTUAL		3,500.00	4,500.00	100.00	3,972.67	527.33	88.28
Function 7550	CELEBRATIONS	3,500.00	4,500.00	100.00	3,972.67	527.33	88.28
Total **ZONING.PERSONAL SERVICES		110,106.00	104,249.00	0.00	95,834.21	8,414.79	91.93
Total **ZONING.EQUIPMENT		21,200.00	24,200.00	0.00	23,990.00	210.00	99.13
Total **ZONING.CONTRACTUAL		2,200.00	2,200.00	0.00	1,213.34	986.66	55.15
Function 8010	ZONING	133,506.00	130,649.00	0.00	121,037.55	9,611.45	92.64
Total **PLANNING.PERSONAL SERVICES		24,100.00	24,600.00	0.00	19,185.03	5,414.97	77.99
Total **PLANNING.CONTRACTUAL		121,750.00	136,118.00	10,795.53	114,206.12	21,911.88	83.90
Function 8020	PLANNING	145,850.00	160,718.00	10,795.53	133,391.15	27,326.85	83.00
Total **ZONING BOARD/APPEALS.PERSONAL SERVICES		6,657.00	6,157.00	0.00	4,595.15	1,561.85	74.63
Total **ZONING BOARD/APPEALS.CONTRACTUAL		18,000.00	15,324.00	482.08	5,498.87	9,825.13	35.88

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Fund A	GENERAL FUND						
Type E	Expense						
Function 8040	ZONING BOARD/APPEALS	24,657.00	21,481.00	482.08	10,094.02	11,386.98	46.99
Total **STORMSEWERS.PERSONAL SERVICES		0.00	0.00	0.00	0.00	0.00	0.00
Total **STORMSEWERS.EQUIPMENT		1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total **STORMSEWERS.CONTRACTUAL		1,500.00	1,500.00	0.00	80.00	1,420.00	5.33
Function 8140	STORMSEWERS	2,500.00	2,500.00	0.00	80.00	2,420.00	3.20
Total **WASTE & RECYCLING.PERSONAL SERVICES		78,164.00	78,164.00	0.00	60,911.56	17,252.44	77.93
Total **WASTE & RECYCLING.EQUIPMENT		37,100.00	48,840.00	622.44	37,722.44	11,117.56	77.24
Total **WASTE & RECYCLING.CONTRACTUAL		88,750.00	88,750.00	13,558.53	74,567.81	14,182.19	84.02
Function 8160	WASTE & RECYCLING	204,014.00	215,754.00	14,180.97	173,201.81	42,552.19	80.28
Total **CODE ENFORCEMENT.PERSONAL SERVICES		142,100.00	142,100.00	0.00	129,954.12	12,145.88	91.45
Total **CODE ENFORCEMENT.EQUIPMENT		1,500.00	500.00	0.00	0.00	500.00	0.00
Total **CODE ENFORCEMENT.CONTRACTUAL		7,315.00	7,315.00	199.58	3,204.73	4,110.27	43.81
Function 8664	CODE ENFORCEMENT	150,915.00	149,915.00	199.58	133,158.85	16,756.15	88.82
Total **CEMETERIES.EQUIPMENT		0.00	0.00	0.00	0.00	0.00	0.00
Total **CEMETERIES.CONTRACTUAL		11,000.00	11,000.00	3,375.00	8,375.00	2,625.00	76.14
Function 8810	CEMETERIES	11,000.00	11,000.00	3,375.00	8,375.00	2,625.00	76.14
Total **CDGA LAKE MGT PLAN.CONTRACTUAL		29,000.00	29,000.00	0.00	21,159.00	7,841.00	72.96
Function 8989	OTHER SERVICES	29,000.00	29,000.00	0.00	21,159.00	7,841.00	72.96
Function 9010	NYS RETIREMENT	122,000.00	134,322.00	0.00	134,322.00	0.00	100.00
Function 9030	SOCIAL SECURITY	90,000.00	90,000.00	0.00	80,031.32	9,968.68	88.92
Function 9040	WORKERS COMPENSATION	44,500.00	44,500.00	0.00	43,292.60	1,207.40	97.29
Function 9050	UNEMPLOYMENT INSURANCE	12,000.00	12,000.00	0.00	566.25	11,433.75	4.72
Function 9055	DISABILITY INSURANCE	2,500.00	2,500.00	0.00	1,810.44	689.56	72.42
Function 9060	HOSPITAL/MEDICAL INSURANCE	200,000.00	200,000.00	0.00	177,179.85	22,820.15	88.59
Total **SERIAL BONDS.PRINCIPAL		0.00	0.00	0.00	0.00	0.00	0.00
Total **SERIAL BONDS.INTEREST		0.00	110,000.00	0.00	0.00	110,000.00	0.00
Function 9710	SERIAL BONDS	0.00	110,000.00	0.00	0.00	110,000.00	0.00
Total Type E	Expense	3,284,761.00	3,538,953.00	158,184.48	2,759,017.50	779,935.50	77.96
Total Fund A	GENERAL FUND	0.00	0.00	(171,209.48)	(161,389.47)	161,389.47	0.00

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Fund CL	LOCAL SOLID WASTE MANAGMENT PLAN						
Type R	Revenue						
Function 2655	SALES - OTHER -	0.00	0.00	0.00	960.00	(960.00)	0.00
	REPAIRS/REPLACEMENTS						
Function 2797	OTHER LOCAL GOVERNMENTS	0.00	89,680.00	0.00	89,680.64	(0.64)	100.00
Total Type R	Revenue	0.00	89,680.00	0.00	90,640.64	(960.64)	101.07
Type E	Expense						
Function 1480	PUBLICSERVINFO.CONTRACTU	0.00	50,000.00	10.94	6,788.44	43,211.56	13.58
	AL						
Function 8160	WASTE & RECYCLING	0.00	39,680.00	290.91	20,918.85	18,761.15	52.72
Total Type E	Expense	0.00	89,680.00	301.85	27,707.29	61,972.71	30.90
Total Fund CL	LOCAL SOLID WASTE MANAGMENT PLAN	0.00	0.00	(301.85)	62,933.35	(62,933.35)	0.00
Fund CM	MISCELLANEOUS (SPECIFY)						
Type R	Revenue						
Function 2001	PARK & RECREATION FEES	60,000.00	60,000.00	0.00	25,000.00	35,000.00	41.67
Function 2401	INTEREST & EARNINGS	0.00	0.00	0.00	570.87	(570.87)	0.00
Function 9000	APPROPRIATED FUND BALANCE FOR BUDGET	40,000.00	70,000.00	0.00	0.00	70,000.00	0.00
Total Type R	Revenue	100,000.00	130,000.00	0.00	25,570.87	104,429.13	19.67
Type E	Expense						
Function 9901	INTERFUND TRANSFER	100,000.00	130,000.00	0.00	30,000.00	100,000.00	23.08
Total Type E	Expense	100,000.00	130,000.00	0.00	30,000.00	100,000.00	23.08
Total Fund CM	MISCELLANEOUS (SPECIFY)	0.00	0.00	0.00	(4,429.13)	4,429.13	0.00
Fund D	HIGHWAY FUND						
Type R	Revenue						
Function 1001	REAL PROPERTY TAXES	865,343.00	865,343.00	0.00	865,343.00	0.00	100.00
Function 1120	NON PROPERTY SALES TAX	2,585,000.00	2,475,000.00	0.00	1,902,083.33	572,916.67	76.85
Function 2302	SERVICES/OTHER GOVERNMENTS	135,000.00	135,000.00	0.00	141,773.80	(6,773.80)	105.02
Function 2665	SALE OF EQUIPMENT	130,000.00	130,000.00	0.00	31,101.00	98,899.00	23.92
Function 2680	INSURANCE RECOVERIES	0.00	0.00	0.00	243.05	(243.05)	0.00
Function 3501	NYS STATE AID CHIPS	291,000.00	299,582.00	0.00	0.00	299,582.00	0.00
Function 3589	OTHER STATE AID	100,000.00	100,000.00	0.00	100,000.00	0.00	100.00
Function 5031	INTERFUND TRANSFERS	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Function 9000	APPROPRIATED FUND BALANCE FOR BUDGET	484,107.00	484,107.00	0.00	0.00	484,107.00	0.00
Function 9231	HIGHWAY EQUIPMENT RESERVE	0.00	192,890.97	0.00	0.00	192,890.97	0.00

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Fund D	HIGHWAY FUND						
Type R	Revenue						
Total Type R	Revenue	4,690,450.00	4,781,922.97	0.00	3,040,544.18	1,741,378.79	63.58
Type E	Expense						
Total **HWY.CONTRACTUAL		51,650.00	58,764.90	662.77	29,025.73	29,739.17	49.39
Function 1710	HWY LEGAL, ENGINEERING	51,650.00	58,764.90	662.77	29,025.73	29,739.17	49.39
Total **GENERAL REPAIRS.PERSONAL SERVICES		568,000.00	471,336.14	(548.27)	467,222.85	4,113.29	99.13
Total **GENERAL REPAIRS.EQUIPMENT		0.00	0.00	0.00	0.00	0.00	0.00
Total **GENERAL REPAIRS.CONTRACTUAL		1,688,300.00	1,688,300.00	8,645.70	1,248,445.32	439,854.68	73.95
Function 5110	GENERAL REPAIRS	2,256,300.00	2,159,636.14	8,097.43	1,715,668.17	443,967.97	79.44
Total **MACHINERY.EQUIPMENT		692,500.00	695,390.97	9,634.60	680,746.77	14,644.20	97.89
Total ***MACHINERY.CONTRACTUAL		233,350.00	233,350.00	22,944.95	224,732.49	8,617.51	96.31
Total **MACHINERY.CONTRACTUAL		454,100.00	454,100.00	46,357.38	390,045.78	64,054.22	85.89
Function 5130	MACHINERY	1,146,600.00	1,149,490.97	55,991.98	1,070,792.55	78,698.42	93.15
Total **SNOW REMOVAL.PERSONAL SERVICES		368,000.00	464,663.86	0.00	277,211.44	187,452.42	59.66
Total **SNOW REMOVAL.CONTRACTUAL		400,000.00	480,000.00	131,029.78	467,406.85	12,593.15	97.38
Function 5142	SNOW REMOVAL	768,000.00	944,663.86	131,029.78	744,618.29	200,045.57	78.82
Function 9010	NYS RETIREMENT	165,000.00	165,000.00	0.00	122,097.00	42,903.00	74.00
Function 9030	SOCIAL SECURITY	65,000.00	65,000.00	0.00	57,434.14	7,565.86	88.36
Function 9040	WORKERS COMPENSATION	33,500.00	34,967.10	0.00	34,967.10	0.00	100.00
Function 9050	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Function 9055	DISABILITY INSURANCE	500.00	500.00	0.00	319.64	180.36	63.93
Function 9060	HOSPITAL/MEDICAL INSURANCE	201,900.00	201,900.00	0.00	163,645.41	38,254.59	81.05
Total Type E	Expense	4,690,450.00	4,781,922.97	195,781.96	3,938,568.03	843,354.94	82.36
Total Fund D	HIGHWAY FUND	0.00	0.00	(195,781.96)	(898,023.85)	898,023.85	0.00
Fund H	CAPITAL PROJECTS						
Type R	Revenue						
Function 2397	CAPITAL PROJECTS - OTHER GOVT	0.00	75,000.00	0.00	75,000.00	0.00	100.00
Function 2710	PREMIUM & ACCRUED INTEREST ON OBLIGATION	0.00	(39,400.00)	0.00	70,000.00	(109,400.00)	(177.66)
Function 3097	STATE AID CAPITAL	0.00	137,465.00	0.00	37,342.65	100,122.35	27.17
Function 5031	INTERFUND TRANSFERS	0.00	368,400.00	0.00	0.00	368,400.00	0.00
Function 5710	SERIAL BONDS	0.00	0.00	0.00	3,430,000.00	(3,430,000.00)	0.00

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Fund H	CAPITAL PROJECTS						
Type R	Revenue						
Function 5730	BOND ANTICIPATION NOTES	0.00	12,769,045.00	0.00	0.00	12,769,045.00	0.00
Total Type R	Revenue	0.00	13,310,510.00	0.00	3,612,342.65	9,698,167.35	27.14
Type E	Expense						
Total **FISCAL AGENT FEES.CONTRACTUAL.WATER DISTRICT UPGRADES		0.00	270,500.00	0.00	355.00	270,145.00	0.13
Function 1380	FISCAL AGENT FEES	0.00	329,299.69	10,278.78	28,066.72	301,232.97	8.52
Total **ATTORNEY.CONTRACTUAL.WATER DISTRICT UPGRADES		0.00	150,000.00	0.00	0.00	150,000.00	0.00
Function 1420	ATTORNEY	0.00	203,945.99	0.00	7,929.55	196,016.44	3.89
Total **ENGINEERING.EXPENSE.OUTHUSE PARK		0.00	0.00	0.00	0.00	0.00	0.00
Total **ENGINEERING.EXPENSE.OUTHUSE PARK		0.00	0.00	0.00	0.00	0.00	0.00
Function 1440	ENGINEERING	0.00	1,188,759.32	2,808.58	158,211.10	1,030,548.22	13.31
Function 1620	BUILDINGS	0.00	187,000.00	0.00	186,906.81	93.19	99.95
Function 1940	PURCHASE OF LAND	0.00	98,787.90	0.00	54,610.46	44,177.44	55.28
Function 1989	ADMINISTRATION	0.00	128,154.51	0.00	22,490.44	105,664.07	17.55
Function 1990	CONTINGENCY	0.00	39,890.00	0.00	0.00	39,890.00	0.00
Function 1997	CONTINGENCY	0.00	781,437.80	0.00	0.00	781,437.80	0.00
Function 5132	HWY GARAGE	0.00	2,223,821.52	58,108.10	2,215,234.55	8,586.97	99.61
Total **WATER ADMINISTRATOR.CAPITAL.WATER DISTRICT UPGRADES		0.00	5,568,000.00	0.00	0.00	5,568,000.00	0.00
Function 8310	WATER ADMINISTRATOR	0.00	5,568,000.00	0.00	0.00	5,568,000.00	0.00
Function 8397	WATER CAPITAL PROJECTS	0.00	306,525.00	10,690.00	72,582.79	233,942.21	23.68
Function 8597	DRAIN & STORM, EQUIP & CAPITAL OUTLAY	0.00	182,488.81	547.82	69,887.06	112,601.75	38.30
Function 9730	BOND ANTICIPATION NOTES	0.00	0.00	0.00	99,722.22	(99,722.22)	0.00
Total Type E	Expense	0.00	11,238,110.54	82,433.28	2,915,641.70	8,322,468.84	25.94
Total Fund H	CAPITAL PROJECTS	0.00	2,072,399.46	(82,433.28)	696,700.95	1,375,698.51	33.62
Fund S	WATER DISTRICTS						
Type R	Revenue						
Function 1001	REAL PROPERTY TAXES	728,039.00	728,039.00	0.00	728,039.00	0.00	100.00
Function 1030	IN LIEU OF TAXES	16,783.00	16,783.00	0.00	16,783.00	0.00	100.00
Function 2140	WATER RENTS	600,000.00	600,000.00	0.00	707,372.92	(107,372.92)	117.90

