

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424

## **PLANNING BOARD**

**Tuesday, June 9, 2015, 6:30 p.m.**

## **MEETING AGENDA**

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**MEETING CALLED BY:** Thomas Schwartz

**BOARD MEMBERS:** Richard Gentry, Jane Hollen, Charles Oyler, Ryan Staychock

**SECRETARY:** John Robortella

**STAFF MEMBERS:** Lance Brabant, MRB Group  
Christian Nadler, Planning Board Attorney  
Douglas Finch, Director of Development

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**Pledge of Allegiance**

**Introduction of Board Members and Staff**

**Overview of Emergency Evacuation Procedure**

**Attest to the Publishing of Legal Notices**

**Privilege of the Floor**

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**SKETCH PLANS:** *None at this time*

**CONTINUED PUBLIC HEARINGS:** *None at this time*

**NEW PUBLIC HEARINGS:** *None at this time*

**CLOSED PUBLIC HEARINGS:** *None at this time*

**FINAL SUBDIVISIONS:** *None at this time*

**CONTINUED PRELIMINARY (PHASED) SITE PLANS:** *None at this time*

**NEW PRELIMINARY (PHASED) SITE PLANS:** *None at this time*

**CONTINUED FINAL (PHASED) / ONE-STAGE SITE PLANS:**

CPN-091-14 Design Works Architecture, representing Elizabeth & Robert Withers, owners of property at 3582 County Road 16, TM#98.17-1-21.000, is requesting one stage site plan approval for a residential addition in the RLD zoning district.

CPN-013-15 Grove Engineering, representing Joseph & Mary Bell, owners of property at 4865/4885 County Road 16, TM#140.18-1-8.111/8.112, is requesting one stage site plan approval for the relocation of a detached garage and driveway modifications in the RLD zoning district.

CPN-022-15 Wolfe Architecture, representing PEJA Partners, owner of property at 5041 County Road 16, TM#154.09-1-7.110, is requesting one stage site plan approval to tear down/rebuild a detached garage, breezeway and retaining wall in the RLD zoning district.

CPN-023-15 Sarah Genecco, owner of property at 1880 NYS Route 332, TM#55.02-1-7.100, is requesting one stage site plan approval for a commercial addition and site modifications in the CC zoning district.

**NEW FINAL (PHASED) / ONE-STAGE SITE PLANS:**

*None at this time*

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**BOARD BUSINESS**

- ☐ Approval of May 12, 2015 meeting minutes
- ☐ Referrals to Town Board:
- ☐ Recommendations to Zoning Board of Appeals:
  - Design Works for Tolbert, 3596 Otetiana Point, residential addition in RLD district
- ☐ Recommendations to the Code Enforcement Officer: *None at this time*
- ☐ Resubdivision / Annexations: *None at this time*
- ☐ Letter of Credit/Bond Releases: *None at this time*
- ☐ Comprehensive Plan – General Discussion
- ☐ Other Business as Required:
  - Daryl Rossi, 3798 County Road 10, rezoning from I to MU-3 district
  - Fox Ridge 5B Amended Preliminary Approval – new road configuration
  - Zion Fellowship Church – amended landscaping plan
  - RSM West Lake Road LLC – review for substantial conformance with preliminary approval

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**STAFF REPORTS:**

- ☐ Town Consulting Engineer
- ☐ Planning Board Attorney
- ☐ Director of Development
- ☐ Board Member Reports
- ☐ Topics

**UPCOMING APPLICATIONS**

June 23, 2015 Meeting:

- Applications:
  - Core Allstars for Bulldog Management, SUP for accessory commercial use
  - RSM West Lake LLC, 3950 County Road 16, amended final subdivision, 16 lots
  - Venezia for Provan, 5050 Seneca Point Road, construction of new residence on steep slopes
  - Design Works for Tolbert, 3596 Otetiana Point, residential addition in RLD district
  - Torchia for Goodnow, 4270 State Route 21, addition and site modifications to Cheshire Meeting Hall
  - Melton for Anytime Fitness, 4402 Route 5 & 20, SUP For commercial speech sign
  - Town Board for Miller Park, 0000 County Road 32, site plan for park
- Tony Yannotti site plan amendments (August 11 meeting)

