

Canandaigua Town Board
Meeting Agenda
March 21, 2016
6:00pm

1. Call To Order and Pledge of Allegiance
 - Pledge led by Greg Westbrook, Deputy Town Supervisor
2. Roll Call
 - Town Clerk Confirmation meeting was properly advertised
3. Circulation of Written Communications and Correspondence Call
 - Newsletter, New York Planning Federation, Winter 2016
 - Newsletter, Ontario County, March 14, 2016
 - Letter, Ontario County Historical Society, Ed Varno, March 13, 2016
 - Letter, Ontario County Youth Court, Deb Holland, March 13, 2016
 - Letter, Town of Farmington, 2016 Canandaigua-Farmington Consolidated Water District Rates, March 10, 2016
 - Letter, Department of Public Service, public statement hearings regarding proposed increases to delivery rates for NYS Electric & Gas Corporation and RG&E Corporation customers, March 10, 2016
 - Notification, NYS DCJS, sex offender details, March 9, 2016
 - Notification, NYS DCJS, sex offender details, March 9, 2016
 - Notification, Canandaigua Lake County Sewer District, Sewer Discharge 3259 Moran Road, March 9, 2016
 - Email, John Robortella, compliments on the new website, March 9, 2016
 - Newsletter, The Inside Dirt, Cornell University, March 2016, Volume 14, Issue 2
 - Thank You Cards, Thank you for remembering Jim Hollen, Jane, Steve and Carolyn, March 9, 2016
 - Brochure, Cornell Local Roads Program, March 2016
 - Newsletter, New York State and Local Retirement System, A semiannual Bulletin for Payroll/Personnel Staff, Spring 2016
 - Letter, Time Warner Cable, Chris Mueller, Director of Local Franchising, Programming Updates, March 2, 2016
 - Notification, NYS DCJS, sex offender details, February 29, 2016
 - Minutes, Auburn Trail Connector Project, February 25, 2016
 - Letter, Ted Levy, appreciation to Doug Finch and Amanda Catalfamo for their help in regards to a variance application, February 20, 2016
 - Letter, Marion Cassie, comments on the proposed new On-site wastewater regulation, February 20, 2016
 - Letter, Time Warner Cable, Chris Mueller, Director of Local Franchising, Programming Updates, February 17, 2016
4. Privilege of the Floor
5. Presentations
 - **Town of Canandaigua Employee Recognition Ceremony (6:05 – 6:30pm)**
 - Public Works Committee, Update on the Proposed Highway Facility (6:30 – 7:00pm)

**Following the presentations, the Town Board will consider a motion to enter into executive session.*

6. Public Hearings

Copies of the following proposed local laws and text code amendment are included with this agenda. This information is identified as Attachment 1. The local laws and text code amendment are also available for review on the Town's website and are on file with the Town Clerk's office.

- Continued public hearing for a Proposed Local Law Change – Requiring Property Owners receiving Town Supplied Public Water Service to Install a Pressure Reducing Valve.
- Continued Public Hearing for the proposed additions to Town Code including Chapters 170 (Stormwater Management) and 172 (Stormwater Pollution Prevention).
- Public Hearing for a Proposed Local Law to Amend the Density Requirements for Happiness House, Planned Unit Development.
- Public Hearing on a Text Code Amendment to Town Code Chapter 220, Section 18, Relating to the Permitted Principal Uses in the SCR-1 Zoning District.

7. Priority Business

- Draft Sewer Master Plan - Status Update
- Doug Finch for Zocor, LLC; Chargeback Appeal
Request for appeal is included as Attachment 2; this information is also available on the Town's website and is on file with the Town Clerk's office.

8. Reports of Town Officials and Department Heads

Written reports prepared by the following officials are included with this agenda. These reports are identified as Attachment 3. These reports are also available for review on the Town's website and are on file with the Town Clerk's office.

- A. Director of Parks & Recreation
- B. Highway / Water Superintendent
- C. Assessor
- D. Development Director
- E. Historian –
- F. Town Clerk
- G. Supervisor
 - 1. Monthly Financial Report for February 2016
 - a. Revenue & Expense Report
 - b. EFPR Solutions Executive Summary
 - c. Bank Reconciliation Report
 - d. Overtime Report All Departments
 - e. Overtime Report –Highway & Water

9. Reports of Boards and Committees

- A. Planning Board, Chairman Schwartz
- B. Zoning Board of Appeals, Chairman Robinson
- C. Environmental Conservation Board, Chairwoman Marthaller,
Report included with the agenda as Attachment 4. This report is also available on the website and is on file with the Town Clerk.
- D. Public Works Committee, Chairman Fennelly
 - 1. Update on the Highway Facility (will be discussed under Presentations)
 - 2. Water Project Update
- E. Finance Committee, Chairman Westbrook
 - 1. Report & Recommendation on BidUREnergy Proposal
 - 2. Report & Recommendation on the Credit Card & Store Credit Policy
- F. Technology Committee, Chairman Reynolds

1. Report & Recommendation on Social Media, Website
2. Update on Internet and Social Media Use Policy
- G. Public Safety and Security Committee, Chairman Cutri
 1. General Update
- H. Citizens Implementation Committee
- I. Parks & Recreation Committee, Chairwoman Schenk
- J. Trails Committee
- K. Special Event Committee, Chairwoman Mangiamele

10. Privilege of the Floor

11. Resolutions

Continued Resolutions:

RESOLUTION NO. 2015-31: RECOMMENDATION FOR THE PURCHASE OF WASTE & RECYCLING EQUIPMENT

WHEREAS, Senator Nozzolio on behalf of the Town of Canandaigua secured \$50,000 in funding from the Dormitory Authority of State of New York (DASNY); and

WHEREAS, it is the intent of the Town Board to accept this grant in order to upgrade certain Transfer Station operations and equipment; and

WHEREAS, the Public Works Committee was charged with determining the best use of these funds and is now recommending the Town Board authorize the following improvements and expenditures:

- A 16 x 24 building that meets the NYS Department of Environmental Conservation requirements for used electronics storage; estimated cost \$12,500.00; and a
- 250- gallon waste oil tank that meets the NYS Department of Environmental Conservation Petroleum Bulk Storage requirements; estimated cost \$2,500.00; and a
- Waste Trash Compactor; estimated cost \$35,000.00; and

WHEREAS, the DASNY grant requires the Town to pay for these purchases up front and seek subsequent reimbursement therefore the Supervisor/Budget Officer is recommending a temporary loan from the Contingency & Tax Stabilization reserve fund of \$50,000; and

WHEREAS, expenditures from the Contingency & Tax Stabilization reserve fund require 2/3 vote of the Town Board and written recommendation from the Supervisor with conditions for the amount to be expended; and

WHEREAS, the written recommendation from the Supervisor and the conditions for the amount to expend are included in this resolution; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby authorizes the Highway Superintendent to make the purchases described above in accordance with the Town of Canandaigua Procurement Policy at a cost not to exceed \$50,000.00; and

BE IT FURTHER RESOLVED, that

1. The Canandaigua Town Board hereby approves a temporary loan from Contingency and Tax Reserve fund for the purchase of the specified equipment; and
2. The Canandaigua Town Board hereby directs the Town Clerk to forward copies of this resolution to the Town Bookkeeper and EFPR Solutions.

RESOLUTION NO. 2016-43: LOCAL LAW REQUIRING WATER CUSTOMERS TO INSTALL A PRESSURE REDUCING VALVE / SEQR

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Canandaigua for a public hearing to be held by said Town Board on January 11, 2016 at 6:00 p.m. at the Town Hall at 5440 Route 5 & 20W., Canandaigua, New York, to hear all interested parties on a proposed local law that would require Owners of property supplied with water by the Town of Canandaigua to install a Pressure Reducing Valve of a type and kind approved by the Town of Canandaigua, and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town of Canandaigua and was also duly posted at the Town Hall, and

WHEREAS, said public hearing was held on January 11, 2016, at 6:00 p.m. at the Town Hall and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof, and

WHEREAS, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interests of the Town of Canandaigua to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby adopts said Local Law No. #__ of the Year 2016, and be it further

RESOLVED, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said local law to the Secretary of State of New York.

RESOLUTION NO. 2016 – 62: SEQR DETERMINATION OF NON-SIGNIFICANCE FOR TEXT CODE AMENDMENTS §206-14, REQUIRING THE OWNER OF A PROPERTY SUPPLIED WATER BY THE TOWN OF CANANDAIGUA TO INSTALL A PRESSURE REDUCING VALVE

WHEREAS, the Town Board of the Town of Canandaigua is considering Text Code Amendments in Chapter 206, Section 14, Water, Change of Pressure; to require that property owners supplied water by the Town of Canandaigua be required to install a pressure reducing valve; and

WHEREAS, a copy of the proposed law is included with this resolution and is identified as Attachment 5 and this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

WHEREAS, the Town Board of the Town of Canandaigua determines said proposed Text Code Amendments are classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, no further review is required because the proposed town code amendment (local law) is not land use in nature; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing on the proposed Text Code Amendments on January 11, 2016 to receive comments for residents and stakeholders; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described Text Code Amendments; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed Text Code Amendments; and

BE IT FURTHER RESOLVED, the Town Supervisor is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact.

New Resolutions:

RESOLUTION NO. 2016-74: CONTRACT FOR PEST CONTROL AND VEGETATION MANAGEMENT SERVICES

WHEREAS, the Ehrlich provides for pest control at the Town Hall and provides for pest control and vegetation management services at the Highway Department; and

WHEREAS, Ehrlich has submitted a contract to maintain both facilities at a total annual rate of \$2,123; and

WHEREAS, a copy of the proposed contract is included with this resolution and is identified as Attachment 6; this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

WHEREAS, the costs for this contract has been allocated in budget line A.1620.400; and

WHEREAS, the Certificate of Insurance is on file in the Town Clerk's office and has been approved by the Town's insurance agency; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby:

1. Authorize the contract with Ehrlich for the period January 1, 2016 to December 31, 2016,
2. Authorize the Town Supervisor to sign the contract,
3. Directs a copy of said signed agreement be kept on file in the Office of the Town Clerk,
and
4. Directs the Town Clerk to send a fully executed copy of the contract to Ehrlich.

RESOLUTION NO. 2016-75: CONTRACT FOR TOWN GENERATORS

WHEREAS, the Town of Canandaigua has been using the services of Emergency Power Systems (EPS) for several years to maintain the emergency generators at Town Hall and the booster Pump Station; and

WHEREAS, EPS has submitted a contract to maintain both generators at a total annual rate of \$1,300; and

WHEREAS, a copy of the proposed contract is included with this resolution and is identified as Attachment 7 and this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

WHEREAS, the cost for this contract has been allocated in budget line A.1620.400; and

WHEREAS, the Certificate of Insurance is on file in the Town Clerk's office and has been approved by the Town's insurance agency; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby:

1. authorize the contract with EPS for the period February 1, 2016 to January 31, 2017;
and
2. authorize the Town Supervisor to sign the contract; and
3. direct a copy of said agreement be kept on file in the Office of the Town Clerk; and
4. directs the Town Clerk to send a fully executed copy of the contract to EPS.

RESOLUTION NO. 2016 – 76: APPROVAL OF SEQR AND A LOCAL LAW AMENDMENT FOR HAPPINESS HOUSE, INCREASING THE NUMBER OF DWELLING UNITS AND REDUCING THE MINIMUM LOT SIZE

WHEREAS, the Town of Canandaigua Town Board has received a request from Happiness House to increase the number of units from 120 to 130, and to reduce the minimum lot size from .96 acres to .35 acres; and

WHEREAS, this proposed local law would amend previously adopted Local Law # 4 of 2013 which set the provisions for the Happiness House Planned Unit Development the revised local law will read as follows:

Section One. Local Law # 4 of the year 2013 is amended as follows:

- A. **The maximum total number of dwelling units for the twenty-two (22) unit low income apartment buildings on Lots 1, 5, 6, 7, 8 and 9 shall be increased from a total of 120 units to a total of 130 units.**
- B. **The minimum lot size for the eight (8) unit transitional apartment buildings on Lots 2, 3, and 4 shall be decreased from 0.96 acres to 0.35 acres.**

§ 2. All other provisions of Local Law # 4 of the year 2013 shall remain the same.

§ 3. Severability. The provisions of this local law are declared to be severable, and if any section, subsection, sentence, clause or part thereof is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses or part of this local law.

§ 4. This local law shall take effect immediately upon filing with the Secretary of State.

WHEREAS, the Town Board of the Town of Canandaigua has conducted a coordinated review on the proposed action with referral to the Ontario County Planning Board, Town of Canandaigua Zoning Board of Appeals, Town of Canandaigua Environmental Conservation Board, and the Town of Canandaigua Planning Board; and

WHEREAS, the Town Board of the Town of Canandaigua was presented information on the request and reviewed the proposed text code amendment at their meeting on February 22, 2016; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing on March 21, 2016 during their regularly scheduled meeting at the Town Hall; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

WHEREAS, the SEQR information and proposed local law information presented to the Town Board for consideration is included with this resolution and is identified as Attachment 8; this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described Text Code Amendments; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources;

natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed Text Code Amendments; and

BE IT FURTHER RESOLVED, the Town Supervisor is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact.

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law # ____ of 2016 amending amend Local Law # 4 of 2013, known as the Happiness House Planned Unit Development Local Law.

RESOLUTION NO. 2016 - 77: LGRMIF GRANT APPLICATION

WHEREAS, the Town Clerk and the Town Board have identified a desire to enter into a digital storage environment for Town records; and

WHEREAS, the Town Clerk serves as the Town's Records Management Officer and recommends the submittal of a grant to NYS Archives requesting funding for software, a desk-top scanner, and to cover the labor costs associated with the initial scanning; and

WHEREAS, this recommendation is being made due to the increase in the number of records that are required to be kept on a permanent basis; and

WHEREAS, the Town Clerk / Records Management Officer is recommending that a representative from General Code write and submit the grant on behalf of the Town at no cost to the Town;

NOW THEREFORE BE IT RESOLVED, the Town Board does hereby approve of General Code preparing the grant application for \$24,839 to cover the cost of the software, desk-top scanner, and labor; and

BE IT FURTHER RESOLVED, the Town Board hereby directs the Town Supervisor and the Town Clerk to execute and submit the necessary documents to New York State Archives for the grant application; and

BE IT FURTHER RESOLVED, the Town Clerk shall maintain a copy of said grant application and supporting documentation on file in the Office of the Town Clerk.

RESOLUTION NO. 2016 – 78: AUTHORIZATION OF ONE HOUR OF TRAINING CREDIT FOR PLANNING, ZONING, AND ENVIRONMENTAL BOARDS FOR ATTENDANCE AT JOINT MEETING ON MARCH 28, 2016

WHEREAS, the Town of Canandaigua Town Board is hosting a joint meeting of the Town of Canandaigua Town Board, Planning Board, Zoning Board of Appeals, and Environmental Conservation Board; and

WHEREAS, the purpose of this meeting is for training and communication on the roles and responsibilities of each of the Town of Canandaigua's boards, and will be instructed by the Town Attorney and the Attorney for the Planning Board and Zoning Board of Appeals; and

WHEREAS, the Town Board would like to authorize one hour of training credit for each member(s) of the Planning Board, Zoning Board of Appeals, and Environmental Conservation Board who participate in the meeting on March 28, 2016; and

NOW THEREFORE BE IT RESOLVED, the Town Board approves one hour of training credit to be applied to the annual training requirements for each member(s) of the Planning Board, Zoning Board of Appeals, and Environmental Conservation Board who participate in the March 28, 2016 meeting to be held at 6:30pm at the Canandaigua Town Hall.

RESOLUTION NO. 2016 - 79: SUBMISSION OF ANNUAL E-WASTE REPORT

WHEREAS the Town of Canandaigua is required to report annually to the NYS Department of Environmental Conservation (NYSDEC) on the collection of electronic waste; and

WHEREAS the annual report form must be submitted electronically using the NYSDEC Online Registration & Reporting System and a NYS Electronic Equipment Recycling & Reuse Act Certification & Fee Form must be signed and mailed to the Department; and

WHEREAS the annual reporting deadline has been extended from March 1, 2016 to April 1, 2016 because of the implementation of this new online system; and

WHEREAS, the Annual Report and Certification Form are included with this resolution and are identified as Attachment 9; this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves the Highway Superintendent to submit this online annual report form and sign then mail a NYS Electronic Equipment Recycling & Reuse Act Certification & Fee Form, and provide the Town Clerk with a copy of this submission for the Town's records.

RESOLUTION NO. 2016 – 80: CONTRACT FOR REMOTE MONITORING OF WATER CONTROL SYSTEMS

WHEREAS, the Town of Canandaigua has been using the services of Colacino Industries Inc. for several months to host the Supervisory Control and Data Acquisition (SCADA) System for West Street, Day Road, Cramer Road, Pierce Park, Goodale Road, Town Hall PRV, and Hillcrest PRV; and

WHEREAS, Colacino Industries has submitted a Service Agreement for the use of their website and database information at \$1,317.00 per month; and

WHEREAS, the proposed contract presented to the Town Board for consideration is included with this resolution and is identified as Attachment 10; this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

WHEREAS, the costs for this service has been allocated in budget line F.8340.440; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves the contract and authorizes the Highway Superintendent to sign the contract and provide the Town Clerk with a full-executed copy of the contract for the Town's records.

RESOLUTION NO. 2016 - 81: CONTRACT FOR PLANNING BOARD / ZONING BOARD OF APPEALS ATTORNEY

WHEREAS, the Town of Canandaigua has utilized the services of The Law Offices of Christian M. Nadler Esq for several years to provide legal services to the Planning Board, Zoning Board of Appeals, and Development Office; and

WHEREAS, the Town Board approved Resolution No. 2016-44 on January 11, 2016, approving this contract with the Law Offices of Christian M. Nadler Esq as the Attorney for the Planning Board & Zoning Boards; and

WHEREAS, The Law Offices of Christian M. Nadler Esq has recently partnered with Reeve Brown PLLC; and

WHEREAS, the proposed contract presented to the Town Board for consideration is included with this resolution and is identified as Attachment 11; this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

NOW, THEREFORE BE IT RESOLVED, the Town Board rescinds Resolution No. 2016-44 approving the contract with The Law Offices of Christian M. Nadler Esq and approves a new contract for attorney services for Christian M. Nadler, Reeve Brown PLLC at a cost for legal services of \$130 per hour and litigation services of \$150 per hour for the year 2016; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby:

1. Authorizes the Town Supervisor to execute the contract,
2. Directs the Town Clerk to coordinate obtaining the required signatures from Reeve Brown PLLC, and

3. Directs the Town Clerk to maintain the original signed contract on file in the Town Clerk's office.

RESOLUTION NO. 2016 - 82: LOCAL LAW REQUIRING WATER CUSTOMERS TO INSTALL A PRESSURE REDUCING VALVE

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Canandaigua for a public hearing to be held by said Town Board on January 11, 2016 at 6:00 p.m. at the Town Hall at 5440 Route 5 & 20W., Canandaigua, New York, to hear all interested parties on a proposed local law that would require Owners of property supplied with water by the Town of Canandaigua to install a Pressure Reducing Valve of a type and kind approved by the Town of Canandaigua, and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town of Canandaigua and was also duly posted at the Town Hall, and

WHEREAS, said public hearing was held on January 11, 2016, at 6:00 p.m. at the Town Hall and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof, and

WHEREAS, the public hearing was continued to the March 21, 2016 regular meeting of the Town Board, and

WHEREAS, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interests of the Town of Canandaigua to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby adopts said Local Law No. #___ of the Year 2016, and be it further

RESOLVED, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said local law to the Secretary of State of New York.

RESOLUTION NO. 2016- 83: ACCEPTANCE OF THE 2015 ANNUAL FINANCIAL STATEMENT (AUD)

WHEREAS, General Municipal Law requires filing an Annual Financial Report (AUD) prior to April 1st of each year; and

WHEREAS, during the February 22, 2016, Town Board meeting the Town Board's Financial Management Consultant, EFPR Solutions, reviewed the draft AUD with the Town Board and the public; and

WHEREAS, the AUD summary information is included with this resolution and is identified as Attachment 12 and this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

WHEREAS, the Town Board finds the information to be accurate and the report ready for submittal; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby directs the Town Supervisor to file the AUD prior to the April 1st deadline.

RESOLUTION NO. 2016 - 84: AUTHORIZATION TO RENEW INSURANCE COVERAGE

WHEREAS, the Town's insurance agent, Chris Hubler with CIG Insurance Agency is recommending the Town renew coverage with Selective, National Grange Mutual, USLI, and Shelter Point Insurance Companies; and

WHEREAS, the total premium cost for 2016-2017 coverage period will not exceed \$ _____, which is a reduction from the 2015-2016 coverage period; and

WHEREAS, the insurance contract presented to the Town Board for consideration is included with this resolution and is identified as Attachment 13; this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the insurance renewal as outlined on the CIG proposal letter dated _____ and signed by _____.

RESOLUTION NO. 2016 - 85: APPROVAL OF THE TOWN OF CANANDAIGUA ORGANIZATIONAL CHART

WHEREAS, updates have been made to the Organizational Chart to reflect staffing changes and recommendations received from HR Public Consultants; and

WHEREAS, a copy of the proposed Organizational Chart presented to the Town Board for consideration is included with this resolution and is identified as Attachment 14; this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby approves of the Organizational Chart dated March 2016.

RESOLUTION NO. 2016-86: REQUEST OF FUNDS FOR 225TH ANNIVERSARY CELEBRATION

WHEREAS, the Special Events Committees is requesting approval for funds for a square dance event to be held on the evening of Friday, October 7, 2016 as part of the Town of Canandaigua's 225th anniversary celebration; and

WHEREAS, the Special Events Committee is requesting \$300.00 for the square dance caller for two hours; and

WHEREAS, the Special Events Committee is requesting \$200.00 for refreshments such as water, cider, doughnuts and cookies; and

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Canandaigua hereby approves the request of \$300.00 for the square dance caller for two hours and the request of \$200.00 for refreshments.

RESOLUTION NO. 2016-87: BUDGET MODIFICATION HIGHWAY FUND

WHEREAS, the expense for Workers' Compensation Insurance, line D.9040.800 from the Highway Fund was underestimated; and

WHEREAS, the Bookkeeper has recommended to the Budget Officer that the shortfall be offset with anticipated sales tax revenue; now, therefore, be it

RESOLVED, that this Board directs the Budget Officer to amend the 2016 budget as follows:

Increase D.1120, Non Property Sales Tax revenue line, by \$4,020.90

Increase D.9040.800, Workers' Compensation appropriation line by \$4,020.90

RESOLUTION NO. 2016-88: BUDGET MODIFICATION WATER FUND

WHEREAS, expenses for Workers Compensation and Training Membership have exceeded the budgeted amount an account in the water fund; and

WHEREAS, The Bookkeeper has recommended to the Budget Officer that the shortfall be offset with an increase in anticipated revenues received; now, therefore, be it

RESOLVED, That this Board directs the Budget Officer to amend the 2016 budget as follows:

Increase F.2140, Water Rents revenue line, by \$1,044.15

Increase F.8310.424, Training and Membership appropriation line, by \$1,020.57

Increase F.9040.800, Workers Compensation appropriation line, by \$23.58

RESOLUTION NO. 2016 – 89: BUDGET TRANSFER REQUEST

WHEREAS, the Budget Officer is requesting the following budget transfers:

ACCOUNT #	DESCRIPTION	To	FROM
	GENERAL		
	HIGHWAY		
D.5130.400.101	MACHINERY.CONT.CAR #1	101.76	
D.5130.400.102	MACHINERY.CONT.CAR #1	3535.09	
D.5130.400.202	MACHINERY.CONT.TRUCK #2	303.25	
D.5130.400.203	MACHINERY.CONT.TRUCK #3	215.86	
D.5130.400.204	MACHINERY.CONT.TRUCK #4	1006.29	
D.5130.400.205	MACHINERY.CONT.TRUCK #5	1480.68	
D.5130.400.207	MACHINERY.CONT.TRUCK #7	199.50	
D.5130.400.209	MACHINERY.CONT.TRUCK #9	26.00	
D.5130.400.211	MACHINERY.CONT.TRUCK #11	55.00	
D.5130.400.213	MACHINERY.CONT.TRUCK #13	2614.02	
D.5130.400214	MACHINERY.CONT.TRUCK #14	533.69	
D.5130.400215	MACHINERY.CONT.TRUCK #15	229.12	
D.5130.400.217	MACHINERY.CONT.TRUCK #17	38.08	
D.5130.400.218	MACHINERY.CONT.TRUCK #18	15.49	
D.5130.400.244R	MACHINERY.CONT.TRUCK #44	883.27	
D.5130.400.321	MACHINERY.CONT.EXCAVATOR #21	4816.32	
D.5130.400.323	MACHINERY.CONT.BACKHOE #23	627.20	
D.5130.400.0	MACHINERY.CONTRATUAL		16680.62

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves of the requested budget transfers.

RESOLUTION NO. 2016 – 90: APPOINTMENT OF JOHN CASEY TO THE TOWN OF CANANDAIGUA ZONING BOARD OF APPEALS AS AN ALTERNATE

WHEREAS, the Town of Canandaigua Town Board would like to fill a vacant alternate position on the Town of Canandaigua Zoning Board of Appeals; and

WHEREAS, the Town Board of the Town of Canandaigua held an open process advertising for interested individuals who might be willing to serve on the Town of Canandaigua Zoning Board of Appeals; and

WHEREAS, the Town Board of the Town of Canandaigua held interviews with interested individuals on January 4, 2016; and

NOW THEREFORE BE IT RESOLVED, the Town of Canandaigua hereby appoints John Casey to the Zoning Board of Appeals, to serve as an Alternate per § Chapter 72 of the Town Code, with a term expiring December 31, 2020.

RESOLUTION NO. 2016 – 91: ALLOCATION OF FUNDS

WHEREAS, the Town Board desires to assign the sum of \$100,000.00 from the unexpended fund balance of the General Fund (A Fund) for the purposes of paying expenses related to engineering, architect, and/or other necessary and/or incidental soft-costs incurred for the study, investigation, and/or production of plans for a new Highway Department Facility, and

WHEREAS, this resolution does not, nor is it intended to create a Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED that, the Town Board that:

1. The sum of \$100,000.00 shall be assigned from the unexpended balance of the General Fund (A Fund) for the purposes of paying expenses related to engineering, architect, and/or other necessary and incidental soft-costs incurred for the study, investigation, and/or production of plans for a new Highway Department Facility.

RESOLUTION # 2016 – 92: PROPOSAL TO HIRE CLERK TO TOWN JUSTICE (P/T)

WHEREAS, Justices Walter Jones and David Prull identified the need for additional administrative support for the courts; and

WHEREAS, a new position titled, 'Clerk to the Town Justices', was created by Ontario County and subsequently approved by the Canandaigua Town Board; and

WHEREAS, the open position was advertised in the Daily Messenger and posted on the Town's website and mailchimp program; and

WHEREAS, the Justices received applications and/or resumes from 5 interested candidates and after conducting interviews with 2 candidates are recommending the hiring of Cheryl A. Berry; and

WHEREAS, written confirmation of the Justice's advice and consent on the hiring is included with this agenda and is identified as Attachment 15; and this information is also available on the town's website and is on file with the Town Clerk's office; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the hiring of Cheryl A. Berry on the advice and consent of Justice David Prull and Justice Walter Jones; and

BE IT FURTHER RESOLVED, this hiring will be effective March 22, 2016, provided Justice Walter Jones and Justice David Prull provide written documentation of 3 reference checks; and

BE IT FURTHER RESOLVED, that

1. Cheryl A. Berry shall be paid bi-weekly at a rate of \$16.00/hour, to be charged to the 2016 Adopted Budget Line A.1110.140; and, the number of hours worked will be managed so that the expense does not exceed the approved budgeted amount; and
2. The Town Clerk is hereby directed to provide copies of this resolution to Cheryl A. Berry, Justice David Prull, Justice Walter Jones and the Human Services department.

RESOLUTION # 2016 – 93: PROPOSAL TO CONTRACT WITH MRB GROUP FOR ENGINEERING SERVICES RELATED TO THE HIGHWAY FACILITY

WHEREAS, the Town of Canandaigua has recently authorized MRB Group to develop a Site Feasibility and Concept Study related to a new Highway Facility, including: a new main Highway Garage, Cold Storage improvements / addition, improvements of the existing Transfer Station and associated site development on the existing Highway Facility Site; and

WHEREAS, the Public Works Committee members assigned to the Site Feasibility and Concept Study of the Highway Facility have contributed to the Program, reviewed all progress, and are in general agreement that the progress made is suitable and appropriate to the needs of the Town and the Highway Department; and

WHEREAS, MRB Group is prepared to commence with the Schematic Design phase in order to develop the project design, retain professional engineering consultants, confirm site information, provide appropriate surveying services, perform a preliminary Building Code review and analysis, provide an opinion of construction costs, and prepare supportive presentation material for the Town and Public's review; and

WHEREAS, a copy of the 'Schematic Design Proposal' presented to the Town Board for consideration is included with this resolution and is identified as Attachment 16; this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

NOW, THEREFORE BE IT RESOLVED that the Town Board of Canandaigua hereby authorizes the Town Supervisor to sign the proposal for Schematic Design services related to the new Highway Facility; and

BE IT FURTHER RESOLVED that copies of this resolution be submitted by the Town Clerk to the Highway Superintendent.

12. Approval of the following Town Board Meeting Minutes:

February 22, 2016

March 8, 2016

13. Approval of Charge Back Billing –

The charge back billing summary presented to the Town Board for consideration is included with this agenda and is identified as Attachment 17. This information is also available for review on the Town's website and is on file with the Town Clerk's office.

14. Payment of the Bills

Abstract Claim Fund Totals presented by Town Clerk

Voucher Summary Report for Town Board signatures

(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

15. Privilege of the Floor

16. Other Business

17. Privilege of the Floor

18. Executive Session, as requested

19. Adjournment

ATTACHMENT 1

TOWN OF CANANDAIGUA

LOCAL LAW NO. _____ OF THE YEAR 2016

Be it enacted by the Town of Canandaigua Town Board as follows:

Section 1.

Section 206-14 of the Canandaigua Town Code is hereby amended as follows:

§ 206-14. Pressure Reducing Valves Required; Town Not Liable for Change of Water Pressure.

Pressure Reducing Valves shall be required for any new water service installed on or after June 1, 2016. The Owner of a property supplied by water by the Town of Canandaigua is required to install a The Pressure Reducing Valve shall be of a type and kind approved by the Town of Canandaigua.

No water districts or the Town of Canandaigua shall be liable for any damage or loss of any kind to property or persons which may arise from or be caused by any change, either increase or decrease, in pressure of water supplies from any cause whatever, including negligence on the part of the water district, its agents, servants or employees.

Section 2.

If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of the Local Law or the application thereof to other persons or circumstances, and the Town of Canandaigua Town Board hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 3.

All Ordinances, Local Laws and parts thereof inconsistent with this Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

Section 4.

This Local Law shall take effect immediately upon filing in the office of the Secretary of State in accordance with section twenty-seven of the Municipal Home Rule Law.

CHAPTER 172

STORMWATER POLLUTION

Section 172-1. PURPOSE AND INTENT.

The purpose of this chapter is to provide for the health, safety, and general welfare of the citizens of the Town through the regulation of non-stormwater discharges to the municipal separate storm sewer system (MS4) to the maximum extent practicable as required by federal and state law. This chapter establishes methods for controlling the introduction of pollutants into the Municipal Separate Storm Sewer System in order to comply with requirements of the SPDES General Permit for Municipal Separate Storm Sewer Systems. The objectives of this chapter are:

- 1) To meet the requirements of the SPDES General Permit for Stormwater Discharges from MS4s, Permit GP-0-15-003, as amended or revised;
- 2) To regulate the contribution of pollutants to the MS4 since such systems are not designed to accept, process or discharge non-stormwater wastes;
- 3) To prohibit Illicit Connections, Activities and Discharges to the MS4;
- 4) To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this chapter; and
- 5) To promote public awareness of the hazards involved in the improper discharge of trash, yard waste, lawn chemicals, pet waste, wastewater, grease, oil, petroleum products, cleaning products, paint products, hazardous waste, sediment and other pollutants into the MS4.

Section 172-2. DEFINITIONS.

Whenever used in this chapter, unless a different meaning is stated in a definition applicable to only a portion of this chapter, the following terms will have meanings set forth below:

- 1) Best Management Practices (BMPs). Schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.
- 2) Clean Water Act. The Federal Water Pollution Control Act (33 U.S.C. §1251, et seq.), and any subsequent amendments thereto.
- 3) Construction Activity. Activities requiring authorization under the SPDES permit for stormwater discharges from construction activity, GP-0-15-002, as amended or revised. These activities include construction projects resulting in land disturbance of one or more acres. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.
- 4) DEC. The New York State Department of Environmental Conservation.
- 5) Design Professional. New York State licensed professional engineer or licensed architect.
- 6) Hazardous Materials. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

- 7) Illicit Connections. Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the MS4, including but not limited to:
 - a) Any conveyances which allow any non-stormwater discharge including treated or untreated sewage, process wastewater, and wash water to enter the MS4 and any connections to the storm drain system from indoor drains and sinks, regardless of whether the drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency; or
 - b) Any drain or conveyance connected from a commercial or industrial land use to the MS4 which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.
- 8) Illicit Discharge. Any direct or indirect non-stormwater discharge to the MS4, except as exempted in section 172-5(A)(2) of this chapter.
- 9) Individual Sewage Treatment System. A facility serving one or more parcels of land or residential households, or a private, commercial or institutional facility, that treats sewage or other liquid wastes for discharge into the groundwaters of the State of New York, except where a permit for such a facility is required under the applicable provisions of Article 17 of the Environmental Conservation Law.
- 10) Industrial Activity. Activities requiring the SPDES permit for discharges from industrial activities except construction, GP-0-12-001, as amended or revised.
- 11) MS4. Municipal Separate Storm Sewer System.
- 12) Municipal Separate Storm Sewer System. A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains):
 - a) Owned or operated by the Town;
 - b) Designed or used for collecting or conveying stormwater;
 - c) Which is not a combined sewer; and
 - d) Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR §122.2
- 13) Non-Stormwater Discharge. Any discharge to the MS4 that is not composed entirely of stormwater.
- 14) Person. Any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.
- 15) Pollutant. Dredged spoil, filter backwash, solid waste, incinerator residue, treated or untreated sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand and industrial, municipal, agricultural waste and ballast discharged into water; which may cause or might reasonably be expected to cause pollution of the waters of the State in contravention of the State standards.
- 16) Premises. Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.
- 17) Special Conditions.
 - a) Discharge Compliance with Water Quality Standards. The condition that applies if the Town is notified that the discharge of stormwater authorized under its MS4 permit may have caused or has the reasonable potential to cause or contribute to the violation of an applicable water quality standard. Under this condition the Town must take all necessary actions to ensure future discharges do not cause or contribute to a violation of water quality standards.

- b) Discharge to 303(d) Listed Waters. The condition in the Town's MS4 permit that applies where the MS4 discharges to a 303(d) listed water. Under this condition the Stormwater Management Program must ensure no increase of the listed pollutant of concern to the 303(d) listed water.
 - c) Total Maximum Daily Load (TMDL) Strategy. The condition in the Town's MS4 permit where a TMDL including requirements for control of stormwater discharges has been approved by the EPA for a waterbody or watershed into which the MS4 discharges. If the discharge from the MS4 did not meet the TMDL stormwater allocations prior to September 10, 2003, the Town was required to modify its Stormwater Management Program to ensure that reduction of the pollutant of concern specified in the TMDL is achieved.
 - d) Future TMDL. The condition in the Town's MS4 permit that applies if a TMDL is approved in the future by the EPA for any waterbody or watershed into which an MS4 discharges. Under this condition the Town must review the applicable TMDL to see if it includes requirements for control of stormwater discharges. If an MS4 is not meeting the TMDL stormwater allocations, the Town must, within six (6) months of the TMDL's approval, modify its Stormwater Management Program to ensure that reduction of the pollutant of concern specified in the TMDL is achieved.
- 18) State Pollutant Discharge Elimination System (SPDES) Stormwater Discharge Permit. A permit issued by the DEC that authorizes the discharge of pollutants to waters of the State.
 - 19) Stormwater. Rainwater, surface runoff, snowmelt and drainage.
 - 20) Stormwater Management Officer (SMO). Any Code Enforcement Officer or other official designated by, and serving at the pleasure of, the Town Board to enforce this chapter.
 - 21) 303(d) List. A list of all surface waters in the state for which beneficial uses of the water (drinking, recreation, aquatic habitat, and industrial use) are impaired by pollutants, prepared periodically by the DEC as required by section 303(d) of the Clean Water Act. 303(d) listed waters are estuaries, lakes and streams that fall short of state surface water quality standards and are not expected to improve within the next two years.
 - 22) TMDL. Total Maximum Daily Load.
 - 23) Total Maximum Daily Load. The maximum amount of a pollutant to be allowed to be released into a waterbody so as not to impair uses of the water, allocated among the sources of that pollutant.
 - 24) Town. The Town of Canandaigua.
 - 25) Wastewater. Water that is not stormwater; is contaminated with pollutants; and is or will be discarded.