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Fund S	WATER DISTRICTS						
Type R	Revenue						
Function 2142	WATER METER SALES	2,200.00	2,200.00	0.00	1,916.25	283.75	87.10
Function 2144	WATER SERVICES	20,000.00	20,000.00	0.00	24,635.48	(4,635.48)	123.18
Function 2148	RETURNED CHECK FEE	5,000.00	5,000.00	0.00	4,934.42	65.58	98.69
Function 2655	SALES - OTHER - REPAIRS/REPLACEMENTS	0.00	0.00	0.00	1,386.75	(1,386.75)	0.00
Function 2701	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	2,420.56	(2,420.56)	0.00
Function 2770	MISCELLANEOUS INCOME	45,780.00	45,780.00	0.00	48,097.05	(2,317.05)	105.06
Function 5031	INTERFUND TRANSFERS	402,353.00	402,353.00	0.00	148,133.33	254,219.67	36.82
Function 9000	APPROPRIATED FUND BALANCE FOR BUDGET	13,785.00	855,925.26	0.00	0.00	855,925.26	0.00
Total Type R	Revenue	1,833,940.00	2,676,080.26	0.00	1,683,718.76	992,361.50	62.92
Type E	Expense						
Function 1380	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Function 8310	WATER ADMINISTRATOR	343,580.00	674,720.26	15,007.61	366,120.51	308,599.75	54.26
Function 8320	WATER PURCHASES	476,000.00	476,000.00	9,082.68	386,726.66	89,273.34	81.25
Function 8340	SERVICES & MAINTENANCE	155,220.00	151,220.00	9,812.08	143,985.84	7,234.16	95.22
Function 8350	COMMON WATER	274,783.00	274,783.00	910.00	235,198.94	39,584.06	85.59
Function 8397	WATER CAPITAL PROJECTS	0.00	515,000.00	136,569.85	243,411.66	271,588.34	47.26
Function 9010	NYS RETIREMENT	19,000.00	19,000.00	0.00	12,746.00	6,254.00	67.08
Function 9030	SOCIAL SECURITY	12,000.00	12,000.00	0.00	8,803.60	3,196.40	73.36
Function 9040	WORKERS COMPENSATION	5,900.00	5,650.00	0.00	4,995.30	654.70	88.41
Function 9050	UNEMPLOYMENT INSURANCE	500.00	500.00	0.00	0.00	500.00	0.00
Function 9055	DISABILITY INSURANCE	100.00	100.00	0.00	43.92	56.08	43.92
Function 9060	HOSPITAL/MEDICAL INSURANCE	24,700.00	24,950.00	0.00	21,579.02	3,370.98	86.49
Function 9710	SERIAL BONDS	118,271.00	118,271.00	0.00	56,331.00	61,940.00	47.63
Function 9903	TRANSFER/WATER- MAINTENANCE	402,386.00	402,386.00	0.00	96,368.00	306,018.00	23.95
Total Type E	Expense	1,833,940.00	2,676,080.26	171,382.22	1,576,310.45	1,099,769.81	58.90
Total Fund S	WATER DISTRICTS	0.00	0.00	(171,382.22)	107,408.31	(107,408.31)	0.00
Fund SD	DRAINAGE DISTRICTS						
Type R	Revenue						
Function 1030	IN LIEU OF TAXES	15,559.00	15,559.00	0.00	15,559.00	0.00	100.00
Function 9000	APPROPRIATED FUND BALANCE FOR BUDGET	75,000.00	78,767.85	0.00	0.00	78,767.85	0.00
Total							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2018 Period From: 12 To: 12

		Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
Fund SD	DRAINAGE DISTRICTS						
Type R	Revenue						
Type R	Revenue	90,559.00	94,326.85	0.00	15,559.00	78,767.85	16.49
Type E	Expense						
Function 8520	MAINTENANCE	90,559.00	94,326.85	0.00	8,767.85	85,559.00	9.30
Total Type E	Expense	90,559.00	94,326.85	0.00	8,767.85	85,559.00	9.30
Total Fund SD	DRAINAGE DISTRICTS	0.00	0.00	0.00	6,791.15	(6,791.15)	0.00
Fund SF	FIRE PROTECTION DISTRICTS						
Type R	Revenue						
Function 1001	REAL PROPERTY TAXES	947,096.00	947,096.00	0.00	947,096.00	0.00	100.00
Function 9000	APPROPRIATED FUND BALANCE FOR BUDGET	0.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Type R	Revenue	947,096.00	972,096.00	0.00	947,096.00	25,000.00	97.43
Type E	Expense						
Function 1989	ADMINISTRATION	0.00	25,000.00	0.00	25,000.00	0.00	100.00
Function 3410	FIRE	947,096.00	947,096.00	0.00	947,096.00	0.00	100.00
Total Type E	Expense	947,096.00	972,096.00	0.00	972,096.00	0.00	100.00
Total Fund SF	FIRE PROTECTION DISTRICTS	0.00	0.00	0.00	(25,000.00)	25,000.00	0.00
Fund SL	LIGHTING DISTRICTS						
Type R	Revenue						
Function 1001	REAL PROPERTY TAXES	16,193.00	16,193.00	0.00	16,193.00	0.00	100.00
Function 9000	APPROPRIATED FUND BALANCE FOR BUDGET	5,060.00	5,060.00	0.00	0.00	5,060.00	0.00
Total Type R	Revenue	21,253.00	21,253.00	0.00	16,193.00	5,060.00	76.19
Type E	Expense						
Function 5182	STREET LIGHTING	21,253.00	21,253.00	1,204.43	12,687.45	8,565.55	59.70
Total Type E	Expense	21,253.00	21,253.00	1,204.43	12,687.45	8,565.55	59.70
Total Fund SL	LIGHTING DISTRICTS	0.00	0.00	(1,204.43)	3,505.55	(3,505.55)	0.00
Fund SS	SANITARY SEWER						
Type R	Revenue						
Function 1030	IN LIEU OF TAXES	18,210.00	18,210.00	0.00	18,210.00	0.00	100.00
Total Type R	Revenue	18,210.00	18,210.00	0.00	18,210.00	0.00	100.00
Type E	Expense						
Function 9710	SERIAL BONDS	18,210.00	18,210.00	0.00	0.00	18,210.00	0.00
Total Type E	Expense	18,210.00	18,210.00	0.00	0.00	18,210.00	0.00
Total Fund SS	SANITARY SEWER	0.00	0.00	0.00	18,210.00	(18,210.00)	0.00

Date Prepared: 01/02/2019 12:58 PM
Report Date: 01/02/2019
Account Table:
Alt. Sort Table:

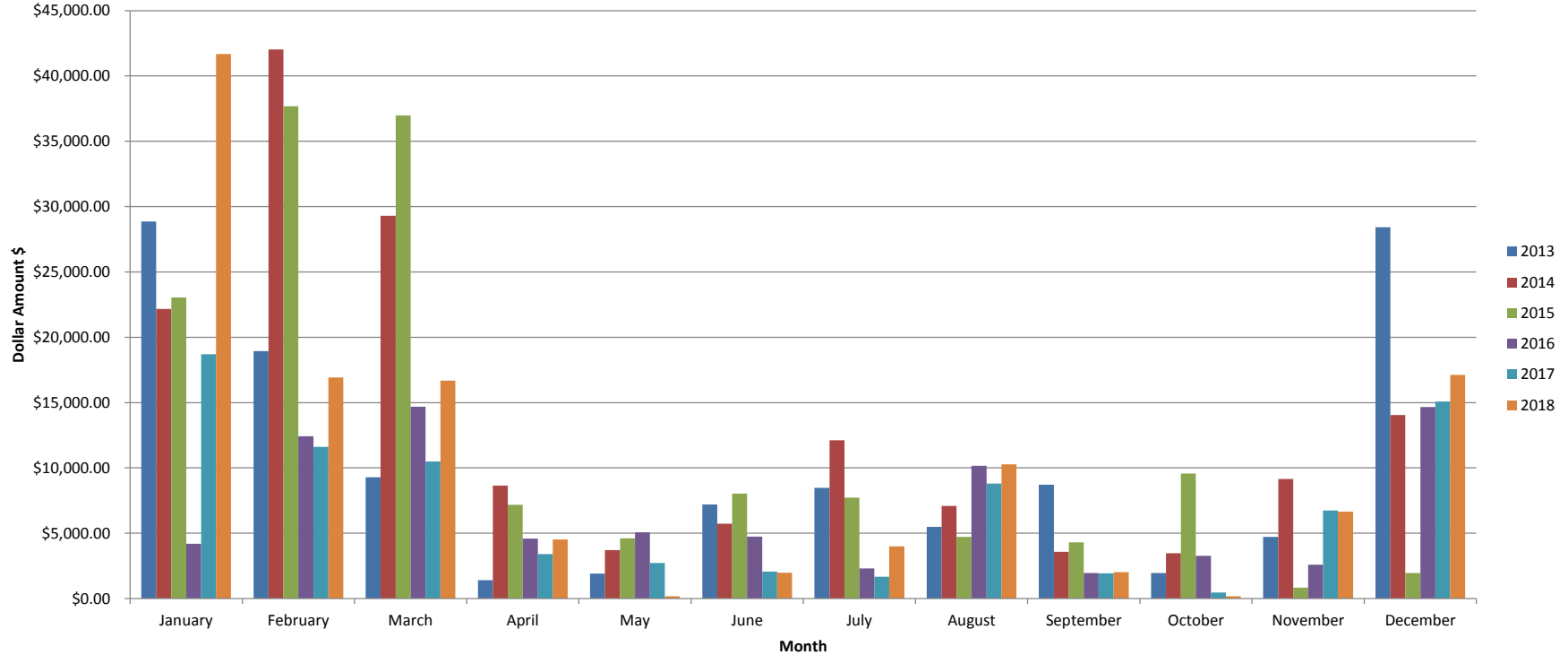
TOWN OF CANANDAIGUA
Revenue / Expense Control Report

Fiscal Year: 2018 Period From: 12 To: 12

	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
Grand Total	0.00	2,072,399.46	(622,313.22)	(193,293.14)	2,265,692.60	(9.33)

	2013	2014	2015	2016	2017	2018
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83

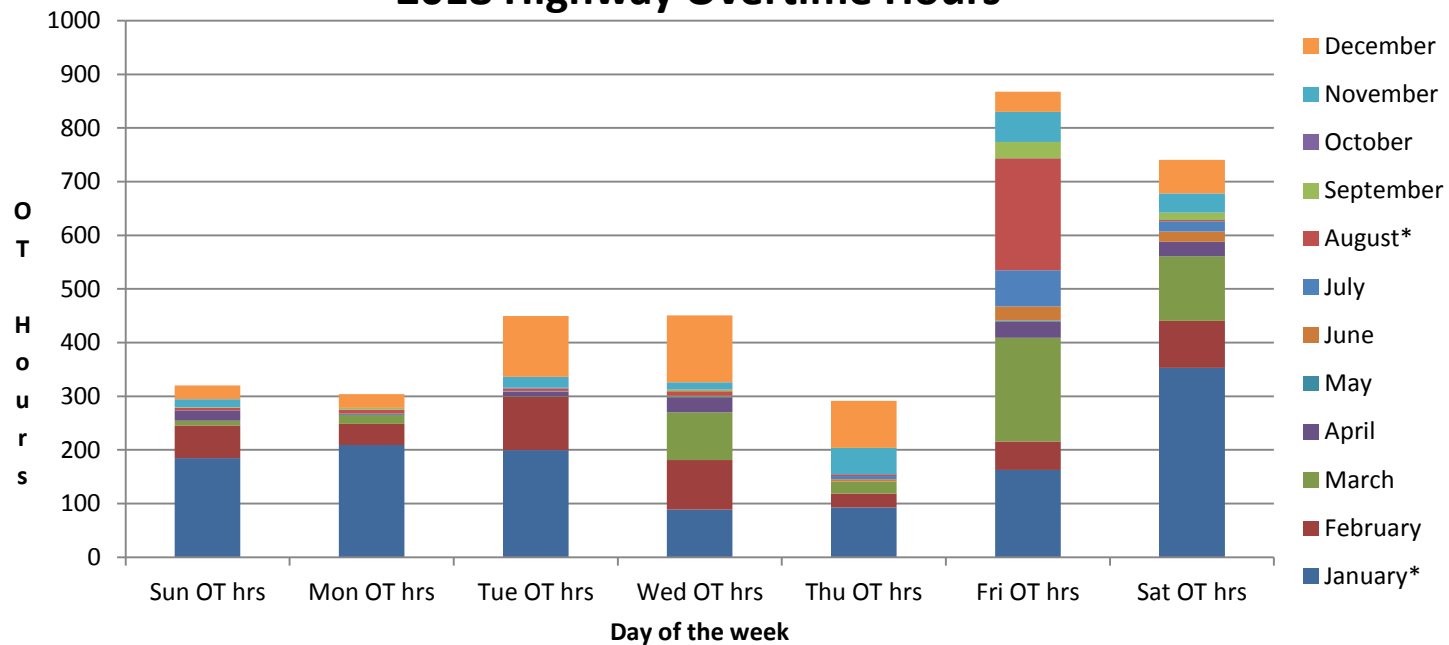
Overtime Amounts for All Employees 2013-2018



	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs
January*	185	209.5	199.5	88.5	93	162.5	352.75
February	60.75	39	99	92.75	25.5	53.5	88
March	8.5	16.5	1.5	88.5	22.5	193	120.25
April	19.5	0	8.5	27	0	30	27
May	0	0	0	2.5	0	2	0
June	0	0.25	1	2	4.5	26.5	19
July	0	2.5	0.5	0	5.75	67.25	19.25
August*	4.5	7	3.75	8.25	2.25	208.75	2.25
September	1.5	2.75	0.5	3	0.25	30.5	13.75
October	0	1	1.5	0.5	1.25	0	0
November	14.75	0	20.75	13.25	49	56	35.75
December	25.5	25.5	112.75	124.5	87.5	37.25	62.25
	320.00	304.00	449.25	450.75	291.50	867.25	740.25

*3 pay period month

2018 Highway Overtime Hours



ATTACHMENT 2

RETAINER AGREEMENT

1. **IDENTIFICATION OF PARTIES.** This Agreement, effective on January 1, 2019, is made between the LAW OFFICES OF CHRISTIAN M. NADLER, hereafter referred to as "Law Firm," and the TOWN OF CANANDAIGUA, hereafter referred to as the "Town."
2. **LEGAL SERVICES TO BE PROVIDED.** The legal services to be provided by Law Firm are as follows:
 - a. **Planning Board Services.** Law Firm shall serve as Attorney for the Planning Board of the Town of Canandaigua. Law Firm will provide legal advice and counsel to the Planning Board, and shall represent the Planning Board in any litigation to which it is a party.
 - b. **Zoning Board Services.** Law Firm shall serve as Attorney for the Zoning Board of Appeals of the Town of Canandaigua. Law Firm will provide legal advice and counsel to the Zoning Board of Appeals, and shall represent the Zoning Board of Appeals in any litigation to which it is a party.
 - c. **Municipal Counsel.** Law Firm shall serve as Attorney for the Town, including all of its departments, offices, and boards. Law Firm shall provide general legal counsel services to the Town as directed by the Town Board or the Town Manager.
3. **FEES, COSTS, & EXPENSES**
 - a. **Hourly Rate.** Unless otherwise agreed, Law Firm will bill the Town for legal services at a rate of \$150.00 per hour except for legal services rendered in connection with litigation, which will be billed at a rate of \$150.00 per hour. Tax assessment litigation will be billed at a rate of \$200.00 per hour.
 - b. **Costs & Expenses.** The Town agrees to pay all costs and expenses in connection with Law Firm's representation under this Agreement. Such costs and expenses include, but are not limited to, court filing fees, deposition costs, expert fees and expenses, investigation costs, messenger fees, photocopying expenses, printing fees, and process server fees.
4. **TERM.** This Agreement shall remain in effect for a term of twelve (12) consecutive months commencing on January 1, 2019, and ending on December 31, 2019.

5. **TERMINATION**. The Town of Law Firm may terminate this Agreement at any time on sixty (60) days written notice, in which case Law Firm's services under this Agreement will cease effective as of the 60th day after receipt of such notice. Any such notice shall be delivered by certified mail at the addresses listed below.
6. **NO GUARANTEE**. The Town acknowledges that Law Firm has not promised any specific result in this matter, and understands that there are no guarantees of a successful disposition in any of the Town's legal matters.
7. **ARBITRATION**. Any dispute over legal fees shall be resolved with arbitration pursuant to Part 137 of the Rules of the Chief Administrator of Courts.

The foregoing is agreed to by:

TOWN OF
CANANDAIGUA

LAW OFFICES OF
CHRISTIAN M. NADLER

Doug Finch, Town Manager
5440 Routes 5 & 20 West
Canandaigua, NY 14424

Christian M. Nadler, Esq.
9 Mima Circle
Fairport, NY 14450

Date: ____/____/____

Date: ____/____/____

ATTACHMENT 3

Doug Finch

December 26, 2018

Town Manager

Town of Canandaigua

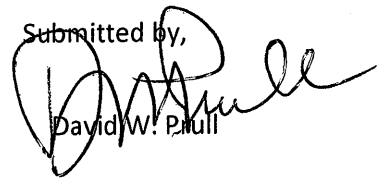
5440 Route 5 & 20 West

Canandaigua, NY 14424

Mr. Finch,

The Town Justices approve and move to reappoint Cheryl Berry and Elena Schumann to the position of Court Clerk for the 2019 year.

Submitted by,

A handwritten signature in black ink, appearing to read "D. Prull", written over the printed name "David W. Prull".

Town Justice

RECEIVED

DEC 26 2018

TOWN OF CANANDAIGUA
TOWN MANAGER

Samantha Pierce

From: Doug Finch [dfinch@townofcanandaigua.org]
Sent: Friday, December 21, 2018 9:15 AM
To: spierce@townofcanandaigua.org
Subject: Fwd: Reappointment of Court Clerk

Follow Up Flag: Follow up
Flag Status: Flagged

Sent from my iPhone

Begin forwarded message:

From: "Walter W. Jones" <wjones@nycourts.gov>
Date: December 20, 2018 at 6:27:39 PM EST
To: Town Manager <dfinch@townofcanandaigua.org>
Subject: Reappointment of Court Clerk

In response to your Email regarding clerk appointments, I am hereby notifying you of my desire to reappoint my Court Clerk, Cherie Berry for 2019. Please convey my wishes to the Town Board for formal action. Thank you for your attention in this matter.

