

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

CITIZENS' IMPLEMENTATION COMMITTEE MEETING AGENDA

TUESDAY, APRIL 2, 2019, 9:00 A.M.

Meeting Called By: Sarah Reynolds, *Chairperson*

Committee Members:

<input checked="" type="checkbox"/> Gary Davis	<input checked="" type="checkbox"/> Doug Finch
<input checked="" type="checkbox"/> Oksana Fuller	<input checked="" type="checkbox"/> Ray Henry
<input type="checkbox"/> Kelly LaVoie	<input type="checkbox"/> Joyce Marthaller
<input checked="" type="checkbox"/> Karen Parkhurst	<input checked="" type="checkbox"/> Kevin Reynolds
<input checked="" type="checkbox"/> Tom Schwartz	<input checked="" type="checkbox"/> Pat Venezia

Recording Secretary: Susan Koss

Town Representatives: Eric Cooper, Planner

Guests:

- Sal Pietropaolo, Bill Leigh, and Other Potential New Members
- Parks & Recreation Representatives: Samantha Pierce, Troy Bennett, Elena Schumann

- Call to Order by the Chairperson
The meeting commenced at 9:01 a.m.
- Introduction of Guests by the Chairperson
- Approval of Past Minutes
There were no minutes to approve.
- Privilege of the Floor
- Report of the Development Office
 - Continuing work on Comp Plan Update

Eric Cooper led a very successful kick-off meeting for the Comp Plan last Wednesday, March 27th. Many people were in attendance. Sal Pietropaolo expressed his appreciation for the follow-up email letting them know where they stand in the cycle. Bill Leigh appreciated the opportunity, as a Town resident, to be a part of it and said the meeting was welcoming and laid out very nicely.

Eric Cooper stated that he'd gotten a lot of interest and that the next step is to cultivate that interest as they go forward in the Plan, the biggest part of which will be more community meetings. Every meeting is always open to community residents. The next step will be to set up the Project Team, which will be comprised of many people who had expressed interest.

The March 27th kick-off meeting was well attended. The next step is to form the project team for the project.

- Referrals from the Town Board
 - None at this time
- Old Business
- New Business
 - Parks and Recreation Master Plan Implementation Progress

Samantha Pierce has taken on an additional role as the Parks & Recreation Coordinator. The Town has separated the Parks and Recreation Departments. Troy Bennett is heading up the Parks Department, and Elena Schumann is helping out and taking the lead with the Recreation Department. Former Parks & Recreation Director Dennis Brewer recently retired and has stayed on with the Town in part-time capacity as a Guest Specialist in an advisory role. The Town is working closely with the City for the day camp programs. The Ag Committee will hopefully bring in two people into two of the day camps to incorporate agricultural education programs. There have been discussions with the City about year-round activities. The new dog park, 'Canandaigua Canine Campus' (CCC) is slated to have a ribbon-cutting ceremony sometime in Spring (2019). The City will let the Town know as soon as they have a date. The Senior Program at Outhouse Park is in the Master Plan and was started in November 2018. The Program takes place at Outhouse Park every Thursday morning from 9:30 a.m. – 11:30 a.m. Coffee and donuts are served. Happiness House and DDSO seniors have participated in the program. There was a trip to the Monsignor Schnacky, with transportation provided by an RTS bus in February. A good time was had by all! Four trips are planned for this year.

The Parks and Recreation departments were recently separated into two departments and there have been some staff adjustments to accommodate that switch.

Some highlights of Recreation programs:

- The Town and City have been coordinating plans for this year's Summer Recreation programs.
 - The Town's Ag Committee will be visiting two of the Day Camp sessions to spread agriculture awareness.
- The grand opening for the Dog Park will be this spring.
- The Thursday senior program has a steady attendance and will continue.
- The February trip to a play with RTS transportation was well received.
- There are 4 trips planned with Covered Wagon Tours this year.

There was a brief discussion on online payment for Town recreation programs – this is not yet available for town programs but it is for City/Town Day Camp through the City's website.

Online registration for the Town's own summer recreation programs is not currently an option due to expense, but may be down the road. The Town has created a fillable online form that will make the registration process easier for residents. The form can be downloaded, filled out, and emailed or dropped off at Town Hall. Registration for the joint City/Town Day Camp program is available online through the City's web site.

Doug Finch has had discussions with the City with regard to the day camp about trying to get away from the marketing aspect of 'City Program' and getting the word out that it is a 'Canandaigua Day Camp Program', which encompasses both City and Town. The Town has provided support and assistance on many occasions. The Day Camp Program is open to both City and Town residents.

Elena Schumann talked about the Recreation Program. There have been many inquiries. Some of the programs are full. The Rec Program is currently working on the necessary steps to have Bocce Ball. There have been requests for Lacrosse, and Disc Golf. Currently, there is a disc golf course at Blue Heron Park. Elena signed up for Canandaigua 2020 and recently posted available positions in the Parks Department. There was a brief discussion about plans to post information and updates on the various Town parks (including park rentals) on a regular basis, as well as information about the day camps and availability of open spots. She and Samantha have been working on making the Parks and Recreation pages on the website more user friendly and easier to navigate. New photos have been updated.

