

*DRAFT*  
Town of Canandaigua  
Parks and Recreation Committee

Meeting Minutes  
May 25, 2016  
Onanda Park

Meeting called to order at 5:45 pm

Members Present

Ali Schenk, Chair, Jeff Graff, Stephanie Kunes

Members Not Present

Mark McNeil, Elizabeth Page

Also Present

Dennis Brewer, Director of Parks and Recreation

Approval of Minutes

A. Schenk moved to approve the April 27, 2016 minutes/second by S. Kunes – 3 ayes/0 nays

Review of Parks:

1. McJannet Park

A. Overall, the committee felt this Park looked very good and that the pavilion was in a particularly clean and well-kept condition.

B. Dennis advised that the fence was going to be replaced with a split rail fence later in 2016.

2. Onanda Park - Lakeside

A. Overall, the committee felt this Park looked good.

B. More stone is needed on the Lakeside of the Rotary Pavilion.

C. Dennis advised that the roofs on Wacona (Arts and Crafts Building) and on Haeho are to get new roofs later in 2016.

## Updates by D. Brewer

1. Onanda Park will open this Saturday, May 28, 2016.
2. Update on the Canandaigua Rotary Club's contributions to the Richard P. Outhouse Park which include the installation of a Bocce Ball Court, cleaning and upkeep and the installation of a flagpole.
3. The Camp with ARC will be back this August. All should take the time to visit while this camp is in session.
4. An update was given on a request to have Onanda Park be an ingress and egress point for boaters along a water trail. Given the high numbers of visitors and boaters already using the Lake side via their entry into Onanda Park via West Lake Road, the Committee feels the water trail should only be for off-season use.

## Parks & Trails Master Plan

The Committee discussed whether it was in a position to do anything on the Master Plan and decided that, at this time, it was not. The Committee feels a consultant should first be retained and then conduct a needs assessment relative to parks, recreation and trails. The Committee feels that goals and objectives cannot be properly evaluated until an undated needs assessment is completed.

Specifically, and quoting from the 2007 Parks and Recreation Master Plan, a consultant should update the following:

1. Demographic Characteristics (Chap. 2. B.);
2. Demand for Facilities Requiring Large Dedicated Spaces (Chap. 2. C.);
3. Availability of Recreational Opportunities with updated inventories of parks and recreational facilities (Chap. 3) (This would include Town, School District, County, City, State and Miscellaneous);
4. Goals and Objectives (Chap. 4) (with a consultant's expertise in this area, there may be ideas, facilities or opportunities that could be brought to the committee's, the Town Board's and the public's attention as being worthy of consideration based on trends in other areas of the state, country or beyond our borders (Canada is closer to us than most states for instance);
5. Recommendations on needs for acquiring new parklands or new or different facilities based on current demographics, demands, growing interests and available recreational opportunities as well as the interrelationship among the Town, City, School District, County, State and private organizations and companies;

6. Recommendations on implementing the recommendations based on the outside consultant's review of the Town's

- a) administration and oversight of the parks and its recreation activities,
- b) the types of recreational programs and services being offered,
- c) park's maintenance,
- d) finances, including all reserve funds designated for parks, recreation, trails and open space and specifically funds holding money generated from subdivisions, site plans and building permits;

7. Recommendations on fees to charge for cabin, lodge, building and pavilion rentals, for walk-ins and for parking - when compared to other parks;

8. Recommendations on the current Town Law relative to Parks, this committee, and the administration and management of the parks and the recreation programs;

9. To provide estimates for recommended park improvements or land acquisitions;

10. To update the Appendix information/photos.

In 2007, the consultants also guided discussion at the committee's meetings and ran the public hearings.

#### Next Meetings

**June 22** at 5:30 at Butler Schoolhouse Park  
\*\*\*check out Leonard Pierce before meeting

**July 27** at 5:30 at Leonard R. Pierce Park

**August 24** at 5:30 at Blue Heron Park

**September 28** at 5:30 at Richard P. Outhouse Park

**October 26** at 5:30 at Onanda Park

#### Adjournment

A. Schenk moved to adjourn/second by J. Graff – 3 ayes/0 nays

Meeting adjourned at 6:35pm

Submitted by Jeff Graff