Section 172-3. APPLICABILITY.

This chapter shall apply to all water entering the MS4 generated on any developed and/or undeveloped lands.

Section 172-4. RESPONSIBILITY FOR ADMINISTRATION.

The Stormwater Management Officer (SMO) shall administer, implement, and enforce the provisions of this chapter. Such powers granted or duties imposed upon the authorized enforcement official may be delegated in writing by the SMO as may be authorized by the Town Board.

Section 172-5. DISCHARGE PROHIBITIONS.

A) Prohibition of Illegal Discharges.

- 1) No person shall discharge or cause to be discharged into the MS4 any materials other than stormwater, except as provided in section 172-5(A)(2) of this chapter. The commencement, conduct or continuance of any discharge to the MS4 not authorized or exempted by this chapter is prohibited.
- 2) The following discharges are exempt from discharge prohibitions established by this chapter:
 - a) Flushing of water lines or other potable water sources, landscape irrigation or lawn watering, existing diverted stream flows, rising ground water, uncontaminated ground water infiltration to storm drains, uncontaminated pumped ground water, foundation or footing drains, crawl space or basement sump pumps, air conditioning condensate, irrigation water, springs, water from individual residential car washing, natural riparian habitat or wetland flows, dechlorinated swimming pool discharges, residential street wash water, water from fire fighting activities, and any other water source not containing pollutants. Such exempt discharges shall be made in accordance with an appropriate plan for reducing pollutants.
 - b) Discharges approved in writing by the SMO to protect life or property from imminent harm or damage, provided that, such approval shall not be construed to constitute compliance with other applicable laws and requirements, and further provided that such discharges may be permitted for a specified time period and under such conditions as the SMO may deem appropriate to protect such life and property while reasonably maintaining the purpose and intent of this chapter.
 - c) Dye testing in compliance with applicable state and local laws is an allowable discharge, but requires a verbal notification to the SMO prior to the time of the test.
 - d) A discharge permitted under a SPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the DEC, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations.
- B) Prohibition of Illicit Connections.
 - 1) The construction, use, maintenance or continued existence of illicit connections to the MS4 is prohibited.
 - 2) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
 - 3) A person is considered to be in violation of this chapter if the person connects a line conveying sewage to the Town's MS4, or allows such a connection to continue.

Section 172-6. FAILING SEWAGE TREATMENT SYSTEMS PROHIBITED.

- A) No persons shall operate a failing individual sewage treatment system in areas tributary to the Town's MS4. A failing individual sewage treatment system is one which has one or more of the following conditions:
 - 1) The backup of sewage into a structure.
 - 2) Discharges of treated or untreated sewage onto the ground surface.
 - 3) A connection or connections to a separate stormwater sewer system.
 - 4) Liquid level in the septic tank above the outlet invert.
 - 5) Structural failure of any component of the individual sewage treatment system that could lead to any of the other failure conditions referred to in this section.
 - 6) Contamination of off-site groundwater.

Section 172-7. ACTIVITIES CONTAMINATING STORMWATER PROHIBITED.

- A) The following activities are prohibited as activities contaminating stormwater:
 - 1) Activities that cause or contribute to a violation of the Town's MS4 SPDES permit.
 - 2) Activities that cause or contribute to the Town being subject to the Special Conditions as defined in section 172-2 of this chapter.
- B) Such activities include a failing Individual Sewage Treatment System, improper management of pet waste or any other activity that causes or contributes to violations of the Town's MS4 SPDES permit authorization.
- C) Upon notification to a person that he or she is engaged in activities contaminating stormwater, that person shall take all reasonable actions to correct such activities such that he or she no longer causes or contributes to violations of the Town's MS4 SPDES permit authorization or the Special Conditions as defined in section 172-2 of this chapter.

Section 172-8. REQUIREMENTS TO PREVENT, CONTROL, AND REDUCE STORMWATER POLLUTANTS.

- A) Where the SMO has identified an Illicit Discharge, as defined in section 172-2 of this chapter, or activities contaminating stormwater, as defined in section 172-7 of this chapter, the SMO may require implementation of Best Management Practices (BMPs) to control such Illicit Discharge and/or activities.
- B) The owner or operator of a commercial or industrial establishment shall provide, at their own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the MS4 through the use of structural and non-structural BMPs.
- C) Any person responsible for a property or premise, which is, or may be, the source of an Illicit Discharge or an activity contaminating stormwater may be required to implement, at such person's expense, additional structural and non-structural BMPs to reduce or eliminate the source of pollution to the MS4.
- D) Compliance with all terms and conditions of a valid SPDES permit authorizing the discharge of stormwater associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section.
- E) Where an Individual Sewage Treatment Systems is contributing to the Town being subject to the Special Conditions, as defined in section 172-2 of this chapter, the owner or operator of such Individual Sewage Treatment System shall be required to:
 - 1) Maintain and operate individual sewage treatment systems as follows:
 - a) Have the septic tank inspected annually by a design professional to determine scum and sludge accumulation. Septic tanks must be pumped out whenever the bottom of the scum layer is within three inches of the bottom of the outlet baffle or sanitary tee or the top of the sludge is within ten inches of the bottom of the outlet baffle or sanitary tee.
 - b) Avoid the use of septic tank additives.
 - c) Avoid the disposal of excessive quantities of detergents, kitchen wastes, laundry wastes, and household chemicals; and
 - d) Avoid the disposal of cigarette butts, disposable diapers, sanitary napkins, trash and other such items.
 - 2) Repair or replace individual sewage treatment systems as follows:
 - a) In accordance with 10 NYCRR Appendix 75A, to the maximum extent practicable.
 - b) A design professional licensed to practice in New York State shall prepare design plans for any type of absorption field that involves:

- (i) Relocating or extending an absorption area to a location not previously approved for such.
 - (ii) Installation of a new subsurface treatment system at the same location.
 - (iii) Use of alternate system or innovative system design or technology.
- c) A written certificate of compliance shall be submitted by the design professional to the SMO at the completion of construction of the repair or replacement system.

Section 172-9. SUSPENSION OF ACCESS TO MS4.

- A) Any person discharging to the Town MS4 in violation of this chapter may have their MS4 access terminated if such termination would abate or reduce an Illicit Discharge. Prior to access termination, the SMO shall notify the violator, in writing, of the proposed termination of its MS4 access and the reasons for such termination. A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this section, without the prior approval of the SMO.
- B) The SMO may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, to the health or welfare of persons, or to the MS4. The SMO shall notify the person of such suspension within a reasonable time thereafter in writing of the reasons for the suspension. If the violator fails to comply with a suspension order issued in an emergency, the SMO may take such steps as deemed necessary to prevent or minimize damage to the MS4 or to minimize danger to persons.

Section 172-10. INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES.

Any person subject to an industrial or construction activity SPDES stormwater discharge permit shall comply with all provisions of that permit. Proof of compliance with that permit may be required in a form acceptable to the SMO prior to the allowing of discharges to the MS4.

Section 172-11. ACCESS TO FACILITIES AND MONITORING OF DISCHARGES.

- A) The SMO shall be permitted to enter and inspect facilities subject to regulation under this chapter as often as may be necessary to determine compliance with this chapter. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to the SMO.
- B) Facility operators shall allow the SMO ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records as may be required to implement this chapter.
- C) The SMO shall have the right to set up on any facility subject to this chapter such devices as are necessary in the opinion of the SMO to conduct monitoring and/or sampling of the facility's stormwater discharge.
- D) The SMO has the right to require the facilities subject to this chapter to install monitoring equipment as is reasonably necessary to determine compliance with this chapter. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.
- E) A person who is the operator of a facility subject to this chapter shall not unreasonably delay or deny reasonable access to the facility by the SMO for the purpose of conducting any activity authorized or required by this chapter.

- F) If the SMO has been refused access to any part of the premises from which stormwater is discharged, and the SMO is able to demonstrate probable cause to believe that there may be a violation of this chapter, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this chapter or any order issued hereunder, then the SMO may seek issuance of a search warrant from any court of competent jurisdiction.

Section 172-12. NOTIFICATION OF SPILLS.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into the MS4, such person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials, such person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services, and shall then notify the SMO in person or by telephone or facsimile no later than the next business day. Notifications in person or by telephone shall be confirmed by written notice addressed and mailed to the SMO within three business days of the telephone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

Section 172-13. ENFORCEMENT.

- A) When the SMO finds that a person has violated any provisions of this chapter, the SMO may order compliance by written notice of violation to the responsible person. Such notice may require, without limitation:
- 1) The elimination of illicit connections or discharges;
 - 2) That violating discharges, practices, or operations shall cease and desist;
 - 3) The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;
 - 4) The performance of monitoring, analyses, and reporting; and
 - 5) The implementation of source control or treatment BMPs. If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Such notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense of that work shall be charged to the violator.
- B) Penalties.
- 1) In addition to or as an alternative to any penalty provided in this chapter or by law, any person who violates the provisions of this chapter shall be guilty of a violation
 - a) Punishable by a fine not exceeding three hundred fifty dollars (\$350) or imprisonment for a period not to exceed six months, or both for conviction of a first offense;
 - b) For conviction of a second offense both of which were committed within a period of five years, punishable by a fine not less than three hundred fifty dollars nor more than seven hundred dollars (\$700) or imprisonment for a period not to exceed six months, or both; and,
 - c) Upon conviction for a third or subsequent offense all of which were committed within a period of five years, punishable by a fine not less than seven hundred dollars nor

more than one thousand dollars (\$1000) or imprisonment for a period not to exceed six months, or both.

- 2) For the purposes of conferring jurisdiction upon courts and judicial officers generally, violations of this chapter shall be deemed misdemeanors and for such purpose only all provisions of law relating to misdemeanors shall apply to such violations. Each week's continued violation shall constitute a separate additional violation.
- C) The SMO may issue appearance tickets for violations of this chapter.

Section 172-14. CORRECTIVE MEASURES AFTER NOTICE OF VIOLATION.

If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, the SMO shall request the owner's permission or seek a warrant from a court of competent jurisdiction for access to the subject private property to take any and all measures reasonably necessary to abate the violation and/or restore the property. The costs of implementing and maintaining such measures shall be recoverable, upon appropriate proceedings, from the violator.

Section 172-15. INJUNCTIVE RELIEF.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this chapter. If a person has violated or continues to violate the provisions of this chapter, the Town Board may authorize an action for injunctive relief in State Supreme Court restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

Section 172-16. ALTERNATIVE REMEDIES.

Where a person has violated a provision of this chapter, the SMO may, in his or her discretion, find the violator eligible for alternative remedies, in lieu of enforcement proceedings provided for in this chapter, where:

- 1) The violation was unintentional;
 - 2) The violator has no history of previous violations of this Chapter;
 - 3) Environmental damage was minimal;
 - 4) The violator acted quickly to remedy violation; and
 - 5) The violator cooperated in investigation and resolution.
- B) Alternative remedies may consist of one or more of the following:
- 1) Attendance at compliance workshops;
 - 2) Storm drain stenciling or storm drain marking;
 - 3) River, stream or creek cleanup activities.

Section 172-17. VIOLATIONS DEEMED A PUBLIC NUISANCE.

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this chapter is a threat to public health, safety, and welfare, and is declared and deemed a public nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.

Section 172-18. REMEDIES NOT EXCLUSIVE.

The remedies listed in this chapter are not exclusive of any other remedies available under any applicable federal, state or local chapter and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

CHAPTER 170 STORMWATER MANAGEMENT

Section 170-1. FINDINGS AND PURPOSE.

- A) It is hereby determined that:
- 1) Land Development Activities and associated increases in site impervious cover often alter the hydrologic response of local watersheds and increase stormwater runoff rates and volumes, flooding, stream channel erosion, or sediment transport and deposition;
 - 2) This stormwater runoff contributes to increased quantities of water-borne pollutants, including siltation of aquatic habitat for fish and other desirable species;
 - 3) Clearing and grading during construction tends to increase soil erosion and add to the loss of native vegetation necessary for terrestrial and aquatic habitat;
 - 4) Improper design and construction of stormwater management practices can increase the velocity of stormwater runoff thereby increasing stream bank erosion and sedimentation;
 - 5) Impervious surfaces allow less water to percolate into the soil, thereby decreasing groundwater recharge and stream baseflow;
 - 6) Substantial economic losses can result from these adverse impacts on the waters of the municipality;
 - 7) Stormwater runoff, soil erosion and nonpoint source pollution can be controlled and minimized through the regulation of stormwater runoff from Land Development Activities;
 - 8) The regulation of stormwater runoff discharges from Land Development Activities in order to control and minimize increases in stormwater runoff rates and volumes, soil erosion, stream channel erosion, and nonpoint source pollution associated with stormwater runoff is in the public interest and will minimize threats to public health and safety; and
 - 9) Regulation of Land Development Activities by means of performance standards governing stormwater management and site design will produce development compatible with the natural functions of a particular site or an entire watershed and thereby mitigate the adverse effects of erosion and sedimentation from development.
- B) The purpose of this chapter is to establish minimum stormwater management requirements and controls to protect and safeguard the general health, safety, and welfare of the public residing within the Town, and to address the findings of fact in Section 170-1(A) of this chapter. This chapter seeks to meet those purposes by achieving the following objectives:
- 1) Meet the requirements of minimum measures 4 and 5 of the SPDES General Permit for Stormwater Discharges from Municipal Separate Stormwater Sewer Systems (MS4s), Permit GP-0-15-003, as amended or revised;
 - 2) Require Land Development Activities to conform to the substantive requirements of the New York State Department of Environmental Conservation State Pollutant Discharge Elimination System (SPDES) General Permit for Construction Activities GP-0-15-002, as amended or revised;
 - 3) Minimize increases in stormwater runoff from Land Development Activities in order to reduce flooding, siltation, increases in stream temperature, and streambank erosion and maintain the integrity of stream channels;

- 4) Minimize increases in pollution caused by stormwater runoff from Land Development Activities which would otherwise degrade local water quality;
- C) Minimize the total annual volume of stormwater runoff which flows from any specific site during and following development to the maximum extent practicable; and
- D) Reduce stormwater runoff rates and volumes, soil erosion and nonpoint source pollution, wherever possible, through stormwater management practices and to ensure that these management practices are properly maintained and eliminate threats to public safety.

Section 170-2. DEFINITIONS.

The terms used in this chapter or in documents prepared or reviewed under this chapter shall have the meaning as set forth in this section.

- 1) Agricultural Activity. The activity of an active farm including grazing and watering livestock, irrigating crops, harvesting crops, using land for growing agricultural products, and cutting timber for sale, but shall not include the operation of a dude ranch or similar operation, or the construction of new structures associated with agricultural activities.
- 2) Agricultural Structure. Any barn, stable, shed, silo, garage, fruit and vegetable stand or other building or structure directly and customarily associated with agricultural use.
- 3) Applicant. A landowner or agent of a landowner who has filed an application for a Land Development Activity.
- 4) Channel. A natural or artificial watercourse with a definite bed and banks that conducts continuously or periodically flowing water.
- 5) Clearing. Any activity that removes the vegetative surface cover.
- 6) DEC. The New York State Department of Environmental Conservation.
- 7) Design Manual. The *New York State Stormwater Management Design Manual*, most recent version including applicable updates that serves as the official guide for stormwater management principles, methods and practices.
- 8) Developer. A person who undertakes Land Development Activities.
- 9) Direct Discharge (to a specific surface waterbody). When the first point discharge from a Land Development Activity, either by overland flow or through a separate storm sewer system, is the specific surface waterbody.
- 10) Erosion Control Manual. The most recent version of the "New York Standards and Specifications for Erosion and Sediment Control" manual, commonly known as the "Blue Book."
- 11) Grading. Excavation or fill of material, including the resulting conditions thereof.
- 12) Impervious Cover. Those surfaces, improvements and structures that cannot effectively infiltrate rainfall, snow melt and water (e.g., building rooftops, pavement, sidewalks, driveways, etc).
- 13) Industrial Stormwater Permit. A State Pollutant Discharge Elimination System permit issued to a commercial industry or group of industries which regulates the pollutant levels associated with industrial stormwater discharges or specifies on-site pollution control strategies.
- 14) Infiltration. The process of percolating stormwater into the subsoil.
- 15) Land Development Activity. Construction activity including clearing, grading, excavating, soil disturbance or placement of fill that results in land disturbance of equal to or greater

- than one acre, or activities disturbing less than one acre of total land area that is part of a larger common plan of development or sale, even though multiple separate and distinct Land Development Activities may take place at different times on different schedules, including the construction of agricultural structures.
- 16) Landowner. The legal or beneficial owner of land, including those holding the right to purchase or lease the land, or any other person holding proprietary rights in the land.
 - 17) Licensed/Certified Professional. A person currently licensed to practice engineering in New York State, a registered landscape architect or a Certified Professional in Erosion and Sediment Control (CPESC).
 - 18) MS4 Program Coordinator. An employee or consultant designated by, and serving at the pleasure of, the Town Board to implement, manage, supervise the Town's MS4 program.
 - 19) Nonpoint Source Pollution. Pollution from any source other than from any discernible, confined, and discrete conveyances, and shall include, but not be limited to, pollutants from agricultural, silvicultural, mining, construction, subsurface disposal and urban runoff sources.
 - 20) Phasing. Clearing a parcel of land in distinct pieces or parts, with the stabilization of each piece completed before the clearing of the next.
 - 21) Person. Any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.
 - 22) Pollutant of Concern. Sediment or a water quality measurement that addresses sediment (such as total suspended solids, turbidity or siltation) and any other pollutant that has been identified as a cause of impairment of any water body that will receive a discharge from the Land Development Activity.
 - 23) Project. Land Development Activity.
 - 24) Recharge. The replenishment of underground water reserves.
 - 25) Sediment Control. Measures that prevent eroded sediment from leaving the site.
 - 26) Sensitive Areas. Cold water fisheries, shellfish beds, swimming beaches, groundwater recharge areas, water supply reservoirs, habitats for threatened, endangered or special concern species.
 - 27) SPDES General Permit for Construction Activities GP-0-15-002. A permit under the New York State Pollutant Discharge Elimination System (SPDES) issued to developers of construction activities to regulate disturbance of one or more acres of land.
 - 28) SPDES General Permit for Stormwater Discharges from Municipal Separate Stormwater Sewer Systems GP-0-15-003. A permit under the New York State Pollutant Discharge Elimination System (SPDES) issued to municipalities to regulate discharges from municipal separate storm sewers for compliance with EPA established water quality standards and/or to specify stormwater control standards.
 - 29) Stabilization. The use of practices that prevent exposed soil from eroding.
 - 30) Steep Slope Area. Land area with a Soil Slope Phase that is identified as an E or F, or the map unit name is inclusive of 25% or greater slope, on the United States Department of Agricultural ("USDA") Soil Survey for Ontario County, New York.
 - 31) Stormwater. Rainwater, surface runoff, snowmelt and drainage.
 - 32) Stormwater Hotspot. A land use or activity that generates higher concentrations of hydrocarbons, trace metals or toxicants than are found in typical stormwater runoff, based

- on monitoring studies.
- 33) Stormwater Management. The use of structural or non-structural practices that are designed to reduce stormwater runoff and mitigate its adverse impacts on property, natural resources and the environment.
 - 34) Stormwater Management Facility. One or a series of stormwater management practices installed, stabilized and operating for the purpose of controlling stormwater runoff.
 - 35) Stormwater Management Officer (SMO). Any Code Enforcement Officer or other official designated by, and serving at the pleasure of, the Town Board to enforce this chapter.
 - 36) Stormwater Management Practices (SMPs). Measures, either structural or nonstructural, that are determined to be the most effective, practical means of preventing flood damage and preventing or reducing point source or nonpoint source pollution inputs to stormwater runoff and water bodies.
 - 37) Stormwater Pollution Prevention Plan (SWPPP). A plan for controlling stormwater runoff and pollutants from a site during and after construction activities.
 - 38) Surface Waters of the State of New York - lakes, bays, sounds, ponds, impounding reservoirs, springs, wells, rivers, streams, creeks, estuaries, marshes, inlets, canals, the Atlantic Ocean within the territorial seas of the state of New York and all other bodies of surface water, natural or artificial, inland or coastal, fresh or salt, public or private (except those private waters that do not combine or effect a junction with natural surface or underground waters), which are wholly or partially within or bordering the state or within its jurisdiction. Storm sewers and waste treatment systems, including treatment ponds or lagoons which also meet the criteria of this definition are not waters of the state. This exclusion applies only to manmade bodies of water which neither were originally created in waters of the state (such as a disposal area in wetlands) nor resulted from impoundment of waters of the state.
 - 39) Town. The Town of Canandaigua.
 - 40) Watercourse. A permanent or intermittent stream or other body of water, either natural or man-made, which gathers or carries surface water.
 - 41) Waterway. A channel that directs surface runoff to a watercourse or to the public storm drain.
 - 42) Wetland. An area that is inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support a prevalence of vegetation typically adapted for life in saturated soil conditions, commonly known as hydrophytic vegetation, including areas regulated as wetlands under federal or state law.

Section 170-3. APPLICABILITY.

This chapter shall be applicable to all Land Development Activities as defined in Section 170-2 of this chapter.

Section 170-4. RESPONSIBILITY FOR ADMINISTRATION.

- A) The MS4 Program Coordinator shall review all Stormwater Pollution Prevention Plans (SWPPP). The Coordinator may:
 - 1) Personally review and approve plans,
 - 2) Engage the services of a licensed professional engineer to review and make

- recommendations as to approval of plans, specifications and related documents, or
- 3) Accept the certification of a Licensed/Certified Professional that the plans conform to the requirements of this chapter.
- B) When the MS4 Program Coordinator engages the services of a licensed professional engineer as authorized by Section 170-4.A.2, above, the Applicant shall be responsible for the payment of any Administrative Fees, as defined in Chapter 111 of the Town code. Application forms promulgated by the Town shall include an acknowledgement that the Applicant shall be jointly and severally liable to the Town of Canandaigua for all administrative fees, as defined in Chapter 111 of the Town Code, and the application form shall also include a statement that a copy of the current Fee Schedule may be obtained from the Town Clerk's Office.
- C) The Stormwater Management Officer (SMO) shall administer, implement, and enforce the provisions of this chapter. Such powers granted or duties imposed upon the authorized enforcement official may be delegated in writing by the SMO as may be authorized by the Town.

Section 170-5. EXEMPTIONS.

The following activities are exempt from review under this chapter.

- 1) Agricultural activity as defined in this chapter.
- 2) Silvicultural activity except that landing areas and log haul roads are subject to this chapter.
- 3) Routine maintenance activities that disturb less than five acres and are performed to maintain the original line and grade, hydraulic capacity or original purpose of a facility.
- 4) Repairs to any stormwater management practice or facility deemed necessary by the SMO.
- 5) Any part of a subdivision if a plat for the subdivision has been approved by the Town on or before the effective date of this chapter.
- 6) Land Development Activities for which a building permit has been approved on or before the effective date of this chapter.
- 7) Cemetery graves.
- 8) Installation of fence, sign, telephone, and electric poles and other kinds of posts or poles.
- 9) Emergency activity immediately necessary to protect life, property or natural resources.
- 10) Activities of an individual engaging in home gardening by growing flowers, vegetable and other plants primarily for use by that person and his or her family.
- 11) Landscaping and horticultural activities in connection with an existing structure.
- 12) Land development activities that are ineligible for coverage under SPDES General Permit GP-0-15-002 because they directly discharge into Canandaigua Lake and disturb one or more acres of land with no existing impervious cover and are located in steep slope areas.

Section 170-6. STORMWATER POLLUTION PREVENTION PLANS

- A) No application for final approval of a Land Development Activity shall be approved until the appropriate board or Town official has received a SWPPP prepared in accordance with the specifications in this chapter and approved by the SMO.
- B) All SWPPPs shall provide the following background information and erosion and sediment controls:

- 1) Information as to the scope of the project, including location, type and size of project.
 - 2) Site map/construction drawing(s) for the project, including a general location map. At a minimum, the site map shall show the total site area; all improvements; areas of disturbance; areas that will not be disturbed; existing vegetation; on-site and adjacent off-site surface water(s); wetlands and drainage patterns that could be affected by the construction activity; existing and final slopes; locations of off-site material, waste, borrow or equipment storage areas; location(s) of any stormwater hotspots; and location(s) of the stormwater discharges(s);
 - a) Description of the soil(s) present at the site;
 - b) Construction phasing plan describing the intended sequence of construction activities, including clearing and grubbing, excavation and grading, utility and infrastructure installation and any other activity at the site that results in soil disturbance. Consistent with the New York Standards and Specifications for Erosion and Sediment Control (Erosion Control Manual), not more than five (5) acres shall be disturbed at any one time unless pursuant to an approved SWPPP.
 - c) Description of the pollution prevention measures that will be used to control litter, construction chemicals and construction debris from becoming a pollutant source in stormwater runoff;
 - d) Description of construction and waste materials expected to be stored on-site with updates as appropriate, and a description of controls to reduce pollutants from these materials including storage practices to minimize exposure of the materials to stormwater, and spill prevention and response;
 - e) Temporary and permanent structural and vegetative measures to be used for soil stabilization, runoff control and sediment control for each stage of the project from initial land clearing and grubbing to project close-out;
 - f) A site map/construction drawing(s) specifying the location(s), size(s) and length(s) of each erosion and sediment control practice;
 - g) Dimensions, material specifications and installation details for all erosion and sediment control practices, including the siting and sizing of any temporary sediment basins;
 - h) Temporary practices that will be converted to permanent control measures;
 - i) Implementation schedule for staging temporary erosion and sediment control practices, including the timing of initial placement and duration that each practice should remain in place;
 - j) Maintenance schedule to ensure continuous and effective operation of the erosion and sediment control practice;
 - k) Name(s) of the receiving water(s);
 - l) Delineation of SWPPP implementation responsibilities for each part of the site;
 - m) Description of structural practices designed to divert flows from exposed soils, store flows, or otherwise limit runoff and the discharge of pollutants from exposed areas of the site to the degree attainable; and
 - n) Any existing data that describes the stormwater runoff at the site.
- C) Land Development Activities meeting Condition "A", "B", or "C" below shall also include water quantity and water quality controls (post-construction stormwater runoff controls) as set forth in Section 170-6 (D) below, as applicable:

- 1) Condition A - Stormwater runoff from Land Development Activities directly discharging to either an impaired water identified on the DEC's 303(d) list of impaired waters or a Total Maximum Daily Load (TMDL) designated watershed for which pollutants in stormwater have been identified as a source of the impairment.
 - 2) Condition B - Stormwater runoff from Land Development Activities disturbing five (5) or more acres.
 - 3) Condition C - Stormwater runoff from Land Development Activity disturbing between one (1) and five (5) acres of land during the course of the project, exclusive of the construction of single family residences and construction activities on agricultural properties.
- D) SWPPP Requirements for Conditions A, B, and C:
- 1) All information required in Section 170-6(B) of this chapter;
 - 2) Description of each post-construction stormwater management practice;
 - 3) Site map/construction drawing(s) showing the specific location(s) and size(s) of each post-construction stormwater management practice;
 - 4) Hydrologic and hydraulic analysis for all structural components of the stormwater management system for the applicable design storms;
 - 5) Comparison of post-development stormwater runoff conditions with pre-development conditions;
 - 6) Dimensions, material specifications and installation details for each post-construction stormwater management practice;
 - 7) Maintenance schedule to ensure continuous and effective operation of each post-construction stormwater management practice;
 - 8) Maintenance and Inspection Easement Agreement binding on all subsequent landowners served by the on-site stormwater management measures, in accordance with Section 170-8; and
 - 9) For Condition A, the SWPPP shall be prepared by a landscape architect, certified professional or professional engineer and must be signed by the professional preparing the plan, who shall certify that the design of all stormwater management practices meet the requirements in this chapter.
- E) The applicant shall assure that all other applicable environmental permits have been or will be acquired for the Land Development Activity prior to approval of the final stormwater design plan.
- F) Contractor Certification.
- 1) Each contractor and subcontractor identified in the SWPPP who will be involved in soil disturbance and/or stormwater management practice installation shall sign and date a copy of the following certification statement before undertaking any Land Development Activity: "I certify under penalty of law that I understand and agree to comply with the terms and conditions of the Stormwater Pollution Prevention Plan. I also understand that it is unlawful for any person to cause or contribute to a violation of water quality standards."
 - 2) The certification must include the name and title of the person providing the signature, address and telephone number of the contracting firm; the address (or other identifying description) of the site; and the date the certification is made.

- 3) The certification statement(s) shall become part of the SWPPP for the Land Development Activity.
- G) A copy of the SWPPP shall be retained at the site of the Land Development Activity during construction from the date of initiation of construction activities to the date of final stabilization.

Section 170-7. PERFORMANCE AND DESIGN CRITERIA.

All Land Development Activities shall be subject to the following performance and design criteria:

- 1) Technical Standards.
 - a) For the purpose of this chapter, the following documents shall serve as the official guides and specifications for stormwater management. Stormwater management practices that are designed and constructed in accordance with these technical documents shall be presumed to meet the standards imposed by this chapter:
 - (i) The Design Manual.
 - (ii) The Erosion Control Manual.
 - (iii) The Town's Site Design and Development Criteria.
- 2) Where stormwater management practices are not in accordance with technical standards, the applicant or developer must demonstrate equivalence to the technical standards set forth in section 170-7(A)(1) of this chapter and the SWPPP shall be prepared by a licensed professional.
- 3) Water Quality Standards.

Any Land Development Activity shall not cause an increase in turbidity that will result in substantial visible contrast to natural conditions in surface waters of the State of New York.

Section 170-8. MAINTENANCE, INSPECTION AND REPAIR OF STORMWATER FACILITIES.

A) Maintenance and Inspection During Construction.

- 1) The applicant or developer of the Land Development Activity or their representative shall at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) which are installed or used by the applicant or developer to achieve compliance with the conditions of this chapter. Sediment shall be removed from sediment traps or sediment ponds whenever their design capacity has been reduced by fifty (50) percent.
- 2) For Land Development Activities meeting Condition A and B in section 170-6 (C) of this chapter, the applicant shall have a qualified professional conduct site inspections and document the effectiveness of all erosion and sediment control practices twice every 7 calendar days. Inspection reports shall be maintained in a site log book.
- 3) For Land Development Activities meeting Condition C and D in section 170-6 (C) of this chapter, the applicant shall have a qualified professional conduct site inspections and document the effectiveness of all erosion and sediment control practices once every 7 calendar days. Inspection reports shall be maintained in a site log book.

B) Maintenance After Construction.

- 1) The owner or operator of permanent stormwater management practices installed in accordance with this chapter shall ensure they are operated and maintained to achieve the goals of this chapter. Proper operation and maintenance also includes as a minimum, the following:
 - a) A preventive/corrective maintenance program for all critical facilities and systems of treatment and control (or related appurtenances) which are installed or used by the owner or operator to achieve the goals of this chapter.
 - b) Written procedures for operation and maintenance and training new maintenance personnel.
 - c) Discharges from the SMPs shall not exceed design criteria or cause or contribute to water quality standard violations, in accordance with the provisions of section 170-7 of this chapter.

C) Maintenance and Inspection Easement and Agreement.

Prior to the issuance of final approval of a Land Development Activity that has a stormwater management facility that will remain in private ownership as one of the requirements, the record owner of the stormwater management facility shall execute a Maintenance and Inspection Easement and Agreement running to the benefit of the Town. The Maintenance and Inspection Easement and Agreement shall provide for maintenance of the facility, by the owner, in accordance with the requirements of this chapter together with access to the facility at reasonable times for periodic inspection by the Town to ensure that the facility is maintained in proper working condition to meet design standards and any other provisions established by this chapter. The Maintenance and Inspection Easement and Agreement shall be recorded in the office of the County Clerk after approval by the attorney for the Town.

D) Dedication Permitted.

The Town, at its sole discretion, may accept dedication of any existing or future stormwater management facility, provided such facility meets all the requirements of this chapter and includes adequate and perpetual access and sufficient area, by easement or otherwise, for inspection and regular maintenance.

Section 170-9. INSPECTIONS BY THE SMO.

A) Construction Inspection

1) Erosion and Sediment Control Inspection

- a) The SMO may require such inspections as necessary to determine compliance with this chapter and may either approve that portion of the work completed or notify the applicant how the work fails to comply with the requirements of this chapter and the SWPPP as approved. To obtain inspections, the applicant shall notify the SMO at least 48 hours before any of the following as required by the SMO:
 - (i) Start of construction;
 - (ii) Installation of sediment and erosion control measures;
 - (iii) Completion of site clearing;
 - (iv) Completion of rough grading;
 - (v) Completion of final grading;
 - (vi) Close of the construction season;
 - (vii) Completion of final landscaping; and

(viii) Successful establishment of landscaping in public areas.

b) If any violations are found, the applicant and developer shall be notified in writing of the nature of the violation and the required corrective actions. No further work shall be conducted except for site stabilization until any violations are corrected and all work previously completed has received approval by the SMO.

2) Stormwater Management Practice Inspections.

The SMO is authorized to conduct inspections of stormwater management practices (SMPs). All applicants are required to submit "as built" plans for any stormwater management practices located on-site after final construction is completed. The plan must show the final design specifications for all stormwater management facilities and must be certified by a professional engineer.

3) Inspection of Stormwater Facilities After Project Completion.

Inspection programs may be established by the SMO on any reasonable basis, including, but not limited to, the following: routine inspections; random inspections; inspections based upon complaints or other notice of possible violations; inspection of drainage basins or areas identified as higher than typical sources of sediment or other contaminants or pollutants; inspections of businesses or industries of a type associated with higher than usual discharges of contaminants or pollutants or with discharges of a type which are more likely than the typical discharge to cause violations of state or federal water or sediment quality standards or the SPDES stormwater permit; and joint inspections with other agencies inspecting under environmental or safety laws. Inspections may include, but are not limited to: reviewing maintenance and repair records; sampling discharges, surface water, groundwater, and material or water in drainage control facilities; and evaluating the condition of drainage control facilities and other stormwater management practices.

4) Submission of Reports.

The SMO may require monitoring and reporting from entities subject to this chapter as are necessary to determine compliance with this chapter.

5) Right of Entry for Inspection.

When any new stormwater management facility is installed on private property or when any new connection is made between private property and the public storm water system, the landowner shall grant to the Town the right to enter the property at reasonable times, and in a reasonable manner for the purpose of inspection as required or allowed by this chapter. This right to enter may be granted by the Maintenance and Inspection Easement and Agreement provided in accordance with section 170-8(C) of this chapter.

B) Performance Guarantee.

1) Construction Completion Guarantee

In order to ensure the full and faithful compliance with an approved SWPPP, the SMO may require the applicant or developer to provide, prior to construction, a performance bond, cash escrow, or irrevocable letter of credit from an appropriate financial or surety institution which guarantees satisfactory completion of the project and names the Town as the beneficiary. The performance guarantee shall remain in force until the surety is released from liability by the Town, provided that such period shall not be less than one year from the date of final acceptance or such other certification that the facility(ies) have been constructed in accordance with the approved SWPPP, and that a one-year inspection

has been conducted and the facilities have been found to be acceptable to the SMO.

2) Maintenance Guarantee.

Where stormwater management and erosion and sediment control facilities are to be operated and maintained by the developer or by a corporation that owns or manages a commercial or industrial facility, the developer, prior to construction, may be required to provide the Town with an irrevocable letter of credit from an approved financial institution or surety to ensure proper operation and maintenance of all stormwater management and erosion control facilities both during and after construction, and until the facilities are removed from operation. If the developer or landowner fails to properly operate and maintain stormwater management and erosion and sediment control facilities, the Town may draw upon the account to cover the costs of proper operation and maintenance, including engineering and inspection costs.