The Honorable Walter W. Jones Jr.
Town Justice

ATTACHMENT 4

Town of Canandaigua

2019 Fee Schedule

(Effective January 7, 2019)

No permit or certificate shall be issued, no approval shall be granted, no application shall be considered complete, no park reservation shall be confirmed, and no public hearing shall be scheduled or held until the fees, as established by the Town Board, have been paid in full. Accepted forms of payment are: cash, check, or credit card (Visa, Mastercard, and Discover).

CABIN / PAVILION / LODGE / HALL RENTALS:

- All lakeside cabins will be rented weekly when reservations are made prior to May 1 (Saturday 3pm to Saturday 10am).
- There is a two night minimum for lakeside cabin rentals made May 1 through October 31.
- Upland cabins can be rented at any time for a two-night stay during the rental season.
- The cost for a multi-day cabin reservation shall not exceed the cost to rent a cabin for one week.
- All rentals must be paid in full within 1 week of the request along with submittal of a signed reservation form.
- To qualify for Town resident rates, a Town resident must make the reservation and be the primary user.
- Cancellations made a minimum of 2 weeks prior to the arrival date will be eligible for a refund minus a \$50 processing fee. There are no refunds for pavilion cancellations.
- Cancellations made a minimum of 2 weeks prior to the arrival date for one or more cabins related to a multiple cabin reservation, will be eligible for a refund minus a \$50 processing fee for each canceled cabin.

Onanda Park Cabins: Weekly Rentals(2 weeks max)	Town Resident	Non-Resident
<u>Upland Cabins:</u> Litahni, Oawensa, Chowat, Gowana, Chule, Kiniks, Adsila	\$175	\$285
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$200	\$360
Abode (3)	\$300	\$485
Hayowentha (12)	\$425	\$660
Onanda Park Cabins: Daily Rentals (3pm to 10am)		
<u>Upland Cabins:</u> Litahni, Oawensa, Chowat, Gowana, Chule Kiniks, Adsila	\$55	\$90
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$70	\$100
Abode (3)	\$75	\$115
Hayowentha (12)	\$100	\$165
Onanda Park Cabins: Off-Season Weekly Rates (Lakeside Cabins Only – April 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31)		
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$150	\$310
Abode (3)	\$175	\$360
Hayowentha (12)	\$375	\$610

	Town Resident	Non-Resident
Onanda Park Cabins: Off-Season Daily Rates (2 Night Minimum) (Lakeside Cabins Only – April 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31)		
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$55	\$85
Abode (3)	\$60	\$100
Hayowentha (12)	\$85	\$150
Onanda Park Parking Fees: Season Passes	\$35	\$65
Weekday per Vehicle	\$5	\$5
Weekends and Holidays per Vehicle	\$7	\$7
Daily Walk-In per Person	\$1	\$1
Gorham Lodge Overnight Rental (1pm to 10am)	\$425	\$425
Full Day Rental (9am to 9pm)	\$325	\$325
½ Day Rental (3pm to 9pm)	\$175	\$175
Crouch Hall @ Onanda Park 9am to 9pm	\$225	\$225
King Hall @ Onanda Park 9am to 9pm	\$200	\$200
Pavilions @ Onanda Park (9am - 9pm) Rotary	\$110	\$110
Holden	\$85	\$85
Upland Pavilions (31, 38, or 42)	\$75	\$75
West Lake Road Schoolhouse (9am - 9pm) Monday – Friday	\$35	\$35
Saturday or Sunday	\$60	\$60
Outhouse Hall 9am to 9pm	\$150	\$150
Outhouse Park Pavilion 9am to 9pm	\$45	\$45

DEVELOPMENT OFFICE:		
Zoning Board of Appeals:	Area Variance, Use Variance, Interpretation (Per Requested Variance)	\$100
Solar:	Small Scale Solar Residential	\$100
	Large Scale Solar Facility (where permitted)	\$5 per kw
Planning Board:		
Special Use Permit Application, Sketch Plan Application		\$100
Lot Line Adjustments (for each existing and proposed lot)		\$100 per lot
Major Subdivision (5 or more lots) – Preliminary Approval		\$1,000 plus \$100 per lot
Major Subdivision (5 or more lots) – Final Approval		\$1,000 plus \$100 per lot
Minor Subdivision (up to and including 4 lots) – Preliminary Approval		\$250 plus \$50 per lot
Minor Subdivision (up to and including 4 lots) – Final Approval		\$250 plus \$50 per lot
Site Plan / Construction / Building Permits:		
<u>Single-Family (Residential) Dwelling / Manufactured Home (AR1, AR2, R120, R130, RLD, RR3, SCR1)</u>		
Planning Board Site Plan Approval		\$150
Extension of Site Plan Approval		\$100
Construction, expansion or structural alternation, including accessory structures		\$50 plus 20¢ per sq ft (Minimum \$100)
Mechanical improvements		\$50
Unlisted Permits		\$50
Issuance of Special Use Permit		\$50
Sign Permit		\$150 per sign
Soil Erosion & Sedimentation		\$150
MS4 Acceptance Certificate		\$150
Hot Tub / Pool (Above Ground)		\$100
Hot Tub / Pool (In Ground)		\$150
Hot Tub / Pool Re-Inspection (for each re-inspection)		\$50
Certificate of Compliance (not associated with current building permit)		\$50
Certificate of Pre-Existing Non-Conforming		\$100
Certificate of Non-Conformity		\$100
Open Building Permit Extension		\$100
Release of Stop Work Order		\$100
Park & Recreation (Per Dwelling Unit)		\$1,000 per unit
Consultant Fees		See Town Code Chapter 11

Multiple Family Dwelling (MR, MR281, MH)	
Site Plans – Preliminary Approval	\$250 plus \$50 per dwelling unit
Site Plans – Final Approval	\$250 plus \$50 per dwelling unit
Extension of Site Plan Approval	\$100
New Construction, expansion or structural alternations	\$500 plus 30¢ per sq ft
Mechanical improvements	\$200
Unlisted Permit	\$100
Issuance of Special Use Permit	\$50
Sign Permit	\$150 per sign
Soil Erosion & Sedimentation	\$150
MS4 Acceptance Certificate	\$150
Hot Tub / Pool (Above Ground)	\$100
Hot Tub / Pool (In Ground)	\$150
Hot Tub / Pool Re-Inspection (for each re-inspection)	\$50
Open Building Permit Extension	\$100
Certificate of Compliance (not associated with current building permit)	\$50
Certificate of Pre-Existing Non-Conforming	\$100
Certificate of Non-Conformity	\$100
Release of Stop Work Order	\$100
Park & Recreation (Per Dwelling Unit)	\$1,000 per unit
Consultant Fees	See Town Code Chapter 11
Commercial and Industrial (CC, NC, I, LI, RB1)	
Site Plan Approval – Preliminary	\$250
Site Plan Approval – Final	\$250
Extension of Site Plan Approval	\$100
New Construction, expansion or structural alterations	\$500 plus 30¢ per sq ft
Mechanical improvements	\$500
Issuance of Special Use Permit	\$50
Soil Erosion and Sedimentation	\$150
MS4 Acceptance Certificate	\$150
Sign Permit	\$250 per sign
Sign Permit – Tenant Identification Sign	\$150 per sign
Fire Safety Re-Inspection	\$100
Unlisted Permits	\$100
Certificate of Compliance (not associated with current building permit)	\$50
Certificate of Pre-Existing Non-Conforming	\$100
Certificate of Non-Conformity	\$100
Open Building Permit Extension	\$100

Release of Stop Work Order	\$100
Park & Recreation Fee	\$1,000 per building
Consultant Fees	See Town Code Chapter 11

¹Categories are defined by the occupancy classifications described in the NYS Uniform Fire Prevention and Building Code. Floor or ground area shall be based on the outside dimensions; living area to include breezeway, mud-room, enclosed porch, attached garage, attic and living area in the basement. This calculation shall apply to both new and/or renovated space.

²See Zoning and/or Code Enforcement Officer for Permit Requirements.

³ “Structural Alteration” includes windows, doors, and load bearing modifications.

⁴ “Mechanical Improvements” include HVAC, electrical, heating and roofs.

WATER DEPARTMENT		
<u>Meters for Canandaigua Consolidated & Bristol Water Districts Only:</u> (The pricing includes tapping of the water main, bronze saddle, corporation stop, curb box valve, curb box, valve box, SS rod, water meter, ERT, and right angle meter valve and inspection of trench)		
	¾”	\$850
	1”	\$925
	1.5”	\$1,757
	2”	\$2,222
	Water meter larger than 2”	Contact Water Superintendent
	¾ inch water meter, ERT, right angle meter valve and inspection	\$550
	1 inch water meter, ERT, right angle meter valve and inspection	\$600
	Water meter larger than one inch	Contact Water Superintendent
Meter pits are required when the location of the structure is farther than 500 feet from the road.		
	¾” meter pit	\$485
	1” meter pit	\$730
Replacement Cost of Water Meter Materials:		
	Electronic reading device (ERT)	\$260
	Replace frost plate for ¾” water meter	\$40
	Replace from plate for 1” water meter	\$48
	¾” water meter replacement	\$90
	1” water meter replacement	\$190
	1” water meter replacement	\$725
	2” water meter replacement	\$960

Directional Drilling Under A Road:	Up to 2" Pipe	\$1,000
	2" and larger	Contact Water Superintendent
Testing water meter for accuracy		\$50

Hydrant Meter Rental (Includes a water meter and back flow devise that will be connected to the hydrant by the Water Department. A \$550 deposit is required. When equipment is returned in working condition, \$500 will be refunded)	\$550 plus \$4.23 per 1,000 gallons
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Water Charge to East Bloomfield	\$2.62 per 1,000 gallons
---------------------------------	-----------------------------

Canandaigua Consolidated District Fees:			
Meter Size	Gallons of Consumption	Minimum Bill \$4.23 per 1,000 Gallons	Additional Cost Per 1,000 Gallons
3/4"	0 – 6,000	\$25.38	\$4.23
1"	1 – 10,000	\$42.30	
1 1/2"	0 – 16,000	\$67.68	
2"	0 – 30,000	\$126.90	
3"	0 – 50,000	\$211.50	
4"	0 - 80,000	\$338.40	
6"	0 – 160,000	\$676.80	
8" – 12"	0 – 200,000	\$846.00	

Bristol Water District Fees:			
Meter Size	Gallons of Consumption	Minimum Bill \$4.64 per 1,000 Gallons	Additional Cost Per 1,000 Gallons
3/4"	0 – 6,000	\$27.84	\$4.64
1"	1 – 10,000	\$46.40	
1 1/2"	0 – 16,000	\$74.24	
2"	0 – 30,000	\$139.20	
3"	0 – 50,000	\$232.00	
4"	0 - 80,000	\$371.20	
6"	0 – 160,000	\$742.40	
8" – 12"	0 – 200,000	\$928.00	

TRANSFER STATION	
Transfer Station Coupons: (Coupons, \$2 each, can be purchased at the Town Clerk's office or at the Transfer Station. The machine at the Transfer Station only accepts 1's, 10's and 20's.)	# of Coupons Required
1 – 30 Gallon Bag or Garbage Can (unit of measure)	1

1 – 55 Gallon Barrel (unit of measure)	2
1 Stuffed Chair	2
1 Couch / Love Seat	3
9' x 12' Carpet	2
9' x 12' Carpet Padding	2
Mattress (Twin Size)	2
Mattress (Full or Larger Size)	3
Box Spring (Twin Size)	2
Box Spring (Full or Larger Size)	3
Wood: ½ Bed Pick-Up Load	5
Wood: Full Bed Pick-Up Load	10
Shingles / Drywall: ½ Bed Pick-Up Load	10
Shingles / Drywall: Full Bed Pick-Up Load	14
Batteries	Free
Lawnmowers	Free
Aluminum Windows (glass must be removed)	Free
Oil	Free
CRT Monitor – 18" or Smaller	7
CRT Monitor 19" – 26"	9
CRT Monitor 27" and Larger	22
Any Wood Console / Projection / Oversized Units	25
Flat Panel Monitor	2
Flat Panel TV up to 26"	4
Flat Panel TV 27" and up	9
Printer	Free
Stereo / Radio	Free
Microwave Oven	Free
CPU	Free

TOWN BOARD

Petition to Amend Official Zoning Map (Mixed Use Overlay Districts)	\$50
Formal Rezoning Process	\$500

TOWN CLERK OFFICE

Dog Licenses:	Spayed / Neutered	\$14
	Unspayed / Unneutered	\$22
	Replacement Tag	\$3
	Late Fee (if not paid within 30 days of first renewal notice)	\$5
Marriage License		\$40
Birth Certificate (per certificate)		\$10
Death Certificate (per certificate)		\$10
Genealogy Search		\$11 / \$22
Hunting / Fishing Licenses		NYS DEC
FOIL:	8 ½" 11" / 8 ½" x 14" / 8 ½" x 17"	25¢ / page
	Documents in any Disc Format (CD, DVD, etc.)	\$1.25 / disc

Map Charges (larger than 11" x 17")		Per Ontario County Copy Rate
Games of Chance		\$25
Returned Check Fee		\$20
Burial Fees at Academy Cemetery:	Adult Casket	\$500
	Cremation	\$350
	Infant	\$200
Copies	8 ½" 11" or 8 ½" x 14" or 8 ½" x 17"	25¢ / page
Peddler & Soliciting Permit		\$100

History:

Adopted by the Town Board of the Town of Canandaigua 6/6/77. Amended in its entirety by resolution on 11/7/83, 6/11/90, and 5/8/95 except for those fees listed separate under local law. Further amended 4/3/07, 12/18/07, 3/3/09, 4/21/09; 12/15/10; 1/3/11; 2/13/12, 1/28/13, 1/6/14, 4/28/14, 1/5/15, 12/21/15, 5/16/16, 7/18/16, 9/19/16, 1/9/2017, 4/17/17, 5/15/17, 1/8/18, 5/21/18, 8/20/18; and January 7, 2019.

ATTACHMENT 5

**AGREEMENT
DOG CONTROL SERVICES
YEAR 2019**

PARTIES:

County of Ontario, a municipal corporation of the State of New York, having its principal offices at 20 Ontario Street, Canandaigua, New York 14424 (hereinafter referred to as the "County").

The Town of Canandaigua, a municipal corporation of the State of New York and having its principal office at 5440 Routes 5 & 20 West, Canandaigua, NY 14424 (hereinafter referred to as the "Town").

RECITALS:

This Agreement contemplates the subcontracting of dog control services to be provided by the County to the Ontario County Humane Society, Inc., a duly incorporated society for the prevention of cruelty to animals. Officers, agents and employees of said society shall furnish those services described hereunder, and shall operate the Happy Tails Animal Shelter, which is intended to serve as the shelter under this Agreement. Similarly, the parties recognize that this Agreement constitutes part of an innovative approach to dog control by municipalities of the County, and may therefore necessitate future discussion and modification by mutual consent.

SERVICES:

The parties agree that in consideration of payment made by the Town, the County will provide the following services commencing on January 1, 2019 and continuing through the term of this Agreement:

ADMINISTRATIVE SERVICES: The County or contractor of the County will maintain complete records of seizures, subsequent dispositions and all other contract or business related files as required by law.

DOG CONTROL SERVICES: A duly appointed employee(s) or contractor of the County will perform the duties of dog control officer for the Town, as those duties are defined in Article 7 of the Agriculture and Markets Law, including routine enforcement of licensing requirements, which enforcement shall commence after a minimum of two (2) official notifications by the Town to the dog owner or harborer, and upon similar notice by the Town to the county or its designee. In the case where a village employs its own dog control officer the village dog control officer is to be initially contacted to enforce village dog owner licensing requirements, in order to maximize response capability and minimize expense. Additionally, the County or contractor of the County shall provide enforcement of the provisions of the attached ordinance (Schedule "A"), if such provisions are included in an ordinance adopted by the Town. However, the County or contractor of the County shall not be required to pursue appearance tickets or dangerous dog complaints through trial.

SHELTER SERVICES: The County or contractor of the County will provide an enclosed shelter for seized dogs, will properly care for all dogs in such shelter, and will humanely euthanize or make available for adoption seized dogs not redeemed. The shelter shall be open to the public at reasonable hours determined by the County or its contractor.

AUTHORIZATION:

In performance of the services specified in this agreement, the officers, agents and employees of the County shall be deemed agents of the Town for the purposes of 1) enforcement, including the issuance of appearance tickets, of the Agriculture and Markets Law and of the Town's Dog Control Ordinance, if adopted by Town; 2) the seizure of animals within the Town pursuant to said statutes; 3) the care and disposition of animals seized pursuant to said statutes; and 4) the receipt and disposition of impoundment and boarding fees collected at the shelter.