**ADJOURNMENT**

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION  
GROVE ENGINEERING FOR JOSEPH & MARY BELL – DRIVEWAY IMPROVEMENTS  
4865 COUNTY ROAD 16  
CPN 013-15 TM# 140.18-1-8.111  
SINGLE-STAGE SITE PLAN APPROVAL

**WHEREAS**, the Town of Canandaigua Planning Board (hereinafter referred to as Planning Board) is considering single stage site plan approval for the tear-down of an existing single family dwelling and relocation of an existing driveway and attached garage to detached located at 4865 County Road 16 as detailed on the site plans dated March 20, 2015 and all other relevant information submitted as of June 9, 2015 (the current application), and

**WHEREAS**, the Planning Board cannot make the finding required by §220-71(B) that the proposal clearly and accurately describes the existing conditions as well as the proposed development of same; and

**WHEREAS**, the Planning Board has requested additional information including proposed landscaping and the location of the relocated trees, an updated septic system and leach field design and the location to be identified, a revised erosion and sediment control plan per the comments received from the Town Engineer and Canandaigua Lake Watershed, and the incorporation of water quality features to be added to the site plans and provided to the Development Office; and

**NOW, THEREFORE, BE IT RESOLVED** that the Planning Board does hereby move to continue the application to their Tuesday, \_\_\_\_\_, 2015 Planning Board Meeting.

The above resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_ at a meeting of the Planning Board held on Tuesday, June 9, 2015. Following discussion thereon, the following roll call vote was taken and recorded:

Richard Gentry -  
Charles Oyler -  
Jane Hollen -  
Ryan Staychock -  
Thomas Schwartz -

I, John Robortella, Secretary of the Board, do hereby attest to the accuracy of the above resolution being acted upon and recorded in the minutes of the Town of Canandaigua Planning Board for the June 9, 2015 meeting.

\_\_\_\_\_  
L. S.  
John Robortella, Secretary of the Board

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION  
GROVE ENGINEERING FOR JOSEPH & MARY BELL – DRIVEWAY IMPROVEMENTS  
4865 COUNTY ROAD 16  
CPN 013-15 TM# 140.18-1-8.111  
SINGLE-STAGE SITE PLAN APPROVAL  
SEQR – DETERMINATION OF SIGNIFICANCE

**WHEREAS**, the Town of Canandaigua Planning Board (hereinafter referred to as Planning Board) is considering single stage site plan approval for the tear-down of an existing single family dwelling and relocation of an existing driveway and attached garage to detached located at 4865 County Road 16 as detailed on the site plans dated march 20, 2015 and all other relevant information submitted as of June 9, 2015 (the current application), and

**WHEREAS**, the Planning Board has reviewed the Short Environmental Assessment Form Part 1, prepared by the applicant on the above referenced Joseph and Mary Bell Driveway Improvements application (hereinafter referred to as Action); and

**WHEREAS**, the Planning Board determines that said Action is classified as an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

**WHEREAS**, the Planning Board has determined that the proposed development is subject to a single agency review pursuant to Part 617.6(b) (4) of the SEQR Regulations; and

**WHEREAS**, the Planning Board determines that it is the most appropriate agency for making the determination of significance thereon under the SEQR Regulations; and

**WHEREAS**, the Planning Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

**WHEREAS**, the Planning Board has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

**NOW, THEREFORE BE IT RESOLVED** that the Planning Board does hereby designate itself as lead agency for the proposed development above herein; and

**BE IT FURTHER RESOLVED** that the Planning Board has reasonably concluded the following impacts are expected to result from the proposed Action, when compared against the criteria in Section 617.7 (c):

- (i) there will not be a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems;
- (ii) there will not be large quantities of vegetation or fauna removed from the site or destroyed as the result of the proposed Action; there will not be substantial interference with the movement of any resident or migratory fish or wildlife species as the result of the proposed Action; there will not be a significant impact upon habitat areas on the site; there are no known threatened or endangered species of animal or plant, or the habitat of such species; or, are there any other significant adverse impacts to natural resources on the site;
- (iii) there are no known Critical Environmental Area(s) on the site which will be impaired as the result of the proposed Action;