3) Performance Guarantee Procedure

a) Where a Construction Completion Guarantee or Maintenance Guarantee are required, said guarantee(s):

(i) Shall be in amounts as approved by the Town Engineer or the Town Code Enforcement Officer,

(ii) Shall be in a form that complies with New York State Law,

(iii) Shall be submitted to the Town Attorney for approval,

(iv) Shall be submitted to the Town Board after approvals by the Town Engineer or Code Enforcement Officer and the Town Attorney, together with a complete description of the surety, and the Town Board shall either accept or reject the proposed guarantee, and

(v) Shall be filed with the Town prior to the issuance of permits.

b) Inspection. All land development activities covered under a performance guarantee must be inspected periodically as determined by the SMO. Costs of the required inspections shall be estimated by the Town Engineer and will be borne by the applicant and shall be included in the initial value of the surety.

(i) The inspection procedure is designed to determine compliance with the approved plans.

(ii) For inspection purposes, the contractor will notify the Town when construction will be undertaken on proposed improvements. Reasonable notice is required.

(iii) Inspections are the responsibility of the Town Engineer, Highway and Water Superintendent, Town of Farmington Water and Sewer Superintendent and/or the Town of Canandaigua Code Enforcement Officer, and other agencies as required and appropriate.

c) Surety default and retention. If the requirements of the SWPPP are not met at any time, the Town Board may declare the performance guarantee in default and collect the amount payable thereunder. Upon receipt of such amount, the Town shall cause to install such improvements as were covered by the performance guarantee.

d) Release of sureties. Upon completion of required improvements, the applicant may request full or partial release of performance guarantees filed with the Town.

(i) The process for release of surety will be initiated when a written request for partial or total release is submitted to the Town Development Office for approval.

- (ii) The request will then be reviewed by appropriate Town Staff or the Town Engineer and compared with the inspection record.
- (iii) Development Office staff will then forward a recommendation regarding the request to the Town Board for their formal consideration.
- (iv) Approval for full or partial release of funds shall be forwarded to the Town's Fiscal Officer, who, upon review, may release the specified funds.
- (v) Approval by the Town for authorized periodic payments is not to be construed as acceptance of the work completed to date.

C) Recordkeeping.

The SMO may require entities subject to this chapter to maintain records demonstrating compliance with this chapter.

Section 170-10. ENFORCEMENT AND PENALTIES.

A) Notice of Violation.

- 1) When the SMO determines that a Land Development Activity is not being carried out in accordance with the requirements of this chapter, the SMO may issue a written notice of violation to the landowner, applicant and/or developer. The notice of violation shall contain:
 - a) The name and address of the landowner, developer and/or applicant;
 - b) The address, when available, or a description of the building, structure or land upon which the violation is occurring;
 - c) A statement specifying the nature of the violation;
 - d) A description of the remedial measures necessary to bring the Land Development Activity into compliance with this chapter and a time schedule for the completion of such remedial action; and
 - e) A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed.

B) Stop Work Orders.

The SMO may issue a stop work order for violations of this chapter. Persons receiving a stop work order shall be required to halt all Land Development Activities, except those activities that address the violations leading to the stop work order. The stop work order shall be in effect until the SMO confirms that the Land Development Activity is in compliance and the violation has been satisfactorily addressed in writing. Failure to address a stop work order in a timely manner may result in civil, criminal, or monetary penalties in accordance with the enforcement measures authorized in this chapter.

C) Violations.

Any Land Development Activity that is commenced or is in violation with this chapter may be restrained by injunction or otherwise abated in a manner provided by law in an action authorized by the Town Board in State Supreme Court. Further, the SMO may issue appearance tickets for violations of this chapter.

D) Penalties.

- 1) In addition to or as an alternative to any penalty provided in this chapter or by law, any person who violates the provisions of this chapter shall be guilty of a violation

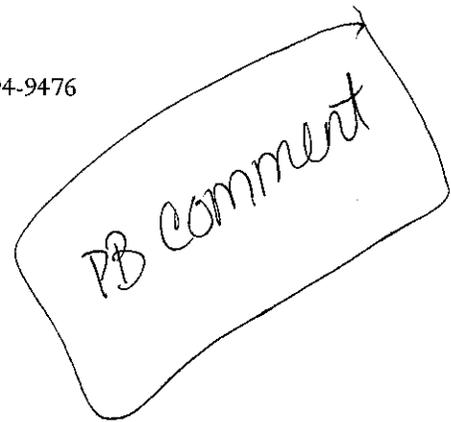
- a) Punishable by a fine not exceeding three hundred fifty dollars (\$350) or imprisonment for a period not to exceed six months, or both for conviction of a first offense;
 - b) For conviction of a second offense both of which were committed within a period of five years, punishable by a fine not less than three hundred fifty dollars nor more than seven hundred dollars (\$700) or imprisonment for a period not to exceed six months, or both; and,
 - c) Upon conviction for a third or subsequent offense all of which were committed within a period of five years, punishable by a fine not less than seven hundred dollars nor more than one thousand dollars (\$1000) or imprisonment for a period not to exceed six months, or both.
- 2) For the purposes of conferring jurisdiction upon courts and judicial officers generally, violations of this chapter shall be deemed misdemeanors and for such purpose only all provisions of law relating to misdemeanors shall apply to such violations. Each week's continued violation shall constitute a separate additional violation.
- E) Withholding of Certificate of Occupancy.
If a Land Development Activity is conducted in violation of this chapter, the SMO may prevent the occupancy of said building or land, and the Building Inspector or Code Enforcement Officer may refuse to issue or may condition a Certificate of Occupancy or Certificate of Compliance pursuant to Chapter 92 of the Town Code.
- F) Restoration of Lands.
Any violator may be required to restore land to its undisturbed condition. In the event that restoration is not undertaken within a reasonable time after notice, the Town may take necessary corrective action, the cost of which shall become a lien upon the property until paid.

Section 170-11. FEES FOR SERVICES.

The Town may require any person undertaking Land Development Activities regulated by this chapter to pay Administrative Fees as defined in Chapter 111 of the Town Code.

Town of Canandaigua

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Established 1789



October 14, 2015

Hon. Pamela Helming, Supervisor
Town of Canandaigua – members of the Town Board

RE: **Text Code Amendment referrals**

Meeting on October 13, 2015, the Town of Canandaigua Planning Board reviewed two text code amendments being considered by the Town Board of the Town of Canandaigua. Please find the general consensus comments regarding these referrals below in more detail.

§220-37(M): The striking of section M from the Town of Canandaigua Town Code. Chapter 220. Zoning. Article VI. Regulations Governing Special Permit Uses. §220-37. Motor vehicle service stations and motor vehicle repair stations. Section M:

No motor vehicle service station and no outdoor gasoline or oil pump shall be established on a lot that is within 1,000 feet of another lot measured along the same street frontage on which there is an existing motor vehicle service station or outdoor gasoline or oil pump or of another lot for which a building permit has been issued for the erection of a proposed motor vehicle service station.

It was the general consensus by members present of the Canandaigua Town Planning Board to support the elimination of section M from §220-37 as being currently considered by the Town Board of the Town of Canandaigua.

It is believed that this particular section of town code references an earlier point in history, dating back to the 1950s, when motor vehicle service stations in close proximity posed larger life, environmental, and safety concerns that included fire hazards and leaking underground tanks. The other sections of town code in 220-37 reinforce this concept with references to vehicle repairs being conducted inside a building, no commercial parking, limitations on the display of unregistered vehicles for sale or repair; as was often the case with the older full service repair stations. The National Fire Protection Association records on service station safety have found that between 1980 and 2008 fires at service stations dropped by 70%.

Elimination of chapter 220-37(M) provides the Planning Board the authority to grant special use permits in the Community Commercial District for motor vehicle service stations with many factors being considered rather than just a specific footage separation.

Page 2

October 14, 2015

RE: text code amendments

§ Chapter 170 & § Chapter 172: Stormwater Management and Stormwater Pollution. Local Laws on Municipal Separate Stormwater Sewer System (MS4).

The Planning Board understands the need for the Town Board to consider local laws (proposed Chapter 170 and Chapter 172) due to requirements being placed on the Town of Canandaigua by the NYS Department of Environmental Conservation.

The Planning Board also finds that these local laws will place additional burdens on resources, including staff or outside consultants, and will have additional costs associated with this requirement placed on the Town of Canandaigua (unfunded mandate). While not the main objective of review by the Planning Board, the Planning Board does understand the burden the Town Board is faced with due to this mandate, which will ultimately result in additional costs for the Town of Canandaigua and its residents.

It is the understanding of the Planning Board, that these proposed MS4 local laws will not supersede existing soil and erosion control laws, including requirements relative to review by the Planning Board. The Planning Board finds additional review on parcels for soil and erosion control to be extremely important especially in reference to projects that might have an impact on Canandaigua Lake.

Additionally, the Planning Board would like to encourage the Town Board to consider increased minimum fines for penalties if violations of these chapters occur. The standard fines outlined in the proposal would likely do little to discourage violations, so the Planning Board recommends that minimum fines be substantially increased, as an example perhaps \$1,000 for the first offense; \$5,000 for the second offense; and \$50,000 for the third offense.

In keeping with comments and actions taken by the Town Board, the Planning Board agrees the Town of Canandaigua needs to be a leader in the protection of Canandaigua Lake by taking actions to encourage the use of smart soil and erosion control measures, and the disciplinary action required to enforce those measures.

Thank you again for your continued communication, we very much look forward to working with you on these projects.

Sincerely,


Tom Schwartz, Chair

**State Environmental Quality Review
LEAD AGENCY COORDINATION REQUEST**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8
(State Environmental Quality Review Act) of the Environmental Conservation Law

**The Canandaigua Town Board seeks Lead Agency Status for the
environmental review for the action described below:**

Date: September 21, 2015

Name of Action: Town of Canandaigua Text Code Amendment

Location: Town of Canandaigua, Community Commercial Zoning

Description of the Action:

A text code amendment to Canandaigua Town Code to add Chapter 170 (Stormwater Management) and Chapter 172 (Stormwater Pollution) relating to New York State Department of Environmental Conservation mandate relating to MS4 requirement for the Town of Canandaigua to become an MS4 municipality.

_____ This agency has no objection to the **Canandaigua Town Board** assuming Lead Agency Status for this action

_____ This Agency will seek Lead Agency Status

Print or Type Name of Responsible Officer

Signature of Responsible Officer

Please return to:

Town of Canandaigua, Development Office
5440 Route 5 & 20 West
Canandaigua, NY 14424

If no response is received within 30 calendar days from the date of this letter, the Canandaigua Town Board will assume Lead Agency in accordance to 6 NYCRR Part 617.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Town of Canandaigua - Town Board - Text Code Amendment (Chapter 170 & Chapter 172)			
Name of Action or Project: Text Code Amendment Chapter 170 (Stormwater Management) and Chapter 172 (Stormwater Pollution)			
Project Location (describe, and attach a location map): Town Wide - MS4 Compliance requirement by the DEC			
Brief Description of Proposed Action: The proposed action would add Chapter 170 (Stormwater Management) and Chapter 172 (Stormwater Pollution) sections to the Town Code of the Town of Canandaigua. These sections of code are required for compliance with the MS4 mandate from the NYS DEC. The proposed action would (Chapter 170): establish minimum stormwater management requirements and controls to protect and safeguard the general health, safety, and welfare of the public residing within the Town, and to address the findings of fact in Section 170-1(A). The proposed action would (Chapter 172): provide for the health, safety, and general welfare of the citizens of the Town through the regulation of non-stormwater discharges to the municipal separate storm sewer system (MS4) to the maximum extent practicable as required by federal and state law.			
Name of Applicant or Sponsor: Town of Canandaigua - Town Board		Telephone: E-Mail:	
Address: 5440 NYS Route 5 & 20 West			
City/PO: Canandaigua		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, adjoining and near the proposed action. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation service(s) available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? b. Is the proposed action located in an archeological sensitive area?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: <input type="checkbox"/> NO <input type="checkbox"/> YES	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	

<p>18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?</p> <p>If Yes, explain purpose and size: _____</p> <p>_____</p>	<p>NO</p> <p><input type="checkbox"/></p>	<p>YES</p> <p><input type="checkbox"/></p>
<p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</p> <p>If Yes, describe: _____</p> <p>_____</p>	<p>NO</p> <p><input type="checkbox"/></p>	<p>YES</p> <p><input type="checkbox"/></p>
<p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</p> <p>If Yes, describe: _____</p> <p>_____</p>	<p>NO</p> <p><input type="checkbox"/></p>	<p>YES</p> <p><input type="checkbox"/></p>
<p>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor name: <u>Town of Canandalgua / DOD on behalf of Town Board</u> Date: <u>September 21, 2015</u></p> <p>Signature: <u><i>Doug Finck</i></u>, <u>Director of Development</u></p>		

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County City Town Village
(Select one.)

of Canandaigua

DRAFT

Local Law No. _____ of the year 2016

A local law Amend LL 4 of 2013, Planned Unit Development for Finger Lakes United Cerebral Palsy

(Insert Title)
(Happiness House)

Density Requirements for Lots 1, 5, 6, 7, 8 and 9; and

Minimum Lot Size Requirements for Lots 2, 3, and 4

Be it enacted by the Town Board of the
(Name of Legislative Body)

County City Town Village
(Select one.)

of Canandaigua as follows:

§ 1. Local Law #4 of the year 2013 is amended as follow:

A. The maximum total number of dwelling units for the twenty-two (22) unit low income apartment buildings on Lots 1, 5, 6, 7, 8 and 9 shall be increased from a total of 120 units to a total of 130 units.

B. The minimum lot size for the eight (8) unit transitional apartment buildings on Lots 2, 3, and 4 shall be decreased from 0.96 acres to 0.35 acres.

§ 2. All other provisions of Local Law 4 of 2013 shall remain the same.

§ 3. Severability. The provisions of this local law are declared to be severable, and if any section, subsection, sentence, clause or part thereof is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses or part of this local law.

§ 4. This local law shall take effect immediately upon filing with the Secretary of State.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20¹⁶ of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board _____ on _____ 20¹⁶, in accordance with the applicable provisions of law.
(Name of Legislative Body)

DRAFT

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ and was deemed duly adopted *(Elective Chief Executive Officer*)* on _____ 20 , in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. *(Elective Chief Executive Officer*)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

DRAFT

Date: _____

(Seal)

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County City Town Village
(Select one.)

of Canandaigua

Local Law No. _____ of the year 20¹⁶

A local law Amendment to Chapter 220 Section 220-18 (SCR-1 Zoning District)
(Insert Title)

DRAFT

Be it enacted by the Town Board of the
(Name of Legislative Body)

County City Town Village
(Select one.)

of Canandaigua

as follows:

(If additional space is needed, attach pages the same size as this sheet, and number each.)

§1. Legislative Intent. It is the intent of the Town Board of the Town of Canandaigua to clarify the language of Town Code § 220-18 and to specify the principal permitted uses allowed in the SCR-1 Southern Corridor Residential Zoning District.

§ 2. The text of Town Code § 220-18 shall be replaced in its entirety as follows:

A. Purpose. The purpose of the SCR-1 Southern Corridor Residential District is to maintain an open rural character, to protect viable agricultural soils and areas, and to conserve natural resources and lake views. The Town seeks to promote orderly, conservation-oriented residential development in this district. Development in this district should create compact and walkable residential neighborhoods while simultaneously producing meaningful open space preservation. Much of this district has public water and/or public sewers.

B. Density and minimum lot size. The minimum lot size in the SCR-1 Southern Corridor Residential District is one acre.

C. Permitted principal uses.

- (1) One single-family dwelling per lot.
- (2) One single-family dwelling with accessory apartment.
- (3) Agricultural uses and agricultural structures.

D. Permitted accessory uses, buildings and structures.

- (1) One detached private garage for the parking of residents on the premises;
- (2) One customary accessory structure serving a residential use, including but not limited to swimming pools, hot tubs, and greenhouses. The structure must be located in the rear yard of an SCR-1 lot where the principal building is located. There shall be no additions to an accessory building or structure such as decks or porches.
- (3) Agricultural structures associated with an agricultural use.
- (4) Off-street parking, fencing and signs in accordance with the provisions of this Chapter.
- (5) Accessory buildings or structures (movable and temporary) may be utilized for the sale of seasonal agricultural products grown principally by the operator on the premises, under the following conditions.
 - (a) The stand shall be set back not less than 30 feet from the edge of the pavement of the highway.

(b) Ground display area for produce shall not exceed twice the size of the stand.

(c) Sufficient land area shall be provided to accommodate off-street parking for not less than three vehicles on site. In no event shall a stand operation be allowed to continue when parking along a public street becomes a traffic safety concern in the opinion of either the Town Highway and Water Superintendent, or local law enforcement officials.

(6) Tennis courts for private use.

(7) One accessory storage building, not to exceed 1,200 square feet in total area and 16 feet in height above average finished grade may be permitted in the rear yard of an SCR-1 lot where the principal building is located. There shall be no additions to an accessory storage building or structure such as decks or porches.

(8) Barn, nonagricultural.

E. Dimensional requirements. The dimensional requirements for this district are specified in Schedule I, which is part of this chapter.

F. Special permitted uses.

(1) Public uses.

(2) Temporary uses.

(3) Essential services, public utility, or communication installations.

(4) Golf courses and country clubs.

(5) Kennels.

(6) Tourist homes.

(7) Commercial indoor storage of motor vehicles, recreational vehicles and boats.

(8) Keeping of horses.

§ 3. Severability. The provisions of this local law are declared to be severable, and if any section, subsection, sentence, clause or part thereof is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses or part of this local law.

§ 4. This local law shall take effect immediately upon filing with the Secretary of State.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20¹⁶ of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board on _____ 20¹⁶, in accordance with the applicable provisions of law.
(Name of Legislative Body)

DRAFT

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ and was deemed duly adopted *(Elective Chief Executive Officer*)* on _____ 20^{□□}, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. *(Elective Chief Executive Officer*)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date: _____

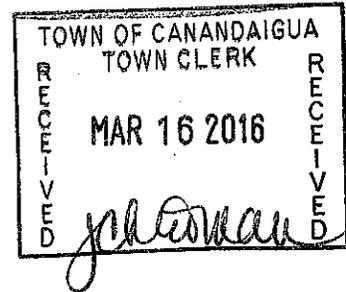
DRAFT

(Seal)

ATTACHMENT 2

Zocor, LLC
6468 Vincent Hill Road
Canandaigua, NY 14424

March 8, 2016



Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, NY 14424

Re: 3179 State Route 21 South, Canandaigua
Appeal from Assessment of Administrative Fees
Owner: Gary and Bonnie Ross, Zocor LLC
Applicant: F&B Enterprises, LLC

Dear Sir/Madam:

Kindly consider this letter as an appeal to the assessment of administrative fees levied in connection with the above referenced property.

Background

Zocor, LLC, is the property owner of 3179 State Route 21 South, Canandaigua. The undersigned is a member of Zocor, LLC.

In approximately 1994, the property was established as a "tourist home". In January 2003, Zocor, LLC purchased the property and continued the operation of a "tourist home", under the name of Sutherland House Bed and Breakfast, through December 31st, 2015. For the last 13 years, Sutherland House has always been and continues to be in operation and doing business as a "tourist home".

In November 2015, I notified the Development Office that Sutherland House would have a new operator. I was advised to complete a "Planning Board Application Site Plan/Special Use Permit" reflecting the updated information. A copy of the application is enclosed for your ease of reference.

Subsequently, I was notified that the new operators and I would be required to appear before the Planning Board. I assumed it was simply a formality, since Zocor had previously been issued a Special Use Permit in January 2010 and we were simply updating the name of the operator of the business. The \$100 application fee was paid pursuant to the Town's request, and on January 26, 2016, I and a member of FANDB Enterprises, LLC, the "applicant"/new operators of the business, appeared before the board. At the start of the meeting, I questioned the need to appear and the necessity for these proceedings, since approval had previously been granted and no changes were to be made other than the identity of the operators of the business. One board member commented that he thought the business had been closed or ceased operation as a tourist home. I explained that that information was not accurate, and that the business has continually been operated as a tourist home. Nevertheless, no one on the board could provide the source of this misinformation.

Town of Canandaigua

March 8, 2016

Page Two

After a few minutes simply reviewing the information and the application, the application was "approved" by the board, and I left the meeting, assuming there was nothing further to be done, as changing the name of the operators of the business was simply a ministerial act. Subsequently, I received an invoice reflecting additional charges in the amount of \$285.00

Appeal of Assessment

The "Town of Canandaigua Planning Board Resolution Renewal of a Special Use Permit" adopted on January 26, 2010, six year earlier, specifically exempted the property from the need for further approvals, as set forth in the clear language of the Resolution:

"RESOLVED, the previously imposed condition requiring re-approval every two years is hereby modified so that the approval shall remain in effect for the current and future owners with no requirement for future renewal."

On the basis of the foregoing, there was no need for further "approvals", and, therefore, no need for these proceedings. Thus, all related expenses or charges for these proceeding were unnecessary.

The first entry on the invoice is for time "preparation for and attendance at the Town of Canandaigua PRC meeting to discuss this application". Again, since there was no need for the proceedings, there was no need to prepare for a meeting or to discuss the application.

The second entry on the invoice is for "Prepared the DRAFT SEQR Resolution, Special Use Permit, Site Plan Approval Resolution, and the findings for the upcoming PB meeting on 1-26-16." A Site Plan Approval was totally unnecessary, since no changes were being made to the property. Likewise, a *wavier* of site plan was unnecessary, since all approvals had already been in place and no changes were being made.

Many of the documents connected with these proceedings refer to "applicant has submitted an application for Special Use Permit....". Again, however, there was no *application* being made for a Special Use Permit, as the permit had already been approved, and no *application* was necessary. For the same reasons, there was no need for County site plan review.

It is possible that this entire problem and the unnecessary proceedings and costs were caused by a false rumor that the business, Sutherland House, had been closed or not operating. Not only was the rumor false, but there was no evidence to support the rumor.

Under §111-4 of the Town's code, administrative fees may be assessed for applications for "Formal request to the Town of Canandaigua for development or use of real property ...and any and all other such permits, licenses and/or approvals described in the Town Code". The documents provided to the Town were simply for the basis of information to change the name of the operator of the existing business. It was not for a request for development or use of the property, since such development and use of the property had previously been granted. The documents were also not for a request for a permit or a license or any other approval, since all such permits and licenses and approvals had previously been granted and provided.

Pursuant to §111-6, the undersigned hereby appeal the assessment of all fees and costs connected to these proceedings on the basis that there was an error in the outset, since the preexisting approvals negated the necessity of any further approvals, reviews, applications or any other proceedings. A simple letter to the Town changing the name of the operator of the business should have been sufficient. The administrative fees assessed in this matter were not reasonably necessary.

Thank you for your time.

Very truly yours,

A handwritten signature in black ink, appearing to read "G. Ross", with a horizontal line underneath.

GARY ROSS, Member
Zocor, LLC

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax (585) 394-9476
www.townofcanandaigua.org

INVOICE

February 24, 2016

Zocor, LLC.
3179 State Route 21 South
Canandaigua, NY 14424

Re: Engineer review for 3179 State Route 21 South
Tax Map No. 97.02-1-44.000/CPN 107-15

To Whom It May Concern:

Your application to the Planning Board and/or Zoning Board of Appeals was forwarded by the Town Development Office to outside consultants for additional review. Per Chapter 111 (Administrative Fees), this invoice is for reimbursement of consultant fees incurred during the review and/or construction process of your application.

Payment is due upon receipt of this invoice. Please be advised that failure to pay within 60 days of receipt of this invoice will delay processing of current and future applications. If you feel that the assessment of these fees contains an error, you may submit a written appeal to the Town Clerk. The appeal must be submitted within twenty (20) **business** days.

Tax Map Number	Owner Name	Town Engineer	PB / ZBA Attorney	Town Attorney	Cdga Lake Watershed	Amount Past Due	Invoice Number	Balance Due
97.02-1-44.000	Zocor							
CPN 107-15	MRB Group (sent 2/24/16)	\$47.50					20770	
	MRB Group (sent 2/24/16)	\$237.50					20928	
TOTAL AMOUNT DUE								\$285.00

A copy of the invoice received from one or more of the Town consultants is attached or was previously sent.

To ensure proper credit to your account, please make your check payable to the Town of Canandaigua and send attn: SAMANTHA PIERCE.

If you have any questions regarding the details of the invoice please call Doug Finch, Director of Development, at (585) 394-1120 x2234.

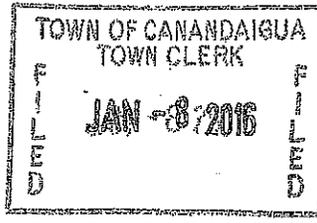
Thank you.

Respectfully,



Samantha Pierce
Personnel Office

Invoice



MRB Group
The Culver Road Armory
145 Culver Road, Suite 160
Rochester, New York 14620

December 29, 2015
 Invoice No: 00000020770

Jean Chrisman
 Town of Canandaigua
 5440 Route 5 & 20
 Canandaigua, NY 14424

Project Manager Gregory Hotaling

0300.12001:000 Canandaigua Tn - Subdivisions/Planning Board Activities

Professional Services from November 29, 2015 to December 26, 2015

Subdivision: 001 General Planning Board Activities

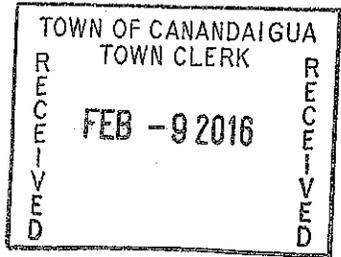
Professional Personnel

	Hours	Rate	Amount
Senior Planning Associate			
Brabant, Lance 12/1/2015 (CPN 103-15 Vanessa Waters) Prepared the DRAFT SEQR EAF Part II and Part III, SEQR Resolution, Subdivision Plan Resolution, and Findings in preparation of the upcoming PB meeting.	3.00	95.00	285.00
Brabant, Lance 12/14/2015 (CPN 105-15 Bealeman) Preparation for and attendance at the Town of Canandaigua PRC meeting to discuss this application.	.50	95.00	47.50
Brabant, Lance 12/14/2015 (CPN 107-15 Southerland House) Preparation for and attendance at the Town of Canandaigua PRC meeting to discuss this application.	.50	95.00	47.50 <i>F&B Enterprise 20 COR</i>
Brabant, Lance 12/14/2015 (CPN 112-15 Dworkin) Preparation for and attendance at the Town of Canandaigua PRC meeting to discuss this application.	.50	95.00	47.50
Brabant, Lance 12/14/2015 (CPN 114-15 Brewer Residence) Preparation for and attendance at the Town of Canandaigua PRC meeting to discuss this application.	.50	95.00	47.50
Brabant, Lance 12/14/2015 (CPN 116-15 Little House) Preparation for and attendance at the Town of Canandaigua PRC meeting to discuss this application.	.50	95.00	47.50
Brabant, Lance 12/14/2015 (CPN 117-15 Dan Gould) Preparation for and attendance at the Town of Canandaigua PRC meeting to discuss this application.	.50	95.00	47.50
Brabant, Lance 12/14/2015 (CPN 118-15 German Brothers) Preparation for and attendance at the Town of Canandaigua PRC meeting to discuss this application.	.50	95.00	47.50
Totals	6.50		617.50
Total Labor			617.50

Reimbursable Expenses:

Mileage			
12/14/2015	Brabant, Lance	Canandaigua PRC	34.50
	Total Reimbursables		34.50
			34.50
			\$652.00

Invoice



MRB Group
The Culver Road Armory
145 Culver Road, Suite 160
Rochester, New York 14620

January 28, 2016
Invoice No: 000000020928

Jean Chrisman
Town of Canandaigua
5440 Route 5 & 20
Canandaigua, NY 14424

Project Manager Gregory Hotaling

0300.12001.000

Canandaigua Tn - Subdivisions/Planning Board Activities

Professional Services from December 27, 2015 to January 23, 2016

Subdivision: 001 General Planning Board Activities

Professional Personnel

	Hours	Rate	Amount
Senior Planning Associate			
Brabant, Lance 1/4/2016 (CPN 099 Waters) Prepared the DRAFT SEQR EAF Part II and Part III, SEQR Resolution, Site Plan Resolution, and Findings.	2.00	95.00	190.00
Brabant, Lance 1/12/2016 (CPN 099 Waters) Preparation for and attendance at the Town of Canandaigua PB meeting to discuss this application.	.50	95.00	47.50
Brabant, Lance 1/12/2016 Preparation for the planning board meeting. Prepared the planning board packages including all draft resolutions and all correspondences received to date to be discussed at tonight PB meeting.	2.00	95.00	190.00
Brabant, Lance 1/13/2016 (CPN 081 - 15 O'Brien) Finalized the Planning Board resolutions for this application based on the revisions requested by the Planning Board and the results of the meeting.	.50	95.00	47.50
Brabant, Lance 1/13/2016 (CPN 087-15 Fitzpatrick) Finalized the Planning Board resolutions for this application based on the revisions requested by the Planning Board and the results of the meeting.	.50	95.00	47.50
Brabant, Lance 1/18/2016 (CPN 107-15 ZOCOR) Prepared the DRAFT SEQR Resolution, Special Use Permit Resolution, Site Plan Approval Resolution, and the findings for the upcoming PB meeting on 1.26.16.	2.50	95.00	237.50
Brabant, Lance 1/18/2016 (CPN 105-15 Bealeman) Prepared the DRAFT SEQR Resolution, Special Use Permit Resolution, Site Plan Approval Resolution, and the findings for the upcoming PB meeting on 1.26.16.	2.50	95.00	237.50
Brabant, Lance 1/19/2016 (CPN 111-15 Dye) Prepared the DRAFT SEQR Resolution, Special Use Permit Resolution, Site Plan Approval Resolution, and the findings for the upcoming PB meeting on 1.26.16.	2.50	95.00	237.50
Planning Associate Logue, Shaun 1/21/2016	.50	90.00	45.00

**TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION
RENEWAL OF A SPECIAL USE PERMIT FOR
3179 STATE RT 21 (TMP# 97.02-1-44.00)
CPN 132-09**

COPY

WHEREAS, the Town of Canandaigua Planning Board, (hereinafter referred to as Planning Board) is considering a request for renewal of a special use permit to allow continuation of an existing tourist home at the above described location; and

WHEREAS, the action of renewing the permit to allow continuation and maintenance of the existing use is classified as a Type II action pursuant to NYCRR, Part 617.5, (c), 1 and as such is not subject to review under the New York State Environmental Quality Review Act; and

WHEREAS, the action has also been exempted, by intermunicipal agreement from County Planning Board referral requirements in NYS General Municipal Law; and

WHEREAS, the applicant has verified that the septic system was originally designed and approved to treat effluent for the facility as it now exists, and has committed to having the system checked and cleaned early in 2010; and

WHEREAS, the previous approval dated March 25, 2008 was conditioned upon compliance with the Town's lighting regulations set forth in Chapter 105, Section 805 by July 31, 2008;

WHEREAS, the applicant has not submitted documentation demonstrating compliance with said condition; and

NOW, THEREFORE, BE IT RESOLVED, the Planning Board hereby approve the applicant's request for renewal of the special use permit subject to the following conditions;

- 1) The applicant will work with Town staff to, by July 26, 2010, verify compliance with the Town's lighting regulations; and

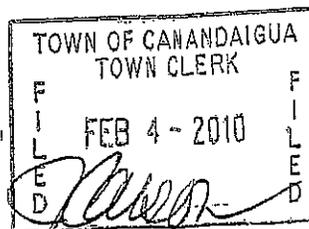
RESOLVED, the previously imposed condition requiring re-approval every two years is hereby modified so that the approval shall remain in effect for the current and future owners with no requirement for further renewal.

The above Resolution was offered by Charles Oyler and seconded by Thomas Crawford at a regularly scheduled Planning Board Meeting held on January 26, 2010. Following discussion, a voice vote was recorded:

Thomas Crawford - aye
Richard Gentry- aye
Joyce Marthaller - aye
Charles Oyler - aye
Thomas Schwartz - aye

I, Leslie O'Malley, Secretary to the Planning Board, do hereby attest to the accuracy of the above resolution being acted upon and recorded in the minutes of the Town of Canandaigua Planning Board for the January 26, 2010 meeting.

Leslie O'Malley L. S.
Leslie O'Malley, Ph. D.
Secretary



TOWN OF CANANDAIGUA PLANNING BOARD
ACTION RESOLUTION – SPECIAL USE PERMIT

CPN 006 – 08

APPLICANT(S): ZOCOR, LLC

WHEREAS, the Town of Canandaigua Planning Board, (hereinafter referred to as Planning Board) has considered the above referenced Application and has made a Determination of Significance thereon under the State Environmental Quality Review (SEQR) Regulations; and,

WHEREAS, the Planning Board has reviewed the recommendation made by the Ontario County Planning Board; and

WHEREAS, the Planning Board has reviewed the public record on said Action,

NOW, THEREFORE, BE IT RESOLVED that the Planning Board Approves without Conditions; Approves with the following Conditions; or Denies the application for the following reasons:

1. All site lighting shall comply with the Town's Lighting Regulations set forth in Chapter 105, Section 805 of the Town Code, by July 31, 2008 if not already dark sky compliant.
2. The Special Use Permit was approved by the Planning Board based on the site plan signed and approved on April 14, 2006.
3. The Special Use Permit is valid for a period of two (2) years and must be renewed on or before March 25, 2010.
4. The Special Use Permit is granted only to the current property owner and shall be made null and void upon transfer of ownership of the property.

The above Resolution was offered by Bruce Deling and seconded by Thomas Knapp, at a regular scheduled Planning Board Meeting held on March 25, 2008. Following discussion, the following voice vote was recorded:

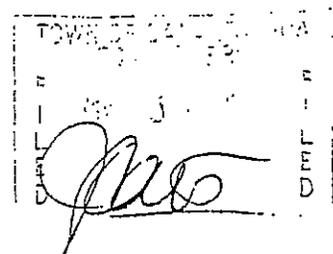
Bruce Deling –aye
Joseph Maslyn –excused
Patricia VanDyne –excused
Robert Mincer –aye
Thomas Knapp –aye

COPY

I, Leslie C. O'Malley, Clerk of the Board, do hereby attest to the accuracy of the above Resolution being acted upon and recorded in the minutes of the Canandaigua Planning Board for the March 25, 2008 meeting.

Leslie C. O'Malley
Leslie C. O'Malley, Ph.D.
Clerk of the Board

L.S.



ATTACHMENT 3

Report to Town Board for March 21, 2016, from Dennis Brewer Director of Parks and Recreation

- Day Camp: Interviews on March 19 for a Day Camp leader with Katie Outhouse and Jamie Snell. Later we will be having interviews for recreation staff.
- Park/Trail Committee Meeting: Will be held on March 23 at 5:30 at town hall.
- Polar Plunge: To be held April 16 at Onanda Park for the Special Olympics.
- Bocce Courts: I will be meeting with Joe Delforte and the Development Office in April to discuss location of the bocce courts that will be done by Rotary.
- Rotary Project: The Rotary Club will do projects at Richard P. Outhouse Park on May 14. They will clean up, plant and mulch around the fitness center and memorial rock.
- Hill Cumorah Pageant Participants: They will be doing projects at Onanda Park the week of July 11.
- Emerald Ash Borer Treatments: I have one individual that has given me a cost for treatments and will be looking for a couple of other experts.
- Town Summer Staff: Have started to take applications for summer staff. At this time, it looks like the majority of last year's staff will be coming back.
- ARC Camp: Meeting on March 23 to discuss plans for the summer camp.

March Highway superintendent report

Highway

1. During our culvert inventory and inspections this month. I have a 48 inch steel culvert on Seneca Pont road that has failed. It is a deep culvert that will take about three weeks to remove and replace. I will begin work in April to replace. The road will be closed to all traffic during that time.
2. During our guild rail inspections we have come across some repairs that need to be addressed on Grimble road. A section of a few hundred will need to be replaced.
3. Middle Cheshire road in several areas from the Wyffles farm to Wells Curtis road have sections of shoulder that are falling apart. I will need to present to the board a new 284 agreement for repairs to MCR in April.