Dennis Brewer leads a canoeing class once in the summer on August 14 with a maximum capacity of four participants. The Town is looking into the possibility of expanding that in the future.

Surveys were sent out to all the parents of children who participated in the Recreation Program last year. Most of the feedback received indicated that there is opportunity for improvement. One of the main focuses is the separation of the departments of Parks & Recreation.

For the Master Plan improvements, there is almost \$300,000 in the 2019 Budget. Much of that is for the ADA paths to the playgrounds. \$200,000 of that is for Outhouse Park West. The plan for Outhouse Park West is for the Town to build two lacrosse/soccer fields. Some drainage issues were found, as part of the property was a landfill at one time. There is a natural spring and a gas well. Drainage repairs have begun.

A non-profit (Dream Big Inclusion in Motion) has proposed to fund and construct an all-inclusive playground, which will be user-friendly for children of all abilities and disabilities at Outhouse West Park. The Non-profit will coordinate all fundraising, design, and planning. Slides and ramps will be built double-sized. This will enable people with disabilities to have someone go down the slide with them. The ramps will be made wide enough for two wheelchairs side-by-side. Sliding boards will be double wide, as well. Fundraisers will be needed to help raise the \$1,000,000 needed for this project. A good portion of the cost is the base (\$50,000), which is

being donated to the Town of Canandaigua. There are fundraising resources in place. Some local area physicians are involved with the design of the playground. Approximately \$20,000 has been spent thus far on engineering. They have received donations (financial and materials/labor) from many contractors, with one of the project goals being the building of the bath houses. The goal for completion is May 2020. Doug and Samantha met with Happiness House, and they are very supportive of this. Happiness House was recently granted approval of Phase 3 of their project.

Troy Bennett has been very busy with the maintenance of the parks. He and Chris Jensen have worked together to draw up the plans for the listed Master Plan (Onanda Phase 1) paths. These paths will be made to accommodate people in wheelchairs, cane walkers, and the elderly. Troy has estimates out for making a pathway from the parking lot to the bath house at Onanda Park and then the entrance into Gorham. Additional ideas have been submitted to Doug for comments and approval. Plans are in the works to connect Outhouse Pathway to the new Auburn path, along with parking lots to pathways. Nothing is finalized at this point with the Auburn Trail and the airport. All the trails will need work.

The new front door for Outhouse Hall has arrived, Installation will take place once the last quote for all needed extra materials is received. The ceilings in Outhouse Park have been painted. Broken soffits will be repaired after a second price quote for materials is received. At Onanda, Hayowentha's new porch is almost complete. A new screen door and window screens have been installed. A concrete stair base will be put in when the weather breaks. All the rental units have been cleaned, and the new picnic tables stained. Cabins will be prepared to be ready for renting by May 1st.

Upcoming maintenance will include plow cleanup, basic spring cleanup, reconnection of all plumbing, toilets, urinals, and sinks to ensure there are no leaks. The septic tank will be cleaned and fresh soil put down. New stairs will be installed at Gorham Hall, as the old ones had to be removed for septic work.

The Parks Department is in the process of obtaining quotes for interpretive signs at Miller Park. Benches are on order. Troy has birdhouses that were made by the Boy Scouts.

Blue Heron Park is in need of regular maintenance.

Sarah Reynolds stated that the Cheshire Income Survey has been completed. There will be a meeting with the residents on May 8th at the Fire Hall to discuss the results.

- Member Reports (if any)
 - Planning Board
 - Zoning Board
 - Environmental Conservation Board

The Environmental Conservation Board will be having a Tree Workshop on April 24, 2019, from 6:00 – 7:30 in the Onnalinda Conference Room. There will be a Free Tree Giveaway.

- Town Board Committees

- Economic Development Committee

- Doug will be giving a presentation on the Uptown Study Executive Summary and economic development at noon today in the Onnalinda Conference Room. Karen Dworaczyk will be giving an update on the LDC, which is the City, Town, and Chamber Economic Development Entity.

- Environmental Committee

- The Environmental Committee will be one of the presenters at the Wood Library at its Earth Day Program on Monday, April 22, 2019, at 5:30 p.m.

- Finance Committee
 - Ordinance Committee
 - Planning Committee

- Agricultural Advisory Committee

- Drainage Committee

- Local History Team

- Parks & Recreation Committee

- Special Events Committee

There will be a meeting on April 12, 2019, at 8:00 a.m. in the Oriana Conference Room. The Committee will work on the July 4th parade float. The theme for this year's parade is Summer Recreation.

The Committee is also working on a ribbon-cutting ceremony for Onanda Park, which celebrates its 30th year as a Town park. They are also working on interpretive signs.

- Next meeting: Tuesday, April 16, 2019, 9:00 a.m.
 - Topic: Open Space Master Plan & Waste Reduction

- Adjournment

The meeting was adjourned at 10:06 a.m.