LICENSE COUNT:

The basis for calculating dog control contracts will be established by the active and delinquent dog license counts for the prior year. The Town shall submit to the County active and delinquent dog license figures for the 2018 calendar year by January 31, 2019. The active and delinquent dog counts will be added together and used to distribute the cost of dog control services across each municipality for the 2020 dog control contracts.

In the event that the Town fails to timely file the herein described license count, the Town shall be liable for and shall pay to the County, the sum of ten (\$10.00) dollars per day for each day from the filing deadline set forth herein to the date of actual filing. The County Administrator, in his/her sole discretion, may waive said payment for good cause shown as provided by the Town.

PAYMENT:

For the above services performed during the period of this agreement, the County will bill the Town, and the Town will pay the County, the sum of \$ 23,353. The County will bill the Town not later than January 31, 2019 and payment by the Town to the County will be due on or before the last day of the next month after such bill is submitted.

Said rate may be modified by the County depending upon changes in State or Local service requirements, the number of active and delinquent dogs licensed, and in the number of municipalities participating, provided that the rate charged per dog remains equal for all participating municipalities during the year of agreement.

TERM OF AGREEMENT:

The term of this Agreement shall commence on January 1, 2019, and shall terminate on December 31, 2019.

NOTICES:

All notices of any nature referred to in this Agreement shall be in writing and sent by registered or certified mail postage pre-paid, to the respective addresses set forth below or to such other addresses as the respective parties hereto may designate in writing:

To the County:

Ontario County Board of Supervisors
Ontario County Municipal Building
20 Ontario Street
Canandaigua, New York 14424

with a copy to:

Mary A. Krause, County Administrator
Ontario County Municipal Building
20 Ontario Street
Canandaigua, New York 14424

To the Town:

Town Clerk
The Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, NY 14424

ENTIRE AGREEMENT:

This Agreement and its attachments constitute the entire Agreement between the parties with respect to the subject matter hereof, and shall supersede all previous negotiations, commitments and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

EXECUTION:

This Agreement shall not be enforceable until signed by all parties and approved by the Office of the County Attorney.

LAW GOVERNING:

This Agreement shall be construed and enforced in accordance with the laws of the State of New York.

IN WITNESS WHEREOF, The County and the Town have executed this Agreement in duplicate.

THE COUNTY OF ONTARIO

By _____
Mary A. Krause
Ontario County Administrator

THE TOWN OF CANANDAIGUA:

By _____

Authorized by the Board of Supervisors of the County of Ontario
on day of , 20____.

Approved as to form and
manner of execution:

MUNICIPAL ACKNOWLEDGEMENT

STATE OF NEW YORK)
COUNTY OF ONTARIO) ss.:

On this _____ day of _____, 20____, before me personally came
_____, to me known, who, being by me duly sworn, did
depose and say that he resides at _____, that he is the
_____ of _____
municipal corporation described in and which executed the above instrument; that he knows the seal of said
municipal corporation; that the seal affixed to said instrument is such municipal corporate seal that it was
so affixed by Act of the governing body of said municipal corporation, that he signed his name thereto by
like Act.

Notary Public _____ County

**SCHEDULE “A”
DOG CONTROL ORDINANCE**

Section 1: TITLE

This ordinance shall be known and may be cited as the Dog Control Ordinance of the Municipality.

Section 2: PURPOSE

The purpose of this ordinance shall be to preserve the public peace and good order in the Municipality and to contribute to the public welfare, safety and good order of its people by enforcing certain restrictions on the activities of dogs, consistent with the rights and privileges of the owners of dogs and of the other citizens of the Municipality.

Section 3: DEFINITIONS

- A. At large: Any dog shall be deemed to be at large if not accompanied by a person who
1. Is in full control of the dog, or
 2. Is providing restraint of the dog by secure leash or lead, or
 3. Has confined the dog to an enclosure, such as a cage or motor vehicle, in such a manner that the dog may not roam freely upon public lands elsewhere than on the premises of the owner or on the premises of another responsible person who has knowledge of the dog’s presence and who assents thereto.
- B. Dog: Any member of the species *canis familiaris*.
- C. Owner: Any person who owns, keeps, harbors or has the care, custody or control of a dog. Dogs owned by minors under eighteen years of age shall be deemed to be in the custody and control of parents or other heads of the households where the minors reside. Any person harboring a dog for a period of one week prior to the filing of any complaint charging a violation of this ordinance shall be deemed to be the owner of the dog for the purposes of this ordinance.

Section 4: RESTRICTIONS

- A. No person shall permit a dog to be at large within the limits of the Municipality.
- B. No dog shall be at large within the limits of the Municipality.
- C. Every female dog in heat shall be confined in a building or secure enclosure in such a manner that such female dog cannot come into contact with another animal except for planned breeding.

Section 5: ENFORCEMENT

- A. Enforcement officers: The provisions of this ordinance may be enforced by any person, municipality, or organization for the prevention of cruelty to animals, appointed by law or pursuant to contract with the Municipality.
- B. Appearance tickets and process: Any person or entity authorized to enforce this ordinance may issue appearance tickets therefore, pursuant to the Criminal Procedure Law, may issue said tickets for any violation of Article 7 of the Agriculture and Markets Law of the State of New York, and is hereby authorized to serve any process relating to any proceeding, whether civil or criminal in nature, in accordance with the provisions of this ordinance. In the event an appearance ticket is unanswered, the Justice Court shall permit filing of information from the appropriate enforcement person and issue a warrant of arrest for the alleged violator.
- C. Seizure: Any dog found to be at large in the Municipality shall be seized, and properly fed and cared for, until redeemed or disposed of in accordance with the provisions of the Agriculture and Markets Law. Each such dog shall be held for a period of five to nine days, in accordance with the provisions of Section 118 of the Agriculture and Markets Law. Upon presentation of a valid license, and upon payment of the impoundment fees established by the aforesaid section, an owner may redeem such dog. In the event a dog is not redeemed within the statutory time period, an owner forfeits title to said dog, which shall then be made available for adoption or euthanized in accordance with law. The seizure of any dog shall not relieve any person of prosecution for violation of this ordinance.
- D. Commencement of proceedings: Any person found to have permitted any dog to be at large in the Municipality shall be issued an appearance ticket for violation of this ordinance, and shall be prosecuted in the manner herein provided.
- E. Prosecution of Violations: Pursuant to the Penal Law of the State of New York, a violation of this ordinance shall be punishable by a fine of not more than twenty-five dollars, except that 1) where the person was found to have violated this ordinance or Article 7 of the Agriculture and Markets Law within the preceding five years, the fine may be not more than fifty dollars, and 2) where the person was found to have committed two or more such violations within the preceding five years, it shall be punishable by a fine of not more than one hundred dollars or imprisonment for not more than fifteen days, or both.

Section 6: SEVERABILITY

If any part of this ordinance shall be held invalid, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

Section 7: EFFECTIVE DATE

This ordinance shall take effect _____, or thirty days after the adoption thereof, whichever last occurs.

ATTACHMENT 6

From: Jones Bryan O
Sent: Thursday, December 06, 2018 11:42 AM
To: JFLETCHER@TOWNOFCANADAIGUA.ORG
Cc: Friest Tara R <FriestTaraR@JohnDeere.com>
Subject: TOWN OF CANANDAIGUA RENEWAL DOCUMENTS
Sensitivity: Confidential

Good Morning,

We would like to take this opportunity to thank you for doing business with John Deere Financial. Please review the documents to ensure the terms agree with your request.

The following items must be completed to perfect our security interest and protect all parties from claims from other possible lien holders:

- Sign and date all attached documents.
- Sign and fill out the insurance verification form. We require that you have a minimum of \$1 million dollars in liability Insurance.
- Please mail a check for any payment or payments due (if applicable). An invoice will be enclosed if payment is due.
- Send a valid copy of driver's license with lease paperwork.

Please return signed documents to:

John Deere Financial
Attention: Lease Admin
6400 NW 86th St
Johnston, IA 50131-6600

Please return all documents within 10 business days to ensure your request is processed in a timely manner.

We must receive the original documents back, no faxes or copies will accepted.

Please call 800-828-8297, if you have any questions.

Sincerely,

Bryan Jones
Processing Coordinator
Lease Administration
John Deere Financial
6400 NW 86th Street
Johnston, IA 50131-6600
Phone: 800.771.0681 Ext. 73602
Fax: 800.254.0020

☐ Das verschlüsselte Bild kann nicht angezeigt werden. Möglicherweise wurde die Datei verschoben, umbenannt oder gelöscht. Bitte überprüfen Sie die Verschlüsselung auf der Harddisk und den korrekten Speicherort.

Confidentiality: This message, including attachments, may be confidential. If you believe the message was sent to you in error, do not read the contents and please reply to the sender that you have received the message in error. If you are not the intended recipient, retention, dissemination, distribution, or copying of this communication is strictly prohibited. Thank you.

**Federal/State Agency
and Indian Tribe
Claim for Exemption of
State and Local Sales/Use Tax**

Purchaser

Name: TOWN OF CANANDAIGUA

Address: 5440 STATE ROUTE 5 AND 20, CANANDAIGUA, NY, 14424

IID Number (If Applicable): _____

Seller

Name: Deere Credit Inc.

Address: 6400 NW 86th St. Johnston, IA 50131

Exemption Number (if applicable): _____

Reason for Exemption: **GOVERNMENTAL ENTITY**

Description of Item Being Purchased:

2016	JD	644KXBZ	644K 4WD LOADER	1DW644KZJFF673 354
------	----	---------	-----------------	-----------------------

By signing below, purchaser certifies that the items being purchased are exempt from state and local sales tax.

By: _____

Title: _____

Date: _____

Telephone Number: _____

"Master Agreement" shall mean Master Lease Agreement No. 0062856. "Lease" shall mean this Lease Renewal Agreement, the Original Lease Schedule and the Master Agreement. All of the terms and conditions set forth in the Master Agreement and any amendment, addendum, or attachment thereto or hereto are hereby incorporated into and made a part of this Lease Renewal Agreement.

Lease Payments. You agree to remit the Renewal Term Lease Payments (and applicable sales, use and property taxes) on the dates noted above and all other amounts when due to: DEERE CREDIT, INC., P.O. Box 4450, Carol Stream, IL 60197-4450.

Hourly Charges. If you use any Equipment during the Lease Term for more than the Hourly Limit indicated above for that item of Equipment, you will pay to us within 10 days of the Lease Term End Date (or any earlier termination of the Lease) an amount equal to the Excess Hour Charge for that item of Equipment for each hour in excess of the Hourly Limit. If the Lease is terminated, cancelled or extended for any reason, the Hourly Limit will be prorated by us in our sole discretion.

Purchase Option. You may purchase the Equipment on the Lease Term End Date (or the Renewal Term End Date) for the applicable Purchase Option Price (plus applicable Taxes including estimated property taxes), provided (1) you are not in default; (2) we receive written notice of your intent to purchase the Equipment at least 60 days before the Lease Term End Date (or the Renewal Term End Date); and (3) we receive the Purchase Option Price and any other amounts you owe us on or before the Lease Term End Date (or the Renewal Term End Date). Upon receipt of the Purchase Option Price, we will transfer to you all of our right, title and interest in such Item(s) of Equipment AS-IS, WHERE-IS, WITHOUT ANY WARRANTY AS TO CONDITION OR VALUE.

Representations and Warranties. You represent and warrant to us, as of the date you signed this Lease Renewal Agreement, that (1) the Equipment was selected by you; (2) the Equipment (including all manufacturer manuals and instructions) has been delivered to, and examined by, you; (3) the safe operation and the proper servicing of the Equipment were explained to you; (4) you received the written warranty applicable to the Equipment and understand that your rights under the written warranty may be limited; (5) the Equipment is unconditionally and irrevocably accepted by you as being suitable for its intended use; (6) the Equipment is in good condition and repair (operating and otherwise); (7) the Equipment shall be used only for the purpose indicated herein; (8) except as disclosed to us, neither you nor any person related to you will have an equity interest in the Equipment on the Lease Term Start Date; and (9) all information provided to us by you is true and correct.

You acknowledge and agree that: (1) we did not select, manufacture or supply any of the Equipment; (2) we acquired the Equipment at your direction; (3) you selected the supplier of the Equipment; (4) you are entitled to all manufacturer warranties ("Warranty Rights") and we assign all Warranty Rights to you, to the extent assignable; (5) you may request an accurate and complete statement of the Warranty Rights, including any disclaimers and limitations, directly from the manufacturer; and (6) you assign to us all your rights (but none of your obligations) under all purchase orders, purchase agreements or similar documents relating to the Equipment. You waive all rights and remedies conferred upon a lessee under Sections 508 - 522 of Article 2A of the Uniform Commercial Code.

Lease Payments may be based on the assumption that we will be entitled to certain tax benefits as the owner of the Equipment. If you take or fail to take any action that results in a loss of such tax benefits, you will pay us, on demand, the amount we calculate as the value of such lost tax benefits.

Miscellaneous. You agree that we can access any information regarding the location, maintenance, operation and condition of the Equipment, and you irrevocably authorize anyone in possession of such information to provide all of that information to us upon our request. You also agree to not disable or otherwise interfere with any information-gathering or transmission device within or attached to the Equipment. You permit us to monitor and record telephone conversations between you and us. By providing any telephone number, including a mobile phone number, to us, any of our affiliates or any debt collectors we retain, we, such affiliates and such retained debt collectors can contact you using that number, including calls using an automatic dialing and announcing device and prerecorded calls, and that such calls are not "unsolicited" under state or federal law. All of our rights under each Lease shall remain in effect after the expiration of the Lease Term or termination of the Lease Renewal Agreement.

CONDITIONS SET FORTH IN THIS LEASE RENEWAL AGREEMENT, INCLUDING THE ELECTION OF PHYSICAL DAMAGE INSURANCE FOR THE TERM AND PREMIUM STATED IN THIS LEASE RENEWAL AGREEMENT. THIS LEASE RENEWAL AGREEMENT IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN YOU AND US, EXCEPT AS WE MAY LATER AGREE IN WRITING TO MODIFY IT.

NOTICES TO THE LESSEE- DO NOT SIGN THIS LEASE RENEWAL AGREEMENT IN BLANK. YOU ARE ENTITLED TO A COPY OF THE LEASE RENEWAL AGREEMENT AT THE TIME YOU SIGN IT TO PROTECT YOUR LEGAL RIGHTS.

TOWN OF CANANDAIGUA

By: _____
(Date Signed) **JAMES FLETCHER, HIGH SUPERINTENDENT**

Accepted By: **Deere Credit, Inc. (Lessor)**
6400 NW 86th Street, Johnston, IA 50131-6600

By: _____
(Date Signed) (Authorized Signature)

LESSEE:	TOWN OF CANANDAIGUA 5440 STATE ROUTE 5 AND 20, , CANANDAIGUA, NY 14424-9327		
LESSOR:	DEERE CREDIT, INC. 6400 NW 86 th ST, PO BOX 6600, JOHNSTON, IA 50131-6600		
LIABILITY INSURANCE on the Lease Renewal Agreement will be provided by the following insurance agency:			
Name of Agency: SAME AS BELOW		Phone Number of Agency:	
Mailing Address of Agency		Fax Number of Agency:	
PHYSICAL DAMAGE INSURANCE on the Lease Renewal Agreement will be provided by the following agency:			
Name of Agency: CANANDAIGUA INSURANCE AGENCY		Phone Number of Agency: 585-394-5544	
Mailing Address of Agency: 470 SOUTH PEARL STREET, CANANDAIGUA NY 14424		Fax Number of Agency	
<p>If an insurance certificate is available, in place of the above information, it should be provided to:</p> <p>ADDITIONAL INSURED and LOSS PAYEE: Deere Credit, Inc. Its Successors &/or Assigns 6400 NW 86th St Johnston, IA 50131</p>			
<p>I agree and understand that, pursuant to the provisions of Section 6 of the Lease Agreement, I must at all times (a) maintain public liability insurance, covering personal injury and property damage for not less than \$1,000,000 per occurrence, naming Deere Credit, Inc. (and its successors and assigns) as additional insured; and (b) keep the Equipment insured against all risks of physical damage for no less than its Termination Value (as such term is defined in Section 7 of the Lease Agreement), naming Deere Credit, Inc. (and its successors and assigns) as sole loss payee.</p>			
<p>NOTICES TO LESSEE- DO NOT SIGN THIS PHYSICAL DAMAGE/LIABILITY INSURANCE IN BLANK. YOU ARE ENTITLED TO A COPY OF THE PHYSICAL DAMAGE/LIABILITY INSURANCE AT THE TIME YOU SIGN IT TO PROTECT YOUR LEGAL RIGHTS.</p>			

_____ By: _____

(Date Signed) **JAMES FLETCHER, HIGH SUPERINTENDENT**



LEASE RENEWAL AGREEMENT

Lease Schedule
Number 030-0062856-002

LESSEE'S NAME AND PHYSICAL ADDRESS

TOWN OF CANANDAIGUA
5440 STATE ROUTE 5 AND 20, CANANDAIGUA, NY 14424-9327

NAME AND TITLE OF SIGNING OFFICER

JAMES FLETCHER, HIGH SUPERINTENDENT

CO-LESSEE'S NAME AND PHYSICAL ADDRESS
LESSOR'S NAME AND ADDRESS

DEERE CREDIT, INC.
6400 NW 86TH ST, PO BOX 6600, JOHNSTON, IA 50131-6600

This Lease Renewal Agreement ("Lease Renewal Agreement") is entered into between Deere Credit, Inc., as Lessor ("we", "us" or "our"), and the Lessee and any Co-Lessee identified above ("you" or "your").