Water

4. First quarter water bills will be going out April 1st. Water meters have been read and we are processing the bills.
5. The annual water report is finished for 2015. I will submit to the board for approval on the 28th so I may include it with the water bills.
6. I have been discussing with the DOH on grant funding for the replacement of ACP or asbestos concrete pipe. They have informed me of a new program the state is working on to help with cost. When I have better information I will bring it to your attention.
7. The new chlorine analyzer is installed at Pierce pump building.

Other items

8. The residents in the area that I suggested natural gas be placed have been receiving the information from NYSEG on the survey.
- 9.

Assessor's Report March 21, 2016

The deadline for exemptions has come and gone, so we are working towards completing the tentative tax roll by May 1. Change of assessment notices, (increases and decreases) were mailed out this morning to give owners a chance to discuss any changes without having to go through the formal process of applying to the BAR. Last week I e-mailed the Board a sample of the letters that are being sent out.

The coming year looks to be as busy as the previous, with most of the existing developments building out their final phases. The spring season of sales seems to have started early this year with 19 properties listed as "pending sale" in the multiple listing service.

Christopher Lyon, IAD

Assessor

Town of Canandaigua
Director of Development
Administrative Report
March 21, 2016

ADMINISTRATION / DEVELOPMENT OFFICE:

APPLICATIONS: Per your request of your March 8, 2016 Town Board meeting the fee schedule has been inserted in all applications, and the following disclaimer has been added/in process to all applications in the Development Office:

*Please note that the **Property Owner** is responsible for all consultant fees during the review of this application including legal, engineering, or other outside consultants. Applications submitted to the Town of Canandaigua Planning Board will normally receive chargeback fees of at least five hours to ten hours for planning services including intake, project review, resolution preparation, SEQOR, and findings of fact. PLEASE NOTE that the number of hours will be SIGNIFICANTLY INCREASED due to incomplete applications, plans lacking detail, or repeated continuations. Subdivision applications and larger commercial or industrial projects traditionally require more hours of engineering, legal, and other consultant review and preparation and will incur higher costs. Applications for new construction may be referred to the Town Engineer for engineering review which may include at least an additional eight to twelve hours of review time. The **Property Owner** will also be responsible for legal fees for applications submitted to the Town of Canandaigua Planning Board, Zoning Board of Appeals, or the Town of Canandaigua Development Office. Fees for engineering and legal expenses traditionally range between one hundred and one hundred fifty dollars per hour. A copy of the Town's annual fee schedule is available upon request from the Development Office or the Town Clerk's Office. The **Property Owner's** signature below indicates that the **Property Owner** understands that the **Property Owner** will be responsible for all outside consultant fees incurred as a result of the submitted application, and consents to these charges. Additionally projects approved by the Town of Canandaigua Planning Board may be required to pay a parks and recreation fee as established by the Town Board (currently \$ 1,000 per unit) if required as part of the conditions of approval.*

(property owner)

(property owner)

PLANNING BOARD / SCR-1 ZONING: Attached please find a memo from the Planning Board with regard to the draft local law for both Happiness House and the SCR-1 Zoning District. The Planning Board has expressed comments with regard to the SCR-1 Zoning, and has requested that you consider continuing your public hearing on this draft law.

Town of Canandaigua
Director of Development
Administrative Report
March 21, 2016

CITIZENS IMPLEMENTATION COMMITTEE: The CIC continues to meet and work on the action items from each of the project teams. It is anticipated the CIC will be forward for your consideration the recommendation of the Sewer Master Plan team, the proposed Steep Slope law working with the Natural Resources Inventory team, and an open space law based on the work of the Conservation Easement Team.

AG TEAM: The Ag Team has launched the Agriculture Enhancement Plan survey, online as well as mailed out to households with twenty acres or more. The Ag Team is planning to hold an Ag Plan kickoff meeting on Wednesday, March 23, 2016 at 6:00pm at the Town Hall.

FINGER LAKES INSTITUTE: FL Institute has been able to provide us with the three reports from the students of Hobart and William Smith College. A copy will be placed in your mailbox for your reference. Special thank you to Robin Lewis and Alex Vitulano for all of their work on finishing up these reports. The reports are:

- 1) Sustainable Stormwater Management for Sucker Brook Watershed
- 2) Multimodal Transportation and Place-Making in Uptown Canandaigua
- 3) Sustain Community Development Methods and Tools

Upcoming Meetings:

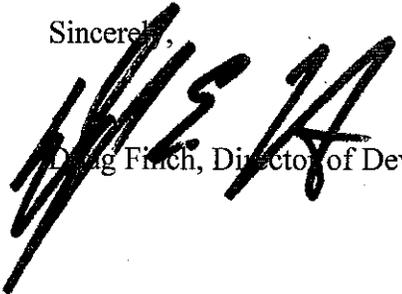
Planning – The next scheduled Planning Board meeting is March 22nd at 6:30pm.

Zoning – The Zoning Board of Appeals next meets April 19th at 6:00pm.

Environmental Conservation Board – April 7th at 4:30pm.

Citizens Implementation Committee – April 5th at 9:00am.

Sincerely,



Doug Finch, Director of Development

Historian's report for March 21st, 2016

1. Met with Ontario County Fair Committee on Wednesday, March 9th to discuss the use of the Mercantile Building at the Ontario County Fair on Thursday, July 28th.
2. Received Frame and Chalk Tray for Chalkboard from District School #1 on Cooley Road.
3. Working on Sites and Demos for Tour of Barns. To date have 6 Barns/Sites and 8 Demonstrations committed.
4. Preparing a list of Historically Significant Sites for Town Board Meeting TBD in near future for various uses such as potential signage; website inclusion; driving tour booklet; etc. See attached.
5. RFQ's prepared for 2016 Cemetery Work. Should be ready to go to prospective bidders by early April .

Town Clerk Report for the March 21, 2016, Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of February 2016 totaled \$26,791.90 (see attached).
2. **2016 Town / County Tax Bills:** As of close of business on Monday, February 29, 2016, a total of \$9,965,443.12 has been received (94% of the tax warrant). The total for the 2016 tax warrant is \$10,647,015.09.
3. **Resolutions:**
 - A. Rescinding / Re-approval of the contract for the attorney for the Planning Board and Zoning Board of Appeals
 - B. Contract for Pest Control and Vegetation Management
 - C. Contract for Town Generators
 - D. Submission of LGRMIF grant application (digital storage -- laserfische)

Please let me know if you have any questions.

Submitted by,

Jean Chrisman

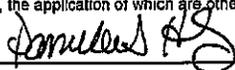
Jean Chrisman
Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A.2001	Cabins / Halls / Pavilions	Onanda Halls/Lodging	15	3,865.00
	Onanda Cabin NON Residential Daily	Onanda Cabin NON Residential Daily	2	735.00
	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	1	335.00
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	10	1,545.00
	Outhouse Park Pavilion	Outhouse Park Pavilion	3	135.00
	Sub-Total:			
A1255	Marriage Lic.	Marriage License Fees	2	35.00
	Misc. Fees	Copies	1	0.25
		Marriage Cert	2	20.00
Sub-Total:				\$55.25
A1603	Misc. Fees	Death Cert	20	200.00
Sub-Total:				\$200.00
A2110	Plan & Zone	Zoning Fee	7	1,300.00
Sub-Total:				\$1,300.00
A2120	Plan & Zone	Soil Erosion	3	450.00
Sub-Total:				\$450.00
'48	Misc. Fees	Returned Check Fee	1	20.00
Sub-Total:				\$20.00
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	34	442.00
		Female, Unspayed	6	114.00
		Male, Neutered	25	325.00
		Male, Unneutered	5	95.00
		Replacement Tags	1	3.00
	Late Fees	Late Fees	14	70.00
Sub-Total:				\$1,049.00
A2590	Plan & Zone	Site Development	24	3,322.20
Sub-Total:				\$3,322.20
A2591	Misc. Fees	Transfer Coupons	214	658.00
Sub-Total:				\$658.00
CM-2001	Plan & Zone	Parks And Recreation	2	2,000.00
Sub-Total:				\$2,000.00
F.2140	Rents Payments	Rents Payments	29	8,149.33
Sub-Total:				\$8,149.33
F.2144	Service Hookups	Service Hookups	2	2,750.00
Sub-Total:				\$2,750.00
2148	Penalty	Penalty	15	86.12
Sub-Total:				\$86.12

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$26,654.90
Amount paid to:	NYS Ag. & Markets for spay/neuter program			92.00
Amount paid to:	State Health Dept. For Marriage Licenses			45.00
Total State, County & Local Revenues:		\$26,791.90	Total Non-Local Revenues:	\$137.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jean Chrieman, Town Clerk, Town of Canadagua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.


Supervisor

3-1-2016
Date


Town Clerk

31-2-2016
Date

Revenue / Expense Control Report Parameters

Report ID: MON TB RPT
 Year: 2016 Include Beg. Encumbrance: Yes
 Period: 2 To: 2 Apply to Budget Columns: No
 Description: Display Apply % to Original Budget: No
 Spacing: Single Print Parent Account: No
 Acct Status: Active Grand Totals on Separate Page: No
 Suppress Zero Accts.: None Include Req: No
 Summary Only: No Use Alt Fund: No
 % Fiscal Year: 100 Exclude Rev Brackets: Yes

Account Table:

Alt. Sort Table:

Sort	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	Yes	Yes
2	Type	Yes	Yes	Yes
3	Function	Yes	No	Yes
Subtotal/Page Break Expenses Only:		Yes		

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A	GENERAL FUND						
Type R	Revenue						
A.5031.V	INTERFUND TRANSFERS.DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	100.00
A.9000	APPROPRIATED FUND BALANCE FOR BUDGET	559,600.00	559,600.00	0.00	0.00	559,600.00	100.00
A.9230	TAX STABILIZATION RESERVE FOR BUDGET	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
A.9235	NYSERS RESERVE	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
Total Type R	Revenue	3,667,572.00	3,667,572.00	63,947.68	1,495,209.96	2,172,362.04	59.23

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Prepared By: TINA

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A	GENERAL FUND						
Type E	Expense						
Function 1010							
A.1010.110	TOWN BOARD.ELECTED	19,472.00	19,472.00	1,498.80	2,997.60	16,474.40	84.61
A.1010.400	TOWN BOARD.CONTRACTUAL	1,020.00	1,020.00	12.60	12.60	1,007.40	98.76
Total Function 1010		20,492.00	20,492.00	1,511.40	3,010.20	17,481.80	85.31
Function 1110							
A.1110.110	JUSTICES.ELECTED	46,972.00	46,972.00	3,613.24	7,226.48	39,745.52	84.62
A.1110.120	JUSTICES.COURT CLERK, PT	15,383.00	15,383.00	1,985.99	3,901.55	11,481.45	74.64
A.1110.130	JUSTICES.COURT CLERK, SUB	0.00	0.00	0.00	0.00	0.00	100.00
A.1110.140	JUSTICES.COURT CLERK, PT	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00
A.1110.200	JUSTICES.CAPITAL.EQUIPMEN	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
A.1110.400	JUSTICES.CONTRACTUAL	16,135.00	16,135.00	1,740.44	2,827.44	13,307.56	82.48
Total Function 1110		87,990.00	87,990.00	7,339.67	13,955.47	74,034.53	84.14
Function 1220							
A.1220.110	SUPERVISOR.ELECTED	56,000.00	56,000.00	4,307.70	8,615.40	47,384.60	84.62
A.1220.120	SUPERVISOR.DEPUTY	2,000.00	2,000.00	153.84	307.68	1,692.32	84.62
A.1220.121	SUPERVISOR.BOOKKEEPER	26,520.00	26,520.00	2,040.00	4,080.00	22,440.00	84.62
A.1220.131	TYPIST	0.00	0.00	0.00	0.00	0.00	100.00
A.1220.141	SUPERVISOR ACCT CLERK	0.00	0.00	0.00	0.00	0.00	100.00
A.1220.142	CONFIDENTIAL SECRETARY	0.00	0.00	0.00	0.00	0.00	100.00
A.1220.400	SUPERVISOR.CONTRACTUAL	3,100.00	3,100.00	611.42	611.42	2,488.58	80.28
Total Function 1220		87,620.00	87,620.00	7,112.96	13,614.50	74,005.50	84.46
Function 1310							
A.1310.141	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1310		0.00	0.00	0.00	0.00	0.00	100.00
Function 1320							
A.1320.400	AUDITOR.CONTRACTUAL	10,000.00	10,000.00	1,000.00	1,000.00	9,000.00	90.00
Total Function 1320		10,000.00	10,000.00	1,000.00	1,000.00	9,000.00	90.00
Function 1330							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A	GENERAL FUND						
Type E	Expense						
Function 1330							
A.1330.110	TAX COLLECTOR.ELECTED	0.00	0.00	0.00	0.00	0.00	100.00
A.1330.140	TAX COLLECTOR..	0.00	0.00	0.00	0.00	0.00	100.00
A.1330.400	TAX COLLECTOR.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1330		0.00	0.00	0.00	0.00	0.00	100.00
Function 1340							
A.1340.120	BUDGET OFFICER.PERSONAL SERVICES	4,394.00	4,394.00	338.00	676.00	3,718.00	84.62
A.1340.400	BUDGET.CONTRACTUAL	31,000.00	31,000.00	4,000.00	4,000.00	27,000.00	87.10
Total Function 1340		35,394.00	35,394.00	4,338.00	4,676.00	30,718.00	86.79
Function 1345							
A.1345.400	PURCHASING.CONTRACTUAL	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00
Total Function 1345		4,500.00	4,500.00	0.00	0.00	4,500.00	100.00
Function 1355							
A.1355.120	ASSESSOR.PERSONAL SERVICES	63,240.00	63,240.00	4,864.62	9,729.24	53,510.76	84.62
A.1355.131	ASSESSOR.AIDE FT	0.00	0.00	0.00	0.00	0.00	100.00
A.1355.132	ASSESSOR.REAL PROPERTY AIDE FT	42,432.00	42,432.00	3,264.00	6,528.00	35,904.00	84.62
A.1355.134	ASSEROR.OFFICE SPECIALIST	0.00	0.00	0.00	0.00	0.00	100.00
A.1355.140	ASSESSOR.DATA COLLECTORS	0.00	0.00	0.00	0.00	0.00	100.00
A.1355.150	ASSESSOR.BAR REVIEW SALARY	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
A.1355.200	ASSESSOR.CAPITAL.EQUIPME NT	500.00	500.00	0.00	0.00	500.00	100.00
A.1355.400	ASSESSOR.CONTRACTUAL	27,750.00	27,750.00	226.39	2,378.74	25,371.26	91.43
A.1355.410	ASSESSOR.VEHICLE EXPENSE	0.00	0.00	0.00	0.00	0.00	100.00
A.1355.420	ASSESSOR.BAR REVIEW CONTRACTUAL	500.00	500.00	0.00	0.00	500.00	100.00
A.1355.430	ASSESSOR	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1355		135,922.00	135,922.00	8,355.01	18,635.98	117,286.02	86.29
Function 1410							

TOWN OF CANANDAIGUA

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A	GENERAL FUND						
Type E	Expense						
Function 1410							
A.1410.110	TOWN CLERK-ELECTED	55,570.00	55,570.00	4,274.62	8,549.24	47,020.76	84.62
A.1410.131	TOWN CLERK-DEPUTY F/T	34,070.00	34,070.00	2,638.79	5,293.97	28,776.03	84.46
A.1410.141	TOWN CLERK-DEPUTY P/T	17,737.00	17,737.00	1,186.40	2,335.73	15,401.27	86.83
A.1410.200	TOWN CLERK-CAPITAL-EQUIPMENT	2,850.00	2,850.00	0.00	0.00	2,850.00	100.00
A.1410.400	TOWN CLERK-CONTRACTUAL	11,392.00	11,392.00	3,065.07	3,537.07	7,854.93	68.95
Total Function 1410		121,619.00	121,619.00	11,164.88	19,716.01	101,902.99	83.79
Function 1420							
A.1420.400	ATTORNEY-CONTRACTUAL	34,000.00	34,000.00	2,074.60	2,074.60	31,925.40	93.90
Total Function 1420		34,000.00	34,000.00	2,074.60	2,074.60	31,925.40	93.90
Function 1430							
A.1430.100	PERSONNEL-PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	100.00
A.1430.141	PERSONNEL-CLERK P/T	22,588.00	22,588.00	439.83	1,292.34	21,295.66	94.28
A.1430.142	PERSONNEL-CLERK P/T	0.00	0.00	0.00	0.00	0.00	100.00
A.1430.143	PERSONNEL..	0.00	0.00	0.00	0.00	0.00	100.00
A.1430.144	PERSONNEL-FINANCE CLERK II	33,280.00	33,280.00	2,560.00	5,150.00	28,130.00	84.53
A.1430.200	PERSONNEL-CAPITAL-EQUIP-ENT	500.00	500.00	0.00	0.00	500.00	100.00
A.1430.410	PERSONNEL-CONTRACTUAL	3,450.00	3,450.00	0.00	0.00	3,450.00	100.00
A.1430.420	PERSONNEL-HUMAN RESOURCE	12,000.00	12,000.00	0.00	1,200.00	10,800.00	90.00
Total Function 1430		71,818.00	71,818.00	2,999.83	7,642.34	64,175.66	89.36
Function 1440							
A.1440.400	ENGINEERING-CONTRACTUAL	15,000.00	15,000.00	6,716.37	6,716.37	8,283.63	55.22
Total Function 1440		15,000.00	15,000.00	6,716.37	6,716.37	8,283.63	55.22
Function 1450							
A.1450.400	ELECTIONS-CONTRACTUAL	7,200.00	7,200.00	0.00	0.00	7,200.00	100.00
Total Function 1450		7,200.00	7,200.00	0.00	0.00	7,200.00	100.00
Function 1460							

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A							
Type E							
Function 1460							
A.1460.200	RECORDS MANAGEMENT.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00
A.1460.400	RECORDS MANAGEMENT.CONTRACTUAL	14,900.00	14,900.00	1,094.46	1,094.46	13,805.54	92.65
A.1460.410	RECORDS MANAGEMENT.	0.00	0.00	0.00	0.00	0.00	100.00
A.1460.420	RECORDS MANAGEMENT GENERAL CODE	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1460		15,400.00	15,400.00	1,094.46	1,094.46	14,305.54	92.89
Function 1470							
A.1470.1	ASSESSMENT REVIEW BOARD.PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	100.00
A.1470.120	ASSESSMENT REVIEW BOARD.SALARY	0.00	0.00	0.00	0.00	0.00	100.00
A.1470.4	ASSESSMENT REVIEW BOARD.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
A.1470.400	ASSESSMENT REVIEW BOARD.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1470		0.00	0.00	0.00	0.00	0.00	100.00
Function 1620							
A.1620.200	BUILDINGS.CAPITAL.EQUIPMENT	6,000.00	6,000.00	343.94	535.63	5,464.37	91.07
A.1620.203	BUILDING GROUNDS.CAPITAL IMPROVEMENT	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00
A.1620.400	BUILDINGS.CONTRACTUAL	153,700.00	153,700.00	12,268.15	12,204.49	141,495.51	92.06
A.1620.410	BUILDINGS.JANITORIAL	25,500.00	25,500.00	2,851.00	2,851.00	22,649.00	88.82
Total Function 1620		225,200.00	225,200.00	15,463.09	15,591.12	209,608.88	93.08
Function 1670							
A.1670.200	CENTRAL PRINTING.CAPITAL.EQUIPMENT	0.00	0.00	0.00	0.00	0.00	100.00
A.1670.400	PRINTING & MAILING.CONTRACTUAL	48,800.00	48,800.00	1,565.50	6,565.50	42,234.50	86.55
Total Function 1670		48,800.00	48,800.00	1,565.50	6,565.50	42,234.50	86.55
Function 1680							

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Fund A	GENERAL FUND						
Type E	Expense						
Function 3120							
A.3120.400	CONSTABLE.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 3120		0.00	0.00	0.00	0.00	0.00	100.00
Function 3310							
A.3310.200	TRAFFIC.CAPITAL.EQUIPMENT	0.00	0.00	0.00	0.00	0.00	100.00
A.3310.400	TRAFFIC.CONTRACTUAL	96,903.00	96,903.00	5,970.03	5,970.03	90,932.97	93.84
Total Function 3310		96,903.00	96,903.00	5,970.03	5,970.03	90,932.97	93.84
Function 3510							
A.3510.400	DOG CONTROL.CONTRACTUAL	22,000.00	22,000.00	0.00	21,551.00	449.00	2.04
Total Function 3510		22,000.00	22,000.00	0.00	21,551.00	449.00	2.04
Function 4010							
A.4010.120	HEALTH OFFICER.PERSONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
Total Function 4010		1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
Function 4020							
A.4020.100	REGISTRAR.PERSONAL SERVICES	2,050.00	2,050.00	0.00	0.00	2,050.00	100.00
A.4020.400	REGISTRAR.CONTRACTUAL	100.00	100.00	0.00	0.00	100.00	100.00
Total Function 4020		2,150.00	2,150.00	0.00	0.00	2,150.00	100.00
Function 4540							
A.4540.400	AMBULANCE CONTRACTUAL	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00
Total Function 4540		7,500.00	7,500.00	0.00	0.00	7,500.00	100.00
Function 5010							
A.5010.110	HIGHWAY SUPT.ELECTED	70,380.00	70,380.00	5,413.84	10,827.68	59,562.32	84.62
A.5010.120	HIGHWAY.DEPUTY	3,008.00	3,008.00	231.40	462.80	2,545.20	84.61
A.5010.130	HIGHWAY.ACCOUNT CLERK	0.00	40,000.00	0.00	0.00	40,000.00	100.00
A.5010.131	HIGHWAY.FINANCE CLERK II FT	42,432.00	2,432.00	2,400.00	3,600.00	(1,168.00)	(48.03)

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Fund A							
Type E							
Function 7110							
A.7110.240	PARK.UPLANDS - CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	100.00
A.7110.400	PARK.CONTRACTUAL	51,900.00	51,900.00	1,659.95	1,659.95	50,240.05	96.80
A.7110.401	PARK.LUMBER & HARDWARE	0.00	0.00	0.00	0.00	0.00	100.00
A.7110.402	PARK.TREE & LANDSCAPE	34,000.00	34,000.00	479.00	479.00	33,521.00	98.59
A.7110.403	PARK.SUPPLIES & REPAIRS	0.00	0.00	0.00	0.00	0.00	100.00
A.7110.404	PARK.PAINT & SUPPLIES	0.00	0.00	0.00	0.00	0.00	100.00
A.7110.405	PARK.AUTO PARTS/SUPPLIES	0.00	0.00	0.00	0.00	0.00	100.00
A.7110.406	PARK.CLEANING SUPPLIES	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 7110		512,679.00	512,679.00	12,275.17	20,824.57	491,854.43	95.94
Function 7140							
A.7140.141	PLAYGROUND/RECREATION.LI FEGUARDS	38,000.00	38,000.00	0.00	0.00	38,000.00	100.00
A.7140.142	PLAYGROUND/RECREATION.S PECIALIST	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00
A.7140.143	PLAYGROUND/RECREATION.R EC ASSISTANT	0.00	0.00	0.00	0.00	0.00	100.00
A.7140.200	PLAYGROUND/RECREATION.C APITAL EQUIPMENT	16,200.00	16,200.00	0.00	0.00	16,200.00	100.00
A.7140.400	PLAYGROUND/RECREATION.C ONTRACTUAL	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00
A.7140.410	PLAYGROUND/RECREATION.D AY CAMP WITH CITY	11,100.00	11,100.00	0.00	0.00	11,100.00	100.00
Total Function 7140		87,800.00	87,800.00	0.00	0.00	87,800.00	100.00
Function 7410							
A.7410.400	LIBRARY.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 7410		0.00	0.00	0.00	0.00	0.00	100.00
Function 7450							
A.7450.410	MUSEUM.CONTRACTUAL	8,500.00	8,500.00	8,500.00	8,500.00	0.00	0.00
Total Function 7450		8,500.00	8,500.00	8,500.00	8,500.00	0.00	0.00
Function 7510							
A.7510.120	HISTORIAN.PERSONAL SERVICES	3,060.00	3,060.00	0.00	0.00	3,060.00	100.00

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Fund A							
GENERAL FUND							
Type E							
Function 7510							
A.7510.400	HISTORIAN.CONTRACTUAL	2,100.00	2,100.00	32.34	32.34	2,067.66	98.46
Total Function 7510		5,160.00	5,160.00	32.34	32.34	5,127.66	99.37
Function 7550							
A.7550.400	CELEBRATIONS.CONTRACTUAL	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
Total Function 7550		2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
Function 7989							
A.7989.400	FLTV 12.SUPPORT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 7989		0.00	0.00	0.00	0.00	0.00	100.00
Function 8010							
A.8010.123	ZONING.DIR DEVELOPMENT	82,750.00	82,750.00	6,365.38	12,730.76	70,019.24	84.62
A.8010.141	ZONING.INSPECTOR P/T	5,000.00	5,000.00	320.00	480.00	4,520.00	90.40
A.8010.142	ZONING.OFFICE SPECIALIST 1	32,355.00	32,355.00	4,668.25	9,223.38	23,131.62	71.49
A.8010.143	ZONING.PLANNING AIDE	17,550.00	17,550.00	1,046.25	1,977.76	15,572.24	88.73
A.8010.144	ZONING..OFFICE SPECIALIST I	29,120.00	29,120.00	0.00	0.00	29,120.00	100.00
A.8010.145	ZONING..DEPUTY ZONING INSP P/T	0.00	0.00	0.00	0.00	0.00	100.00
A.8010.200	ZONING INSPECTOR.CAPITAL.EQUIPME NT	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00
A.8010.201	CEO.EQUIPMENT	0.00	0.00	0.00	0.00	0.00	100.00
A.8010.210	VEHICLE	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
A.8010.400	ZONING INSPECTOR.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
A.8010.401	CEO.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
A.8010.403	DIRECTOR OF DEVELOPMENT.CONTRACTUAL	3,850.00	3,850.00	177.92	177.92	3,672.08	95.38
A.8010.410	VEHICLE EXPENSE	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8010		201,125.00	201,125.00	12,577.80	24,589.82	176,535.18	87.77
Function 8020							
A.8020.120	BOARD.PERSONAL SERVICES	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00
A.8020.140	STENOGRAPHER	4,244.00	4,244.00	174.00	288.00	3,956.00	93.21

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Fund A	GENERAL FUND						
Type E	Expense						
Function 8160							
A.8160.200	EQUIPMENT	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00
A.8160.201	WASTE & RECYCLING.GRANT IMPROVEMENTS						
A.8160.400	WASTE & RECYCLING CONTRACTUAL	84,220.00	84,220.00	9,802.70	9,802.70	74,417.30	88.36
Total Function 8160		206,217.00	206,217.00	14,852.14	17,993.51	188,223.49	91.27
Function 8664							
A.8664.121	CODE ENFORCEMENT	54,363.00	54,363.00	4,181.78	8,363.56	45,999.44	84.62
A.8664.122	CODE ENFORCEMENT	15,857.00	15,857.00	1,204.48	2,408.96	13,448.04	84.81
A.8664.124	CODE ENFORCEMENT	53,040.00	53,040.00	4,080.00	8,160.00	44,880.00	84.62
A.8664.125	CODE ENFORCEMENT.. F/T	45,000.00	45,000.00	0.00	0.00	45,000.00	100.00
A.8664.200	CODE ENFORCEMENT.CAPITAL.EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
A.8664.400	CODE ENFORCEMENT.CONTRACTUAL	7,815.00	7,815.00	170.36	170.36	7,644.64	97.82
Total Function 8664		177,575.00	177,575.00	9,636.62	19,102.88	158,472.12	89.24
Function 8810							
A.8810.400	CEMETERIES CONTRACTUAL	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00
Total Function 8810		6,000.00	6,000.00	0.00	0.00	6,000.00	100.00
Function 8989							
A.8989.400	CDGA LAKE MANAGEMENT PLAN	29,000.00	29,000.00	22,365.37	22,365.37	6,634.63	22.88
Total Function 8989		29,000.00	29,000.00	22,365.37	22,365.37	6,634.63	22.88
Function 9010							
A.9010.800	NYS RETIREMENT	147,000.00	147,000.00	0.00	0.00	147,000.00	100.00
Total Function 9010		147,000.00	147,000.00	0.00	0.00	147,000.00	100.00
Function 9030							
A.9030.800	SOCIAL SECURITY/MEDICARE	92,000.00	92,000.00	5,924.64	11,556.90	80,443.10	87.44

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Fund A	GENERAL FUND						
Type E	Expense						
Function 9030							
Total Function 9030		92,000.00	92,000.00	5,924.64	11,556.90	80,443.10	87.44
Function 9040							
A.9040.800	WORKERS COMPENSATION	36,000.00	36,000.00	0.00	30,800.52	5,199.48	14.44
Total Function 9040		36,000.00	36,000.00	0.00	30,800.52	5,199.48	14.44
Function 9050							
A.9050.800	UNEMPLOYMENT INSURANCE	12,000.00	12,000.00	3,250.00	3,250.00	8,750.00	72.92
Total Function 9050		12,000.00	12,000.00	3,250.00	3,250.00	8,750.00	72.92
Function 9055							
A.9055.800	DISABILITY INSURANCE	2,500.00	2,500.00	377.74	377.74	2,122.26	84.89
Total Function 9055		2,500.00	2,500.00	377.74	377.74	2,122.26	84.89
Function 9060							
A.9060.810	MEDICAL/DENTAL INSURANCE	135,797.00	135,797.00	23,370.85	35,442.80	100,354.20	73.90
A.9060.820	HOSPITAL/MEDICAL BUY-OUT	8,000.00	8,000.00	461.52	923.04	7,076.96	88.46
A.9060.830	HSA ACCOUNT	38,000.00	38,000.00	0.00	11,760.00	26,240.00	69.05
A.9060.840	HOSPITAL/MEDICAL RETIREE BENEFIT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9060		181,797.00	181,797.00	23,832.37	48,125.84	133,671.16	73.53
Function 9901							
A.9901.900	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9901		0.00	0.00	0.00	0.00	0.00	100.00
Function 9950							
A.9950.900	TRANSFER:HIGHWAY FUND	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
Total Function 9950		200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
Total Type E	Expense	3,667,572.00	3,667,572.00	178,035.59	392,871.86	3,274,700.14	89.29

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Fund A							
	GENERAL FUND						
	GENERAL FUND	0.00	0.00	(114,087.91)	1,102,338.10	(1,102,338.10)	100.00
Total Fund A							

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Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund CM	MISCELLANEOUS (SPECIFY)						
Type R	Revenue						
CM.2001	PARK & RECREATION FEES	60,000.00	60,000.00	4,000.00	5,000.00	55,000.00	91.67
CM.2189	HOME & COMMUNITY SERVICE INCOME	0.00	0.00	0.00	0.00	0.00	100.00
CM.2401	INTEREST & EARNINGS	0.00	0.00	59.08	114.11	(114.11)	100.00
CM.2705	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.00	100.00
CM.2770	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	100.00
CM.5031	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	100.00
CM.9000	APPROPRIATED FUND BALANCE FOR BUDGET	132,000.00	132,000.00	0.00	0.00	132,000.00	100.00
Total Type R	Revenue	192,000.00	192,000.00	4,059.08	5,114.11	186,885.89	97.34

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund CM	MISCELLANEOUS (SPECIFY)						
Type E	Expense						
Function 7110							
CM.7110.200	PARKS AND RECREATION.CAPITAL-EQUIPM ENT/CAPITAL	0.00	0.00	0.00	0.00	0.00	100.00
CM.7110.400	PARK.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 7110		0.00	0.00	0.00	0.00	0.00	100.00
Function 9901							
CM.9901.900	INTERFUND TRANSFER	192,000.00	192,000.00	0.00	0.00	192,000.00	100.00
Total Function 9901		192,000.00	192,000.00	0.00	0.00	192,000.00	100.00
Total Type E	Expense	192,000.00	192,000.00	0.00	0.00	192,000.00	100.00
Total Fund CM	MISCELLANEOUS (SPECIFY)	0.00	0.00	4,059.08	5,114.11	(5,114.11)	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund D	HIGHWAY FUND						
Type R	Revenue						
D.1001	REAL PROPERTY TAXES	826,853.00	826,853.00	0.00	826,853.00	0.00	0.00
D.1120	NON PROPERTY SALES TAX	2,585,000.00	2,585,000.00	0.00	0.00	2,585,000.00	100.00
D.2189	HOME & COMMUNITY SERVICE INCOME	0.00	0.00	0.00	0.00	0.00	100.00
D.2302	SERVICES/OTHER GOVERNMENTS	127,531.00	127,531.00	0.00	0.00	127,531.00	100.00
D.2303	SALE OF FUEL	0.00	0.00	0.00	0.00	0.00	100.00
D.2401	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	100.00
D.2650	SALE OF SCRAP MATERIALS	0.00	0.00	0.00	0.00	0.00	100.00
D.2665	SALE OF EQUIPMENT	102,000.00	102,000.00	0.00	0.00	102,000.00	100.00
D.2680	INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00	100.00
D.2701	REFUND PRIOR YEARS EXPENSES	0.00	0.00	0.00	0.00	0.00	100.00
D.3501	NYS STATE AID CHIPS	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
D.3589	OTHER STATE AID	0.00	0.00	0.00	0.00	0.00	100.00
D.4960	FEMA - EMERGENCY DISASTER	0.00	0.00	0.00	0.00	0.00	100.00
D.5031	INTERFUND TRANSFERS	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
D.9000	APPROPRIATED FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00
D.9230	BALANCE FOR BUDGET	0.00	0.00	0.00	0.00	0.00	100.00
D.9231	HGWY EQUIP RESERVE FOR BUDGET	88,864.00	88,864.00	0.00	0.00	88,864.00	100.00
D.9232	HGWY IMPROVEMENT RESERVE FOR BUDGET	88,865.00	88,865.00	0.00	0.00	88,865.00	100.00
Total Type R	Revenue	4,519,113.00	4,519,113.00	0.00	826,853.00	3,692,260.00	81.70

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund D	HIGHWAY FUND						
Type E	Expense						
Function 5130							
D.5130.400.362	MACHINERY.CONTRACTUAL.TR AILER #62	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.363	MACHINERY.CONTRACTUAL.LO ADER #63	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.364	MACHINERY.CONTRACTUAL.M OWER #64	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.365	MACHINERY.CONTRACTUAL.EX CAVATOR #65	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.366	MACHINERY.CONTRACTUAL.EX CAVATOR #66	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.367	MACHINERY.CONTRACTUAL.UT ILITY VEHICLE #67	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.368	MACHINERY.CONTRACTUAL.M OWER #68	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.401	MACHINERY.CONTRACTUAL.W ATER TRUCK #1	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.402	MACHINERY.CONTRACTUAL.W ATER TRUCK #2	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.403	MACHINERY.CONTRACTUAL.W ATER TRUCK #3	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.410	MACHINERY.FUEL METERING	251,500.00	251,500.00	3,574.23	3,574.23	247,925.77	98.58
Total Function 5130		923,250.00	923,250.00	64,094.15	65,752.09	857,497.91	92.88
Function 5142							
D.5142.130	SNOW REMOVAL.WAGES FIT	367,000.00	367,000.00	66,361.24	115,090.91	251,909.09	68.64
D.5142.400	SNOW REMOVAL.CONTRACTUAL	400,000.00	400,000.00	117,040.37	117,040.37	282,959.63	70.74
Total Function 5142		767,000.00	767,000.00	183,401.61	232,131.28	534,868.72	69.74
Function 9010							
D.9010.800	NYS RETIREMENT	181,000.00	181,000.00	0.00	0.00	181,000.00	100.00
Total Function 9010		181,000.00	181,000.00	0.00	0.00	181,000.00	100.00
Function 9030							
D.9030.800	SOCIAL SECURITY/MEDICARE	78,000.00	78,000.00	5,260.98	10,813.42	67,186.58	86.14
Total Function 9030		78,000.00	78,000.00	5,260.98	10,813.42	67,186.58	86.14
Function 9040							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund D	HIGHWAY FUND						
Type E	Expense						
Function 9950							
Total Type E	Expense	4,519,113.00	4,519,113.00	327,695.33	463,211.31	4,055,901.69	89.75
Total Fund D	HIGHWAY FUND	0.00	0.00	(327,695.33)	363,641.69	(363,641.69)	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund F	WATER FUND						
Type R	Revenue						
F.2140	WATER RENTS	500,000.00	500,000.00	99,774.47	185,248.36	314,751.64	62.95
F.2141	TRANSMISSION CHARGES	0.00	0.00	0.00	0.00	0.00	100.00
F.2142	WATER SALES	2,200.00	2,200.00	170.75	2,370.75	(170.75)	(7.76)
F.2144	WATER SERVICES/METER SALES	20,000.00	20,000.00	1,380.00	1,380.00	18,620.00	93.10
F.2146	RETURNED CHECK FEE	0.00	0.00	0.00	0.00	0.00	100.00
F.2148	PENALTY ON WATER	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
F.2401	INTEREST & EARNINGS	3,200.00	3,200.00	0.00	0.00	3,200.00	100.00
F.2680	INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00	100.00
F.2701	REFUND PRIOR YEARS EXPENSE	0.00	0.00	0.00	0.00	0.00	100.00
F.5031	INTERFUND TRANSFERS	365,714.00	365,714.00	0.00	0.00	365,714.00	100.00
F.9000	APPROPRIATED FUND BALANCE FOR BUDGET	348,989.00	348,989.00	0.00	0.00	348,989.00	100.00
Total Type R	Revenue	1,245,103.00	1,245,103.00	101,325.22	188,999.11	1,056,103.89	84.82

