

Town of Canandaigua  
Parks and Recreation Committee

Meeting Minutes  
April 27, 2016  
Richard P. Outhouse Park, Bldg. 100

Meeting called to order at 5:30 pm

Members Present

Ali Schenk, Chair, Jeff Graff, Stephanie Kunes

Members Not Present

Mark McNeil (Mark arrived at the end of the meeting prior to adjournment), Elizabeth Page

Also Present

Dennis Brewer, Director of Parks and Recreation

Approval of Minutes

S. Kunes moved to approve the March 23, 2016 minutes/second by J. Graff – 3 ayes/0 nays

Updates by D. Brewer

1. Melissa Crane submitted her resignation from this Committee to the Town. The committee wishes to thank Melissa for her service and valuable contributions and positive attitude during her tenure. She will be missed. Notices in the usual form should be put out to advertise for this open position.
2. Love My Parks Day will take place on May 7<sup>th</sup> from 9:00 a.m. to noon at Blue Heron and Outhouse Parks. M. McNeil will bring members of the boys lacrosse team(s) to Outhouse Park. The Canandaigua Rotary Club will also have members come to Outhouse Park. Other volunteers will work at Blue Heron Park. Dennis will be instructing the volunteers to NOT cone the mulch around the tree trunks.
3. Onanda Park - the Little House and Abode cabins have had new asphalt roofs put on and all cabins are being prepared to open.

4. Summer Hiring - the staff for Town/City Day Camp has been hired. Training will take place the week of June 20<sup>th</sup>; hiring for the Town Parks is taking place with much of the same staff returning, all gate attendant positions being filled and more lifeguard positions and 2 program leaders at Outhouse Park remaining unfilled as of this writing.

5. Dennis has completed a master calendar for the sports teams using Pierce Park and Outhouse Park.

6. Ryan Wolack put in 30 more cuttings (weeping willows) at Switchback Trail in the City of Canandaigua.

#### Review of Parks:

##### 1. Blue Heron Park

A. Overall, the committee felt this Park looked very good and that the pavilion was in a particularly clean and well-kept condition. The committee also noted the new River Birch trees were a nice and welcome addition to the existing pine and other trees and the stone dust on the northern part of the trail was a big improvement over the larger stones that had previously formed this part of the trail. The Frisbee Golf Course was also noted as being a very nice addition to this Park and to the Town's Park system overall.

B. Litter in the ditches and elsewhere needs to be cleaned up and will be on the to-do list during Love My Parks Day next month.

C. The ruts/wet area north of the parking lot need to be fixed.

D. Broken signs need to be installed (Dennis informed the committee that they are already ordered).

##### 2. Richard P. Outhouse Park

A. The committee noted the addition of the lights on the northern parking area as addressing a longstanding concern of the committee given Building 100's use at night. The committee did not feel additional lighting was needed further south along this parking area unless evening use of the park increases to such an extent that parking would be needed beyond the southernmost light fixture.

B. The outside pillars on Building 100 (and all town pavilions with unstained pillars) need a solid stain.

C. Extending the trail north of Building 100 would be a nice addition to the existing trail.

D. Given the interesting naming of cabins at Onanda Park, the committee again notes its preference to not have the buildings at Outhouse Park identified as "Buildings 100, 300 and 400". Also, the committee does not like identifying these Buildings as such with the bright blue signs. The committee feels the blue signs are jarring to the otherwise pleasant look of the Park.

#### Parks & Trails Master Plan

J. Graff moved to recommend that the Town Board hire a consultant to work on the Parks and Recreation Master Plan update (as was done in 2007 on the original Master Plan)/ second by S. Kunes – 3 ayes/0 nays

Dennis asked the committee members to review the draft Request for Proposal for such a consultant which he e-mailed on February 8<sup>th</sup> and to provide comments to him in the next week.

#### Next Meetings

**May 25** at 5:30 at Onanda Park

\*\*\*check out McJannett before meeting

**June 22** at 5:30 at Butler Schoolhouse

\*\*\*check out Leonard Pierce before meeting

#### Approval of Minutes

A. Schenk moved to adjourn/second by J. Graff – 3 ayes/0 nays

Meeting adjourned at 6:45pm

Submitted by Jeff Graff