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION  
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SINGLE-STAGE SITE PLAN APPROVAL  
SEQR – DETERMINATION OF SIGNIFICANCE

- (iv) the overall density of the site is consistent with the Town's Comprehensive Plan land use recommendations;
- (v) the site is not located within an identified archaeological sensitive area;
- (vi) there will not be an increase in the use of either the quantity or type of energy resulting from the proposed Action;
- (vii) there will not be any hazard created to human health;
- (viii) there will not be a change in the use of active agricultural lands that receive an agricultural use tax exemption or that will ultimately result in the loss of ten acres of such productive farmland;
- (ix) there will not be a larger number of persons attracted to the site for more than a few days when compared to the number of persons who would come to the site absent the Action;
- (x) there will not be created a material demand for other Actions that would result in one of the above consequences;
- (xi) there will not be changes in two or more of the elements of the environment that when considered together result in a substantial adverse impact; and
- (xii) there are not two or more related Actions which would have a significant impact on the environment.

**BE IT FURTHER RESOLVED**, based upon the information and analysis above and the supporting documentation referenced above, the proposed Action **WILL NOT** result in any significant adverse environmental impacts.

**BE IT FINALLY RESOLVED**, that the Planning Board does hereby make a Determination of Non-Significance on the proposed development, and the Planning Board Chairman is hereby directed to sign the Short Environmental Assessment Form Part 3 and issue the Negative Declaration as evidence of the Planning Board's determination.

The above resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_ at a meeting of the Planning Board held on Tuesday, June 9, 2015. Following discussion thereon, the following roll call vote was taken and recorded:

Richard Gentry -  
Charles Oyler -  
Jane Hollen -  
Ryan Staychock -  
Thomas Schwartz -

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION  
GROVE ENGINEERING FOR JOSEPH & MARY BELL – DRIVEWAY IMPROVEMENTS  
4865 COUNTY ROAD 16  
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SINGLE-STAGE SITE PLAN APPROVAL  
SEQR – DETERMINATION OF SIGNIFICANCE

I, John Robortella, Secretary of the Board, do hereby attest to the accuracy of the above resolution being acted upon and recorded in the minutes of the Town of Canandaigua Planning Board for the June 9, 2015 meeting.

\_\_\_\_\_  
John Robortella, Secretary of the Board

L. S.

DRAFT

Project: Joseph &amp; Mary Bell

Date: June 9, 2015

## *Short Environmental Assessment Form*

### *Part 2 - Impact Assessment*

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: Joseph & Mary BellDate: June 9, 2015

### ***Short Environmental Assessment Form Part 3 Determination of Significance***

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The Planning Board, as the designated lead agency for this Action, under the provisions of Part 617 of the State Environmental Quality Review Regulations, has given a thorough and comprehensive evaluation of the impacts likely to result from the proposed site improvements. Based upon this evaluation, the Planning Board, in a separate resolution adopted on June 9, 2015 has determined the proposed Action will not likely result in a significant adverse impact upon the environment and that a Negative Declaration is issued.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town of Canandaigua Planning Board

June 9, 2015

Name of Lead Agency

Date

Thomas Schwartz

Planning Board Chairman

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

-MRB Group

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION  
GROVE ENGINEERING FOR JOSEPH & MARY BELL – DRIVEWAY IMPROVEMENTS  
4865 COUNTY ROAD 16  
CPN 013-15 TM# 140.18-1-8.111  
SINGLE-STAGE SITE PLAN APPROVAL

**WHEREAS**, the Town of Canandaigua Planning Board (hereinafter referred to as Planning Board) is considering single stage site plan approval for the tear-down of an existing single family dwelling and relocation of an existing driveway and attached garage to detached located at 4865 County Road 16 as detailed on the site plans dated march 20, 2015 and all other relevant information submitted as of June 9, 2015 (the current application), and