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund F	WATER FUND						
Type E	Expense						
Function 1380							
F.1380.400	FISCAL AGENT FEES.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
Total Function 1380		1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
Function 1990							
F.1990.400	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1990		0.00	0.00	0.00	0.00	0.00	100.00
Function 8310							
F.8310.110	WATER	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.120	ADMINISTRATOR.WAGES	15,606.00	15,606.00	1,200.46	2,400.92	13,205.08	84.62
F.8310.131	SUPERINTENDENT.SALARY	153,478.00	153,478.00	8,176.60	11,283.48	142,194.52	92.65
F.8310.132	MOTOR EQUIPMENT.OPERATOR	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.133	EQUIPMENT.OPERATOR	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.134	CLERK.WAGES	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.200	LABORER.WAGES	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.201	EQUIPMENT	16,600.00	16,600.00	7,000.00	7,000.00	9,600.00	57.83
F.8310.400	PUMP STATION.CAPITAL	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.400	MAINTENANCE.T/HOPEWELL	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.410	LEGAL SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
F.8310.420	METER	16,000.00	16,000.00	738.48	738.48	15,261.52	95.38
F.8310.422	READING.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.423	OVERHEAD	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
F.8310.424	VEHICLE & REPAIR	1,500.00	1,500.00	2,520.57	2,520.57	(1,020.57)	(68.04)
F.8310.450	TRAINING & MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.450	ENGINEERING	50,500.00	50,500.00	5,513.50	5,513.50	44,986.50	89.08
Total Function 8310		260,184.00	260,184.00	25,149.61	29,456.95	230,727.05	88.68
Function 8320							
F.8320.400	WATER PURCHASES	400,000.00	400,000.00	97,743.70	97,743.70	302,256.30	75.56
F.8320.420	UTILITIES	51,000.00	51,000.00	8,962.40	8,962.40	42,037.60	82.43
Total Function 8320		451,000.00	451,000.00	106,706.10	106,706.10	344,293.90	76.34
Function 8340							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund F	WATER FUND						
Type E	Expense						
Function 8340							
F.8340.440	SERVICES & MAINTENANCE	123,400.00	123,400.00	49,787.14	49,787.14	73,612.86	59.65
F.8340.450	IMPROVEMENTS	333,000.00	333,000.00	0.00	0.00	333,000.00	100.00
Total Function 8340		456,400.00	456,400.00	49,787.14	49,787.14	406,612.86	89.09
Function 8397							
F.8397.200	WATER CAPITAL PROJECTS.EQUIP & CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8397		0.00	0.00	0.00	0.00	0.00	100.00
Function 9010							
F.9010.800	NYS RETIREMENT	22,500.00	22,500.00	0.00	0.00	22,500.00	100.00
Total Function 9010		22,500.00	22,500.00	0.00	0.00	22,500.00	100.00
Function 9030							
F.9030.800	SOCIAL SECURITY/MEDICARE	14,000.00	14,000.00	723.44	1,248.54	12,751.46	91.08
Total Function 9030		14,000.00	14,000.00	723.44	1,248.54	12,751.46	91.08
Function 9040							
F.9040.800	WORKERS COMPENSATION	3,600.00	3,600.00	0.00	3,623.58	(23.58)	(0.66)
Total Function 9040		3,600.00	3,600.00	0.00	3,623.58	(23.58)	(0.66)
Function 9050							
F.9050.800	UNEMPLOYMENT INSURANCE	500.00	500.00	0.00	0.00	500.00	100.00
Total Function 9050		500.00	500.00	0.00	0.00	500.00	100.00
Function 9055							
F.9055.800	DISABILITY INSURANCE	100.00	100.00	14.64	14.64	85.36	85.36
Total Function 9055		100.00	100.00	14.64	14.64	85.36	85.36
Function 9060							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund F	WATER FUND						
Type E	Expense						
Function 9060							
F.9060.810	MEDICAL/DENTAL INSURANCE	28,519.00	28,519.00	2,414.39	3,586.21	24,932.79	87.43
F.9060.820	HOSPITAL/MEDICAL BUY-OUT	0.00	0.00	153.84	153.84	(153.84)	100.00
F.9060.830	HSA ACCOUNT	6,800.00	6,800.00	0.00	1,120.00	5,680.00	83.53
F.9060.840	HOSPITAL/MEDICAL RETIREE BENEFIT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9060		35,319.00	35,319.00	2,568.23	4,860.05	30,458.95	86.24
Function 9950							
F.9950.900	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	100.00
F.9950.900.250	INTERFUND TRANSFERS...PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
F.9950.900.251	INTERFUND TRANSFERS...PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
F.9950.900.NOTT	INTERFUND TRANSFERS...NOTT ROAD CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9950		0.00	0.00	0.00	0.00	0.00	100.00
Total Type E	Expense	1,245,103.00	1,245,103.00	184,949.16	195,697.00	1,049,406.00	84.28
Total Fund F	WATER FUND	0.00	0.00	(83,623.94)	(6,697.89)	6,697.89	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund H	CAPITAL PROJECTS						
Type R	Revenue						
H.2401..14	INTEREST & EARNINGS.COUNTY RD 30 EXT #36	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..15	INTEREST & EARNINGS.SEWER CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..16	INTEREST & EARNINGS.HICKOX ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..17	INTEREST INCOME.OUTHOUSE PARK	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..4	INTEREST & EARNINGS.PARRISH STREET EXTENSION	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..5	INTEREST & EARNINGS.DEVELOPMENT OF PARKS AND REC AREAS	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..7	INTEREST & EARNINGS.HOPKINS-GIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..NOTT	INTEREST & EARNINGS.NOTT ROAD CAPITAL PROJECT	0.00	(10.31)	0.00	0.00	(10.31)	100.00
H.2797..250	OTHER LOCAL GOVERNMENTS.PURDY PROJECT CDBG	0.00	(600,000.00)	0.00	0.00	(600,000.00)	100.00
H.2797..251	OTHER LOCAL GOVERNMENTS.PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
H.2797..NOTT	OTHER LOCAL GOVERNMENTS.NOTT ROAD CAPITAL PROJECT	0.00	77,000.00	0.00	0.00	77,000.00	100.00
H.3989..17	NYSEPF GRANT.OUTHOUSE PARK	0.00	0.00	0.00	0.00	0.00	100.00
H.5031..17	INTERFUND TRANSFERS.OUTHOUSE PARK	0.00	0.00	0.00	0.00	0.00	100.00
H.5031.A	INTERFUND TRANSFERS.GENERAL FUND	0.00	0.00	0.00	0.00	0.00	100.00
H.5031.F.250	INTERFUND TRANSFERS.WATER.PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
H.5031.F.251	INTERFUND TRANSFERS.WATER.PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
H.5031.F.NOTT	INTERFUND TRANSFERS.WATER.NOTT ROAD CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00	100.00
H.5710..251	SERIAL BONDS.PURDY EFC	0.00	(550,000.00)	0.00	0.00	(550,000.00)	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund H Type R	CAPITAL PROJECTS Revenue						
H.5710..NOTT	SERIAL BONDS..NOTT ROAD CAPITAL PROJECT	0.00	(77,000.00)	0.00	0.00	(77,000.00)	100.00
Total Type R	Revenue	0.00	(1,150,010.31)	0.00	0.00	(1,150,010.31)	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund H							
Type E							
Function 1310							
H.1310.240.17	ADMINISTRATION.EXPENSE.OU THOUSE PARK	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1310		0.00	0.00	0.00	0.00	0.00	100.00
Function 1380							
H.1380.400.250	FISCAL AGENT FEES.CONTRACTUAL.PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
H.1380.400.251	FISCAL AGENT FEES.CONTRACTUAL.PURDY EFC	0.00	(21,686.63)	0.00	0.00	(21,686.63)	100.00
H.1380.400.NOTT	FISCAL AGENT FEES.CONTRACTUAL.NOTT ROAD CAPITAL PROJECT	0.00	2,000.00	0.00	0.00	2,000.00	100.00
Total Function 1380		0.00	(19,686.63)	0.00	0.00	(19,686.63)	100.00
Function 1420							
H.1420.400.250	ATTORNEY.CONTRACTUAL.PU RDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
H.1420.400.251	ATTORNEY.CONTRACTUAL.PU RDY EFC	0.00	(2,992.63)	0.00	0.00	(2,992.63)	100.00
H.1420.400.NOTT	ATTORNEY.CONTRACTUAL.NO TT ROAD CAPITAL PROJECT	0.00	2,873.07	0.00	0.00	2,873.07	100.00
Total Function 1420		0.00	(119.56)	0.00	0.00	(119.56)	100.00
Function 1440							
H.1440.240.17	ENGINEER.EXPENSE.OUTHOU SE PARK	0.00	0.00	0.00	0.00	0.00	100.00
H.1440.400.17	ENGINEER.EXPENSE.OUTHOU SE PARK	0.00	0.00	0.00	0.00	0.00	100.00
H.1440.400.250	ENGINEERING.CONTRACTUAL.PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
H.1440.400.251	ENGINEERING.CONTRACTUAL.PURDY EFC	0.00	(189,400.00)	0.00	0.00	(189,400.00)	100.00
H.1440.400.NOTT	ENGINEERING.CONTRACTUAL.NOTT ROAD CAPITAL PROJECT	0.00	9,682.00	0.00	0.00	9,682.00	100.00
Total Function 1440		0.00	(179,718.00)	0.00	0.00	(179,718.00)	100.00
Function 1990							

TOWN OF CANANDAIGUA

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund H	CAPITAL PROJECTS						
Type E	Expense						
Function 9780							
H.9780.700.251	DEBT SERVICE FROM PUBLIC AUTHORITY.INTEREST.PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
H.9780.700.NOTT	DEBT SERVICE FROM PUBLIC AUTHORITY.INTEREST.NOTT ROAD CAPITAL PROJECT	0.00	154.00	0.00	0.00	154.00	100.00
Total Function 9780		0.00	154.00	0.00	0.00	154.00	100.00
Function 9901							
H.9901.900.11	INTERFUND TRANSFER...MCINTYRE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.12	INTERFUND TRANSFER...CDGA-BRISTOL WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.14	INTERFUND TRANSFER...COUNTY RD 30 EXT #36	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.15	INTERFUND TRANSFER...SEWER CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.16	INTERFUND TRANSFER...HICKOX ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.4	INTERFUND TRANSFER...PARRISH STREET EXTENSION	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.7	INTERFUND TRANSFER...HOPKINS-GIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9901		0.00	0.00	0.00	0.00	0.00	100.00
Function 9903							
H.9903.9.16	TRANSFER/WATER- MAINTENANCE...HICKOX ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9903		0.00	0.00	0.00	0.00	0.00	100.00
Total Type E	Expense	0.00	(1,130,487.57)	0.00	0.00	(1,130,487.57)	100.00
Total							

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund H	CAPITAL PROJECTS	0.00	(19,522.74)	0.00	0.00	(19,522.74)	100.00
Fund H	CAPITAL PROJECTS						

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type R	Revenue						
S.1001	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	100.00
S.1001..241	REAL PROPERTY TAXES.NOTT ROAD EXTENSION #6 WATER DISTRICT	4,536.00	4,536.00	0.00	4,536.00	0.00	0.00
S.1001..241A	REAL PROPERTY TAXES.ANDREWS - NORTH ROAD WATER DISTRICT	20,028.00	20,028.00	0.00	20,028.00	0.00	0.00
S.1001..241B	REAL PROPERTY TAXES.CANANDAIGUA - FARMINGTON WATER DISTRICT	83,309.00	83,309.00	0.00	83,309.00	0.00	0.00
S.1001..243	REAL PROPERTY TAXES.EXTENSION 8 - WEST LAKE SOUTH	94,140.00	94,140.00	0.00	94,140.00	0.00	0.00
S.1001..244	REAL PROPERTY TAXES.EXTENSION 9 - CRAMER ROAD WATER DISTRICT	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00
S.1001..245	REAL PROPERTY TAXES.PARRISH STREET WATER DISTRICT	800.00	800.00	0.00	800.00	0.00	0.00
S.1001..245A	REAL PROPERTY TAXES.WEST LAKE WATER DISTRICT (BENEFIT BASIS)	22,850.00	22,850.00	0.00	22,850.00	0.00	0.00
S.1001..245B	REAL PROPERTY TAXES.MCINTYRE ROAD WATER DISTRICT	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00
S.1001..246	REAL PROPERTY TAXES.EXTENSION 10 - WYFELL'S ROAD	21,207.00	21,207.00	0.00	21,207.00	0.00	0.00
S.1001..246A	REAL PROPERTY TAXES.CANANDAIGUA BRISTOL JOINT WATER DISTRICT	2,801.00	2,801.00	0.00	2,801.00	0.00	0.00
S.1001..246B	REAL PROPERTY TAXES.EMERSON ALLEN TOWNLINE RD WATER DISTRICT	15,156.00	15,156.00	0.00	15,156.00	0.00	0.00
S.1001..247	REAL PROPERTY TAXES.CANANDAIGUA CONSOLIDATED WATER DISTRICT	264,167.00	264,167.00	0.00	264,167.00	0.00	0.00
S.1001..247A	REAL PROPERTY TAXES.EXTENSION 11 - ADAMS ROAD WATER DISTRICT	13,000.00	13,000.00	0.00	13,000.00	0.00	0.00
S.1001..247B	REAL PROPERTY TAXES.EX 36 - COUNTY ROAD #30 WATER	16,811.00	16,811.00	0.00	16,811.00	0.00	0.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type R	Revenue						
S.2401..248C	HOPEWELL WATER						
S.2401..249	INTEREST & EARNINGS.PARRISH ROAD EXTENSION WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.2770..246A	MISCELLANEOUS INCOME.CANANDAIGUA BRISTOL JOINT WATER DISTRICT	46,784.00	46,784.00	48,410.41	48,410.41	(1,626.41)	(3.48)
S.2770..249A	MISCELLANEOUS INCOME.NOTT RD EXT 40	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..245	INTERFUND TRANSFERS.PARRISH STREET WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..245B	INTERFUND TRANSFERS.MCINTYRE ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..246A	INTERFUND TRANSFERS.CANANDAIGUA BRISTOL JOINT WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..247	INTERFUND TRANSFERS.CANANDAIGUA CONSOLIDATED WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..247B	INTERFUND TRANSFERS.EX 36 - COUNTY ROAD #30 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..248A	INTERFUND TRANSFERS.HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..249	INTERFUND TRANSFERS.PARRISH ROAD EXTENSION WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031.V.245B	INTERFUND TRANSFERS.DEBT SERVICE.MCINTYRE ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9000..241	APPROPRIATED FUND BALANCE FOR BUDGET.NOTT ROAD EXTENSION #6 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9000..243	APPROPRIATED FUND BALANCE FOR BUDGET.EXTENSION 8 - WEST LAKE SOUTH	5,147.00	5,147.00	0.00	0.00	5,147.00	100.00
S.9000..244	APPROPRIATED FUND BALANCE FOR	684.00	684.00	0.00	0.00	684.00	100.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type R	Revenue						
S.9231..249A	HIGHWAY EQUIPMENT RESERVE.NOTT RD EXT 40	0.00	0.00	0.00	0.00	0.00	100.00
S.9232..249A	IMPROVEMENT RESERVE FOR BUDGET.NOTT RD EXT 40	0.00	0.00	0.00	0.00	0.00	100.00
S.9235..249A	NYSERS RESERVE.NOTT RD EXT 40	0.00	0.00	0.00	0.00	0.00	100.00
Total Type R	Revenue	763,194.00	763,194.00	48,410.41	745,627.41	17,566.59	2.30

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type E	Expense						
Function 1930							
S.1930.400.247	JUDGEMENTS & CLAIMS.CONTRACTUAL.CANAN DAIGUA CONSOLIDATED WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1930		0.00	0.00	0.00	0.00	0.00	100.00
Function 1990							
S.1990.400.247B	CONTINGENCY..EX 36 - COUNTY ROAD #30 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.1990.400.248A	CONTINGENCY..HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1990		0.00	0.00	0.00	0.00	0.00	100.00
Function 5110							
S.5110.400.247B	ADMINISTRATIVE..EX 36 - COUNTY ROAD #30 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5110.400.248A	ADMINISTRATIVE..HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 5110		0.00	0.00	0.00	0.00	0.00	100.00
Function 8310							
S.8310.400.246A	LEGAL EXPENSE..CANANDAIGUA BRISTOL JOINT WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8310.400.247B	LEGAL EXPENSE..EX 36 - COUNTY ROAD #30 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8310.400.248A	LEGAL EXPENSE..HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8310.410.241	LEGAL SERVICES..NOTT ROAD EXTENSION #6 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8310.410.245	LEGAL EXPENSES..PARRISH STREET WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8310		0.00	0.00	0.00	0.00	0.00	100.00
Function 8350							

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
WATER DISTRICTS							
Expense							
S.8350.400.241A	COMMON WATER CONTRACTUAL ANDRE WS - NORTH ROAD WATER DISTRICT	2,907.00	2,907.00	2,925.00	2,925.00	(18.00)	(0.62)
S.8350.400.241B	COMMON WATER CONTRACTUAL CANAN DAIGUA - FARMINGTON WATER DISTRICT	83,309.00	83,309.00	83,839.00	83,839.00	(530.00)	(0.64)
S.8350.400.246A	COMMON WATER CONTRACTUAL CANAN DAIGUA BRISTOL JOINT WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8350.400.246B	COMMON WATER CONTRACTUAL EMERS ON ALLEN TOWNLINE RD WATER DISTRICT	2,249.00	2,249.00	10,041.58	10,041.58	(7,792.58)	(346.49)
S.8350.400.248	COMMON WATER CONTRACTUAL RISSE R ROAD WATER DISTRICT	2,254.00	2,254.00	2,343.72	2,343.72	(89.72)	(3.98)
S.8350.400.248C	COMMON WATER CONTRACTUAL CANAN DAIGUA - HOPEWELL WATER	64,526.00	64,526.00	0.00	0.00	64,526.00	100.00
Total Function 8350		155,245.00	155,245.00	99,149.30	99,149.30	56,095.70	36.13
Function 8389							
S.8389.400.241A	COMMON WATER CONTRACTUAL ANDRE WS - NORTH ROAD WATER DISTRICT	0.00	0.00	369.15	369.15	(369.15)	100.00
S.8389.400.241B	COMMON WATER CONTRACTUAL CANAN DAIGUA - FARMINGTON WATER DISTRICT	0.00	0.00	9,315.48	9,315.48	(9,315.48)	100.00
S.8389.400.246B	COMMON WATER CONTRACTUAL EMERS ON ALLEN TOWNLINE RD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8389.400.248	COMMON WATER CONTRACTUAL RISSE R ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8389.400.248C	COMMON WATER CONTRACTUAL CANAN DAIGUA - HOPEWELL WATER	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8389		0.00	0.00	9,684.63	9,684.63	(9,684.63)	100.00

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Fund S	WATER DISTRICTS						
Type E	Expense						
Function 8389							
Function 8397							
S.8397.200.246A	WATER CAPITAL PROJECTS.CAPITAL.EQUIPME NT.CANANDAIGUA BRISTOL JOINT WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8397.200.247	WATER CAPITAL PROJECTS.CAPITAL.EQUIPME NT.CANANDAIGUA CONSOLIDATED WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8397.200.247B	WATER CAPITAL PROJECTS.CAPITAL.EQUIPME NT.EXT 36 - COUNTY ROAD #30 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8397.201.248D	WATER CAPITAL PROJECTS...HICKOX ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8397		0.00	0.00	0.00	0.00	0.00	100.00
Function 9701							
S.9701.600.246A	SERIAL BONDS CDGA.PRINCIPAL.CANANDAIGU A BRISTOL JOINT WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9701.700.246A	SERIAL BONDS CDGA.INTEREST.CANANDAIGU A BRISTOL JOINT WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9701		0.00	0.00	0.00	0.00	0.00	100.00
Function 9710							
S.9710.600.241	SERIAL BONDS.PRINCIPAL.NOTT ROAD EXTENSION #6 WATER DISTRICT	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
S.9710.600.241A	SERIAL BONDS.PRINCIPAL.ANDREWS - NORTH ROAD WATER DISTRICT	15,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00
S.9710.600.243	SERIAL BONDS.PRINCIPAL.EXTENSION 8 - WEST LAKE SOUTH	45,000.00	45,000.00	0.00	0.00	45,000.00	100.00

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Fund S	WATER DISTRICTS						
Type E	Expense						
Function 9710							
S.9710.600.244	SERIAL BONDS.PRINCIPAL.EXTENSION 9 - CRAMER ROAD WATER DISTRICT	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
S.9710.600.245	SERIAL BONDS.PRINCIPAL.PARRISH STREET WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9710.600.245A	SERIAL BONDS.PRINCIPAL.WEST LAKE WATER DISTRICT (BENEFIT BASIS)	23,000.00	23,000.00	0.00	0.00	23,000.00	100.00
S.9710.600.245B	SERIAL BONDS.PRINCIPAL.MCINTYRE ROAD WATER DISTRICT	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
S.9710.600.246	SERIAL BONDS.PRINCIPAL.EXTENSION 10 - WYFELLS ROAD	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00
S.9710.600.246A	SERIAL BONDS BRISTOL.PRINCIPAL.CANANDAIGUA BRISTOL JOINT WATER DISTRICT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
S.9710.600.246B	SERIAL BONDS.PRINCIPAL.EMERSON ALLEN TOWNLINE RD WATER DISTRICT	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00
S.9710.600.247A	SERIAL BONDS.PRINCIPAL.EXTENSION 11 - ADAMS ROAD WATER DISTRICT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
S.9710.600.247B	SERIAL BONDS.PRINCIPAL.EX 36 - COUNTY ROAD #30 WATER DISTRICT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
S.9710.600.248	SERIAL BONDS.PRINCIPAL.RISSER ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9710.600.248A	SERIAL BONDS.PRINCIPAL.HOPKINS GRIMBLE WATER DISTRICT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
S.9710.600.248C	SERIAL BONDS.PRINCIPAL.CANANDAIGUA - HOPEWELL WATER	0.00	0.00	0.00	0.00	0.00	100.00
S.9710.600.249	SERIAL BONDS.PRINCIPAL.PARRISH ROAD EXTENSION WATER DISTRICT	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00
S.9710.600.249A	SERIAL BONDS.PRINCIPAL.PARRISH ROAD EXTENSION WATER DISTRICT	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00

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Fund S	WATER DISTRICTS						
Type E	Expense						
Function 9710							
S.9710.600.249A	BONDS.PRINCIPAL.NOTT RD EXT 40	150.00	150.00	75.00	75.00	75.00	50.00
S.9710.700.241	BONDS.INTEREST.NOTT ROAD EXTENSION #6 WATER DISTRICT		2,121.00	2,121.00	2,121.00	0.00	0.00
S.9710.700.241A	BONDS.INTEREST.ANDREWS - NORTH ROAD WATER DISTRICT	4,300.00	4,300.00	2,150.00	2,150.00	2,150.00	50.00
S.9710.700.243	BONDS.INTEREST.EXTENSION 8 - WEST LAKE SOUTH	200.00	200.00	100.00	100.00	100.00	50.00
S.9710.700.244	BONDS.INTEREST.EXTENSION 9 - CRAMER ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9710.700.245	BONDS.INTEREST.PARRISH STREET WATER DISTRICT	1,205.00	1,205.00	575.00	575.00	630.00	52.28
S.9710.700.245A	BONDS.INTEREST.WEST LAKE WATER DISTRICT (BENEFIT BASIS)	4,232.00	4,232.00	0.00	0.00	4,232.00	100.00
S.9710.700.245B	BONDS.INTEREST.MCINTYRE ROAD WATER DISTRICT	1,200.00	1,200.00	600.00	600.00	600.00	50.00
S.9710.700.246	BONDS.INTEREST.EXTENSION 10 - WYFELLS ROAD	43,741.00	43,741.00	0.00	0.00	43,741.00	100.00
S.9710.700.246A	SERIAL BONDS BRISTOL.INTEREST.CANANDAIGUA BRISTOL JOINT WATER DISTRICT	7,907.00	7,907.00	7,907.00	7,907.00	0.00	0.00
S.9710.700.246B	BONDS.INTEREST.EMERSON ALLEN TOWNLINE RD WATER DISTRICT	750.00	750.00	250.00	250.00	500.00	66.67
S.9710.700.247A	BONDS.INTEREST.EXTENSION 11 - ADAMS ROAD WATER DISTRICT	10,075.00	10,075.00	0.00	0.00	10,075.00	100.00
S.9710.700.247B	SERIAL BONDS.INTEREST.EXTENSION 36 - COUNTY ROAD #30 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9710.700.248	SERIAL						

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Fund S	WATER DISTRICTS						
Type E	Expense						
Function 9710							
S.9710.700.248	BONDS.INTEREST.RISSER ROAD WATER DISTRICT	6,238.00	6,238.00	0.00	0.00	6,238.00	100.00
S.9710.700.248A	SERIAL BONDS.INTEREST.HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9710.700.248C	SERIAL BONDS.INTEREST.CANANDAIG UA - HOPEWELL WATER	315.00	315.00	0.00	0.00	315.00	100.00
S.9710.700.249	SERIAL BONDS.INTEREST.PARRISH ROAD EXTENSION WATER DISTRICT	2,294.00	2,294.00	0.00	0.00	2,294.00	100.00
S.9710.700.249A	SERIAL BONDS.INTEREST.NOTT RD EXT 40						
Total Function 9710		228,328.00	228,328.00	33,778.00	33,778.00	194,550.00	85.21
Function 9730							
S.9730.700.247B	BOND ANTICIPATION NOTES.INTEREST.EX 36 - COUNTY ROAD #30 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9730		0.00	0.00	0.00	0.00	0.00	100.00
Function 9903							
S.9903.400.248A	TRANSFER/WATER- MAINTENANCE.CONTRACTUAL. HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9903.900.241	TRANSFER/WATER- MAINTENANCE...NOTT ROAD EXTENSION #6 WATER DISTRICT	1,386.00	1,386.00	0.00	0.00	1,386.00	100.00
S.9903.900.243	TRANSFER/WATER- MAINTENANCE...EXTENSION 8 - WEST LAKE SOUTH	49,987.00	49,987.00	0.00	0.00	49,987.00	100.00
S.9903.900.244	TRANSFER/WATER- MAINTENANCE...EXTENSION 9 - CRAMER ROAD WATER DISTRICT	1,484.00	1,484.00	0.00	0.00	1,484.00	100.00
S.9903.900.245	TRANSFER/WATER- MAINTENANCE...PARRISH STREET WATER DISTRICT	1,203.00	1,203.00	0.00	0.00	1,203.00	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type E	Expense						
Function 9903							
S.9903.900.245A	TRANSFER/WATER- MAINTENANCE...WEST LAKE WATER DISTRICT (BENEFIT BASIS)	23,476.00	23,476.00	0.00	0.00	23,476.00	100.00
S.9903.900.245B	TRANSFER/WATER- MAINTENANCE...MCINTYRE ROAD WATER DISTRICT	1,203.00	1,203.00	0.00	0.00	1,203.00	100.00
S.9903.900.246	TRANSFER/WATER- MAINTENANCE...EXTENSION 10 - WYFELLS ROAD	8,007.00	8,007.00	0.00	0.00	8,007.00	100.00
S.9903.900.246A	TRANSFER/WATER- MAINTENANCE...CANANDAIGUA A BRISTOL JOINT WD- CANANDAIGUA	8,229.00	8,229.00	0.00	0.00	8,229.00	100.00
S.9903.900.247	TRANSFER/WATER- MAINTENANCE...CANANDAIGUA A CONSOLIDATED WATER DISTRICT	264,167.00	264,167.00	0.00	0.00	264,167.00	100.00
S.9903.900.247A	TRANSFER/WATER- MAINTENANCE...EXTENSION 11 - ADAMS ROAD WATER DISTRICT	8,744.00	8,744.00	0.00	0.00	8,744.00	100.00
S.9903.900.247B	TRANSFER/WATER- MAINTENANCE...EX 36 - COUNTY ROAD #30 WATER DISTRICT	1,736.00	1,736.00	0.00	0.00	1,736.00	100.00
S.9903.900.248A	TRANSFER/WATER- MAINTENANCE...HOPKINS GRIMBLE WATER DISTRICT	3,393.00	3,393.00	0.00	0.00	3,393.00	100.00
S.9903.900.248D	TRANSFER/WATER- MAINTENANCE...HICKOX ROAD WATER DISTRICT	3,942.00	3,942.00	0.00	0.00	3,942.00	100.00
S.9903.900.249	TRANSFER/WATER- MAINTENANCE...PARRISH ROAD EXTENSION WATER DISTRICT	1,670.00	1,670.00	0.00	0.00	1,670.00	100.00
S.9903.900.249A	TRANSFER/WATER- MAINTENANCE...NOTT RD EXT 40	994.00	994.00	0.00	0.00	994.00	100.00
S.9903.901.246A	TRANSFER/WATER- MAINTENANCE...CANANDAIGUA A BRISTOL JOINT WD-BRISTOL SHARE	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9903		379,621.00	379,621.00	0.00	0.00	379,621.00	100.00
Function 9950							

TOWN OF CANANDAIGUA

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type E	Expense						
Function 9950							
S.9950.900.248D	INTERFUND TRANSFERS...HICKOX ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9950		0.00	0.00	0.00	0.00	0.00	100.00
Total Type E	Expense	763,194.00	763,194.00	142,611.93	142,611.93	620,582.07	81.31
Total Fund S	WATER DISTRICTS	0.00	0.00	(94,201.52)	603,015.48	(503,015.48)	100.00

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Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
DRAINAGE DISTRICTS							
Revenue							
SD.1001..241	REAL PROPERTY TAXES.RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..241A	REAL PROPERTY TAXES.LAKEWOOD MEADOWS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..243	REAL PROPERTY TAXES.ASHTON DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..244	REAL PROPERTY TAXES.FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..245	REAL PROPERTY TAXES.LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..246	REAL PROPERTY TAXES.OLD BROOKSIDE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..247	REAL PROPERTY TAXES.LAKESIDE ESTATES DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..248	REAL PROPERTY TAXES.WATERFORD POINT DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..249	REAL PROPERTY TAXES.STABLEGATE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..250	REAL PROPERTY TAXES.PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..251	TAXES.PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..241	SPECIAL ASSESSMENT.RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..241A	SPECIAL ASSESSMENT.LAKEWOOD MEADOWS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..243	SPECIAL ASSESSMENT.ASHTON DRAINAGE DISTRICT	2,993.00	2,993.00	0.00	2,993.00	0.00	0.00
SD.1030..244	SPECIAL ASSESSMENT.FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..245	SPECIAL ASSESSMENT.LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..246	SPECIAL ASSESSMENT.OLD BROOKSIDE DRAINAGE DISTRICT	4,230.00	4,230.00	0.00	4,230.00	0.00	0.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SD	DRAINAGE DISTRICTS						
Type R	Revenue						
SD.1030..247	SPECIAL ASSESSMENT LAKESIDE ESTATES DRAINAGE DISTRICT	2,508.00	2,508.00	0.00	2,508.00	0.00	0.00
SD.1030..248	SPECIAL ASSESSMENT WATERFORD POINT DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..249	SPECIAL ASSESSMENT STABLEGATE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..250	SPECIAL ASSESSMENT PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..251	SPECIAL ASSESSMENT PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..241	INTEREST & EARNINGS RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..241A	INTEREST & EARNINGS LAKEWOOD MEADOWS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..243	INTEREST & EARNINGS ASHTON DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..244	INTEREST & EARNINGS FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..245	INTEREST & EARNINGS LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..246	INTEREST & EARNINGS OLD BROOKSIDE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..247	INTEREST & EARNINGS LAKESIDE ESTATES DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..248	INTEREST & EARNINGS WATERFORD POINT DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..249	INTEREST & EARNINGS STABLEGATE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..250	INTEREST & EARNINGS PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..251	INTEREST & EARNINGS PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
SD.5031..241	INTERFUND TRANSFERS RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.9000..243	APPROPRIATED FUND	3,007.00	3,007.00	0.00	0.00	3,007.00	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SD	DRAINAGE DISTRICTS						
Type R	Revenue						
SD.9000..243	BALANCE FOR BUDGET,ASHTON DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.9000..244	APPROPRIATED FUND BALANCE FOR BUDGET.FOX RIDGE DRAINAGE DISTRICT						
Total Type R	Revenue	12,738.00	12,738.00	0.00	9,731.00	3,007.00	23.61

TOWN OF CANANDAIGUA

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SD	DRAINAGE DISTRICTS						
Type E	Expense						
Function 1440							
SD.1440.400.241	ENGINEERING..RT.332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1440.400.243	ENGINEERING..ASHTON DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1440.400.244	ENGINEERING..FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1440.400.245	ENGINEERING..LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1440		0.00	0.00	0.00	0.00	0.00	100.00
Function 1990							
SD.1990.400.241	CONTINGENCY..RT.332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1990.400.243	CONTINGENCY..ASHTON DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1990.400.244	CONTINGENCY..FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1990.400.245	CONTINGENCY..LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1990		0.00	0.00	0.00	0.00	0.00	100.00
Function 8310							
SD.8310.410.241	LEGAL...RT.332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8310		0.00	0.00	0.00	0.00	0.00	100.00
Function 8510							
SD.8510.400.241	ADMINISTRATIVE..RT.332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8510.400.243	ADMINISTRATIVE..ASHTON DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8510.400.244	ADMINISTRATIVE..FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8510.400.245	ADMINISTRATIVE..LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8510		0.00	0.00	0.00	0.00	0.00	100.00
Function 8520							