Each Lessee and Co-Lessee shall be jointly and severally liable for all obligations under this Lease Renewal Agreement.

EQUIPMENT LEASED

Year	Make	Model	Equipment Description	Hour Limit Per Year	Excess Hour Charge	Equipment Location	County	Outside City Limits
2016	JD	644KXBZ	644K 4WD LOADER	500/YR	\$50.00/HR	CANANDAIGUA NY	ONTARIO	<input checked="" type="checkbox"/>
Product ID				Asset Level Payment*		Purchase Option Price		
1DW644KZJFF673354				\$1,913.00		\$133,353.70		
Total Purchase Option Price at Renewal Term End Date						\$133,353.70		
*Asset Level Payments may not include applicable sales taxes. For purposes of this Lease Renewal Agreement, "Lease Payments" means the Lease Payment identified below.								
<u>LEASE PAYMENTS</u>								
RENEWAL LEASE TERM START DATE: 01/28/2019 RENEWAL LEASE TERM END DATE:01/28/2020								
The first Renewal Term Lease Payment Due Date is 02/28/2019 and each successive Renewal Term Lease Payment is due on the same day <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Annually thereafter, (the "Billing Period"), unless otherwise provided below								
NUMBER OF PAYMENTS		AGGREGATE OF ASSET LEVEL PAYMENTS		SALES/USE TAX		LEASE PAYMENT		DUE DATE
12		\$1,913.00		\$0.00		\$1,913.00		02/28/2019

ATTACHMENT 7

Prepared For:

Town of Canandaigua
 Jim Fletcher
 5440 State Route 5 And 20
 Canandaigua, NY 14424-9327
 (585)394 - 1120
 Reference ID: N/A

Presented By:

REGIONAL INTL CORP
 Wade Ayers
 1007 LEHIGH STATION RD
 HENRIETTA NY 14467 -
 (585)359-2011

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

Model Profile
2020 HX620 SBA 6x4 (HX62F)

APPLICATION:	Construction Dump
MISSION:	Requested GVWR: 66000. Calc. GVWR: 66000 Calc. Start / Grade Ability: 34.34% / 3.27% @ 55 MPH Calc. Geared Speed: 71.1 MPH
DIMENSION:	Wheelbase: 189.00, CA: 120.00, Axle to Frame: 77.00
ENGINE, DIESEL:	{Cummins X15 505} Performance Series, EPA 2017, 505HP @ 1800 RPM, 1850 lb-ft Torque @ 1150 RPM, 2000 RPM Governed Speed, 512 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 4500 RDS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb Capacity
AXLE, REAR, TANDEM:	{Meritor RT-46-164P} Single Reduction, Standard Width, 46,000-lb Capacity, with Lube Oil Pump, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, 200 Wheel Ends Gear Ratio: 5.38
CAB:	Conventional
TIRE, FRONT:	(2) 425/65R22.5 Load Range L XZY-3 (MICHELIN), 465 rev/mile, 65 MPH, All-Position
TIRE, REAR:	(8) 11R24.5 Load Range H HDR2 (CONTINENTAL), 468 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, AIR, TANDEM:	{Hendrickson PRIMAAX EX} 46,000-lb Capacity, 55" Axle Spacing, 9.0" Ride Height, with Shock Absorbers
PAINT:	Cab schematic 100LX Location 1: 2303, Red (Std) Chassis schematic N/A

<u>Code</u>	<u>Description</u>	<u>List</u> (US DOLLAR)
HX62F00	Base Chassis, Model HX620 SBA 6x4 with 189.00 Wheelbase, 120.00 CA, and 77.00 Axle to Frame.	\$216,986.00
1AMS	CROSSMEMBER, FRAME TIE for Heavy Duty	\$258.00
1CGD	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 12.50" x 3.750" x 0.500" (317.5mm x 95.25mm x 12.7mm); 480.8" (12212mm) Maximum OAL	\$1,505.00
1LEH	LICENSE PLATE HOLDER Single Plate, Swing Type, Mounted Below Front Bumper	\$29.00
1LTE	BUMPER, FRONT Contoured, Aluminum, Stainless Steel Clad, Heavy Duty	\$354.00
1WRW	TOW HOOK, FRONT (2) Frame Mounted; 80,000-lb. Total Capacity	\$118.00
1W XK	WHEELBASE RANGE 148" (375cm) Through and Including 189" (480cm)	\$0.00
2ARY	AXLE, FRONT NON-DRIVING {Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb Capacity	\$2,350.00
3AEX	SUSPENSION, FRONT, SPRING Two Stage Multileaf, Shackle Type, 20,000-lb Capacity, Steel Springs 18K Capacity and (2) Rubber Auxiliary Springs 2K Capacity, with Shock Absorbers	\$856.00
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications	\$0.00
	Includes	
	: BRAKE LINES Color and Size Coded Nylon	
	: DRAIN VALVE Twist-Type	
	: DUST SHIELDS, FRONT BRAKE	
	: DUST SHIELDS, REAR BRAKE	
	: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster	
	: PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel	
	: PARKING BRAKE VALVE For Truck	
	: QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4	
	: SLACK ADJUSTERS, FRONT Automatic (with Air Cam Brakes)	
	: SLACK ADJUSTERS, REAR Automatic (with Air Cam Brakes)	
	: SPRING BRAKE MODULATOR VALVE SR-7 with relay valve for 6x4/8x6	
	: SWITCH, AUXILIARY Interrupter for Cab Clearance/Marker Lights (Blinks Lights with Headlight Switch in "ON" Position); Instrument Panel Mounted	
4619	TRAILER CONNECTIONS Four-Wheel, with Hand Control Valve and Tractor Protection Valve, for Straight Truck	\$542.00
4732	DRAIN VALVE {Berg} with Pull Chain, for Air Tank	\$0.00
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)	(\$182.00)
4EBT	AIR DRYER {Bendix AD-IP} with Heater	\$76.00
4JCC	BRAKES, REAR, AIR DISC 22.5 Dia, Includes 18/24" Sq. In. Brake Chambers	\$0.00
4JCN	BRAKES, FRONT, AIR DISC 22.5 Dia, Includes 20" Sq. In. Brake Chambers	\$20.00
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM Capacity	\$0.00
4VGM	AIR TANK Polished Aluminum, with Straight Thread O-Ring Ports	\$502.00
4WEY	BRAKE PACKAGE, REAR {Bendix Spicer ADB22X} Air, Disc Type, Extended Service; Size 22.5"	\$0.00
4WEZ	BRAKE PACKAGE, FRONT {Bendix Spicer ADB22X} Air, Disc Type, Extended Service; Size 22.5"	\$0.00

<u>Code</u>	<u>Description</u>	<u>List</u> (US DOLLAR)
5710	STEERING COLUMN Tilting and Telescoping	\$0.00
5CBE	STEERING WHEEL 4-Spoke; 18" Dia., Black Leather Wrapped	\$248.00
5PTB	STEERING GEAR (2) {Sheppard M100/M80} Dual Power	\$1,159.00
7BLJ	EXHAUST SYSTEM Single Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab; for Single Vertical Tail Pipe, Right Side Cab Mounted	\$0.00
7SAP	ENGINE COMPRESSION BRAKE {Cummins} Interbrake For Cummins Signature/ISX/X15 Engines; Furnished with Engine	\$0.00
7WBA	TAIL PIPE (1) Turnback Type, Bright, for Single Exhaust	\$208.00
7WBS	MUFFLER/TAIL PIPE GUARD (1) Bright Stainless Steel	\$133.00
7WDM	EXHAUST HEIGHT 10'	\$0.00
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment	\$0.00
	<u>Includes</u>	
	: HAZARD SWITCH Integral with Turn Signal Switch	
	: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever	
	: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light	
	: STARTER SWITCH Electric, Key Operated	
	: STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector	
	: TURN SIGNAL SWITCH Manual Cancelling with Lane Change Feature	
	: TURN SIGNALS, FRONT Includes Integral Reflectors and Side Marker Lights; Fender Mounted	
	: WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature, Steering Column Mounted	
	: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted	
	: WIRING, CHASSIS Color Coded and Continuously Numbered	
8554	TRAILER CONNECTION SOCKET 7-Way; Mounted at Rear of Frame	\$336.00
8588	SPOT LIGHT Chrome Left Side Mounted	\$260.00
8695	SNOW SHIELD (2) Chrome; for Dual Air Horns	\$33.00
8718	POWER SOURCE Cigar Type Receptacle without Plug and Cord	\$0.00
8836	HORN, AIR (2) Single Bell, Extra Long, Organ Tone; Chrome	\$110.00
8GXJ	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type; 12 Volt 160 Amp. Capacity, Pad Mount	\$0.00
8HAB	BODY BUILDER WIRING Back of Standard Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn	\$100.00
8MSG	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total	\$0.00
8REA	2-WAY RADIO Wiring Effects; Wiring with 20 Amp Fuse Protection, Includes Ignition Wire with 5 Amp Fuse, Wire Ends Heat Shrink and 10' Coil Taped to Base Harness	\$163.00
8RMA	RADIO AM/FM/WB/Clock/Bluetooth/USB Input/3MM Auxiliary Input, MP3, Apple Device Play & Control, Bluetooth for Phone & Music, with Multiple Speakers	\$483.00
8RMG	ANTENNA BASE (2) Single Function, (1) for CB and (1) for Entertainment Radio, without Splitter, Separate Lead-Ins, with CB Antenna Mounted on Left Mirror and AM/FM Antenna Mounted on Right Mirror	\$0.00
8VAY	HORN, ELECTRIC Disc Style	\$0.00

<u>Code</u>	<u>Description</u>	<u>List</u> (US DOLLAR)
8VUK	BATTERY BOX Aluminum with Plastic Cover, 18" Wide, 2, 3, or 4 Battery Capacity, Mounted Right Side Back of Cab	\$0.00
8WCK	POWER SOURCE, TERMINAL TYPE 2-Post	\$0.00
8WEZ	TURN SIGNAL SWITCH Self-Canceling	\$0.00
8WTL	STARTING MOTOR {Delco Remy 39MT} 12 Volt; Gear Reduced, with Thermal Over-Crank Protection	\$42.00
8WXY	BATTERY DISCONNECT SWITCH {Cole-Hersee} for Cab Power Disconnect Switch, Lever Operated, Does Not Disconnect Charging Circuits, Cab Mounted	\$229.00
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses	\$0.00
8XCD	TOGGLE SWITCH, AUXILIARY (6) with Six 20-Amp Fuses/Circuit Breakers	\$297.00
8XHT	HEADLIGHTS Halogen, Composite Combination	\$0.00
9585	FENDER EXTENSIONS Rubber	\$104.00
9AAB	LOGOS EXTERIOR Model Badges	\$0.00
9AAE	LOGOS EXTERIOR, ENGINE Badges	\$0.00
9ASE	FRONT END Tilting Composite	\$0.00
9HCN	GRILLE , Chrome Vertical Accent Bars with Black Mesh	\$329.00
10021	CHASSIS COATING Corrosion Resistant E-Coat Primer Coating for Single Frame Rails	\$500.00
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100	\$0.00
	<u>Includes</u> : PAINT SCHEMATIC ID LETTERS "LX"	
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone	\$0.00
11001	CLUTCH Omit Item (Clutch & Control)	\$0.00
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection	\$0.00
12ELJ	ENGINE, DIESEL {Cummins X15 505} Performance Series, EPA 2017, 505HP @ 1800 RPM, 1850 lb-ft Torque @ 1150 RPM, 2000 RPM Governed Speed, 512 Peak HP (Max)	\$1,534.00
12THT	FAN DRIVE {Horton Drivemaster} Direct Drive Type, Two Speed with Residual Torque Device for Disengaged Fan Speed	\$0.00
12VBG	AIR CLEANER Dual Element, with Integral Pre Cleaner	\$208.00
12VHA	FEDERAL EMISSIONS {Cummins X15} EPA, OBD and GHG Certified for Calendar Year 2019	\$0.00
12WBR	FAN OVERRIDE Manual; with Electric Switch on Instrument Panel, (Fan On with Switch On)	\$29.00
12WGA	HOSE CLAMPS, RADIATOR HOSES , Mechanical Type; with Constant-Tension Functionality	\$54.00
12WTA	FAN DRIVE SPECIAL EFFECTS Fan Cooling Ring with Fan Shroud Effects, Engine Mounted	\$0.00
12WYZ	RADIATOR DRAIN & FILL FITTING SPECIAL; To Vacuum Out or Fill the Cooling System from the Bottom of Radiator, for Use with Quick-Connect Radiator Drain Tool or Shop Coolant Evacuation-Fill System	\$0.00

<u>Code</u>	<u>Description</u>	<u>List</u> (US DOLLAR)
12WZE	EMISSION COMPLIANCE Federal, Does Not Comply with California Clean Air Idle Regulations	\$0.00
12XBC	RADIATOR Aluminum; Welded, Down Flow System, Front to Back, 1325 SqIn, 806 SqIn CAC	\$0.00
13AUW	TRANSMISSION, AUTOMATIC {Allison 4500 RDS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, On/Off Highway	\$15,288.00
13WBL	TRANSMISSION SHIFT CONTROL {Allison} Push-Button Type; for Allison 3000 & 4000 Series Transmission	\$50.00
13WCU	OIL COOLER, AUTO TRANSMISSION {Modine} Remote Mounted; Not for use with Retarder	\$1,086.00
13WLM	TRANSMISSION OIL Synthetic; 63 thru 76 Pints	\$405.00
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction	\$0.00
13WYU	SHIFT CONTROL PARAMETERS Allison 3000 or 4000 Series Transmissions, 5th Generation Controls, Performance Programming	\$0.00
14899	SUSPENSION AIR CONTROL VALVE Pressure Release Control In Cab	\$163.00
14HRE	AXLE, REAR, TANDEM {Meritor RT-46-164P} Single Reduction, Standard Width, 46,000-lb Capacity, with Lube Oil Pump, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, 200 Wheel Ends . Gear Ratio: 5.38	\$5,933.00
14UNX	SUSPENSION, REAR, AIR, TANDEM {Hendrickson PRIMAX EX} 46,000-lb Capacity, 55" Axle Spacing, 9.0" Ride Height, with Shock Absorbers	\$2,776.00
14WBN	DIFF. SWITCH CONTROLS Two Independent Switches for Control Traction Differentials on Tandem Rear Axles, Mounted on Dash	\$265.00
14WZY	AXLE SHAFT MODIFICATION Axle Shaft Flanges Modified for 0.625" Diameter Drive Studs with Solid Type Cone-Locks	\$498.00
15924	FUEL TANK STRAPS Bright Finish Stainless Steel	\$260.00
15DYP	DEF TANK 9.5 U.S. Gal. 35.9L Capacity, Frame Mounted Outside Left Rail, Under Cab	\$0.00
15LKU	FUEL/WATER SEPARATOR {Racor} Fuel Pre-Filter and Filter Base, Includes Water-In-Fuel Sensor	\$0.00
15LNA	FUEL HEATER {Cummins} Plumbing for Thermal Recirculation Valve (TRV) Mounted to Cummins X15 Engines; Thermostatically Controlled	\$148.00
15SHC	FUEL TANK Non-Polished Aluminum, 24" Dia, 100 US Gal (379L), Mounted Left Side, Under Cab	\$530.00
16031	CAB Conventional	\$0.00
	<u>Includes</u>	
	: CLEARANCE/MARKER LIGHTS (5) LED Roof Mounted	
	: COAT HOOK, CAB Located on Rear Wall, Centered Above Rear Window	
	: CONSOLE, CENTER Includes Two Cup Holders with Ash Cup and One Additional Storage Area	
	: GLASS, ALL WINDOWS Tinted	
	: GRAB HANDLE, CAB INTERIOR (2) One Each Side	
	: GRAB HANDLE, EXTERIOR (2) Mounted Behind Driver and Passenger Doors	
	: SPEAKERS IN CAB (4) Two Located in B-Pillar, Two Located Overhead on Driver and Passenger Sides	

