

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120 ~ townofcanandaigua.org  
*Established 1791*

## Request for Proposals – Turn Key Log Cabins

**Released:** November 1, 2022

**Due:** November 30, 2022 prior to 4pm

The Town of Canandaigua is accepting bids for the purchase and delivery (freight only) of one (1), two (2), or three (3) turn key log cabins manufactured off site, and freight delivered to Onanda Park located at 4965 Co Rd 16, Canandaigua NY 14424 on or before 10/1/2023.

Proposals shall be addressed to:     Jean Chrisman, Town Clerk  
Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, NY 14424

OR sent digitally to:                     JChrisman@townofcanandaigua.org

If mailing; two (2) hard copies of the proposal shall be submitted. The envelope shall note the name and address of the company submitting the bid. Proposals may be delivered by mail, courier, or in person. Or One (1) digital copy may be sent to [JChrisman@townofcanandaigua.org](mailto:JChrisman@townofcanandaigua.org) . The Town is not responsible for bids not received digitally. Proposals must be received **PRIOR TO 4:00 PM EST** on November 30, 2022 to be considered.

The Town of Canandaigua is accepting proposals for units with similar specifications for the Turn Key Log Cabins to be shipped, and delivered (freight only, no installation) at Onanda Park:

### Cabin (1)

- 15x27 Cabin (400 SF) with a 10 foot porch;
- 28 Gauge Green 40 year metal roof;
- Plumbing throughout the cabin for the Town to hook up at site;
- A kitchen with hickory wood cabinets or similar, 2 burner stove top, sink, microwave, and fridge;
- A bathroom with a shower, vanity, and toilet or similar;
- AC & Heat wall mount ductless Mini Split System;

- Light Fixtures, ceiling fans, outlets and switches or similar;
- 1 Queen bed, 2 bunk beds, and a futon and mattresses or similar;
- Solid 4x6 Kiln Dried Eastern White Pine Interior Logs or similar;
- Interior 2x6 Tongue & Groove Southern Yellow Pine Roof and Floorboards or similar;
- Meet ANSI A119.5 Code for Recreational Park Trailers;

#### Cabin (2)

- 12x22 (264 SF) with 8' porch;
- 28 Gauge Green 40 year metal roof;
- Plumbing throughout the cabin for the Town to hook up;
- A kitchen with hickory wood cabinets or similar, 2 burner stove top, sink, microwave, and fridge;
- A bathroom with a shower, vanity, and toilet or similar;
- AC & Heat wall mount ductless Mini Split System;
- Light Fixtures, ceiling fans, outlets and switches or similar;
- 1 Queen bed, 2 bunk beds, and a futon and mattresses or similar;
- Solid 4x6 Kiln Dried Eastern White Pine Interior Logs or similar;
- Interior 2x6 Tongue & Groove Southern Yellow Pine Roof and Floorboards or similar;
- Meet ANSI A119.5 Code for Recreational Park Trailers;

#### Cabin (3)

- 13x31 (400 SF);
- 28 Gauge Green 40 year metal roof;
- Plumbing throughout the cabin for the Town to hook up;
- A kitchen with hickory wood cabinets or similar, 2 burner stove top, sink, microwave, and fridge;
- A bathroom with a shower, vanity, and toilet or similar;
- AC & Heat wall mount ductless Mini Split System;
- Light Fixtures, ceiling fans, outlets and switches or similar;
- 1 Queen bed, 1 Full bed, and a futon and mattresses or similar;
- Solid 4x6 Kiln Dried Eastern White Pine Interior Logs or similar;
- Interior 2x6 Tongue & Groove Southern Yellow Pine Roof and Floorboards or similar;
- Meet ANSI A119.5 Code for Recreational Park Trailers;

#### Questions:

Questions about this Request may be directed to Lindsay Frarey, Parks Coordinator at [lfrarey@townofcanandaigua.org](mailto:lfrarey@townofcanandaigua.org) or (585) 394-1120 x2229.

Questions will be answered until November 11, 2022 and answers will be posted to the Town of Canandaigua's website page "RFP/Bids" by November 14, 2022.

**Selection:**

Any contract(s), if awarded, will be to the lowest responsible bidder(s), who, in part or in whole meets all the terms of the specifications. Any contract(s) awarded as a result of this bid will be between the Town of Canandaigua and the successful vendor(s). The Town of Canandaigua guarantees no minimum or maximum purchases or contracts as a result of this bid. The Town of Canandaigua reserves the right to terminate the selection proceedings, accept or reject any and all bids or proposals at its option at any time during the process.

Incomplete proposals will not be considered. The Town of Canandaigua reserves the right to reject any or all proposals; to negotiate any elements of a proposal; to conduct interviews at its sole discretion; and to solicit and/or select contractors for the program outside the scope of this request.

The Town of Canandaigua assumes no responsibility or liability for costs incurred by respondents to this Request for Proposals, including any requests for additional information, interviews, or negotiations.

Minority-and Women-owned Business Enterprises (M/WBE) are encouraged to respond to this request.

The Town of Canandaigua shall not discriminate against or in favor of any bidder on the bases of race, religion, sex or sexual preference, age, national origin, disability, or political affiliation.

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## **NON-COLLUSIVE BIDDING CERTIFICATION**

By submission of this bid each bidder and each person on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- 1) The prices in this bid have been arrived at independently without collusion, Consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- 2) Unless otherwise required by law, the prices which have been quoted in this Bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor, and
- 3) No attempt has been made or will be made by the bidder to induce any other Person, partnership or corporation to submit or not to submit a bid for the Purpose of restricting competition.

BIDDER NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PHONE AND EMAIL: \_\_\_\_\_

REPRESENTATIVE'S NAME: \_\_\_\_\_

REPRESENTATIVE'S TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_