TOWN OF CANANDAIGUA

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SD	DRAINAGE DISTRICTS						
Type E	Expense						
Function 8520							
SD.8520.400.241	MAINTENANCE..RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.241A	MAINTENANCE..LAKEWOOD MEADOWS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.243	MAINTENANCE..ASHTON DRAINAGE DISTRICT	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00
SD.8520.400.244	MAINTENANCE..FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.245	MAINTENANCE..LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.246	MAINTENANCE..OLD BROOKSIDE DRAINAGE DISTRICT	4,230.00	4,230.00	0.00	0.00	4,230.00	100.00
SD.8520.400.247	MAINTENANCE..LAKESIDE ESTATES DRAINAGE DISTRICT	2,508.00	2,508.00	0.00	0.00	2,508.00	100.00
SD.8520.400.248	MAINTENANCE..WATERFORD POINT DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.249	MAINTENANCE..STABLEGATE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.250	MAINTENANCE..PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.251	MAINTENANCE..PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8520		12,738.00	12,738.00	0.00	0.00	12,738.00	100.00
Total Type E	Expense	12,738.00	12,738.00	0.00	0.00	12,738.00	100.00
Total Fund SD	DRAINAGE DISTRICTS	0.00	0.00	0.00	9,731.00	(9,731.00)	100.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SF	FIRE PROTECTION DISTRICTS						
Type R	Revenue						
SF.1001..241	REAL PROPERTY TAXES.FIRE PROTECTION DISTRICT	909,514.00	909,514.00	0.00	909,514.00	0.00	0.00
SF.2401..241	INTEREST & EARNINGS.FIRE PROTECTION DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SF.9000..241	APPROPRIATED FUND BALANCE FOR BUDGET.FIRE PROTECTION DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Type R	Revenue	909,514.00	909,514.00	0.00	909,514.00	0.00	0.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SF	FIRE PROTECTION DISTRICTS						
Type E	Expense						
Function 1930							
SF.1930.400.241	JUDGEMENTS & CLAIMS.CONTRACTUAL.FIRE PROTECTION DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1930		0.00	0.00	0.00	0.00	0.00	100.00
Function 3410							
SF.3410.400.241	FIRE PROTECTION DISTRICT AGREEMENTS	909,514.00	909,514.00	909,514.00	909,514.00	0.00	0.00
Total Function 3410		909,514.00	909,514.00	909,514.00	909,514.00	0.00	0.00
Function 8310							
SF.8310.400.241	LEGALS.FIRE PROTECTION DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8310		0.00	0.00	0.00	0.00	0.00	100.00
Total Type E	Expense	909,514.00	909,514.00	909,514.00	909,514.00	0.00	0.00
Total Fund SF	FIRE PROTECTION DISTRICTS	0.00	0.00	(909,514.00)	0.00	0.00	100.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SL	LIGHTING DISTRICTS						
Type R	Revenue						
SL.1001..241	REAL PROPERTY TAXES.CENTERPOINT LIGHTING DISTRICT	1,800.00	1,800.00	0.00	1,800.00	0.00	0.00
SL.1001..242	REAL PROPERTY TAXES.FOX RIDGE LIGHTING DISTRICT	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00
SL.1001..243	REAL PROPERTY TAXES.LANDINGS LIGHTING DISTRICT	393.00	393.00	0.00	393.00	0.00	0.00
SL.1001..244	REAL PROPERTY TAXES.LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.1001..245	REAL PROPERTY TAXES.FALLBROOK PARK LIGHTING DISTRICT	400.00	400.00	0.00	400.00	0.00	0.00
SL.1030..244	SPECIAL ASSESSMENT.LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2401..241	INTEREST & EARNINGS.CENTERPOINT LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2401..242	INTEREST & EARNINGS.FOX RIDGE LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2401..243	INTEREST & EARNINGS.LANDINGS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2401..244	INTEREST & EARNINGS.LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2401..245	INTEREST & EARNINGS.FALLBROOK PARK LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2701..241	REFUND PRIOR YEARS EXP.CENTERPOINT LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2701..242	REFUND PRIOR YEARS EXP.FOX RIDGE LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2701..245	REFUND PRIOR YEARS EXP.FALLBROOK PARK LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2705..244	GIFTS & DONATIONS.LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.9000..241	APPROPRIATED FUND BALANCE FOR BUDGET.CENTERPOINT	2,100.00	2,100.00	0.00	0.00	2,100.00	100.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SL	LIGHTING DISTRICTS						
Type R	Revenue						
SL.9000..241	LIGHTING DISTRICT						
SL.9000..242	APPROPRIATED FUND BALANCE FOR BUDGET.FOX RIDGE LIGHTING DISTRICT	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
SL.9000..243	APPROPRIATED FUND BALANCE FOR BUDGET.LANDINGS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.9000..244	APPROPRIATED FUND BALANCE FOR BUDGET.LAKEWOOD MEADOWS LIGHTING DISTRICT	350.00	350.00	0.00	0.00	350.00	100.00
SL.9000..245	APPROPRIATED FUND BALANCE FOR BUDGET.FALLBROOK PARK LIGHTING DISTRICT	950.00	950.00	0.00	0.00	950.00	100.00
SL.9230..241	TAX STABILIZATION RESERVE FOR.CENTERPOINT LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.9230..242	TAX STABILIZATION RESERVE FOR.FOX RIDGE LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Type R	Revenue	15,493.00	15,493.00	0.00	9,593.00	5,900.00	38.08

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
LIGHTING DISTRICTS Expense							
SL.1990.400.241	CONTINGENCY..CENTERPOINT LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.1990.400.242	CONTINGENCY..FOX RIDGE LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.1990.400.243	CONTINGENCY..LANDINGS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.1990.400.244	CONTINGENCY..LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.1990.400.245	CONTINGENCY..FALLBROOK PARK LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1990		0.00	0.00	0.00	0.00	0.00	100.00
Function 5110							
SL.5110.400.241	ADMINISTRATIVE..CENTERPOINT LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.5110.400.242	ADMINISTRATIVE..FOX RIDGE LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.5110.400.243	ADMINISTRATIVE..LANDINGS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.5110.400.244	ADMINISTRATIVE..LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.5110.400.245	ADMINISTRATIVE..FALLBROOK PARK LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 5110		0.00	0.00	0.00	0.00	0.00	100.00
Function 5182							
SL.5182.200.242	EQUIPMENT..FOX RIDGE LIGHTING DISTRICT	0.00	0.00	223.18	223.18	(223.18)	100.00
SL.5182.240.244	UTILITIES - EQUIPMENT..LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.5182.400.241	UTILITIES ELECTRIC..CENTERPOINT LIGHTING DISTRICT	3,900.00	3,900.00	388.81	388.81	3,511.19	90.03
SL.5182.400.242	UTILITIES ELECTRIC..FOX RIDGE LIGHTING DISTRICT	9,500.00	9,500.00	1,618.04	1,618.04	7,881.96	82.97
SL.5182.400.243	UTILITIES ELECTRIC..LANDINGS LIGHTING DISTRICT	393.00	393.00	0.00	0.00	393.00	100.00
SL.5182.400.244	UTILITIES ELECTRIC..LAKEWOOD MEADOWS LIGHTING DISTRICT	350.00	350.00	66.26	66.26	283.74	81.07

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SL	LIGHTING DISTRICTS						
Type E	Expense						
Function 5182							
SL-5182-400.245	UTILITIES ELECTRIC..FALLBROOK PARK LIGHTING DISTRICT	1,350.00	1,350.00	241.62	241.62	1,108.38	82.10
SL-5182-401.242	STREET LIGHTING...FOX RIDGE LIGHTING DISTRICT- MAINTENANCE	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 5182		15,493.00	15,493.00	2,537.91	2,537.91	12,955.09	83.62
Total Type E	Expense	15,493.00	15,493.00	2,537.91	2,537.91	12,955.09	83.62
Total Fund SL	LIGHTING DISTRICTS	0.00	0.00	(2,537.91)	7,055.09	(7,055.09)	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SS	SANITARY SEWER						
Type R	Revenue						
SS.1030..241	SPECIAL ASSESSMENTS..PURDY/MOBILE ROAD	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00
Total Type R	Revenue	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SS	SANITARY SEWER						
Type E	Expense						
Function 9710							
SS-9710.600.241	SERIAL BONDS.PRINCIPAL.PURDY/MO BILE RD SEWER PROJECT	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00
SS-9710.700.241	SERIAL BONDS.INTEREST.PURDY/MOBI LE RD SEWER PROJECT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9710		18,210.00	18,210.00	0.00	0.00	18,210.00	100.00
Total Type E	Expense	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00
Total Fund SS	SANITARY SEWER	0.00	0.00	0.00	18,210.00	(18,210.00)	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 2 To: 2

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund V	DEBT SERVICE						
Type E	Expense						
Function 9901							
V.9901.900.10	INTERFUND TRANSFER...ROUTE 332	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.11	INTERFUND TRANSFER...MCINTYRE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.12	INTERFUND TRANSFER...CDGA-BRISTOL WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.14	INTERFUND TRANSFER...COUNTY RD 30 EXT #36	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.16	INTERFUND TRANSFER...HICKOX ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.20	INTERFUND TRANSFER...SALT STORAGE BLDG	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.3	INTERFUND TRANSFER...EXTENSION #13	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.4	INTERFUND TRANSFER...PARRISH STREET EXTENSION	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.7	INTERFUND TRANSFER...HOPKINS-GIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9901		0.00	0.00	0.00	0.00	0.00	100.00
Total Type E	Expense	0.00	0.00	0.00	0.00	0.00	100.00
Total Fund V	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	100.00
Grand Total		0.00	(19,522.74)	(1,527,601.53)	2,102,407.58	(2,121,930.32)	(10,669.02)



CLIENT MEMO

To: Canandaigua Town Board Date: March 14, 2016

Client: Town of Canandaigua

From: Bob Fox and Tina DeNigro

February 2016 Revenue/Expense Control Report for Board

We are providing you with the February 2016 Revenue/Expense Control Reports as of March 14, 2016.

EXECUTIVE SUMMARY

BALANCE SHEET

- Bank statements have been reviewed and reconciled as of February 29, 2016

REVENUES

- Receipts recorded on the Daily cash sheet totaled \$276,700 and included the following receipts:
 - Town Clerk - \$119,803, including \$102,132 in water revenues, \$4,000 in Park fees, \$3,295 in Park rent, \$5,182 in Site Development and several other normal revenues
 - Town Justice receipts of \$22,968
 - Development Office - \$9,979 applied against accounts receivable.
 - Time Warner Franchise fee - \$40,299
 - Town of Bristol Share of Water District - \$48,410
 - NYS Court Grant - \$11,170
 - Surety Deposits - \$18,275
 - Other - \$5,794

EXPENDITURES

- In our January report, we discussed reclassification of \$40,282.94 for refunded taxes. After review, we determined that this payment should be recorded as a 2015 expenses. As such, this item is removed as a 2016 expense and the full amount of the Contingency budget for 2016 is still intact.
- Engineering expenses in Acct. A.1430 are at 45% of the annual budget.
- All Worker Compensation costs are under budget for 2016.

OTHER MATTERS

- The 2015 Annual Update Document has been completed as of 3/14/16. We are reviewing it and preparing footnotes consistent with the 2015 audit footnotes.
- We believe the 2015 independent audit is nearly complete and that the Annual Update Document will be consistent with the audit report.



Town of Canandaigua
Investment Account
5440 State Route 5 And 20
Canandaigua NY 14424-9327

FINANCIAL SUMMARY AS OF 02-29-16		
xxxxxxx4476	Municipal Choice Savings	\$ 9,777,721.43

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Municipal Choice Savings

ACCOUNT: xxxxxxxx4476

STATEMENT PERIOD FROM 01-30-16 THROUGH 02-29-16

STARTING BALANCE		11,243,011.62
DEPOSITS	+	370,612.87
WITHDRAWALS	-	1,835,903.06
MAINTENANCE FEES	-	.00
ENDING BALANCE	=	9,777,721.43

DEPOSITS

DATE	DESCRIPTION	AMOUNT
02-02	Descriptive Deposit	11,170.00
02-02	Descriptive Deposit	475.00
02-09	Deposit Funds Owed to General from Project	105,833.66
02-09	Descriptive Deposit	115,803.07
02-09	Descriptive Deposit	6,000.00
02-09	Descriptive Deposit	48,410.41
02-09	Descriptive Deposit	12,472.00
02-09	Descriptive Deposit	10,496.50
02-09	Descriptive Deposit	6,000.00
02-09	Descriptive Deposit	4,000.00
02-09	Descriptive Deposit	3,809.60
02-09	Descriptive Deposit	450.00
02-09	Descriptive Deposit	47.50
02-11	Descriptive Deposit	7,735.25
02-17	Descriptive Deposit	40,299.08

DEPOSITS (cont.)

DATE	DESCRIPTION	AMOUNT
02-17	Descriptive Deposit	1,721.50
02-17	Descriptive Deposit	202.00
02-25	Descriptive Deposit	760.00
02-29	Credit Interest	927.30

WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
02-02	Withdrawal PR #3 - General	42,882.15
02-02	Withdrawal PR #3 - Highway	37,834.40
02-02	Withdrawal Pr #3 - Water	4,642.69
02-09	Withdrawal TC Fees Deposited to wrong account	4,000.00
02-12	Withdrawal 2-8 Abstract - General 2015 Exp	19,067.53
02-12	Withdrawal 2-8 Abstract - Highway 2015 Exp	35,559.70
02-12	Withdrawal 2-8 Abstract - Water 2015 Exp	132,737.29
02-12	Withdrawal 2-8 Abstract - Water 2015 Exp	1,396.18
02-12	Withdrawal 2-8 Abstract - General 2016 Exp	18,185.23
02-12	Withdrawal 2-8 Abstract - Highway 2016 Exp	11,951.52
02-12	Withdrawal 2-8 Abstract - Water 2016 Exp	2,201.62
02-12	Withdrawal 2-8 Abstract - Special Districts - 2016 Exp	138,861.93
02-12	Descriptive Withdrawal wire out - Chase	3,750.00
02-17	Withdrawal PR 4 General	42,122.89
02-17	Withdrawal PR 4 Highway	38,184.00
02-17	Withdrawal PR 4 Water	5,611.65
02-25	Withdrawal Feb 22 Abstract General	142,056.26
02-25	Withdrawal Feb 22 Abstract Highway	204,013.83
02-25	Withdrawal Feb 22 Abstract Water	40,188.46
02-25	Withdrawal Feb 22 Abstract Fire Protection	909,514.00
02-25	Withdrawal Feb 22 Abstract Lighting	1,141.73

ACCOUNT / INTEREST INFORMATION

INTEREST PAID THIS YEAR 1,624.34

ANNUAL PERCENTAGE YIELD EARNED DISCLOSURE FROM 01-30-16 THROUGH 02-29-16

ANNUAL PERCENTAGE YIELD EARNED	.10%
AVERAGE DAILY COLLECTED BALANCE	10,948,080.38
INTEREST EARNED	927.30



Town of Canandaigua
Reserves
5440 State Route 5 And 20
Canandaigua NY 14424-9327

FINANCIAL SUMMARY AS OF 02-29-16	
xxxxxxx4670	Municipal Choice Savings \$ 698,845.20

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Municipal Choice Savings

ACCOUNT: xxxxxxxx4670

STATEMENT PERIOD FROM 01-30-16 THROUGH 02-29-16

STARTING BALANCE		694,786.12
DEPOSITS	+	4,059.08
WITHDRAWALS	-	.00
MAINTENANCE FEES	-	.00
ENDING BALANCE	=	698,845.20

DEPOSITS

DATE	DESCRIPTION	AMOUNT
02-09	Deposit TC Fees Deposited to wrong account	4,000.00
02-29	Credit Interest	59.08

ACCOUNT / INTEREST INFORMATION

INTEREST PAID THIS YEAR 114.11

ANNUAL PERCENTAGE YIELD EARNED DISCLOSURE FROM 01-30-16 THROUGH 02-29-16

ANNUAL PERCENTAGE YIELD EARNED	.10%
AVERAGE DAILY COLLECTED BALANCE	697,495.80
INTEREST EARNED	59.08



Town of Canandaigua
Disbursements Account
5440 State Route 5 And 20
Canandaigua NY 14424-9327

FINANCIAL SUMMARY AS OF 02-29-16		
xxxxxxxx4328	Municipal Choice Checking	\$ 1,273,795.99

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Municipal Choice Checking

ACCOUNT: xxxxxxxx4328

STATEMENT PERIOD FROM 01-30-16 THROUGH 02-29-16

STARTING BALANCE		7,856.25
DEPOSITS	+	1,656,875.28
CHECKS & WITHDRAWALS	-	390,935.54
MAINTENANCE FEES	-	.00
ENDING BALANCE	=	1,273,795.99

DAILY BALANCE/TRANSACTIONS

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
01-30	Starting Balance			7,856.25
02-04	Check 7094	11.25		7,845.00
02-12	Deposit 2-8 Abstract - General 2015 Exp		19,067.53	26,912.53
02-12	Deposit 2-8 Abstract - Highway 2015 Exp		35,559.70	62,472.23
02-12	Deposit 2-8 Abstract - Water 2015 Exp		132,737.29	195,209.52
02-12	Deposit 2-8 Abstract - Water 2015 Exp		1,396.18	196,605.70
02-12	Deposit 2-8 Abstract - General 2016 Exp		18,185.23	214,790.93
02-12	Deposit 2-8 Abstract - Highway 2016 Exp		11,951.52	226,742.45
02-12	Deposit 2-8 Abstract - Water 2016 Exp		2,201.62	228,944.07
02-12	Deposit 2-8 Abstract - Special Districts - 2016 Exp		138,861.93	367,806.00
02-12	Check 7127	479.00		367,327.00
02-12	Check - Memo Post 7118	440.43		366,886.57
02-16	Check-Inclearings 7137	32.11		366,854.46
02-16	Check-Inclearings 7144	134.61		366,719.85

DAILY BALANCE/TRANSACTIONS (cont.)

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
02-16	Check-Inclearings 7138	223.18		366,496.67
02-16	Check-Inclearings 7128	444.20		366,052.47
02-16	Check-Inclearings 7122	1,779.35		364,273.12
02-16	Check-Inclearings 7121	2,000.00		362,273.12
02-16	Check-Inclearings 7131	7,420.45		354,852.67
02-16	Check-Inclearings 7123	21,630.67		333,222.00
02-16	Check-Inclearings 7112	26,222.55		306,999.45
02-16	Check-Inclearings 7116	875.94		306,123.51
02-16	Check-Inclearings 7133	1,218.01		304,905.50
02-16	Check - Memo Post 7120	95.00		304,810.50
02-16	Check - Memo Post 7136	1,376.18		303,434.32
02-17	Check-Inclearings 7140	497.30		302,937.02
02-17	Check-Inclearings 7132	1,491.38		301,445.64
02-17	Check-Inclearings 7135	4,930.03		296,515.61
02-17	Check-Inclearings 7139	10,300.26		286,215.35
02-17	Check 7114	417.00		285,798.35
02-17	Check 7143	138,861.93		146,936.42
02-17	Check - Memo Post 7125	214.00		146,722.42
02-17	Check - Memo Post 7117	96,269.30		50,453.12
02-18	Check-Inclearings 7141	340.00		50,113.12
02-18	Check-Inclearings 7126	671.18		49,441.94
02-18	Check-Inclearings 7134	1,500.00		47,941.94
02-18	Check-Inclearings 7113	2,648.03		45,293.91
02-18	Check-Inclearings 7115	31,010.00		14,283.91
02-18	Check 7142	5,232.56		9,051.35
02-19	Check-Inclearings 7119	26.00		9,025.35
02-19	Check 7129	879.90		8,145.45
02-23	Check-Inclearings 7130	210.45		7,935.00
02-23	Check-Inclearings 7085	733.33		7,201.67
02-24	Check 7230	8,500.00		1,298.33-
02-24	Insufficient Funds Charge Electronic Withdrawal	34.00		1,332.33-
02-25	Check 7160	85.00		1,417.33-
02-25	Deposit Feb 22 Abstract General		142,056.26	140,638.93
02-25	Deposit Feb 22 Abstract Highway		204,013.83	344,652.76
02-25	Deposit Feb 22 Abstract Water		40,188.46	384,841.22
02-25	Deposit Feb 22 Abstract Fire Protection		909,514.00	1,294,355.22
02-25	Deposit Feb 22 Abstract Lighting		1,141.73	1,295,496.95
02-25	Eff. 02-24 Rev. OD/NSF/UCF Fee Item Paid 02/24/16 charge		34.00	1,295,530.95
02-25	Insufficient Funds Charge Electronic Withdrawal	34.00		1,295,496.95
02-26	Eff. 02-25 Rev. OD/NSF/UCF Fee Item Paid 02/25/16 charge		34.00	1,295,530.95
02-26	Check 7187	304.48		1,295,226.47
02-29	Check-Inclearings 7145	41.36		1,295,185.11
02-29	Check-Inclearings 7173	10,514.22		1,284,670.89
02-29	Check 7232	2,952.37		1,281,718.52
02-29	Check 7234	178.55		1,281,539.97
02-29	Check 7213	47.60		1,281,492.37
02-29	Check 7209	92.00		1,281,400.37
02-29	Check 7244	3,720.93		1,277,679.44
02-29	Check 7233	2,851.00		1,274,828.44
02-29	Check - Memo Post 7168	56.09		1,274,772.35
02-29	Check - Memo Post 7257	976.36		1,273,795.99

CHECKS

(* INDICATES A BREAK IN CHECK NUMBER SEQUENCE, (E) INDICATES AN ELECTRONIC CHECK)

DATE	NUMBER	AMOUNT	DATE	NUMBER	AMOUNT	DATE	NUMBER	AMOUNT
02-23	7085 *	733.33	02-12	7127	479.00	02-17	7143	138,861.93
02-04	7094 *	11.25	02-16	7128	444.20	02-16	7144	134.61
02-16	7112	26,222.55	02-19	7129	879.90	02-29	7145 *	41.36
02-18	7113	2,648.03	02-23	7130	210.45	02-25	7160 *	85.00
02-17	7114	417.00	02-16	7131	7,420.45	02-29	7168 *	56.09
02-18	7115	31,010.00	02-17	7132	1,491.38	02-29	7173 *	10,514.22
02-16	7116	875.94	02-16	7133	1,218.01	02-26	7187 *	304.48
02-17	7117	96,269.30	02-18	7134	1,500.00	02-29	7209 *	92.00
02-12	7118	440.43	02-17	7135	4,930.03	02-29	7213 *	47.60
02-19	7119	26.00	02-16	7136	1,376.18	02-24	7230 *	8,500.00
02-16	7120	95.00	02-16	7137	32.11	02-29	7232	2,952.37
02-16	7121	2,000.00	02-16	7138	223.18	02-29	7233	2,851.00
02-16	7122	1,779.35	02-17	7139	10,300.26	02-29	7234 *	178.55
02-16	7123 *	21,630.67	02-17	7140	497.30	02-29	7244 *	3,720.93
02-17	7125	214.00	02-18	7141	340.00	02-29	7257	976.36
02-18	7126	671.18	02-18	7142	5,232.56			



Town of Canandaigua
Trust and Agency
5440 State Route 5 And 20
Canandaigua NY 14424-9327

FINANCIAL SUMMARY AS OF 02-29-16		
xxxxxxx4425	Municipal Choice Checking	\$ 89,292.12

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Municipal Choice Checking

ACCOUNT: xxxxxxxx4425

STATEMENT PERIOD FROM 01-30-16 THROUGH 02-29-16

STARTING BALANCE		78,887.82
DEPOSITS	+	238,841.91
CHECKS & WITHDRAWALS	-	228,403.61
MAINTENANCE FEES	-	34.00
ENDING BALANCE	=	89,292.12

DAILY BALANCE/TRANSACTIONS

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
01-30	Starting Balance			78,887.82
02-01	Electronic Withdrawal BENEFIT RESOURCE - BRI XFER 166002197	18.18		78,869.64
02-02	Deposit PR #3 - General		42,882.15	121,751.79
02-02	Deposit PR #3 - Highway		37,834.40	159,586.19
02-02	Deposit Pr #3 - Water		4,642.69	164,228.88
02-02	Descriptive Deposit		382.91	164,611.79
02-03	Electronic Withdrawal TOWN OF CANANDAIGUA 2570 *1162612664 - TAX	24,094.42		140,517.37
02-03	Electronic Withdrawal TOWN OF CANANDAIGUA 2570 *0264115525 - NET=PAY	54,721.60		85,795.77
02-03	Check 15993	724.68		85,071.09
02-04	Check 15994	203.71		84,867.38
02-04	Electronic Withdrawal BENEFIT RESOURCE - BRI XFER 166002197	5.95		84,861.43

DAILY BALANCE/TRANSACTIONS (cont.)

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
02-08	Check-Inclearings 15999	406.00		84,455.43
02-08	Check-Inclearings 15997	520.00		83,935.43
02-09	Check-Inclearings 15995	1,576.16		82,359.27
02-12	Eff. 02-11 Electronic Withdrawal BENEFIT RESOURCE - BRI XFER 166002197	965.03		81,394.24
02-12	Check-Inclearings 15988	70.50		81,323.74
02-12	Check-Inclearings 15980	70.50		81,253.24
02-16	Check-Inclearings 15982	96.85		81,156.39
02-16	Check-Inclearings 2375	577.79		80,578.60
02-16	Check-Inclearings 2376	3,849.73		76,728.87
02-17	Electronic Withdrawal TOWN OF CANANDAI 2570 *1159846598 - TAX	24,474.91		52,253.96
02-17	Electronic Withdrawal TOWN OF CANANDAI 2570 *0685212783 - NET=PAY	54,715.99		2,462.03-
02-17	Electronic Withdrawal TOWN OF CANANDAI 2570 *0685212783 - NET=PAY (Rejected)		54,715.99	52,253.96
02-17	Insufficient Funds Charge Electronic Withdrawal (Paid)TOWN OF CANANDAI 2570 *0685212783 - NET=PAY	34.00		52,219.96
02-17	Check-Inclearings 15990	96.85		52,123.11
02-17	Deposit PR 4 General		42,122.89	94,246.00
02-17	Deposit PR 4 Highway		38,184.00	132,430.00
02-17	Deposit PR 4 Water		5,611.65	138,041.65
02-18	Electronic Withdrawal TOWN OF CANANDAI 2570 *0685212783 - NET=PAY	54,715.99		83,325.66
02-19	Eff. 02-18 Electronic Withdrawal BENEFIT RESOURCE - BRI XFER 166002197	97.25		83,228.41
02-19	Check 16002	135.82		83,092.59
02-19	Check - Memo Post 15984	173.01		82,919.58
02-19	Check - Memo Post 15992	173.01		82,746.57
02-22	Check-Inclearings 16005	520.00		82,226.57
02-22	Check - Memo Post 16000	173.01		82,053.56
02-23	Check-Inclearings 16003	1,661.28		80,392.28
02-24	Check-Inclearings 16007	406.00		79,986.28
02-25	Check-Inclearings 16008	187.72		79,798.56
02-25	Check 15892	57.71		79,740.85
02-25	Check 2377	1.88		79,738.97
02-25	Descriptive Deposit		11,275.00	91,013.97
02-25	Descriptive Deposit		1,000.00	92,013.97
02-25	Descriptive Deposit		190.23	92,204.20
02-26	Electronic Withdrawal 9102716322 - CONS COLL	2,912.08		89,292.12

CHECKS

(* INDICATES A BREAK IN CHECK NUMBER SEQUENCE, (E) INDICATES AN ELECTRONIC CHECK)

DATE	NUMBER	AMOUNT	DATE	NUMBER	AMOUNT	DATE	NUMBER	AMOUNT
02-16	2375	577.79	02-12	15988 *	70.50	02-08	15999	406.00
02-16	2376	3,849.73	02-17	15990 *	96.85	02-22	16000 *	173.01
02-25	2377 *	1.88	02-19	15992	173.01	02-19	16002	135.82
02-25	15892 *	57.71	02-03	15993	724.68	02-23	16003 *	1,661.28
02-12	15980 *	70.50	02-04	15994	203.71	02-22	16005 *	520.00
02-16	15982 *	96.85	02-09	15995 *	1,576.16	02-24	16007	406.00
02-19	15984 *	173.01	02-08	15997 *	520.00	02-25	16008	187.72

TOWN OF CANANDAIGUA
CASH SUMMARY
February 29, 2016

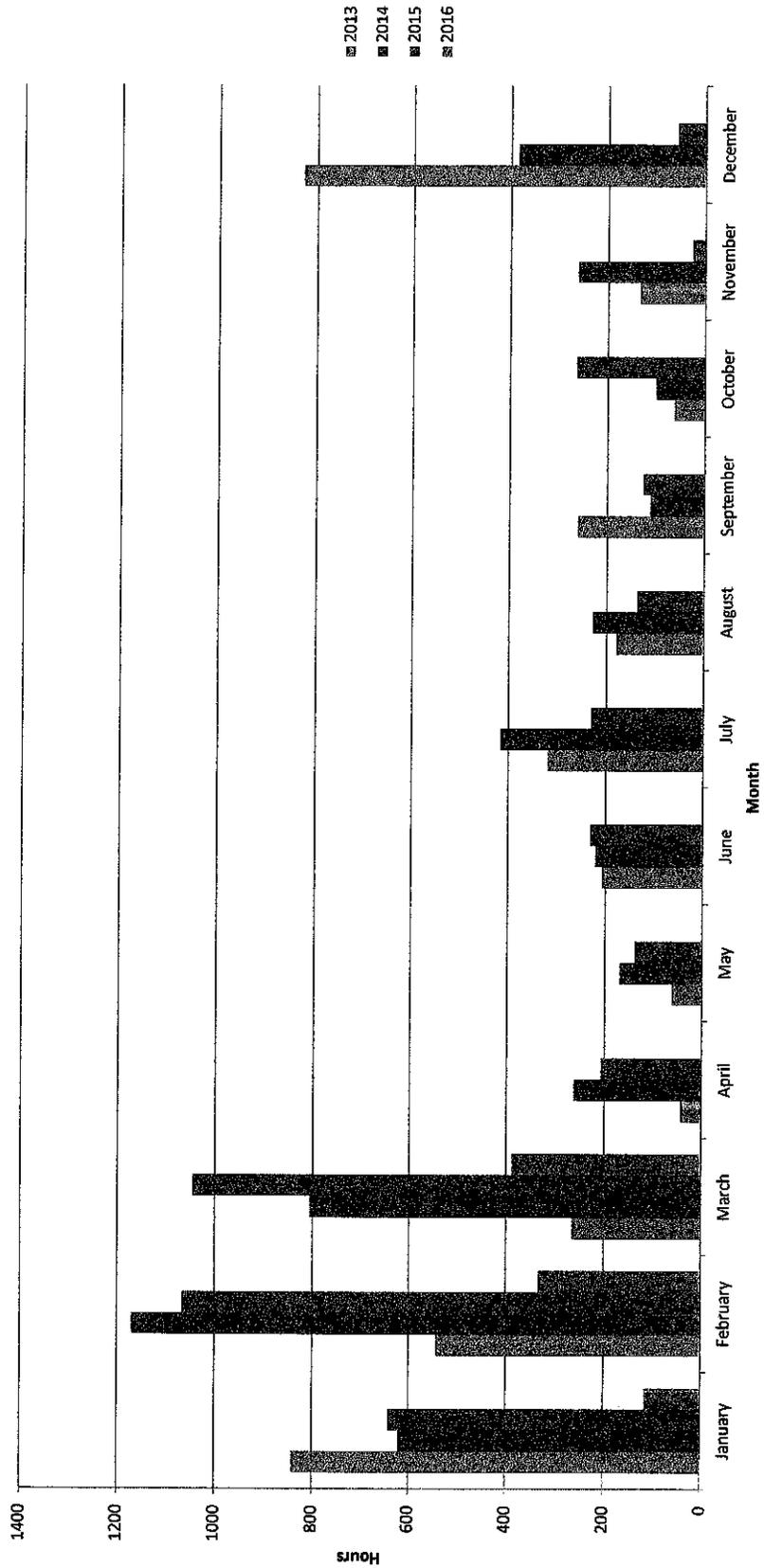
FUND #	No.	FUND ACCOUNT	DEBITS	2/29/2016 BALANCES	PETTY CASH	CNB #4328 DIST. ACCT.	CNB #4476 INVEST ACCT.	CNB #4670 PARKS FUND	CNB #0130 PURDY ROAD	CNB #4425 TRUST & AGENCY
A	200	CASH - CHECKING	123,196.13	4,466.84		4,466.84				
A	202	CASH - INVESTMENTS		3,389,202.75			3,389,202.75			
A	210	PETTY CASH		250.00	250.00					
A	230	CASH - C/T RESERVE - INVESTMENT		-						
A	231	CASH - CONTINGENT/TAX RESERVE		535,000.00			535,000.00			
A	232	CASH - REPAIR RESERVE - INVESTMENT		155,000.00			155,000.00			
A	233	CASH - TECHNOLOGY RESERVE- INVESTMENT		57,402.97			57,402.97			
A	234	CASH - OPEN SPACE RESERVE - INVESTMENT		600,000.00			600,000.00			
A	235	CASH - NYS EMPLOYEE SYST RES. - INVESTMENT		225,000.00			225,000.00			
CM	201	CASH	5,058.82	698,845.20				698,845.20		
D	200	CASH - CHECKING	132,728.26	2,599.44		2,599.44				
D	202	CASH - INVESTMENTS	294,981.22	1,407,511.59			1,407,511.59			
D	230	CASH - HIGHWAY EQUIP. RESERVE - INVESTMENTS		375,000.00			375,000.00			
D	231	CASH - HIGHWAY EQUIP. RESERVE		-			-			
D	232	CASH - HIGHWAY IMP. RES. - INVESTMENTS		375,000.00			375,000.00			
D	233	CASH - HIGHWAY IMP. RES.		-			-			
D	235	CASH - SNOW/ICE RM/RD REPAIR RESERVE		200,000.00			200,000.00			
F	200	CASH - CHECKING	88,150.83	(374.60)		(374.60)				
F	202	CASH - INVESTMENTS	38,460.42	1,061,011.40			1,061,011.40			
H	200	CASH - CHECKING	47,740.43	-						
H	201.251	CASH - PURDY EFC	10,272.99	116,106.65					116,106.65	
H	202.17	CASH - OUTHOUSE PARK		-						
H	202.NOTT	CASH - NOTT ROAD CAPITAL PROJECT		38,066.05			38,066.05			
S	200	CASH - CHECKING		-						
S	202.241	CASH - INVESTMENTS - NOTT RD. EXT. #6 WATER		6,195.37			6,195.37			
S	202.241A	CASH - INVESTMENTS - ANDREWS-NORTH RD WATER		(380.34)			(380.34)			
S	202.241B	CASH - INVESTMENTS - CANADAIGUA-FARMINGTON WATER		(9,782.60)			(9,782.60)			
S	202.243	CASH - INVESTMENTS - EXT. 8 WEST LAKE SOUTH		103,952.33			103,952.33			
S	202.244	CASH - INVESTMENTS - EXT. 9 CRAMER RD. WATER		4,073.34			4,073.34			
S	202.245	CASH - INVESTMENTS - PARRISH STREET WATER		107.00			107.00			
S	202.245A	CASH - INVESTMENTS - WEST LAKE WATER (BENEFIT BASIS)		66,242.25			66,242.25			
S	202.245.B	CASH - INVESTMENTS - MCINTYRE RD. WATER		9,961.19			9,961.19			
S	202.246	CASH - INVESTMENTS - EXT. 10 WYFELLS RD.		12,222.76			12,222.76			
S	202.246A	CASH - INVESTMENTS - CANADAIGUA-BRISTOL JOINT WATER		121,692.66			121,692.66			
S	202.246B	CASH - INVESTMENTS - EMERSON ALLEN TL RD. WATER		(7,784.05)			(7,784.05)			
S	202.247	CASH - INVESTMENTS - CANADAIGUA CONSOLIDATED		278,433.63			278,433.63			
S	202.247A	CASH - INVESTMENTS - EXT. 11 ADAMS RD. WATER		9,113.01			9,113.01			
S	202.247.B	CASH - INVESTMENTS - EXT. 36 COUNTY RD. #30 WATER		99,077.78			99,077.78			
S	202.248	CASH - INVESTMENTS - RISSER RD. WATER		289.95			289.95			
S	202.248A	CASH - INVESTMENTS - HOPKINS-GRIMBLE WATER		26,406.34			26,406.34			
S	202.248C	CASH - INVESTMENTS - CANANDAIGUA HOPEWELL WATER		68,012.72			68,012.72			
S	202.249	CASH - INVESTMENTS - PARRISH RD. EXT. WATER		20,096.46			20,096.46			
S	202.249A	CASH - INVESTMENTS - NOTT RD. EXT. #40 WATER		5,338.46			5,338.46			
SD	200	CASH - CHECKING		-						
SD	202.241	CASH - INVESTMENTS - RT. 332 DRAINAGE		163,290.12			163,290.12			
SD	202.241A	CASH - INVESTMENTS - LAKEWOOD MEADOWS DRAINAGE		24,759.56			24,759.56			
SD	202.243	CASH - INVESTMENTS - ASHTON DRAINAGE		17,191.71			17,191.71			
SD	202.244	CASH - INVESTMENTS - FOX RIDGE DRAINAGE		29,130.06			29,130.06			
SD	202.245	CASH - INVESTMENTS - LANDINGS DRAINAGE		9,423.87			9,423.87			
SD	202.246	CASH - INVESTMENTS - OLD BROOKSIDE DRAINAGE		12,991.08			12,991.08			
SD	202.247	CASH - INVESTMENTS - LAKESIDE ESTATES DRAINAGE		6,490.54			6,490.54			
SD	202.248	CASH - INVESTMENTS - WATERFIRD POINT DRAINAGE		13,347.57			13,347.57			
SD	202.249	CASH - INVESTMENTS - STABLEGATE DRAINAGE		18,073.73			18,073.73			
SF	200	CASH - CHECKING		-						
SF	202.241	CASH - INVESTMENTS - FIRE PROTECTION DISTRICT		106,763.71			106,763.71			
SL	200	CASH - CHECKING	1,092.69	-						
SL	202.241	CASH - INVESTMENTS - CENTERPOINT LIGHTING		4,883.53			4,883.53			
SL	202.242	CASH - INVESTMENTS - FOX RIDGE LIGHTING		13,123.06			13,123.06			
SL	202.243	CASH - INVESTMENTS - LANDINGS LIGHTING		5,369.18			5,369.18			
SL	202.244	CASH - INVESTMENTS - LAKEMEADOW LIGHTING		9,453.87			9,453.87			
SL	202.245	CASH - INVESTMENTS - FALLBROOK PARK LIGHTING		9,069.74			9,069.74			
SS	202.241	CASH - INVESTMENTS - PURDY ROAD SEWER		18,210.00			18,210.00			
TA	200	CASH	180,620.53	90,794.75						90,794.75
TE	202	CASH - INVESTMENTS		75,586.69			75,586.69			
V	202.3	CASH - INVESTMENTS - Parrish Rd. Ext. #13		3,100.39			3,100.39			
			1,203,941.33	10,684,409.71	250.00	6,691.68	9,771,721.43	698,845.20	116,106.65	90,794.75