<u>Code</u>	<u>Description</u>	<u>List</u> (US DOLLAR)
	: STEP (4) Two Steps Per Door	
16564	HEATER SHUT-OFF VALVES (1) Ball Valve Type, Supply Line	\$69.00
16HBA	GAUGE CLUSTER English with English Electronic Speedometer	\$0.00
16HGL	GAUGE, OIL TEMP, REAR AXLE	\$190.00
16HLB	GAUGE, AIR PRESSURE for Pressure in Rear Air Suspension; Mounted In Instrument Panel	\$190.00
16HLC	GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} Mounted in Instrument Panel	\$51.00
16JPD	SEAT, DRIVER {National 2000 Model 195} Air Suspension, High Back, Vinyl Boxing with Cloth Facing, 2 Arm Rests, Isolator, Adjuster, 3 Chamber Lumbar, 6 Position Front Cushion Adjust, 3 Position Rear Cushion Adj, 2-15 Degree Back Angle Adjust, Vinyl Suspension Cover	\$105.00
16RAN	SEAT, PASSENGER {National 2000 Model 192} Non Suspension, High Back, Vinyl Boxing with Cloth Facing, 11 Degree Back Angle Adjust	\$558.00
16SNR	MIRRORS (2) Power Adjust, Thermostatically Controlled Heated Heads, LED Clearance Lights, Bright Finish Heads and Arms, Black Brackets, 7.55" x 14.1" Flat Glass, 7.48" x 6.77" Convex Glass Both Sides	\$667.00
16UZJ	STORAGE, REAR WALL Storage Pocket, Located on Back Wall Between Driver and Passenger Seats	\$20.00
16VKA	CAB INTERIOR TRIM Diamond, for HX Day Cab	\$539.00
	<u>Includes</u>	
	: CONSOLE, OVERHEAD Molded Plastic with Three Storage Pockets; One with Velcro Strap for CB Radio Mounting; Two with Netting; Light Switches for Dome and Courtesy Lights	
	: FLOOR COVERING Rubber, Black	
	: SUN VISOR (2) Vinyl with Toll Ticket Strap	
16VRT	HEATER, ENHANCED CIRCULATION {Bergstrom} Control, for Extreme Cold Weather Climates	\$0.00
16VZA	WINDOW, REAR 52.25" Wide	\$0.00
16WAK	WINDOW, POWER (2) in Left and Right Doors	\$0.00
16WJG	CAB DOOR LOCKS Power	\$0.00
16WKB	AIR CONDITIONER {International Blend-Air} with Integral Heater & Defroster	\$0.00
16WKR	WINDSHIELD Single Piece	\$0.00
16WLD	CAB REAR SUSPENSION Dual Frame Mounted Cab Rear Air Suspension; Includes Special Crossmember Assembly	\$0.00
16XWJ	WINDSHIELD WIPER BLADES Snow Type	\$30.00
16XZE	SUNSHADE, EXTERIOR Stainless Steel 13" Drop Sun Visor with Integral LED Clearance/Marker Lights	\$888.00
16ZDU	GRAB HANDLE Exterior; Towel Bar Type In Lieu Of Non-Bright Grab Handles; for use with Cab or Cab/Sleeper Non-Bright Access, without Frame Access or Chassis Skirts	\$138.00
27DJL	WHEELS, FRONT {Accuride 29374} DISC; 22.5x12.25 Rims, Polished Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Aluminum Hubs	\$1,539.00
28DMK	WHEELS, REAR DUAL DISC; 24.5x8.25 Rims, Polished Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs	\$2,204.00

<u>Code</u>	<u>Description</u>	<u>List</u> (US DOLLAR)
29PBS	COATING IDENTITY, REAR WHEELS {Accuride Accu-shield} Aluminum Disc Rear Wheels, with Vendor Applied Clear Coat; Not for Super Single Wide Base	\$608.00
29PBX	COATING IDENTITY, FRONT WHEELS {Accuride Accu-shield} Disc Front Wheels; Aluminum, with Vendor Applied Clear Coat, for Wide Base	\$278.00
29WAP	WHEEL GUARDS, FRONT {Accuride} for Metric Hub Piloted Wheels with Flanged Mounting Nuts Mounted Between Hub and Wheel	\$24.00
7384225423	(8) TIRE, REAR 11R24.5 Load Range H HDR2 (CONTINENTAL), 468 rev/mile, 75 MPH, Drive	\$928.00
7652663208	(2) TIRE, FRONT 425/65R22.5 Load Range L XZY-3 (MICHELIN), 465 rev/mile, 65 MPH, All-Position	(\$78.00)
Total of Product Features		\$266,323.00
Services Section:		
40124	WARRANTY Standard for HX Series, Effective with Vehicles Built December 7, 2015 or Later, CTS-2015A	\$0.00
40NLZ	SRV CONTRACT, EXT ELECTRICAL {Navistar Prepackaged Components} Excludes Starter and Alternator, To 60-Month/100,000 Miles (160,000 km)	\$1,320.00
Total of Service Features		\$1,320.00
Total List Price Including Options:		\$267,643.00
1	Tenco Equipment	\$89,401.00
Total Body Allied:		\$89,401.00

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Factory List Prices:		
Product Items	\$266,323.00	
Service Items	\$1,320.00	
Total Factory List Price Including Options:		\$267,643.00
Prep and delivery	\$1,050.00	
Right hand spring build up	\$650.00	
Programming at Penn	\$250.00	
Cab Extension	\$5,350.00	
Total Preparation And Delivery:		\$7,300.00
Freight	\$2,200.00	
Total Freight:		\$2,200.00
Total Factory List Price Including Freight:		\$277,143.00
Less Customer Allowance:		(\$139,065.71)
Total Vehicle Price:		\$138,077.29
Total Body/Allied Equipment:		\$89,401.00
Total Sale Price:		\$227,478.29
Total Per Vehicle Sales Price:		\$227,478.29
Net Sales Price:		\$227,478.29

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

**This proposal is not binding upon the seller without
Seller's Authorized Signature**

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.



5700 S. Lima Rd
P.O. Box 635
Lakeville, NY 14480
Phone: 585-346-3040
Fax: 585-346-2982

December 20th , 2018

Town of Canandaigua

RE: Quote to piggyback off of Onondaga County contract

Tenco Inc. is pleased to offer the following equipment for your consideration.

- (1) TC-96-TE one way plow 11' cutting edge with markers and Tenco Locs
- (1) TC-116-TE side wing with a TC-4-8-30 automatic trip hinge
- (1) H-345-FW front hitch with LED plow lights with a H-60 front post and a H-60-DS rear post
- (1) Beau-Roc 15' X 54" X 54" DH model includes: Cab shield, Air tailgate, 12" apron, back-up camera, 1 center hydraulic Harder coal door, shovel holder , pintle hook, chipper bar, a set of poly fenders, folding ladder, Roll-Rite tarp system, Lights in the rear corner posts: stop, turn, taillights, back-ups and 2 rotators on truck light bar and Powder coat painting of the body.
- (1) Piston pump with PTO and a low oil shutdown Rexroth CS-550 sander
- (1) 40 gallon rear tower reservoir
- (2) Smith metal works DBAS-12 auger spreader and a Auto greaser installed

Your price for the above equipment installed on a truck provided by you is \$89,401.00

If you have any further questions please feel free to contact me at 1-800-808-3626.

All prices and freight terms are F.O.B. Lakeville, NY.

Thank you,
Shane Chapman

I _____, a representative of Town, Village, City or County wish to accept the above listed quotation.

_____ Signature

ATTACHMENT 8

12/5/18

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of CANANDAIGUA

Local Law No. _____ of the year 20 _____

A local law TO REVISE TOWN CODE CHAPTER 152-6 PARK USE REGULATIONS AND TO
(Insert Title)
REVISE TOWN CODE CHAPTER 153-2 APPLICATION PROCEDURES FOR PEDDLING
SOLICITING

Be it enacted by the TOWN BOARD _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of CANANDAIGUA _____ as follows:

SEE ATTACHMENT "A"

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of CANANDAIGUA was duly passed by the TOWN BOARD on _____ 20____, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ and was deemed duly adopted (Elective Chief Executive Officer*)
on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. (Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

Date: _____

(Seal)

TOWN OF CANANDAIGUA
LOCAL LAW # ____ OF 201__

ATTACHMENT "A"

SECTION ONE. Canandaigua Town Code § 152-6(HH) shall be replaced in its entirety with the following: "No entry is permitted into Onanda Park or West Lake Road Schoolhouse Park from the waters of Canandaigua Lake unless receipt of proper payment is presented to Town Park Staff per the Town Board's adopted fee schedule."

SECTION TWO. Canandaigua Town Code § 153-2(A)(6) shall be replaced in its entirety with the following: "A written statement listing the specific dates when the applicant intends to solicit orders;"

SECTION THREE. Severability. If any portion of this Local Law shall be deemed by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the remainder of this Local Law shall remain in full force and effect.

SECTION FOUR. Effective Date. This Local Law shall be effective immediately upon its filing with the New York State Secretary of State.

Project: Water Trail / Peddlers

Date: 1/7/19

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
 ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town Board, Town of Canandaigua

1/7/19

Name of Lead Agency

Date

Doug Finch

Town Manager

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

2:00 p.m.
Canandaigua Town Hall

New York Planning Federation 2019 Annual Conference

April 28–April 30, 2019

Sagamore Resort, 110 Sagamore Road, Bolton Landing, N.Y. 12814

Brochure: nypf@nypf.org

f. REPORT OF THE COMMITTEES

No reports.

g. REFERRALS FROM THE TOWN BOARD

1. Town Board Resolution #2018-333

Referred November 19, 2018

Public Hearing: December 17, 2018, 6:00 p.m.

Text code amendment to Town Code Chapter 220-9 that would amend the regulation of siting and size requirements of accessory buildings outside the Residential Lake District (RLD).

Mr. Cooper said that a benefit of this amendment will be to reduce the number of Area Variance applications which now come before the ZBA for the placement of accessory structures (sheds and other types of structures). He noted that 15 Area Variance applications have come before the ZBA on this topic in the past three years, and have been granted.

ECB Comments: None.

2. Town Board Resolution #2018-000

Referred December 5, 2018

Public Hearing: December 17, 2018, 6:00 p.m.

Text code amendments to Town Code Chapter 152: Parks and Recreation—Water Trail, that would allow the creation of a Canandaigua Lake Water Trail; and to Town Code Chapter 153: Peddler Correction, that would amend this chapter with minor changes.

Mr. Cooper said that the amendment to Chapter 152 would permit entry into the Town parks from the lake and to permit the Town to charge the fee of \$1.00 per person for lakeside entrance to the park. Several members of the board questioned the administrative cost and difficulty of collecting a fee of only \$1.00 per person

and the impression to the public of the unfriendliness of the fee. Mr. Cooper said that the fee must be assessed to be consistent with the \$1.00 per person fee which already is charged to those who enter the park from the road. He intimated that enforcement might be casual.

Mr. Cooper said that the amendment to Chapter 153 would require that specific dates be provided by peddlers or other door-to-door solicitors at the time that they apply for permits for soliciting in the Town.

ECB Comments: The ECB questions the administrative costs of collecting a small \$1.00 per person fee to enter the parks from the lake and calls attention to the image of unfriendliness that the collection of the small fee may create.

h. REFERRALS FROM THE CITIZENS' IMPLEMENTATION COMMITTEE (CIC)

None.

i. REFERRALS FROM THE ORDINANCE COMMITTEE

None.

j. REFERRALS FROM THE PLANNING REVIEW COMMITTEE (PRC)

Referred November 19, 2018

CPN-18-075

Anthony Koscumb, 3542 Sandy Beach Drive

TM #98.15-1-33.000

Requesting an Area Variance for front setback (52.7 feet when 60 feet is required) for the construction of an addition to an existing home.

Ms. Hooker presented the following description, findings and comments on this referral:

In accordance with Town of Canandaigua Town Code, Chapter 18, the Town of Canandaigua Environmental Conservation Board met on December 6, 2018, to review and provide comment relative to a site plan review application for a setback variance and site plan approval. Review was based on:

- Application materials on file as of December 6, 2018
- Property photos on file with Town Assessor and site visit
- Ontario County On-Cor maps
- Maps in 2018 *Town of Canandaigua Open Space Plan*
- Town policies and environmental feature maps incorporated in Comprehensive Plan and Land Use Planning documents adopted by Town Board (see attached

B. Ordinance Committee Report:

Mr. Cooper said that the Ordinance Committee is continuing its review of Town Code amendments as they relate to agriculture.

C. Town Board Referral to the Planning Board:**Town Board Resolution #2018-000**

Referred December 5, 2018

Public Hearing: December 17, 2018, 6:00 p.m.

Text code amendments to Town Code Chapter 152: Parks and Recreation—Water Trail, that would allow the creation of a Canandaigua Lake Water Trail; and to Town Code Chapter 153: Peddler Correction, that would amend this chapter with minor changes.

Mr. Cooper said that the amendment to Chapter 152 would permit entry into the Town parks from the lake and to permit the Town to charge the fee of \$1.00 per person for entrance to the park. He said that the fee must be assessed to be consistent with the \$1.00 per person fee which already is charged to those who enter the park from the road.

Mr. Cooper said that the amendment to Chapter 153 would require that specific dates be provided by peddlers or other door-to-door solicitors at the time that they apply for permits for soliciting in the Town.

D. Letter of Credit Release:

CPN-108-11

BME Associates (Michael Bogojewski, P.E.), 10 Lift Bridge Lane East, Fairport, N.Y. 14450, representing the Wegman Family (Canandaigua) LLC, XV (Andrew L. Wegman, Vice President/Construction), 550 Latona Road, Suite 100, Rochester, N.Y. 14626, owner of property at The Villas at Canandaigua, Section 2, Cheshire Glen Road

Requesting Letter of Credit Release #13 (Final) for Section 2.

■ A motion was made by MR. HUMES, seconded by DR. BLAZEY, that the Planning Board has received a completed and signed Town of Canandaigua Letter of Credit Release Form and a cover letter from the Town Engineer (MRB Group) dated December 3, 2018, describing the items involved with the subject Release #13 (Final) of the Letter of Credit for this project; that the Planning Board has considered the requested Release #13 (Final) and the amount of funds associated

Canandaigua Open Space Master Plan for additional details on open space resources strategies for preservation.

http://www.townofcanandaigua.org/documents/files/CanandaiguaOpenSpaceMasterPlan_June2018_Adopted_plan%20only.pdf

Comments

1. The resolution directing distribution of the TDR program for review and the zoning district Intent, Purpose and, Authority, and Community benefit/amenity sections focus on preservation of farmland and ecological, natural, and scenic resources. Section H. Criteria for Approval doesn't include any specific reference to consideration of acceptance of land such as the number of acres and value of development rights, nature of the resource, stewardship plan, and geographic context (i.e. contiguous farmland or natural areas) or reference to the specific planning objectives listed in 230-34 C Authority.
2. Sections N. Criteria for approval, H.(1) sketch plan requirements, I. PB review, and J. TB decision also reference on-site amenities/incentive zoning rather than off-site preservation activities and TDR. The Town Board could require applicants to include some land preservation amenity including facilitating preservation of specific lands, characterize the type of land to be preserved (i.e. farmland or natural or scenic resource) or contribute to the open space reserve fund. The Town Board may also want to require applicants to identify what community planning objective their project addresses.
3. Section N. Notation on official Zoning Map should address appropriate zoning designation for permanently preserved land resulting from this program. Such a zoning designation may also assist with stewardship of existing permanently preserved land.
4. The Town PB has the authority to require shared driveways, cross-access easements, service roads, and interconnected parking as part of subdivision or site plan review. These development features should not be considered amenities as proposed in Section F (6).
5. Section G (3) (a) [5] regarding maintenance plans should also address stormwater management facilities.

186 - 2018	Town of Canandaigua Town Board	Class: 2
Referral Type:	Text Amendment	
Applicant:	Town of Canandaigua	
Brief Description:	Text amendments related to Chapter 152 Parks and Recreation and Chapter 153 Peddling and Soliciting of the Town of Canandaigua Town Code. http://www.co.ontario.ny.us/DocumentCenter/View/15414/186-2018-Text-Amendment	

Chapter 152 proposed edits would require permit from Town Clerk to enter Onanda Park or West Lake Road Schoolhouse Park from the waters of Canandaigua Lake. This and all chapter regulations are enforceable by designated Parks and Recreation staff, Code Enforcement Officer, Sheriff, State police or NYSDEC law enforcement personnel.

Chapter 153 proposed edits would require submission of written schedule of specific dates the vendor intends to solicit order. This and all chapter regulations are enforceable by the Code Enforcement Officer, Sheriff or State police.

CPB Comment

1. Consider making access permits available from park personnel for those desiring to use the Lake but not able to get to the Town Clerk's office during business hours.