BANK STATEMENT BALANCES				11,956,011.39	250.00	1,273,795.99	9,777,721.43	698,845.20	116,106.65	89,292.12
DEPOSITS IN TRANSIT				-						
OUTSTANDING CHECKS (Schedule attached)				(1,265,601.68)		(1,267,104.31)				1,502.63
IDENTIFIED DIFFERENCES TO BE ADJUSTED				-						
OUTSTANDING TRANSFER				-						
BALANCE ON KVS BOOK				10,690,409.71	250.00	6,691.68	9,777,721.43	698,845.20	116,106.65	90,794.75
DIFFERENCE				(0.00)			(0.00)			

Bank reconciliation prepared by EFPR Solutions, reviewed by Tina DeNigro & Bob Fox

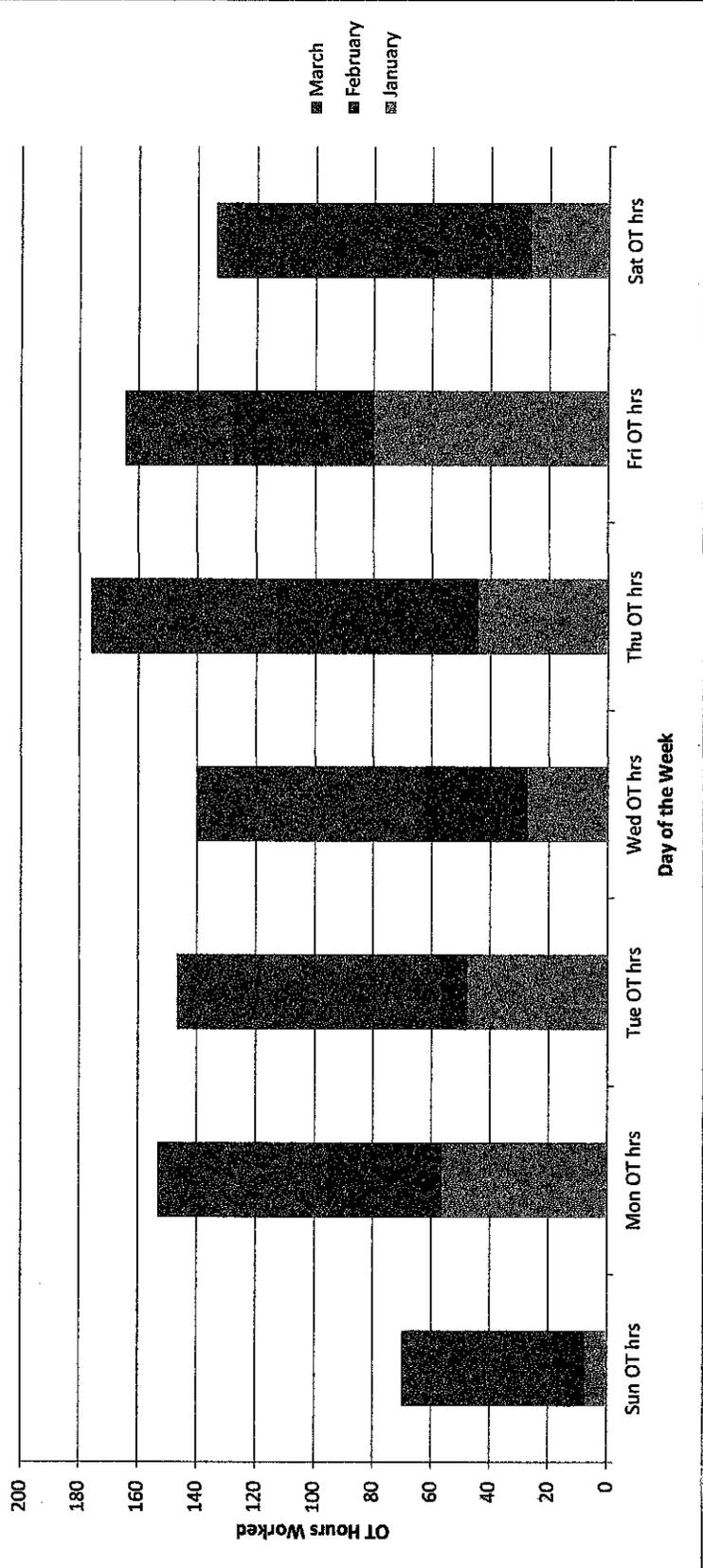
	2013	2014	2015	2016
January	842	620.25	641.75	115.5
February	543	1,169.50	1,067.00	333.25
March	265	806	1,046.00	388.25
April	43.5	262.5	207.25	
May	62	169	138.75	
June	207	221	231.5	
July	319	416.5	231	
August	180	229	137.5	
September	261	111.5	126.25	
October	62.5	100.5	264.5	
November	134	261.5	26.25	
December	828.5	385	58.25	

Overtime Hours for All Employees 2013-2016



	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs
January	7.5	56.5	48	27.5	44.25	80	26.5
February	10	38.75	8.5	34.5	68.5	47.5	100
March	52.5	58	90.25	78	63.25	37	7.25
April							
May							
June							
July							
August							
September							
October							
November							
December	70.00	153.25	146.75	140.00	176.00	164.50	133.75

Highway Overtime Hours



ATTACHMENT 4

3/15/2016

TO: Town Board

FR: Environmental Conservation Board

RE: Monthly Update – March

“Your Guide to Town of Canandaigua Recycling” Brochure

The ECB has received and reviewed the comments and recommendations of the Town Board. Jim Fletcher has been invited to our April 7th meeting so that we can bring our discussion to some conclusions. We hope to complete this review by April with comments to the TB by May.

Food Recycling Proposal

We feel one of the most important questions regarding this program is the public interest and the willingness of residents to participate. We have gathered data from the last three years regarding number of permits, growth of recycled materials in general and the growth in number of single family housing units to help us understand the impact the Transfer Station has on our community and the number of residents that may use it. There are big questions marks here. As Jim Fletcher will be attending our next meeting we will also discuss this proposal with him. I have also spoken with the DEC and the County regarding the issue of organics recycling and will incorporate these remarks in our discussion. We hope to have a recommendation to the TB by May.

Hemlock Woolly Adelgid

This public information Forum was held on Feb. 20th at the Cooperative Extension. There were 22 participants coming from Pittsford, Honeoye, Keuka Lake, and other areas. The program was well received and offered many handouts to participants to further engage the subject. Our board member, Kim Foreman, took her Girl Scout Troop on a HWA expedition to Onanda Park. Unfortunately, they found the adelgid peacefully waiting out the winter in the hemlocks! This is not news to our town but illuminates the need for action. The ECB will continue to survey options for public information and town response to the problem.

2016 Projects Plan

The ECB continues to develop a plan for the rest of the year that the Town Board may review and approve. We hope to have this completed Plan to you by April.

Respectfully submitted,

Joyce Marthaller, Chair
Environmental Conservation Board

cc: D. Finch
ECB Member
Development Clerk

ATTACHMENT 5

Short Environmental Assessment Form

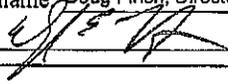
Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Town of Canandaigua, Town Code Update - Local Law			
Name of Action or Project: Town of Canandaigua, Town Code Update - Chapter 206, Section 14, Pressure Reducing Valves			
Project Location (describe, and attach a location map): Town wide - Town of Canandaigua, 5440 Route 5&20 West, Canandaigua, NY 14424			
Brief Description of Proposed Action: This local law would amend Canandaigua Town Code Chapter 206, Section 14, relating to requiring that the owner of a property supplied by water by the Town of Canandaigua be required to install a Pressure Reducing Valve.			
Name of Applicant or Sponsor: Town of Canandaigua		Telephone: 585-394-1120	
		E-Mail: dod@townofcanandaigua.org	
Address: 5440 Route 5 & 20 West			
City/PO: Canandaigua		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: <u>Doug Finch, Director of Development</u>		Date: <u>February 1, 2016</u>
Signature: <u></u>		

Agency Use Only [If applicable]

Project:	Town Canandaigua 206-14
Date:	February 22, 2016

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

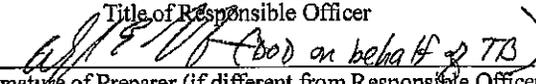
PRINT FORM

Project: **Town Canandaigua SCP**

Date: **February 22, 2016**

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Town of Canandaigua - Town Board	February 22, 2016
Name of Lead Agency	Date
Pam Helming	Town Supervisor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	 Signature of Preparer (if different from Responsible Officer)

PRINT FORM

The following code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Chapter 206

Water

[HISTORY: Adopted by the Town Board of the Town of Canandaigua 6-20-1966 (Ch. 102 of the 1977 Code). Amendments noted where applicable.]

GENERAL REFERENCES

Uniform construction codes — See Ch. 92.

Subdivision of land — See Ch. 174.

On-site wastewater treatment systems — See Ch. 202.

Zoning — See Ch. 220.

§ 206-1 Acceptance of rules and amendments.

Every person who shall be supplied or whose property shall be supplied with water by the Town of Canandaigua shall be deemed to have accepted and approved the rules of the Town Board governing and regulating the supplying of water, and the same shall constitute a part of the contract between such person and the Town Board. Wherever the word "consumer" shall be used in the rules and regulations, it shall mean the owner or owners of the premises. The continuance of the consumer to take water after any amendment or change of these rules shall be deemed an acceptance of such amendment or change.

§ 206-2 Installation of service connections.

All service connections with the principal mains and service pipes from said principal mains to approximately two feet from a lot line, including tapping of the main, corporation cock, copper pipe, curb cock and box for same, shall be put in and installed only by properly authorized persons acting under the direction of the Town Board or its agent at the expense of the consumer.

§ 206-3 Connections from curb cock to meter.

All connections from curb cock to the meter location shall be done by the consumer at his own cost and expense, under the supervision of the Town Board or its agent, and all installations shall be subject to approval by the Town Board or its agent before the water shall be turned on.

§ 206-4 Agent of owner.

The plumber or any other person designated and employed by the owner of the premises will be considered the agent of such owner while employed in the prosecution of the work of introducing water into such premises and in no sense as the agent of the water district. The Town will not be responsible for the acts of such persons.

§ 206-5 Application for service.

Every person desiring a supply of water through the principal water mains must make application at the office of the Town Board, Town of Canandaigua, for a service pipe and connection with the main. Such application shall be made in writing upon a blank form furnished by said Town Board and must be signed by the owner of the property or his duly authorized agent, and the meter deposit and connection charge must be paid.

Reducing Valve of a type and kind approved by the Town of Canandaigua. No water districts or the Town of Canandaigua shall be liable for any damage or loss of any kind to property or persons which may arise from or be caused by any change, either increase or decrease, in pressure of water supplies from any cause whatever, including negligence on the part of the water district, its agents, servants or employees.

~~No water districts or the Town of Canandaigua shall be liable for any damage or loss of any kind to property or persons which may arise from or be caused by any change, either increase or decrease, in pressure of water supplies from any cause whatever, including negligence on the part of the water district, its agents, servants or employees.~~

§ 206-15 Metering required.

All water furnished through service pipes, whether for residential, commercial or industrial use, shall be metered. No meters shall be set or removed or disturbed except by the Water Department. All meters shall be furnished and installed by the water district after payment of the meter deposit and the connection charge. The Water Superintendent shall approve the location of the meter.

§ 206-16 Testing of meter; fee.

[Amended 6-6-1977 by L.L. No. 6-1977]

Any municipal water meter shall be taken out and tested upon complaint of the consumer upon payment of a fee to be prescribed from time to time by resolution of the Town Board. If, upon test of the meter, it is not within 3% of being accurate, it shall be repaired or replaced and the fee returned to the consumer.

§ 206-17 Damage to meter.

Any damage which the meter may sustain, resulting from the carelessness of the owner, his agent or tenant or from neglect of either of them to properly secure and protect the same, including any damage that may result from allowing said meter to become frozen or to be injured by hot water or steam getting back from a boiler or hot-water tank, shall be paid to the water district by the owner of the premises.

§ 206-18 Access to meter.

Whenever a meter is set in any building, the space occupied by the meter and the meter box shall at all times be kept free from rubbish or obstructions of any kind. The owner or tenant shall provide ready and convenient access to the meter so that it may be frequently read and examined by agents of the water district.

§ 206-19 Meters for construction purposes.

Water meters for building purposes shall be set by the water district at the expense of the contractor or person making such application therefor. In case it is impracticable to place meters for such building purposes, water may be supplied to the contractor or owner at a flat rate.

§ 206-20 Rates.

Generally, all water consumed shall be recorded and paid for by meter registration and at rates to be fixed by the Town Board. Such rates may from time to time be changed as the Town Board may determine. Water rates for turning on and off, selling meters and taking meters in and out will be on file in the Town Clerk's office.

§ 206-21 Bills.

Bills for metered water shall be payable quarterly. In each instance, meter bills, if not paid in 30 days, shall be increased 10% as a penalty for failure to pay promptly. Failure to receive a bill shall not act as a waiver of said penalty. In case of inability to read the meter, an estimated bill will be submitted to the consumer.

§ 206-28 Laying of service pipe.

Service pipe will be required to be laid not less than four feet six inches below the surface of the earth at any point to the inside of the foundation wall of the building into which the water service is introduced.

§ 206-29 Sale of water.

No consumer within the water district shall sell water to anyone for any purpose whatever.

§ 206-30 Sale of water outside of district.

No water through any connection, pipe or main shall be sold or furnished outside the water district, without the consent in writing of a duly authorized agent for the Town Board, after action of the Town Board.

§ 206-31 Consent required for connections.

No connection of whatsoever nature shall be made by any person between the facilities of said water district and any other water system, public or private, without the consent in writing of a duly authorized agent for the Town Board, after action of the Town Board.

§ 206-32 Discontinuance of service; delivery of notices.

It is understood and agreed that failure of the applicant to give written notice to have service discontinued will make the owner of property liable for all water charges against said premises and such notices must be actually delivered to the office of the Town Clerk.

§ 206-33 Seasonal customers.

A seasonal customer is one who has his water turned on and off for one or more quarters in any one year. Seasonal customers must have the water turned off and the meter removed and then the water turned on and the meter installed by an authorized agent of the Town Board.

§ 206-34 Penalties for offenses.

[Amended 6-6-1977 by L.L. No. 3-1977]

Any person committing an offense against any provision of this chapter shall be guilty of a violation punishable by a fine not exceeding \$250 or by imprisonment for a term not exceeding 15 days, or by both such fine and imprisonment. The continuation of an offense against the provisions of this chapter shall constitute, for each week the offense is continued, a separate and distinct offense hereunder.

ATTACHMENT 6

Pest Management Service Agreement

Ehrlich
Your Local Pest Control Experts
A Rentokil Company

Invoice to: Town of Camandigua Date: 1/6/16
 Address: 5440 STATE RTE 5420
 City: Camandigua State: N.Y. Zip: 14424
 Primary Phone #: (585) 394-1120 Secondary Phone #: 585-394-9476
 Email: jchristina@townofcamandigua.org AR Contact: Jean Christina AR Phone #: _____
 Service Location: TRANSFER STATION Phone #: _____
 (If different than above)

Directions: _____
 Tax Exempt: Yes NO If Yes, Tax ID Number: _____

Inspection Notes: TO INSPECT A TRUCK AS PART OF FOOD EX PROGRAM, TRANSFER STATION
FOR COCKROACHES, ANTS, NAUCC, RATS, HOUSE FLIES

Service Notes: Re-newal of agreement for January 1 - 2016 to December 31, 2016

Product Rental (Insect Light Traps, Enthotherm Heat Pod, RADAR, RADAR with PestConnect and any additional rental items).

Service Code	Description	Quantity	Service Frequency	Rental/Service Price Per Month	Replacement Charge

You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction.

Maintenance services beginning month of _____ #1 Fee per initial service \$ _____
 Initial Service Warranty _____ days
 Initial Start Date _____

Billing: Monthly (MAI) Service Frequency: Once per month
 COD Twice per month
 Special SPL, SPW, SPA Four times per month #2 Fee per maintenance service \$ 79.-
 Advance (circle one) Weekly #3 PestNetOnline \$ _____
 Quarterly, Semi-Annual One Time #4 Equipment Sales \$ _____
 Annual Other _____

Total \$ _____

NOTE: Your invoice may include a fuel surcharge. It would be a separate line item. Please see reverse side for details.

PAYMENT OPTIONS (Check Payment Method):

- EASY PAY PLAN:** Most of our customers take advantage of our EZ Pay options. By using a credit/debit card you save check writing costs, handling costs and postage. Since this also saves Ehrlich processing and mailing costs, EZ Pay provides Year Round Protection at the lowest cost.
- CREDIT OR DEBIT CARD:** This is my authorization to charge my Visa/Discover/Mastercard account for the one time/introductory service fee after it is performed. The monthly maintenance service fee is to be charged on the 15th of each month beginning the 15th of _____. My credit will be reduced only by the amount of the monthly charge.
 VISA/DISCOVER/MASTERCARD # _____ EXP DATE _____ INITIAL _____
- ELECTRONIC FUNDS TRANSFER (EFT):** This is my authorization to electronically transfer funds from my bank account for the monthly maintenance fee. Attached is my voided check to initiate EFT. My account will be charged on or about the 10th of each month for the monthly protection fee beginning the 10th of _____. INITIAL _____
- OTHER:** Additional payment options are available. However, since EZ Pay offers cost savings to customers and Ehrlich a \$3.00 higher monthly protection fee will apply. Please refer to item #10 on the reverse side of this form for the required finance charge information. Other billing to begin the 1st of _____
 You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction.
- PURCHASE ORDER #:** _____

Ehrlich Pest Control

Acceptance of Agreement

The above quotations are hereby accepted including terms and conditions as found on the reverse side.

Pat Flood / PAT FLOOD 1/6/16
 Representative

Customer

FOR OFFICE USE	SIC Code: _____	District Office: _____	DWA #: _____	Sales #: _____
	Customer #: _____	SVC: _____	Service Technician: _____	

Pest Management Service Agreement

Ehrlich

Your Local Pest Control Experts
A Rentokil Company

Invoice to: TOWN OF CANTONVILLE Date: 11/6/16
 Address: 5440 STATE RTE, 5420
 City: CANTONVILLE State: N.Y. Zip: 14424
 Primary Phone #: (585) 394-1120 Secondary Phone #: (585) 394-9474
 Email: jchristmas@TownofCantonville.org AR Contact: Tom Christman AR Phone #: _____
 Service Location: Town of Cantonville Town Hall Phone #: _____
 (If different than above)

Directions: _____
 Tax Exempt: Yes NO If Yes, Tax ID Number: _____

Inspection Notes: TO Inspect & treat as needed Town Hall (interior & exterior) for cockroaches, ants, rats with traps & traps monthly. A Annual cluster fly service is inclusive in this agreement (August/September time)

Service Notes: Renewed agreement for January 1 - 2016 to December 31, 2016

Product Rental (Insect Light Traps, Enthotherm Heat Pod, RADAR, RADAR with PestConnect and any additional rental items).

Service Code	Description	Quantity	Service Frequency	Rental/Service Price Per Month	Replacement Charge

You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction.

Maintenance services beginning month of _____ #1 Fee per initial service \$ _____
 Initial Service Warranty _____ days
 Initial Start Date _____

Billing: Monthly (MAI) Service Frequency: Once per month
 COD Twice per month
 Special SPL,SPW,SPA Four times per month #2 Fee per maintenance service \$ 20.-
 Advance (circle one) Weekly #3 PestNetOnline \$ _____
 Quarterly, Semi-Annual One Time #4 Equipment Sales \$ _____
 Annual Other _____

Total \$ _____

NOTE: Your invoice may include a fuel surcharge. It would be a separate line item. Please see reverse side for details.

PAYMENT OPTIONS (Check Payment Method):

- EASY PAY PLAN:** Most of our customers take advantage of our EZ Pay options. By using a credit/debit card you save check writing costs, handling costs and postage. Since this also saves Ehrlich processing and mailing costs, EZ Pay provides Year Round Protection at the lowest cost.
- CREDIT OR DEBIT CARD:** This is my authorization to charge my Visa/Discover/Mastercard account for the one time/introductory service fee after it is performed. The monthly maintenance service fee is to be charged on the 15th of each month beginning the 15th of _____. My credit will be reduced only by the amount of the monthly charge.
 VISA/DISCOVER/MASTERCARD # _____ EXP DATE _____ INITIAL _____
- ELECTRONIC FUNDS TRANSFER (EFT):** This is my authorization to electronically transfer funds from my bank account for the monthly maintenance fee. Attached is my voided check to initiate EFT. My account will be charged on or about the 10th of each month for the monthly protection fee beginning the 10th of _____. INITIAL _____
- OTHER:** Additional payment options are available. However, since EZ Pay offers costs savings to customers and Ehrlich a \$3.00 higher monthly protection fee will apply. Please refer to item #10 on the reverse side of this form for the required finance charge information. Other billing to begin the 1st of _____
 You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction.
- PURCHASE ORDER #:** _____

Ehrlich Pest Control

Acceptance of Agreement

The above quotations are hereby accepted, including terms and conditions as found on the reverse side.


 Representative


 Customer

FOR OFFICE USE	SIC Code: _____	District Office: _____	DWA #: _____	Sales #: _____
	Customer #: _____	SVC: _____	Service Technician: _____	

Ehrlich

Your Local Pest Control Experts
6300 COLLETT RD WEST
FARMINGTON, NY 14425-1075

Telephone: 585-924-0325

Billing Address:

TOWN OF CANANDAIGUA
5440 STATE RTE 5&20
CANANDAIGUA, NY 14424-0000

12/26/2015

VEGETATION MANAGEMENT SERVICES

PROPOSAL AND AGREEMENT

VMS - PRP - 7480247 - 3

5440 RT 5 & 20 TRANSFER STATION
CANANDAIGUA, NY 14424-0000

Telephone: 585-394-1120

SERVICE OBJECTIVE/RECOMMENDATIONS: To control unwanted vegetation or weeds through prevention of germination and/or elimination of active growth. This program includes the initial application and a follow-up survey of the treated area(s), and is guaranteed to give satisfactory results through the growing season (unless otherwise noted).

	<u>SERVICE FEE</u>	<u>YOUR INITIALS</u>
VEGETATION MANAGEMENT SERVICE	41/ 2/ 801 \$ 335.00	<u> </u>
Service Comments: TREAT PERIMETER OF BUILDING 2,3,4,5 AND SALT BARN AS PER MAP. LL 1/11/12		

Information about your service location:

VMS area: 1500 square feet or .1 Acres.

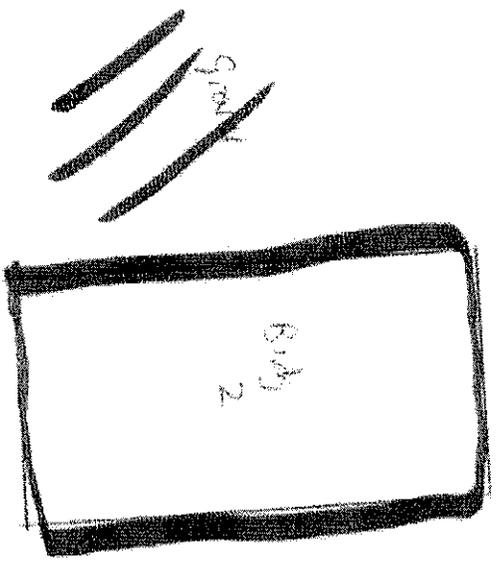
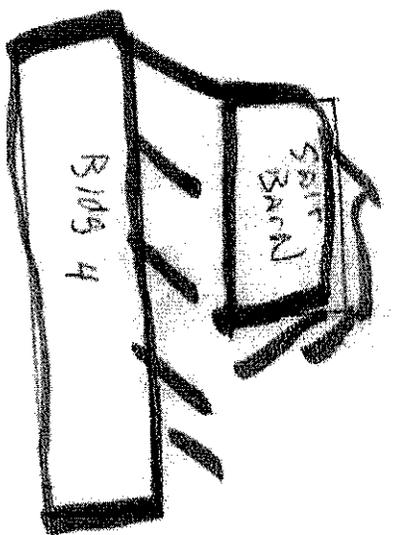
PLEASE NOTE: The service fees proposed above are guaranteed if authorization for treatment is received prior to June 30, 2016. After such time, the service fee may require adjustment due to excessive vegetation growth. SERVICE FEES DO NOT INCLUDE APPLICABLE STATE SALES TAX.

Sales Representative Signature J. B. Butler
JEFFREY R. BUTLER JR

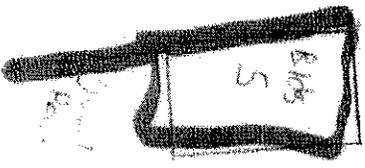
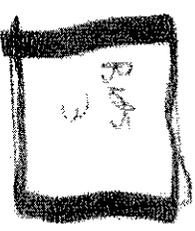
Customer Signature _____

Date _____

Town of Granddangwa
5440 ST RT 5420
Granddangwa NY 14904
Transfer-Station



Paint



Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120
Fax: (585) 394-9476

Established 1789

INDEPENDENT CONTRACTOR SUPPLEMENTAL TERMS AND CONDITIONS

These Supplemental Terms and Conditions ("Terms and Conditions") are required to be incorporated into any agreement between the Town of Canandaigua ("Town") and any Independent Contractor ("IC") providing services and/or work to the Town (collectively, "Services"). The Terms and Conditions herein shall supersede any other inconsistent terms between the Town and the IC.

1. Payment Terms

- A. Any and all requests for payments for Services shall be submitted to the Town Clerk in writing and shall be certified as true and correct. Payment is subject to approval by the Town at its next regular Town Board meeting and no late charges, penalties, and/or interest may be assessed by the IC against the Town until the Town has approved payment to the IC.
- B. The maximum liability of the Town shall in no case exceed the maximum amount appropriated by the Town for the Services.

2. Ownership of Work Product

All work product, including records in any medium, compiled and/or prepared by the IC in the delivery of Services to the Town (collectively, "Work Product"), shall become and remain the property of the Town. IC shall not, by virtue of the Services to the Town have or obtain any right, title or interest in or to such Work Product, and shall have no right to disclose, use, and/or exploit such Work Product, except that IC may maintain a copy of the Work Product for purposes of maintaining its business records.

3. Assignment and/or Subcontract

IC is prohibited from assigning any and/or all of its rights under any agreement with the Town without the prior express written consent of the Town. IC is prohibited from subcontracting any part of the Services without the prior written consent of the Town. In the event that the Town consents to an assignment and/or subcontract, all Services received by

the Town shall be deemed performed by the IC and IC shall remain primarily responsible for the Services provided to the Town.

4. Absence of Conflicts of Interest

IC agrees that I has no interest and will not acquire any interest, direct or indirect, that would conflict in any manner or degree with the Services provided to the Town.

5. Status as Independent Contractor

IC expressly understands and agrees that it is and shall in all respects be considered an independent contractor, and IC, its employees, partners, associates, subcontractors, sub-consultants, and any others employed by it, are not and shall not hold themselves out nor claim to be an officer or employee of the Town, nor make claim to any rights accruing thereto, including but not limited to Workers Compensation, Unemployment Benefits, Social Security or retirement plan membership or credit. IC shall comply, at its own expense, with the requirements of all federal, state, and local laws, rules and regulations applicable to it as an employer of labor or otherwise. IC shall further comply with all rules, regulations and licensing requirements pertaining to its professional status, if any, and that of its employees, partners, associates, and subcontractors.

6. Non-Discrimination

IC represents that in the hiring of employees for the Services, neither IC, nor any contractor, subcontractor, nor any person acting on behalf of IC, shall be reason of race, creed, color, sex, age, physical disability or national origin discriminate against any citizen of the State of New York who is qualified and available to perform the Services. IC further represents that neither IC, nor any contractor, subcontractor, nor any person on its behalf shall, in any manner, discriminate against or intimidate any employee hired for the Services on account of race, creed, color, sex, age, physical disability or national origin.

7. Indemnification / Hold Harmless

IC agrees to the fullest extent of the law, that except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the Town, IC shall indemnify and hold harmless the Town, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments fees, attorneys' fees or loss arising directly or indirectly out of the negligent acts or omissions hereunder by IC or third parties under the direction or control of the IC. IC further agrees to provide defense for and defend, at is sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions of the IC and to bear all other costs and expenses related thereto.

8. Notices

All notices of any nature shall be in writing and sent by registered or certified mail postage pre-paid to each party as follows:

Town of Canandaigua

Canandaigua Town Clerk
Canandaigua Town Hall
5440 Routes 5 & 20 West
Canandaigua NY 14424

Independent Contractor

Ehrlich Pest Control Services
6300 Collett Road West
Framingham, New York
14425

9. Termination

The Town reserves the absolute right to terminate the Services upon thirty (30) days written notice to the IC.

10. Insurance

The IC shall deliver a certificate of general liability insurance, errors and omissions insurance, or professional liability insurance, as the case may be, ("Liability Insurance"), with a limit amount no less than \$1,000,000.00 per occurrence, and naming the Town as the Certificate Holder. IC agrees to maintain the Liability Insurance in full force and effect until the completion of the Services.

Liability Insurance requirement waived (Consent from the Town's insurance carrier must be obtained prior to granting a waiver absent an emergency).

Modification of limit amount to \$ _____ (Consent from the Town's insurance carrier must be obtained prior to a modification absent an emergency).

IC shall also deliver to the Town proof that IC maintains Worker's Compensation Coverage.

Dated: 3/14/16

Independent Contractor
By: [Signature]
Authorized Agent
Patrick M. Flood
Director manager
Ehrlich Pest Control

ATTACHMENT 7



Maintenancce Agreement Generator Sets

Have Liability Ins
Rc's 1/26/16 8/5/15 - 8/5/16

300 Mile Crossing Blvd.
Rochester, NY 14624
Phone: (585) 464-6333
Fax: (585) 464-6334

This maintenance agreement is entered into by Emergency Power Systems and the generating set owner below named for the purpose of maintaining the emergency standby generating set(s) and associated equipment as listed below in the best possible operating condition. This will minimize the necessity of emergency attention, this assuring efficient upkeep practices by trained technical personnel at a minimum cost.

Upon acceptance of this agreement, Emergency Power Systems will render the service listed below on this agreement. It will be inspected during regular business hours two times each year while this agreement remains in effect. These inspections are tentatively scheduled for June & December and will include:

Natural Gas / LP

1. Inspect all spark plugs – re-gap and clean or replace as necessary.
2. Check & adjust points – clean or replace as necessary.
3. Adjust carburetor and governor as necessary – clean and lubricate linkages.
4. Check natural gas pressure as necessary.
5. Check all lines for leaks and excessive corrosion/deterioration.

Diesel

1. Inspect and tighten (if necessary) all injector supply and return lines.
2. Inspect injection pump for leaks and proper operation.
3. Inspect supply and return lines to unit, advise condition of tanks(s) and lines to customer if excessive rust/water/sludge exists.
4. Take a fuel sample if deemed necessary to determine condition of fuel (Cost is extra.)

All Units

1. Check condition of starting batteries – add water as necessary – if replacement is advisable, report to customer.
2. Check condition of air cleaner – clean if practical – replace as necessary (element is an additional cost to customer)
3. Check for proper oil pressure, coolant temperature, proper antifreeze protection/condition-block heater operation and cooling air flow, advice of any action required.
4. Check brushes / commutator / slip rings if applicable – clean as necessary.
5. Check for proper AC output; frequency – adjust as necessary.
6. Check automatic transfer switch for proper operation – clean as necessary – check battery charger float voltage and adjust as necessary.
7. Conduct a system test under load – if authorized by customer at time of visit – static test if possible if load test not practical.
8. All units to get an oil/filter change annually – Gas/Gaso shall get a tune-up as well (spark plugs, distributor cap, rotor, points /condenser.)
9. A written report shall be submitted to owner – any further work advised shall be noted.

It is the purpose of this inspection to repair and put the equipment back into good running condition if it requires such. For this purpose any parts required, not specifically mentioned above, and any additional travel time and/or labor to install these parts will be charged to the generating set owner at regular established rates.

The charge for this service will be as follows:

Manufacturer	Model No.	Serial No.	Location	Annual Rate
<u>Generac</u>	<u>QT13068KNSNA</u>	<u>4382047</u>	<u>Booster Pump Station</u>	<u>\$650.00</u>
<u>Generac</u>	<u>QTA10068NSNA</u>	<u>4711857</u>	<u>Town Hall</u>	<u>\$650.00</u>

Exclusions / Provisions: 5% Discount on additional Parts/Labor not listed

Demand service between regular inspections will be provided during regular business hours at established rates for parts and labor plus traveling charges from the shop to the location of the generating set. It is understood that this agreement does not include any parts, labor or traveling expenses other than those specifically mentioned above. It does not include expenses to repair damage caused by abuse, accident, theft, acts of a third person, forces of nature or altering the equipment. Emergency Power Systems shall not be responsible for failure to render the service for causes beyond its control, including strikes and bar disputes. This agreement is effective from February 2016 to February 2017 and is payable per invoice. This agreement is not assignable without the consent of Emergency Power Systems and will remain in force until cancelled by either party through 30 days written notice to the other.

Signed

Owner Town of Canandaigua

By _____

Address: 5440 Route 5/20 West, Canandaigua, NY 14424

By: Luanne Tones

Date: January 7, 2016

Please return white copy to EPS, Inc.

Thank you we appreciate your business.

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120
Fax: (585) 394-9476

Established 1789

INDEPENDENT CONTRACTOR SUPPLEMENTAL TERMS AND CONDITIONS

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- B. The maximum liability of the Town shall in no case exceed the maximum amount appropriated by the Town for the Services.

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All work product, including records in any medium, compiled and/or prepared by the IC in the delivery of Services to the Town (collectively, "Work Product"), shall become and remain the property of the Town. IC shall not, by virtue of the Services to the Town have or obtain any right, title or interest in or to such Work Product, and shall have no right to disclose, use, and/or exploit such Work Product, except that IC may maintain a copy of the Work Product for purposes of maintaining its business records.

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5. Status as Independent Contractor

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6. Non-Discrimination

IC represents that in the hiring of employees for the Services, neither IC, nor any contractor, subcontractor, nor any person acting on behalf of IC, shall be reason of race, creed, color, sex, age, physical disability or national origin discriminate against any citizen of the State of New York who is qualified and available to perform the Services. IC further represents that neither IC, nor any contractor, subcontractor, nor any person on its behalf shall, in any manner, discriminate against or intimidate any employee hired for the Services on account of race, creed, color, sex, age, physical disability or national origin.

7. Indemnification / Hold Harmless

IC agrees to the fullest extent of the law, that except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the Town, IC shall indemnify and hold harmless the Town, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments fees, attorneys' fees or loss arising directly or indirectly out of the negligent acts or omissions hereunder by IC or third parties under the direction or control of the IC. IC further agrees to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions of the IC and to bear all other costs and expenses related thereto.