Board Motion: retain referral 186-2018 as class 2 and return to the local board with recommendation for approval with non-binding comments.

Motion made by: Mike Woodruff

Seconded by: Patti Wirth

Vote: 13 in favor, 0 opposed, 0 abstentions. Motion carried.

187 - 2018	Town of Canandaigua Town Board	Class: 2
Referral Type:	Text Amendment	
Applicant:	Town of Canandaigua	
Brief Description:	Text amendment to Chapter 220-9 Accessory Buildings to clarify setbacks for such buildings on lots bisected by roads, to allow such buildings in the side yard of lots in agricultural districts, and to make separation distances of accessory buildings from principle uses consistent by reducing separation required for large accessory buildings. http://www.co.ontario.ny.us/DocumentCenter/View/15415/187-2018-Text-Amendment-Draft http://www.co.ontario.ny.us/DocumentCenter/View/15416/187-2018-Text-Amendment-Title-of-LL	

ATTACHMENT 9

October 31, 2018

Mrs. Jean Chrisman, Town Clerk
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

**RE: LAKEWOOD MEADOWS SECTION 9A
MAINTENANCE BOND ESTIMATE REVIEW
TAX MAP NO. 112.00-1-32.111
CPN NO. 006-06 & 094-14
MRB PROJECT NO. 0300.12001.000 – PHASE 46**

Dear Mrs. Chrisman,

It is our understanding that the applicant is in the process of dedicating the watermain, storm drains, and roadway (St. James Parkway) for the Lakewood Meadows Subdivision, Section 9A. Prior to dedication and final release of the Letter of Credit, a 2-year maintenance bond is required to be provided to the Town.

As requested, MRB has completed a review of the approved Letter of Credit Estimate to determine the appropriate maintenance bond amount to be provided. These items were taken from the approved Letter of Credit Estimate for the project; the required maintenance bond amount immediately follows;

	<u>Total Construction Cost</u>	<u>10% Maintenance Bond Amount</u>
Watermain	\$76,250.00	\$7,625.00
Storm Drains	\$43,590.00	\$4,359.00
Roadway	\$140,609.50	\$14,060.95
	\$260,449.50	\$26,044.95

Therefore a Maintenance Bond in the amount of **\$26,044.95** is recommended to be provided to and accepted by the Town of Canandaigua Town Board prior to dedication and prior to the closing out of the Letter of Credit. The maintenance bond for the items described above is to remain on file for a period of two (2) years from the time it is accepted by the Town of Canandaigua Town Board.

Please feel free to contact our office with any comments and/or questions you may have in this regard.

Respectfully submitted,


Lance S. Brabant, CPESC
Director of Planning Services



Enclosures:

- LOC Estimate – dated June 1, 2015
- Town Inspection Form – dated October 31, 2018
- Town Dedication Form

C Doug Finch, Town Manager
 Jim Fletcher, Highway and Water Superintendent
 Kristine Singer, Town Bookkeeper
 Chris Jensen, P.E., Code Enforcement Officer
 Eric Cooper, Town Planner
 Scott Morrell, S&J Morrell, Inc

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120
Fax (585) 394-9476
Established 1789

APPENDIX: **G - 7.0**

DATE: 2018

SCALE: N.T.S.

MRB | group

INSPECTION FORM

DATE: October 31, 2018

NAME: Lakewood Meadows Sec. 9A

- ☒ NO DEFICIENCIES WERE FOUND DURING THIS FINAL INSPECTION AND IT IS RECOMMENDED THAT THE TOWN BOARD TAKE DEDICATION OF THE ITEMS IDENTIFIED WITHIN THE TOWN OF CANANDAIGUA DEDICATION FORM AND THE DEDICATION PACKAGE PROVIDED BY THE TOWN ATTORNEY.
- ☐ DEFICIENCIES WERE FOUND DURING THE FINAL INSPECTION AND IT IS RECOMMENDED THAT THE TOWN BOARD NOT TAKE DEDICATION AT THIS TIME UNTIL THE ITEMS IDENTIFIED BELOW HAVE BEEN ADDRESSED TO THE SATISFACTION OF THE TOWN.
- ☐ DEFICIENCIES WERE FOUND DURING THE FINAL INSPECTION AND IT IS RECOMMENDED THAT THE TOWN BOARD DIRECT THESE DEFICIENCIES TO BE CORRECTED WITHIN THE NEXT THIRTY (30) DAYS AND/OR REQUIRE THAT THERE BE A ONE-YEAR EXTENSION TO THE EXPIRING SURETY.

NOTES: _____

☐ PICTURES

☒ _____
HIGHWAY & WATER SUPERINTENDENT

DATE _____

☒ _____
CODE ENFORCEMENT OFFICER

DATE _____

☒ Jan S. Z... - MRB Group
TOWN ENGINEER

DATE 10/31/18

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120
Fax (585) 394-9476
Established 1789

APPENDIX: **G - 8.0**

DATE: 2018

SCALE: N.T.S.

MRB | group

DEDICATION FORM

DATE: _____

RE: Lakewood Meadows Sec. 9A
(PROJECT NAME)

THE TOWN OFFICIALS LISTED BELOW, AS MAY BE APPROPRIATE, HAVE COMPLETED A FINAL INSPECTION OF THE ABOVE REFERENCED PROJECT AND RECOMMEND THE TOWN BOARD TAKE ACTION TO ACCEPT FOR DEDICATION THE BELOW DESCRIBED COMPONENTS.

- | | |
|---|---|
| <input checked="" type="checkbox"/> PUBLIC STREET(S) | <input type="checkbox"/> DRAINAGE FACILITIES/GREEN INFRASTRUCTURE |
| <input checked="" type="checkbox"/> PUBLIC WATERMAIN AND/OR FIRE HYDRANTS | <input type="checkbox"/> SIDEWALKS |
| <input checked="" type="checkbox"/> STORM SEWERS | <input type="checkbox"/> PARKLAND/OPEN SPACE AREA |
| <input type="checkbox"/> LANDSCAPING | <input type="checkbox"/> OTHER (SPECIFY) _____ |
| <input type="checkbox"/> STREET LIGHTS | |

THIS RECOMMENDATION IS BASED UPON OUR UNDERSTANDING THAT THE FOLLOWING HAVE BEEN PROVIDED:

- ☒ A FINAL INSPECTION WAS COMPLETED AND THE TOWN OF CANANDAIGUA FINAL INSPECTION FORM (APPENDIX G-7.0) WAS COMPLETED AND SIGNED.
- ☒ ALL R.O.W. DESCRIPTIONS, EASEMENT(S) AND DEED(S), BILLS OF SALE, AND MAPS HAVE BEEN REVIEWED AND APPROVED BY THE ATTORNEY FOR THE TOWN AND PROVIDED TO THE TOWN BOARD.
- ☒ RECORD MAPS HAVE BEEN REVIEWED AND ACCEPTED BY THE HIGHWAY & WATER SUPERINTENDENT, CODE ENFORCEMENT OFFICER, AND TOWN ENGINEER.
- ☒ THE GIS DATA AS SPECIFIED WITHIN THE TOWN OF CANANDAIGUA SITE DESIGN AND DEVELOPMENT CRITERIA MANUAL HAS BEEN PROVIDED TO THE TOWN OF CANANDAIGUA AND TOWN ENGINEER.
- ☐ THE MAINTENANCE GUARANTEE HAS BEEN REVIEWED AND APPROVED BY THE ATTORNEY FOR THE TOWN AND BY THE TOWN ENGINEER AND HAS BEEN ACCEPTED BY THE TOWN BOARD.
- ☐ PAYMENT OF ALL FEES HAS BEEN PROVIDED TO THE TOWN BY THE APPLICANT.

☒ _____
HIGHWAY & WATER SUPERINTENDENT

DATE

☒ _____
CODE ENFORCEMENT OFFICER

DATE

☒ Jane S. Zim - MRB Group
TOWN ENGINEER

10/31/18
DATE



39 Cascade Drive / Rochester, NY 14614 / Phone (585) 458-7770

Letter of Credit

Project: Lakewood Meadows

Date: 6/1/2015

Prepared For: Morrell Builders

1501 Pittsford - Victor Road STE 100

Victor, NY 14564

This Letter of Credit for Section 9A represents the probable construction costs in 2015 dollars to complete the site improvements as shown on the plans entitled "Final Plans - Section 9A for Lakewood Meadows Subdivision Section 9A" last Revised 05/12/2015. The plans and letter are subject to changes for town and agency final comments and approvals.

Summary of Costs

Section No.	Section Description	Amount (\$)
1	Earthwork & Erosion Control	
	• EARTHWORK	71,370
	• EROSION CONTROL	47,066
	TOTAL	\$ 118,436
2	Water Main System	
	• ON-SITE WATER	
	TOTAL	\$ 76,250
3	STORM DRAINAGE SYSTEM	
	• PIPING, STRUCTURES, ETC.	
	TOTAL	\$ 43,590
4	ROADWAYS SYSTEM	
	TOTAL	\$ 140,610
5	LANDSCAPING/MISCELLANEOUS	
	• STREET TREES/MONUMENTS	
	TOTAL	\$ 9,800
SUB-TOTAL		\$ 388,686
10% Contingency		\$ 38,869
MUNICIPAL OBSERVATION 3%		\$ 11,661
OVERALL TOTAL		\$ 439,215

SECTION 1: EARTHWORK AND EROSION CONTROL

Item Number	Item Description	Quantity	Unit	Unit Price (\$)	Amount (\$)
<u>EARTHWORK</u>					
1.1	Clearing and Grubbing	11	AC	500.00	5,500
1.2	Strip and Stockpile Topsoil	16,211	CY	1.75	28,369
1.3	Earthwork pay quantity based on unclassified excavation if greater than fill	21,429	CY	1.75	37,501
				Subtotal:	\$ 71,370
<u>EROSION CONTROL</u>					
1.4	Construction entrance		LS		1,500
1.5	Silt Fence	2,484	LF	4.00	9,936
1.6	Stone Check Dam	11	EA	250.00	2,750
1.7	Diversion Swales	1,780	LF	2.00	3,560
1.8	Straw Matting/Erosion control Blankets for Permanent Swales	1,100	SY	1.00	1,100
1.9	Storm Drop Inlet Protection	10	EA	125.00	1,250
1.10	Temporary sediment basins includes maintenance & restoration upon completion		LS		2,500
1.11	Temporary Seeding	10	AC	1,000.00	10,000
1.12	Rip/rap apron protection	99	CY	30.00	2,970
1.13	Concrete Washout Station	1	EA	1,500.00	1,500
1.14	Final Stabilization including mulching w/tackifer	10	AC	1,000.00	10,000
				Subtotal:	\$ 47,066

TOTAL EARTHWORK AND EROSION CONTROL \$118,436

SECTION 2: WATER MAIN SYSTEM

Item Number	Item Description	Quantity	Unit	Unit Price (\$)	Amount (\$)
2.1	Connection to existing water main		LS		500
2.2	8" DR-14 Plastic watermain including trenching, bedding, testing, backfilling, bends and warning tape	1,110	LF	30.00	33,300
2.3	8" Gate valve and box complete	2	EA	1,250.00	2,500
2.4	Hydrant and guard valve complete	3	EA	3,350.00	10,050
2.5	8" Anchor Tee and valve	2	EA	2,500.00	5,000
2.6	Plastic water Service including curb stop/box	19	EA	1,200.00	22,800
2.7	Temporary Sampling/Disinfection Tap	1	EA	400.00	400
2.8	Blowoff Assembly	3	EA	400.00	1,200
2.9	Watermain Testing	1	LS	500.00	500
				Subtotal :	\$ 76,250

SECTION 3: STORM DRAINAGE SYSTEM

Item Number	Item Description	Quantity	Unit	Unit Price (\$)	Amount (\$)
3.1	12" PE Storm Piping	290	LF	27.00	7,830
3.2	12" End Section	4	EA	175.00	700
3.3	18" PE Storm Piping	91	LF	30.00	2,730
3.4	18" End Section	1	EA	225.00	225
3.5	24" PE Storm Piping	283	LF	35.00	9,905
3.6	24" End Section	2	EA	275.00	550
3.7	24" x 24" Drop inlet structure including cross over and leads	8	EA	1,800.00	14,400
3.8	4' Diameter manhole, complete	1	EA	2,250.00	2,250
3.9	Outfall Structure	1	EA	5,000.00	5,000
3.10	Rain Garden	1	EA	10,000.00	10,000
				Subtotal:	\$ 43,590

SECTION 4: ROADWAY SYSTEM

Item Number	Item Description	Quantity	Unit	Unit Price (\$)	Amount (\$)
5.1	Roadboxout includes excavation, shaping, and proof rolling (26400 SF)	1,571	CY	3.50	5,499
5.2	2' Paved Shoulder	600	LF	12.50	7,500
5.3	12" Compacted NYSDOT # 703-0201 Type 2 crusher run	995	CY	32.00	31,840
5.4	3" Lift of Item #304-2.02 Type 1 crusher run	249	CY	32.00	7,968
5.5	3" Asphaltic concrete binder #4303.13 Type 3 with tack coat, complete	2,983	SY	12.00	35,796
5.6	1.5" Asphaltic concrete top item #403.17 type 7F	2,983	SY	9.00	26,847
5.7	30" Wide concrete gutters includes excavation, subbase, and placement	1,680	LF	12.00	20,160
5.8	Temporary Hammerhead	1	LS	5,000.00	5,000
				Subtotal:	\$ 140,610

SECTION 5: LANDSCAPING/MISCELLANEOUS

Item Number	Item Description	Quantity	Unit	Unit Price (\$)	Amount (\$)
6.1	Street trees	19	EA	200.00	3,800
6.3	R.O.W. Monuments	4	EA	250.00	1,000
6.4	Record Mapping	1	LS	5,000.00	5,000
				Subtotal:	9,800

GRAND TOTAL **\$ 388,686**

Bond No. 0712643

MAINTENANCE BOND

Know all men by these presents that we, S&J Morrell, Inc dba Morrell Builders, 1501 Pittsford Victor Road, Suite 100, Victor, NY 14564, as principal, and International Fidelity Insurance Company, 334 Harris Hill, Ste 102, Williamsville NY 14221 a corporation organized under the laws of the State of New Jersey and duly authorized to transact business in the State of New York as Surety, are held and firmly bound unto Town of Canandaigua, 5440 Routes 5 & 20 West, Canandaigua, NY 14424 as Obligee in the sum of _____ (\$26,044.95), for the payment whereof well and truly to be made, the Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

SIGNED, sealed, and dated this _____.

WHEREAS the Principal has agreed to faithfully comply with the guarantee on its part by replacing defective workmanship or materials and hold harmless the Town of Canandaigua against any costs for a term of Two (2) years for the following job: Lakewood Meadows Section 9A
Lakewood Meadows Section 9A.

NOW, THEREFORE, the condition of the foregoing obligation is such that if the Principal shall indemnify the Obligee for all loss that the Obligee may sustain by reason of the Principal's failure to maintain for the period of Two (2) years then this obligation shall be void; otherwise it shall remain in force.

Any suit under this bond must be instituted before expiration of **Two(2)** years beyond the date on which **said maintenance period expires.**

S&J Morrell, Inc. dba Morrell Builders

Principal

By: _____

Scott M. Morrell, President

International Fidelity Insurance Company

Surety

By: _____

Joshua A. Watkins, Attorney-in-Fact

INDIVIDUAL ACKNOWLEDGEMENT

State of _____

County of _____ ss: _____

On this _____ day of _____, _____, before me personally appeared _____ known to me to be the person described in and who executed the foregoing instrument, and (s)he duly acknowledged to me that (s)he executed the same.

Notary Public

PARTNERSHIP ACKNOWLEDGEMENT

State of _____

County of _____ ss: _____

On this _____ day of _____, _____, before me personally appeared _____ known to me to be a member of the firm of _____ described in and which executed the foregoing instrument, and (s)he thereupon acknowledged to me that (s)he executed the same as and for the act and deed of said firm.

Notary Public

CORPORATION ACKNOWLEDGEMENT

State of New York

County of Ontario ss: Victor, NY

On this 27th day of November, 2018 before me personally appeared Scott M. Morrell to me known, who being by me duly sworn, did depose and say that (s)he resides at Victor, NY; that (s)he is President of the corporation described in and which executed the foregoing instrument; that (s)he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; and that (s)he signed (her) his name thereto by like order.

Lisa N. Moore
Notary Public

SURETY ACKNOWLEDGEMENT

State of New York

County of Erie ss: Amherst, NY

On this 27th day of November, 2018 before me personally appeared Joshua A. Watkins to me known, who being by me duly sworn, did depose and say that (s)he resides in the City of Amherst, NY; that (s)he is the Attorney-in-Fact of the above signed surety, the corporation described in an which executed the within instrument; that (s)he knows the corporate seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; and that (s)he signed (her) his name thereto by like order.

James L. Demer
Notary Public

JAMES L. DEMER
Notary Public, State of New York
Qualified in Niagara County
Commission Expires 6-4-22

Lisa N. Moore
Notary Public, State of New York
Qualified in Monroe County
Commission Expires 5/8/22
Id #01M06145668

POWER OF ATTORNEY

INTERNATIONAL FIDELITY INSURANCE COMPANY ALLEGHENY CASUALTY COMPANY

ONE NEWARK CENTER, 20TH FLOOR NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and **ALLEGHENY CASUALTY COMPANY** a corporation organized and existing under the laws of the State of New Jersey, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

JOSHUA A. WATKINS, DENNIS DONNER, JAMES L. DEMER

Amherst, NY.

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of **ALLEGHENY CASUALTY COMPANY** at a meeting duly held on the 15th day of August, 2000:

"RESOLVED, that (1) the President, Vice President, Chief Executive Officer or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY** have each executed and attested these presents on this 31st day of December, 2015.



STATE OF NEW JERSEY
County of Essex

ROBERT W. MINSTER
Chief Executive Officer (International Fidelity Insurance Company) and President (Allegheny Casualty Company)



On this 31st day of December 2015, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.



A NOTARY PUBLIC OF NEW JERSEY
My Commission Expires April 16, 2019

CERTIFICATION

I, the undersigned officer of **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 27th day of November, 2018.

MARIA BRANCO, Assistant Secretary

INTERNATIONAL FIDELITY INSURANCE COMPANY
ONE NEWARK CENTER, 20TH FLOOR, NEWARK, NEW JERSEY 07102-5207

STATEMENT OF ASSETS, LIABILITIES, SURPLUS AND OTHER FUNDS

AT DECEMBER 31, 2015

<u>ASSETS</u>	
Bonds (Amortized Value)	\$98,458,862
Common Stocks (Market Value)	31,508,222
Mortgage Loans on Real Estate	373,152
Cash, Bank Deposits & Short Term Investments	35,819,450
Other Invested Assets	432,450
Unpaid Premiums & Assumed Balances	10,051,083
Reinsurance Recoverable from Reinsurers	(129,053)
Electronic Data Processing Equipment	625,537
Investment Income Due and Accrued	582,669
Current federal & foreign income tax recoverable & interest thereon	261,876
Net Deferred Tax Assets	4,054,946
Receivables from Parent, Subsidiaries & Affiliates	129,984
Other Assets	20,925,879
TOTAL ASSETS	<u>\$203,095,057</u>
<u>LIABILITIES, SURPLUS & OTHER FUNDS</u>	
Losses (Reported Losses Net as to Reinsurance Ceded and Incurred But Not Reported Losses)	(\$564,096)
Reinsurance Payable on Paid Losses and Loss Adjustment Expenses	1,270,638
Loss Adjustment Expenses	3,267,578
Commissions Payable, Contingent Commissions & Other Similar Charges	191,728
Other Expenses (Excluding Taxes, Licenses and Fees)	3,600,877
Taxes, Licenses & Fees (Excluding Federal Income Tax)	331,317
Unearned Premiums	32,509,578
Dividends Declared & Unpaid: Policyholders	800,000
Ceded Reinsurance Premiums Payable	3,337,507
Funds Held by Company under Reinsurance Treaties	1,031
Amounts Withheld by Company for Account of Others	67,779,362
Provision for Reinsurance	51,384
Payable to Parent, Subsidiaries and Affiliates	92,221
Other Liabilities	6,548,908
TOTAL LIABILITIES	<u>\$119,218,033</u>
Common Capital Stock	\$1,500,000
Gross Paid-in & Contributed Surplus	374,600
Surplus Notes	16,000,000
Unassigned Funds (Surplus)	67,827,534
Less: Treasury Stock at cost (40,558 shares common) (value incl. \$45.)	1,825,110
Surplus as Regards Policyholders	<u>\$83,877,024</u>
TOTAL LIABILITIES, SURPLUS & OTHER FUNDS	<u>\$203,095,057</u>

I, Francis L. Mitterhoff, President of INTERNATIONAL FIDELITY INSURANCE COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities, Surplus and Other Funds of this Company, at the close of business, December 31, 2015, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of New Jersey.



IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 22nd day of February, 2016.
INTERNATIONAL FIDELITY INSURANCE COMPANY

ATTACHMENT 10

**INTERMUNICIPAL COOPERATION AGREEMENT BETWEEN THE
TOWN OF CANANDAIGUA ON BEHALF OF THE CANANDAIGUA-HOPEWELL
WATER DISTRICT OF THE TOWN OF CANANDAIGUA AND THE
TOWN OF HOPEWELL ON BEHALF OF THE CANANDAIGUA-HOPEWELL WATER
DISTRICT OF THE TOWN OF HOPEWELL**

This Inter-Municipal Cooperation Agreement dated as of _____, 2018, (the “Agreement”) is made between the **Town of Canandaigua**, on behalf of the Canandaigua-Hopewell Water District of the Town of Canandaigua, (“Canandaigua”), and the **Town of Hopewell**, on behalf of the Canandaigua-Hopewell Water District of the Town of Hopewell, (“Hopewell”), and

WHEREAS, Canandaigua and Hopewell, (collectively, the “Towns”), previously operated the above water districts pursuant to a written agreement, dated September 19, 1977, and entitled, “Agreement of Municipal Cooperation for Construction, Financing and Operation of Joint Water System”, which agreement expired by its own terms upon the retirement of all debt service, and

WHEREAS, the districts exist as separate legal entities notwithstanding that the water improvements were undertaken to maximize benefits within each water district, and

WHEREAS, the Towns continued to operate the water districts according to the customs previously established in the September 19, 1977 agreement, and

WHEREAS, on April 16, 2018 the Canandaigua-Hopewell Water District of the Town of Canandaigua was consolidated into the Canandaigua Consolidated Water District by Canandaigua Town Board Resolution 2018-126; and

WHEREAS, certain projects located on the Canandaigua-Hopewell Town Line Road, a/k/a County Road #10, have provided an opportunity for the Towns to review and consider the potential to achieve certain efficiencies by re-allocating administrative and operational responsibilities between the Towns, namely, the following:

- A.** Designating Canandaigua as the exclusive administrative and operational entity for all water related issues within Canandaigua, except for the following:
 - 1.** The pump station and building located in the Town of Canandaigua that serves the water tower located in the Town of Hopewell. Hopewell shall have ownership and control of the pump station and building.
 - 2.** The water mains and water services on Lakeshore Boulevard / County Road 50, as further set forth below.
- B.** Designating Hopewell as the exclusive administrative and operational entity for all water related issues within Hopewell, including the water tower located in Hopewell that serves as the water storage facility for both the water districts, the pump station and building located in the Town of Canandaigua that pumps water to the tower located in the Town of Hopewell, and the water mains and service on County Road 50; and

- C. Designating Canandaigua as the administrative entity that will set rates and charge the residents of Canandaigua for all water related issues, with the exception of those properties listed in above, and designating Hopewell as the administrative entity that will set rates and charge the residents of Hopewell for all water related issues; and

WHEREAS, it is the intent of the Towns that there shall continue to be full and complete cooperation between the Towns by and through the respective water districts, and by and through the Town Boards, in respect to the administration and operation of the water districts; and

WHEREAS, this Agreement is being entered into by the Towns pursuant to Article 5-G of the General Municipal Law, in furtherance of inter-municipal cooperation whereby the Towns intend to set forth the respective rights and obligations of each Town through their respective water districts;

NOW, THEREFORE, in consideration of the mutual covenants and terms set forth herein, the Towns agree on behalf of their respective districts, as follows:

I. ARTICLE I. OWNERSHIP OF IMPROVEMENTS

A. Canandaigua will own all the water infrastructure improvements located within its boundaries with the following exceptions:

- 1.** The pump station and building located in the Town of Canandaigua that pumps water to the Hopewell water tower.
- 2.** The water main and water services on Lakeshore Boulevard / County Road 50. Hopewell shall be responsible for providing water service to the following addresses:
 - a.** 4460 CR 50
 - b.** 4455 CR 50
 - c.** 4450 CR 50
 - d.** 4440 CR 50
 - e.** 4439 CR 50 (pump station)
 - f.** 4425 CR 50
 - g.** 4420 CR 50
 - h.** 4411 CR 50
 - i.** 4410 CR 50

j. 4405 CR 50.

It is the intention of Canandaigua to provide water service to the properties on the north side of County Road 50 at some point in the future. Transition of water service to these properties shall be coordinated between the Canandaigua Water Superintendent and the Hopewell Water Superintendent.

- B.** Hopewell will own all the water infrastructure improvements located within its boundaries, as well as the pump station located in the Town of Canandaigua that pumps water to the Hopewell tower and the water infrastructure on County Road 50 described above.
- C.** Mutual Cooperation. Neither Town shall interfere with the operation, maintenance and enjoyment of the water infrastructure by the other and neither Town shall perform any act that shall unreasonably interfere with the operation, maintenance and enjoyment of the water infrastructure of the other Town.
 - 1.** Prior Notice of Inability to Provide Water. Canandaigua agrees to provide prior notice to Hopewell of any inability to supply water to Hopewell as soon as said inability is known.
 - 2.** Finger Lakes Community College. Hopewell shall continue to administer the account for CMAC at the FLCC campus.
 - 3.** Expansion. It is understood that Hopewell and Canandaigua intend to expand and increase consumption in their respective water districts. Any such expansion(s) shall be subject to the consent of both Hopewell and Canandaigua, which consent shall not be unreasonably withheld.
- D.** Master Meters. Canandaigua shall install master meters at the Canandaigua and Hopewell municipal boundaries to be located at mutually agreeable locations in the vicinities of: (1) the intersection of County Road #4 and County Road #10, (2) 2508 State Route 21, (3) County Road #10 on the north east corner of Widewaters property, and (4) at the City/Town boundary on County Road #50. The work to install these master meters shall be performed by Canandaigua.
 - 1.** Hopewell shall have access to the four water master meters by use of a cellular end point in order to obtain a meter reading. In the event Hopewell cannot obtain a meter reading by use of a cellular end point they will contact Canandaigua and arrange access to the water meter pit.
 - 2.** Canandaigua shall install outside sampling stations on all master meters.

II. ARTICLE II. ADMINISTRATION

- A.** Canandaigua shall serve as the exclusive administrative entity for all water related matters within the Town of Canandaigua with the exceptions described above.

- B. Hopewell shall serve as the exclusive administrative entity for all water related matters within the Town of Hopewell as well as for the water tower located in Hopewell, the pump station located in Canandaigua, and the water infrastructure on County Road 50 as described above.
- C. The cost of repairs, maintenance, and capital improvements shall be borne by the town where the work occurs, except that Hopewell and Canandaigua shall equally share such expense directly related to the water tower located in Hopewell that serves as the water storage for both water districts and the pump station located in the Town of Canandaigua until such time when Canandaigua completes the 12 inch water main on County Road #10.
- D. Each Town shall adopt, from time to time, ordinances, rules and regulations for the operation of its special district and the use of water therein, and enforce compliance with such ordinances, rules and regulations. Each Town agrees to adopt, where appropriate, ordinances, rules and regulations that provide, at a minimum, the same rules and regulations as adopted by the other Town. Each Town agrees to enforce compliance with such ordinances, rules and regulations, and, moreover, agrees to do so upon notification from the other Town of a violation.
- E. All Permits for connection into the water shall be issued by the town in which the connection is located.
- F. Water Rates. Canandaigua shall charge Hopewell for the water transmitted through Canandaigua at a rate equal to the rate charged to Canandaigua per thousand gallons by the City of Canandaigua (“City”) plus a small charge for operation and maintenance of the master meters and other infrastructure through which said water passes to Hopewell.

III. ARTICLE III. OPERATIONAL CONTROL

- A. Effective January 1, 2019 Canandaigua shall have operational control of all water related issues within Canandaigua, except as otherwise stated herein.
- B. Effective January 1, 2019 Hopewell shall have operational control of all water related issues within Hopewell, including the water tower located in Hopewell that serves as the water storage facility for both the water districts, together with the pump station and building located in Canandaigua that pumps water to the tower located in Hopewell, and the water infrastructure and service on County Road 50 described above.
- C. The Towns agree that any future extension of the Canandaigua-Hopewell Water District of the Town of Hopewell shall be subject to approval from the Town of Canandaigua, which approval may not be unreasonably withheld, and that until such time as Canandaigua completes the 12-inch water main on County Road 10, any future expansion of the Canandaigua-Hopewell Water District of the Town of Canandaigua shall be subject to approval from the Town of Hopewell, which

approval may not be unreasonably withheld.

D. In the event of an emergency either Town, may take such reasonable steps to ensure continued water service to both districts.

IV. ARTICLE IV. TRANSITION

A. Transition Date. The transition of all administrative matters shall be completed on or before _____.

B. Final Water Bills. Hopewell will bill all customers for the final quarter of 2018. Canandaigua shall bill those customers located in the Town of Canandaigua for the first quarter of 2019, and for each subsequent quarter thereafter, with the exceptions described above. Hopewell shall bill those customers located in the Town of Hopewell for the first quarter of 2019, and for each subsequent quarter thereafter.

C. Outstanding Account Balances. Canandaigua shall pay to Hopewell the total amount of outstanding account balances for accounts located in the Town of Canandaigua as of February 15, 2019. Subsequent to this payment Hopewell shall pay to Canandaigua any payments made to Hopewell on these outstanding account balances. Hopewell will execute such documents as are required to authorize Canandaigua to collect said outstanding balances directly from the customers or property owners.

D. Customer Information. Hopewell shall provide accurate customer and account information to Canandaigua prior to the transition date stated above. Hopewell shall also provide contact information for maintenance personnel at the plazas located along Route 5 & 20 prior to the transition date stated above.

E. Meter Readings. Prior to the transition date Hopewell shall provide current meter readings from the end of the fourth quarter of 2018 so that Canandaigua can properly bill for the first quarter of 2019.

F. System Infrastructure. Hopewell and Canandaigua will work together to share maps and locations in advance of the transition.

V. ARTICLE V. RESPONSIBILITY FOR DAMAGES AND CLAIMS. In the event any liability is assessed against either of the parties to this Agreement by any third-party arising out of the operation, repair, maintenance and/or construction of the water system, each district shall be liable for its own defense and payment of such claims.

VI. ARTICLE VI. ADDITIONAL ASSURANCES. The parties agree to enter into such additional agreements as may become necessary to fully effectuate the provisions of this Agreement and to provide for the mutual protection of all parties hereto.

- VII. **ARTICLE VII. MERGER CLAUSE AND MODIFICATIONS.** This agreement contains the entire agreement between the Towns, and any agreements hereafter made between the Towns shall be ineffective to change this Agreement, unless such Agreement is signed by the authorized representatives of each Town.
- VIII. **ARTICLE VIII. COMPLIANCE WITH LAWS.** The parties shall comply with all Federal, State and Local Statutes, rules, regulations, orders and ordinances applicable to the performance of this Agreement.
- IX. **ARTICLE IX. TERM OF AGREEMENT.** The term of this Agreement shall be twenty (20) years and in no instance longer than permitted by law. The Towns may continue or renew this agreement and contract to provide for the continuous operation of the water districts notwithstanding the automatic expiration contained herein.
- X. **ARTICLE X. ARBITRATION.** Any controversy, claim, or cause of action arising out of or relating to this contract, or the breach of this Agreement, may be submitted to, and decided by arbitration, which arbitration shall be conducted in the County of Ontario and be administered by the American Arbitration Association in accordance with its then current commercial arbitration rules (or in accordance with such other procedures, if any, as the parties to this Agreement may mutually agree upon in writing). The decision in such arbitration shall not be final, non-appealable and binding on the parties unless agreed to by the Towns. In the event that any controversy, claim or cause of action arising out of or in relation to this contract is brought in any court by any party to this agreement, all costs and expenses (including, without limitation, reasonable attorney's fees and disbursements) paid or incurred by the prevailing party in such action shall be paid by the other party to the action.

IN WITNESS WHEREOF, each party has caused this Agreement to be signed by its duly authorized officer on the day first above written.

TOWN OF CANANDAIGUA, on behalf of
the Canandaigua-Hopewell Water District of
the Town of Canandaigua

By: _____
Doug Finch, Town Manager

TOWN OF HOPEWELL on behalf of the
Canandaigua-Hopewell Water District of the
Town of Hopewell

By: _____
Ted Bateman, Town Supervisor

STATE OF NEW YORK)
COUNTY OF ONTARIO) SS.

On the _____ day of _____ in the year 2018, before me, the undersigned personally appeared Doug Finch personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
COUNTY OF ONTARIO) SS.

On the _____ day of _____ in the year 2018, before me, the undersigned personally appeared Ted Bateman personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public