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All notices of any nature shall be in writing and sent by registered or certified mail postage pre-paid to each party as follows:

Town of Canandaigua

Canandaigua Town Clerk
Canandaigua Town Hall
5440 Routes 5 & 20 West
Canandaigua NY 14424

Independent Contractor

Emergency Power Systems LLC
300 Mile Crossing Blvd.
Rochester, NY 14624

9. Termination

The Town reserves the absolute right to terminate the Services upon thirty (30) days written notice to the IC.

10. Insurance

The IC shall deliver a certificate of general liability insurance, errors and omissions insurance, or professional liability insurance, as the case may be, ("Liability Insurance"), with a limit amount no less than \$1,000,000.00 per occurrence, and naming the Town as the Certificate Holder. IC agrees to maintain the Liability Insurance in full force and effect until the completion of the Services.

_____ Liability Insurance requirement waived (Consent from the Town's insurance carrier must be obtained prior to granting a waiver absent an emergency).

_____ Modification of limit amount to \$_____ (Consent from the Town's insurance carrier must be obtained prior to a modification absent an emergency).

IC shall also deliver to the Town proof that IC maintains Worker's Compensation Coverage.

Dated: March 15, 2016

Independent Contractor

By: _____
Authorized Agent

Rick Pringle
Ops Mgr EPS
3-15-16

ATTACHMENT 8

Short Environmental Assessment Form

Part 1 - Project Information

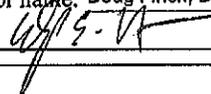
Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Town of Canandaigua, - Local Law Happiness House PUD			
Name of Action or Project: Town of Canandaigua, local law pertaining to density at Happiness House Planned Unit Development			
Project Location (describe, and attach a location map): 5415 County Road 30, Canandaigua, NY 14424			
Brief Description of Proposed Action: This local law would amend previously adopted Local Law # 4 of 2013, to amend the minimum lot size requirements for Lots #2, 3, & 4; and amend the density requirements for Lots # 1, 5, 6, 7, 8, & 9 for the Happiness House Planned Unit Development.			
Name of Applicant or Sponsor: Town of Canandaigua		Telephone: 585-394-1120	
		E-Mail: dod@townofcanandaigua.org	
Address: 5440 Route 5 & 20 West			
City/PO: Canandaigua		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Is the proposed action located in an archeological sensitive area?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	

<p>18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?</p> <p>If Yes, explain purpose and size: _____</p> <p>_____</p>	<p>NO</p> <p><input type="checkbox"/></p>	<p>YES</p> <p><input type="checkbox"/></p>
<p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</p> <p>If Yes, describe: _____</p> <p>_____</p>	<p>NO</p> <p><input type="checkbox"/></p>	<p>YES</p> <p><input type="checkbox"/></p>
<p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</p> <p>If Yes, describe: _____</p> <p>_____</p>	<p>NO</p> <p><input type="checkbox"/></p>	<p>YES</p> <p><input type="checkbox"/></p>
<p>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p>		
<p>Applicant/sponsor name: <u>Doug Finch, Director of Development</u></p>		<p>Date: <u>February 1, 2016</u></p>
<p>Signature: <u></u></p>		

Agency Use Only [If applicable]

Project:	Town Canandaigua, Happiness House
Date:	March 21, 2016

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT FORM

Project: Town Canandaigua
 Date: March 21, 2016

**Short Environmental Assessment Form
 Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Town of Canandaigua - Town Board	March 21, 2016
Name of Lead Agency	Date
Pam Helming	Town Supervisor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

ATTACHMENT 9

Annual Report for NYS Electronic Waste Collection Sites

Member: Town of Canandaigua

Year: 2015

Cycle: Annual

This online annual report form must be completed in accordance with the New York State Electronic Equipment Recycling and Reuse Act (Environmental Conservation Law, Article 27, Title 26). Each registered electronic waste collection site is required to report annually to the NYS Department of Environmental Conservation (Department) by **March 1st** for the previous calendar year.

Each registered electronic waste collection site must complete and submit this online annual report form, and must also print out and mail a signed NYS Electronic Equipment Recycling & Reuse Act Certification & Fee Form to the Department (provided at the end of this online annual report), also by **March 1st**.

Failure to submit a complete and timely annual report, including the certification form with appropriate signatures, will subject the electronic waste collection site to civil penalties under the Act.

You will need to notify the Department via e-mail or phone if a change is necessary after submittal. The Department will then grant you access to edit information previously submitted.

Please direct all questions regarding the content of this annual report to ReTRAC.Ewaste@dec.ny.gov or call (518) 402-8706.

Collection Site Information

Name of Site: *

Town of Canandaigua

Department-Issued

Registration #: *

00183

Site Address: *

5440 Route 5 & 20

City: *

Canandaigua

State: *

New York

ZIP Code: *

14424

County: *

Ontario

Please identify the current primary contact and mailing address (if different from above) for the electronic waste collection site:

Name: *

James Fletcher

Title:

Highway & Water
Superintendent

Phone Number: *

585-394-3300

Extension: E-mail: *

jfletcher@townofcanandaigua.org

Mailing Address:

City:

State:

Postal (ZIP) Code:

- Select -

Is the current legal department contact the same as the primary contact? *

Yes

No

Does the collection site charge consumers for the acceptance of covered electronic equipment? *

Yes No

Please indicate the types of equipment for which a consumer is charged: (note: CRT-containing devices only; Computer peripherals)

CRT-containing devices only Computers Computer peripherals Small electronic equipment Small scale servers

Televisions

Please check all that apply

Electronic Waste Collected

Collection sites must separately report the weight of covered electronic equipment (CEE) accepted from NYS consumers that is eligible to be credited to manufacturers towards their acceptance standard goals from any ineligible weight. Please use the guidelines below to distinguish between eligible and ineligible program weight, and list those weights in the corresponding columns in the table below.

Eligible Program Weight

*All CEE weight accepted from any NYS consumer at no charge.

*All CEE weight accepted from any NYS business consumer at a charge.

*All CEE weight accepted from any NYS consumer at a charge, for which the consumer has been provided a premium service only.

Ineligible Program Weight

*All CEE weight accepted from any NYS consumer other than a business consumer at a charge premium service.

Program Weight in pounds (of Computers; Computer peripherals; Small electronic equipment; Small scale servers; Televisions) (if none, enter "0")

Electronic Waste Collected	Quantity Collected - Eligible Program Weight *	Quantity Collected - Ineligible Program Weight *
Computers	5,504	0
Computer peripherals	17,209	719
Small electronic equipment	7,643	0
Small scale servers	79	0
Televisions	50,801	6,276
Total	81,236	6,995

Electronic Waste Shipped Off-site

Please list the name, address, and registration number (if applicable), of each in-state or out-of-state electronic waste consolidation facility or recycling facility to which electronic waste was sent during this reporting period. Please also provide the quantity, again broken down by eligible and ineligible weight, of each type of electronic waste sent to each such facility.

Each person who owns or operates an electronic waste consolidation or recycling facility as defined in Section 27-2601 of the Electronic Equipment Recycling and Reuse Act, should already be registered with the Department. Electronic waste recycling facility registration numbers are available on the Department's website at: <http://www.dec.ny.gov/chemical/73670.html>. Electronic waste consolidation facility registration numbers may be requested via e-mail (ReTRAC.Ewaste@dec.ny.gov) or by telephone: (518) 402-8706.

Quantity (in pounds) of Eligible Weight Shipped Off-site (for Computers; Computer peripherals; Small electronic equipment; Small scale servers; Televisions) (if none, enter "0")



Department of
Environmental
Conservation

DEC USE ONLY

Registration #: _____
Date Received: ___/___/___

NYS Electronic Equipment Recycling & Reuse Act Certification & Fee Form

This certification & fee form must be submitted by mail for all registrations and annual reports, regardless of whether or not a fee is required.

This certification & fee form must be completed in accordance with the New York State Electronic Equipment Recycling and Reuse Act (Environmental Conservation Law, Article 27, Title 26) and is part of the registration or annual report. A registration or annual report entered through Re-TRAC Connect shall be considered **incomplete unless this form is submitted via mail** with the appropriate registration fee or annual reporting fee (see below).

This Certification & Fee Form is for a (check one only):

- Registration for Electronic Waste Collection Site - **No registration fee required.**
- Registration for Electronic Waste Consolidation or Recycling Facility - **\$250.00 registration fee required.**
- Registration for Manufacturer of Covered Electronic Equipment (individual) - **\$5,000.00 registration fee.**
- Registration for Manufacturer of Covered Electronic Equipment (participating in a collective) - **No registration fee required.**
- Registration for Collective Electronic Waste Acceptance Program - **\$10,000.00 registration fee required.**
- Annual Report for Electronic Waste Collection Site/Consolidation Facility/Recycling Facility - **No annual reporting fee required.**
- Annual Report for a Manufacturer of Covered Electronic Equipment - **\$3,000.00 annual reporting fee required.**
- Annual Report for a Collective Electronic Waste Acceptance Program - **No annual reporting fee required.**

As the designated program contact, I certify that I have the authority to sign this form, that the information provided on the on-line registration or report to which this certification & fee form applies is accurate and complete, that this entity will comply with the requirements of New York State's Electronic Equipment Recycling and Reuse Act, the Environmental Conservation Law, and all other applicable laws, rules and regulations, and that all applicable fees have been submitted. I hereby affirm under penalty of law that the information provided in this form and attached statements and exhibits is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

Signature: _____

Date: _____

Name:

Title:

Phone:

E-mail:

Registrant or Reporting Entity Name:

Registration # (if known):

Mailing Address:

City:

State:

Postal (ZIP) Code:

Country:

Please direct all questions regarding this form to ewaste@dec.ny.gov or call (518) 402-8706.

Checks should be made payable to: NYS Department of Environmental Conservation. All payments must be in U.S. dollars only.

Submit to: NYS Department of Environmental Conservation
Product Stewardship & Waste Reduction Section
Attention: E-waste Recycling Program
625 Broadway, 9th Floor, Albany, NY 12233-7253

ATTACHMENT 10

Hosted SCADA Town of Canandaigua Information Form

Item	Information	Comments
Administrator Name		The person responsible within the organization for administering [product description]. Administrator security level will be assigned.
Username		Select a secure username that has no spaces and is not too simplistic (such as your name or the site name).
Password		The default password is <u> </u> . The default password must be changed at the first login. Choose a secure password since access to your pump stations should be well protected. A minimum of six characters and one numerical character is required.
Administrator Email		Reports, instructions, manuals, and other topical emails will be sent to this email address.
Administrator Cell Phone #		
Billing Name & Address for Hardware	Town of Canandaigua 5440 Route 5 & 20 W. Canandaigua, NY 14424	Organization responsible for the <u>initial hardware</u> purchase order and invoice.
Billing Name & Address for Maintenance Service Charges (After Year 1)	Town of Canandaigua 5440 Route 5 & 20 W. Canandaigua, NY 14424	Organization responsible for the hosted SCADA maintenance service invoices <u>after year one</u> . Indicate 'Same' if applicable.
Reference Name or PO # for Maintenance Service Charges		A reference name, code, or PO# is needed for the invoices that are sent <u>after year one</u> for maintenance service charges. This is important if the Town of Canandaigua is being billed for the first time by Company to eliminate confusion.
Contact Name & Phone #		Main contact and phone number for the organization that is responsible for the hosted SCADA maintenance service invoices.

carriers, and that such providers disclaim any and all liability arising from the Town of Canandaigua's use of Company's products and services. Town of Canandaigua further understands that Company has no control of, or responsibility for, the paging, cellular, radio, telephone, Internet, or other communication medium which the Town of Canandaigua may rely upon for delivery of any messages or alerts sent by Company.

- F. In further consideration of being granted the right to utilize Company's monitoring and notification service, the Town of Canandaigua, on behalf of himself/herself/itself, and any employees, agents, personal representatives, assigns, heirs, next of kin and any third party, agrees:
1. To indemnify, defend and hold harmless Company, its owners, directors, officers, employees, agents, suppliers or affiliated companies, against any and all claims, demands or actions based upon any losses, liabilities, damages or costs, whether direct or indirect, special or consequential, including attorney's fees, that may result from the operation of Company's products and services, or from the failure of the Company system to report a given event or condition.
 2. To release, waive, discharge and covenant not to sue Company, its owners, directors, officers, employees, agents, suppliers or affiliated companies, for any and all liabilities potentially arising from any claim, demand or action based upon any losses, liabilities, damages or costs, whether direct or indirect, special or consequential, including attorney's fees, that may result from operation of Company's products and services, or from the failure of the Company system to report a given event or condition.
 3. That in the event Company is found to be liable for any loss or damage arising out of mistakes, interruptions, delays, errors or defects in Company's products or services, such liability shall not exceed the total amount paid by the Town of Canandaigua to Company for the latter's services in the twelve month period immediately preceding the date of the action or event giving rise to a claim.
 4. That the Company hardware, if provided under this agreement, includes a limited warranty that the product is free from defects in materials and workmanship for a period of one year from the date of delivery. Company's obligation under this limited warranty is limited to repairing or replacing the product, at Company's option, unless the product has been misused or improperly repaired or serviced by any party other than authorized Company personnel, in which case the limited warranty is voided. Other than this limited warranty, Company's products and services are provided with no other guarantees or warranties, express or implied, including, without limitation, any warranties of merchantability or fitness for a particular purpose. Without limiting the generality of the foregoing, Company hereby disclaims any liability relating to any data security breach, including the obligation to provide Town of Canandaigua with any notice thereof. Company retains the right to provide notice of security breaches as necessary to comply with applicable privacy laws and regulations; provided however, the Town of Canandaigua shall be responsible for all costs of notifying its employees of a security breach.
 5. That neither Company nor its owners, directors, officers, employees, or agents is an insurer and that the Town of Canandaigua is to maintain his/her own insurance coverage sufficient to provide compensation for any loss, damage, or expense that may arise in connection with the use of Company's products or services.
- H. Town of Canandaigua understands and agrees that Company's products and services are intended to monitor and notify Town of Canandaigua of events only relating to Town of Canandaigua's non-critical [mechanical and electrical equipment] and are not intended to be used, and are not a replacement for a primary life-safety, burglary or fire detection and reporting system.
- I. Town of Canandaigua is responsible for the ongoing, periodic testing of the Company system, and shall notify Company immediately if any failures are found. Company shall use all reasonable efforts to identify and resolve the perceived failures, but in no case will be obligated to travel to the Town of Canandaigua's premises to perform diagnostic or corrective actions.

P. The parties hereto acknowledge and agree that this Agreement contains the entire agreement between Company and the Town of Canandaigua, and that there are no other representations, inducements, promises, or agreements, verbal or otherwise, which are not embodied herein; provided the Town of Canandaigua acknowledges and understands that [by activating] and utilizing Company's products, services, [web site] and/or data based information, the Town of Canandaigua is agreeing to be bound by the following terms contained in this Agreement, in addition to Company's standard terms and conditions of sale, which are available upon request.

I, the undersigned, have fully read, understood and accept this Agreement.

Name:		Signature:	
Position:		Date:	
Organization:			

ATTACHMENT 11

RETAINER AGREEMENT

1. **IDENTIFICATION OF PARTIES.** This agreement, effective on January 1, 2016, is made between REEVE BROWN PLLC, hereafter referred to as "Law Firm," and the TOWN OF CANANDAIGUA, hereafter referred to as the "Town."
2. **LEGAL SERVICES TO BE PROVIDED.** The legal services to be provided by Law Firm are as follows:
 - a. **Planning Board Services.** Law Firm shall serve as Planning Board Attorney for the Town of Canandaigua if Law Firm is appointed as such by the Planning Board pursuant to New York State Town Law § 271(2) and Canandaigua Town Code § 111-4. Law Firm will provide legal advice and counsel to the Planning Board, and shall represent the Planning Board in any litigation to which it is a party.
 - b. **Development Office Services.** Law Firm shall serve as Attorney for the Development Office of the Town of Canandaigua. Law Firm will provide legal advice and counsel to the Development Office staff, and shall prosecute Zoning Violations as directed by the Code Enforcement Officer or the Zoning Officer. Law Firm will draft changes to Chapter 174 and Chapter 220 of the Town of Canandaigua Code as directed by the Town Board.
3. **FEES, COSTS, & EXPENSES.**
 - a. **Hourly Rate.** Law Firm will bill the Town for legal services at a rate of \$130.00 per hour except for legal services rendered in connection with litigation, which will be billed at a rate of \$150.00 per hour.
 - b. **Costs & Expenses.** The Town agrees to pay all costs and expenses in connection with Law Firm's representation under this Agreement. Costs include, but are not limited to, court filing fees, deposition costs, expert fees and expenses, investigation costs, long-distance telephone charges, messenger service fees, photocopying expenses, printing fees, and process server fees.
4. **TERM.** This Agreement shall remain in effect for a term of 12 consecutive months commencing on January 1, 2016 and ending on December 31, 2016.
5. **TERMINATION.** The Town or Law Firm may terminate this Agreement at any time on 60 days written notice, in which case Law Firm's services under this Agreement will cease effective as of the 60th day after receipt of such notice.

Any such notice shall be delivered by certified mail at the addresses listed below.

6. **NO GUARANTEE.** Client acknowledges that Law Firm has not promised any specific result in this matter, and understands that there are no guarantees of a successful disposition of Client's case(s).
7. **ARBITRATION.** Any dispute over legal fees shall be resolved with arbitration pursuant to Part 137 of the Rules of the Chief Administrator of Courts.

The foregoing is agreed to by:

TOWN OF CANANDAIGUA

REEVE BROWN PLLC

Supervisor Pam Helming
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

Christian M. Nadler, Esq.
3380 Monroe Ave., #200
Rochester, NY 14618
Phone # 585-310-1608

Date: __/__/__

Date: __/__/__



RETAINER AGREEMENT

1. **IDENTIFICATION OF PARTIES.** This agreement, effective on January 1, 2016, is made between LAW OFFICES OF CHRISTIAN M. NADLER, hereafter referred to as "Law Firm," and the TOWN OF CANANDAIGUA, hereafter referred to as the "Town."

2. **LEGAL SERVICES TO BE PROVIDED.** The legal services to be provided by Law Firm are as follows:
 - a. **Zoning Board Services.** Law Firm shall serve as Attorney for the Zoning Board of Appeals of the Town of Canandaigua. Law Firm will provide legal advice and counsel to the Zoning Board of Appeals, and shall represent the Zoning Board of Appeals in any litigation to which it is a party.

 - b. **Development Office Services.** Law Firm shall serve as Attorney for the Development Office of the Town of Canandaigua. Law Firm will provide legal advice and counsel to the Development Office staff, and shall prosecute Zoning Violations as directed by the Code Enforcement Officer or the Zoning Officer. Law Firm will draft changes to Chapter 174 and Chapter 220 of the Town of Canandaigua Code as directed by the Town Board.

3. **FEES, COSTS, & EXPENSES.**
 - a. **Hourly Rate.** Law Firm will bill the Town for legal services at a rate of \$130.00 per hour except for legal services rendered in connection with litigation, which will be billed at a rate of \$150.00 per hour.

 - b. **Costs & Expenses.** The Town agrees to pay all costs and expenses in connection with Law Firm's representation under this Agreement. Costs include, but are not limited to, court filing fees, deposition costs, expert fees and expenses, investigation costs, long-distance telephone charges, messenger service fees, photocopying expenses, printing fees, and process server fees.

4. **TERM.** This Agreement shall remain in effect for a term of 12 consecutive months commencing on January 1, 2016 and ending on December 31, 2016.

5. **TERMINATION.** The Town or Law Firm may terminate this Agreement at any time on 60 days written notice, in which case Law Firm's services under this Agreement will cease effective as of the 60th day after receipt of such notice. Any such notice shall be delivered by certified mail at the addresses listed below.

6. **NO GUARANTEE.** Client acknowledges that Law Firm has not promised any specific result in this matter, and understands that there are no guarantees of a successful disposition of Client's case(s).
7. **ARBITRATION.** Any dispute over legal fees shall be resolved with arbitration pursuant to Part 137 of the Rules of the Chief Administrator of Courts.

The foregoing is agreed to by:

TOWN OF CANANDAIGUA

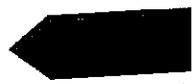
LAW OFFICES OF
CHRISTIAN M. NADLER

Supervisor Pam Helming
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

Christian M. Nadler, Esq.
144 Village Landing, #227
Fairport, New York 14450
Phone # 585-315-4767

Date: __/__/__

Date: __/__/__



ATTACHMENT 12

All Numbers in This Report
Have Been Rounded To
The Nearest Dollar

ANNUAL FINANCIAL REPORT
UPDATE DOCUMENT
For The
TOWN of Canandaigua
County of Ontario
For the Fiscal Year Ended 12/31/2015

AUTHORIZATION

ARTICLE 3, SECTION 30 of the GENERAL MUNICIPAL LAW:

1. ***Every Municipal Corporation *** shall annually make a report of its financial condition to the Comptroller. Such report shall be made by the Chief Fiscal Officer of such Municipal Corporation ***

5. All reports shall be certified by the officer making the same and shall be filed with the Comptroller *** It shall be the duty of the incumbent officer at the time such reports are required to be filed with the Comptroller to file such report ***

State of NEW YORK
Office of The State Comptroller
Division of Local Government and School Accountability
Albany, New York 12236

TOWN OF Canandaigua

*** FINANCIAL SECTION ***

Financial Information for the following funds and account groups are included in the Annual Financial Report filed by your government for the fiscal year ended 2014 and has been used by the OSC as the basis for preparing this update document for the fiscal year ended 2015:

- (A) GENERAL
- (DA) HIGHWAY-TOWN-WIDE
- (FX) WATER
- (H) CAPITAL PROJECTS
- (K) GENERAL FIXED ASSETS
- (PN) PERMANENT
- (SD) DRAINAGE
- (SF) FIRE PROTECTION
- (SL) LIGHTING
- (SP) PARK
- (SS) SEWER
- (SW) WATER
- (TA) AGENCY
- (TE) PRIVATE PURPOSE TRUST
- (V) DEBT SERVICE
- (W) GENERAL LONG-TERM DEBT

All amounts included in this update document for 2014 represent data filed by your government with OSC as reviewed and adjusted where necessary.

*** SUPPLEMENTAL SECTION ***

The Supplemental Section includes the following sections:

- 1) Statement of Indebtedness
- 2) Schedule of Time Deposits and Investments
- 3) Bank Reconciliation
- 4) Local Government Questionnaire
- 5) Schedule of Employee and Retiree Benefits
- 6) Schedule of Energy Costs and Consumption
- 7) Schedule of Other Post Employment Benefits (OPEB)

All numbers in this report will be rounded to the nearest dollar.

TOWN OF Canandaigua
Annual Update Document
For the Fiscal Year Ending 2015

(A) GENERAL

Balance Sheet

Code Description	2014	Fund Code	2015
Assets			
Cash	15,681	A200	3,031
Cash In Time Deposits	1,604,442	A201	2,285,872
Petty Cash	250	A210	250
TOTAL Cash	1,620,373		2,289,153
Accounts Receivable	52,683	A380	55,069
TOTAL Other Receivables (net)	52,683		55,069
Due From Other Funds		A391	240,834
TOTAL Due From Other Funds	0		240,834
Due From Other Governments	1,162,145	A440	1,148,862
TOTAL Due From Other Governments	1,162,145		1,148,862
Prepaid Expenses	41,777	A480	38,170
TOTAL Prepaid Expenses	41,777		38,170
Cash In Time Deposits Special Reserves	1,865,000	A231	1,482,403
TOTAL Restricted Assets	1,865,000		1,482,403
TOTAL Assets and Deferred Outflows of Resources	4,741,978		5,254,491

TOWN OF Canandaigua
Annual Update Document
For the Fiscal Year Ending 2015

(A) GENERAL

Balance Sheet

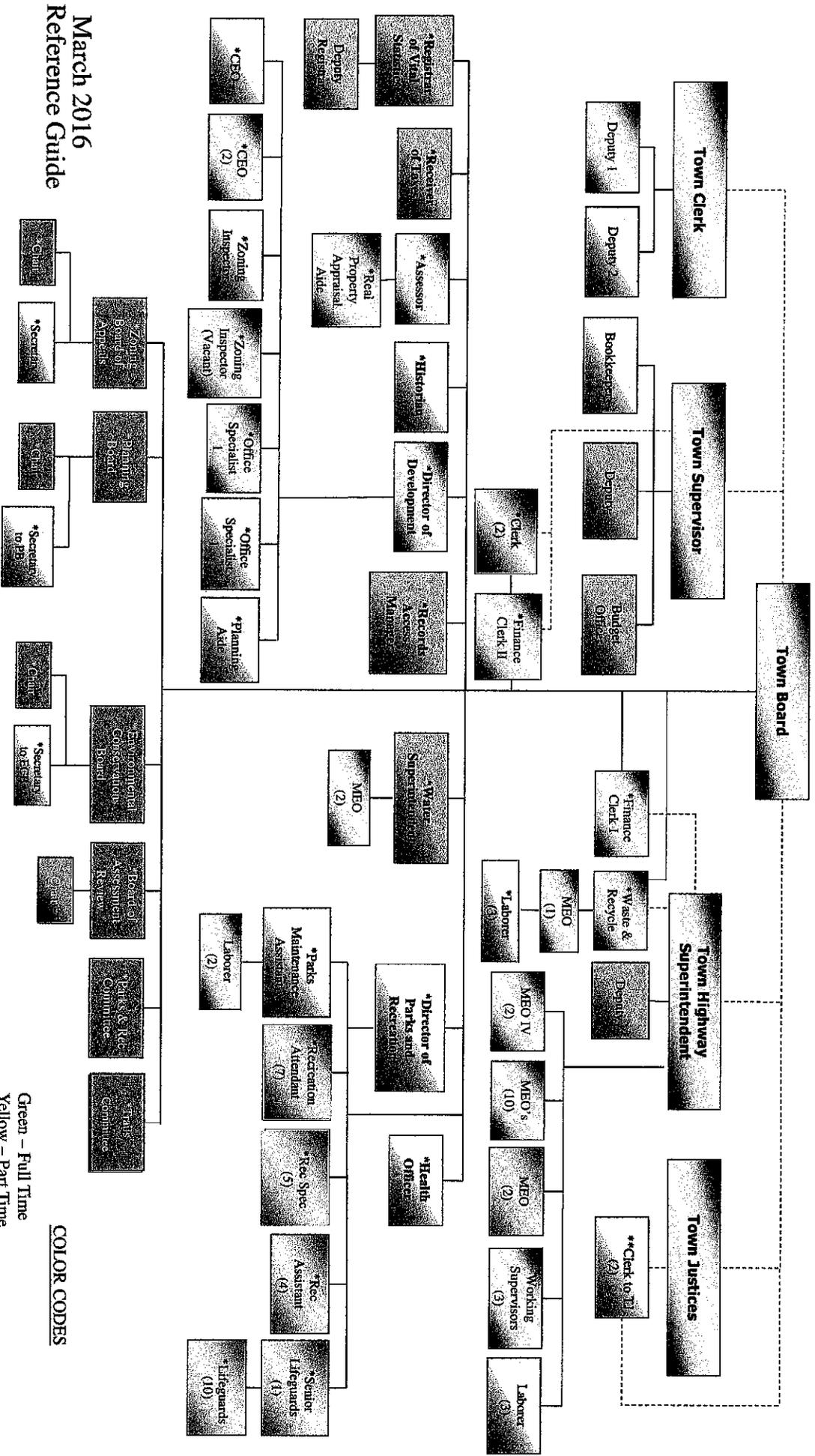
Code Description	2014	Emp Code	2013
Accounts Payable	61,371	A600	100,223
TOTAL Accounts Payable	61,371		100,223
Accrued Liabilities	12,658	A601	15,014
TOTAL Accrued Liabilities	12,658		15,014
Due To Other Funds	192,879	A630	17,386
TOTAL Due To Other Funds	192,879		17,386
TOTAL Liabilities	266,908		132,623
Deferred Inflows of Resources			
Deferred Inflow of Resources	18,295	A691	19,304
TOTAL Deferred Inflows of Resources	18,295		19,304
TOTAL Deferred Inflows of Resources	18,295		19,304
Fund Balance			
Not in Spendable Form	41,777	A806	38,170
TOTAL Nonspendable Fund Balance	41,777		38,170
Retirement Contribution Reserve	300,000	A827	225,000
Reserve For Tax Stabilization	735,000	A880	535,000
Reserve For Repairs	155,000	A882	155,000
Other Restricted Fund Balance	675,000	A899	567,403
TOTAL Restricted Fund Balance	1,865,000		1,482,403
Assigned Appropriated Fund Balance	284,105	A914	784,600
TOTAL Assigned Fund Balance	284,105		784,600
Unassigned Fund Balance	2,265,893	A917	2,797,391
TOTAL Unassigned Fund Balance	2,265,893		2,797,391
TOTAL Fund Balance	4,456,775		5,102,564
TOTAL Liabilities, Deferred Inflows And Fund Balance	4,741,978		5,254,491

ATTACHMENT 13

Waiting for CIG Insurance to provide

ATTACHMENT 14

TOWN OF CANANDAIGUA ORGANIZATIONAL CHART



March 2016
Reference Guide

COLOR CODES

- Green – Full Time
- Yellow – Part Time
- Pink – Seasonal
- Blue – Town Board Appointment
- Orange – Employee Holds More Than One Position
- Grey – Appointed By BAR

This Organizational Chart represents the day to day supervision and reporting chain of command.

*Appointing authority for these positions is the responsibility of the Town Board.

**The Town Board is responsible for appointing the court clerks on the advice and consent of the Town Justices.

ATTACHMENT 15

Canandaigua Town Court

5440 Routes 5 & 20 West
Canandaigua, New York 14424
(585) 394-9040
Fax (585) 394-9476

DAVID W. PRULL
Town Justice
Thur. 1-5 and Fri 1-3

Established 1789

Office Hours

WALTER W. JONES, JR.
Town Justice
Mon 9-Noon and Wed 9-Noon

March 14, 2016

Ms. Pamela Helming
Supervisor, Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

Re: appointment of Assistant Town Court Clerk

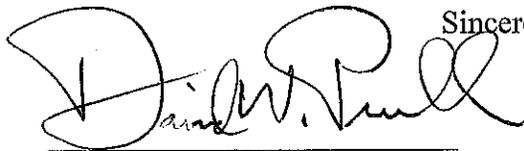
Dear Ms. Helming:

Please be advised that the Town Court Justices have chosen, and we do appoint, Ms. Cheryl A. Berry, of 6005 Yerkes Road, Canandaigua, as Assistant Town Court Clerk. In this appointment, the present Court Clerk, Ms. Cynthia J. W. Woolley, concurs.

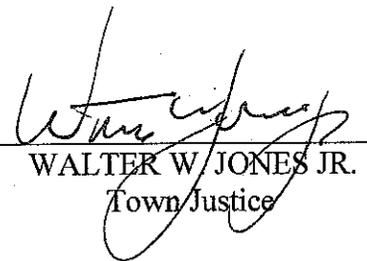
We contemplate that this assistant will work 9:00 a.m. to noon on Mondays, Tuesdays and Wednesdays. She may, from time to time, be called on to work additionally on Thursdays when Town Court is in session, and at other times as needed.

We respectfully request that the Town Board approve a wage of \$16.00 per hour for this position.

Sincerely yours



DAVID W. PRULL
Town Justice



WALTER W. JONES JR.
Town Justice

ATTACHMENT 16

March 12, 2016

Ms. Pam Helming, Town Supervisor
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

**RE: TOWN OF CANANDAIGUA - NEW HIGHWAY GARAGE FACILITY & TRANSFER STATION
SCHEMATIC DESIGN PHASE SERVICES**

Dear Supervisor Helming:

MRB Group is pleased to present the following proposal to provide Schematic Design Services related to the new Highway Department Garage and Transfer Station. We plan to utilize the information and material developed from the recently completed Site Feasibility and Concept Design Studies in developing the Schematic Design for a new Highway Garage, Transfer Station, and out-buildings (i.e. expanded cold storage, fuel station) on the current Highway Department site.

I. Background Information

MRB Group has recently completed the Site Feasibility and Concept Study for the proposed Highway Garage and Transfer Station. From previous discussions, it was requested that the main Highway Garage and Transfer Station remain on the existing Highway campus. The effort shall preserve the general location of the existing Transfer Station while allowing sufficient area for the new proposed Highway Garage. Other identified areas of design included: cold storage building alterations/addition, relocated fuel station, yard area, vehicular circulation and site access.

The building program and site plan have both been updated, incorporating comments from the Public Works Committee and the Town Board. An additional request to develop a conceptual floor plan of the proposed main Highway Garage was also received and developed. The conceptual floor plan reflects the building program requirements, including: office spaces, main highway garage and maintenance garage all under a single roof.

The Schematic Design deliverable are anticipated to include a site plan, demo plan, floor plans, life-safety plan / building code analysis, exterior elevations, building sections, wall sections and exterior rendering. Mechanical, Electrical, Plumbing and Fire Protection narratives will also be provided as part of the Schematic Design.



II. Services and Compensation

The following services are proposed to complete the Schematic Design phase.

- A. Re-visit the site and review all available site information, including, but not limited to surveys, maps, studies, property boundaries, topography, utilities, easements, right-of-ways, wetlands, etc.
- B. Provide a topographic survey limited to the area of the existing building structures, areas of new building / building additions and the existing Transfer Station.
- C. Develop a Schematic Design level site plan illustrating existing and new building footprints, building additions, proposed grades, paved / gravel areas, ponds, vehicular circulation and site access.
- D. From the approved building program, develop Schematic Design level floor plans, including: room/space types, partition types, circulation, interior features, equipment space requirements, and egress requirements.
- E. Perform a preliminary NYS Building Code review and analysis.
- F. Develop the proposed exterior elevations of the Main Highway Garage, including: exterior features, building heights, and materials.
- G. Prepare an exterior perspective rendering of the proposed main Highway Garage. The rendering will reflect the general characteristics, scale, exterior materials and aesthetic qualities of the proposed building.
- H. Prepare preliminary opinion of costs related to the proposed site development, main Highway Garage and out-buildings (i.e. cold storage, Transfer Station, fuel station).
- I. Meet and review design progress with the Town and Public Works Committee for review and approval (two meetings).
- J. Present the final Schematic Design at a Town Board or Public Information Meeting.

Total Lump Sum Compensation..... \$60,000

ATTACHMENT 17

Town of Canandaigua

5440 Routes 5 & 20 West

Canandaigua, NY 14424

Phone: (585)394-1120 / Fax: (585) 394-9476

www.townofcanandaigua.org

Established 1789

TO: Supervisor Pam Helming
RE: A380 Chargeback Review
DATE: February 9, 2016
FROM: Samantha Pierce

Supervisor Helming:

A380 charges on MRB Group Invoice 21151 for review at the 3/21/2016 meeting include the following:

Dye	\$47.50
Bedleman	\$47.50
Kolupski	\$95.00
Case	\$190.00
Rochester Road LLC	\$285.00
Cartoselli	\$47.50
Veterans	\$47.50
Hymen	\$95.00
Twombly	\$47.50
Wegman	\$531.20
Centerpointe	\$649.90
Lakeside Estates	\$475.00
Lakewood Meadows	\$7,880.80
RSM	\$47.50
Richard Sands	\$237.50
Jacobson	\$237.50
Sarah Genecco	\$2,772.50
German Bros	\$206.20
Dworkin	\$190.00
Brewer	\$95.00
Tuttle	\$63.70
Vanderhoof	\$813.70
Total A380 charges on MRB Invoice 21151	<u>\$15,103.00</u>

A380 charges on Reeve Brown Invoice 2578 for review at the 3/21/2016 meeting include the following:

RSM	\$78.00
Candlewood	\$26.00
Happiness House	\$104.00
Sarah Tuttle	\$26.00
Fitzpatrick	\$52.00

Total A380 charges on Reeve Brown Invoice 2578.... \$286.00

A380 charges on Reeve Brown Invoice 2579 for review at the 3/21/2016 meeting include the following:

Wegmans.....	\$65.00
Villas	\$39.00
LaChapelle	\$39.00
Waters	\$39.00
Vanderhoof.....	\$26.00

Total A380 charges on Brocklebank Invoice 2579 \$208.00

A380 charges on Reeve Brown Invoice 2617 for review at the 3/21/2016 meeting include the following:

Parkside.....	\$104.00
Menteth	\$78.00
Happiness House	\$26.00
Vanderhoof.....	\$26.00
Wegman	\$117.00
RSM	\$26.00

Total A380 charges on Brocklebank Invoice 2617 \$377.00

Total A380 charges \$15,974.00