**WHEREAS**, the Planning Board completed a formal review of the proposed development in compliance with the implementing regulations of the State Environmental Quality Review Act (SEQRA), and

**WHEREAS**, the Planning Board has determined the proposed development to be an Unlisted action and is subject to a single agency review pursuant to Part 617.6(b)(4) of the SEQR Regulations; and

**WHEREAS**, on June 9, 2015 the Planning Board, serving as lead agency made a determination of significance and filed a negative declaration thereby concluding review pursuant to SEQR; and

**WHEREAS**, the Planning Board has compiled the attached list of findings to be kept on file with the application in the Town Development Office, and

**NOW, THEREFORE, BE IT RESOLVED**, the Planning Board hereby ☐ **Approves without Conditions;** ☒ **Approves with the following Conditions;** or ☐ **Denies the application for the following reasons:**

1. The Single-Stage Site Plan Approval with conditions as specified is valid for a period of 180 days from today and shall expire unless an extension is requested by the Applicant and approved by the Planning Board at a later date with a separate resolution.
2. Once all conditions of Single-Stage Site Plan Approval have been met and shown on revised drawings including the revision dates, and all required signatures are affixed to four (4) prints of the Single-Stage Site Plan Approval, the Planning Board Chairperson's signature shall be affixed and the maps filed in the Town Development Office within 180 days from today.
3. A soil stabilization and erosion control surety in the amount to be determined by the Town Engineer shall be provided and accepted by the Town Board prior to the issuance of building permits as the application is located within the RLD.
4. All comments per the April 15, 2015 letter from the Town Engineer are to be addressed prior to the issuance of any permits.
5. An approval from NYSDOH regarding their review of the existing septic system and proposed site improvements is to be provided prior to the Planning Board Chairman signature being affixed to the site plans.
6. The Planning Board has discussed the character of the proposed shoreline in relation to the Town's Shoreline Development Guideline requirements and determined that the proposed amended site plans are in compliance with the Town's Shoreline Development Guideline requirements.

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION  
GROVE ENGINEERING FOR JOSEPH & MARY BELL – DRIVEWAY IMPROVEMENTS  
4865 COUNTY ROAD 16  
CPN 013-15 TM# 140.18-1-8.111  
SINGLE-STAGE SITE PLAN APPROVAL

7. An Administrative Combination Plan is to be provided by the applicant, reviewed and approved by the Development Office and signed by the Planning Board Chairman prior to the site plans being signed.
- 8.

The above resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_ at a meeting of the Planning Board held on Tuesday, June 9, 2015. Following discussion thereon, the following roll call vote was taken and recorded:

Richard Gentry -  
Charles Oyler -  
Jane Hollen -  
Ryan Staychock -  
Thomas Schwartz -

I, John Robortella, Secretary of the Board, do hereby attest to the accuracy of the above resolution being acted upon and recorded in the minutes of the Town of Canandaigua Planning Board for the June 9, 2015 meeting.

\_\_\_\_\_  
John Robortella, Secretary of the Board

L. S.

TOWN OF CANANDAIGUA PLANNING BOARD FINDINGS  
GROVE ENGINEERING FOR JOSEPH & MARY BELL – DRIVEWAY IMPROVEMENTS  
4865 COUNTY ROAD 16  
CPN 013-15 TM# 140.18-1-8.111  
SINGLE-STAGE SITE PLAN APPROVAL

1. The Town of Canandaigua Planning Board granted Single-Stage Site Plan approval for the tear-down of an existing single family dwelling and relocation of an existing driveway and attached garage to detach located at 4865 County Road 16 within the RLD.
2. The existing driveway to be relocated is located on the Tax Map Parcel #140.18-1-8.111 at 4865 County Road 16 and provides access to the above referenced parcel and to Tax Map Parcel #140.18-1-8.112 at 4885 County Road 16.
3. The project includes the removal/ tear-down of the existing single family residence from Tax Map Parcel #140.18-1-8.111 at 4865 County Road 16 and the existing attached garage is to be relocated further north closer to the northern property line of Tax Map Parcel #140.18-1-8.111 at 4865 County Road 16.
4. The proposed project also proposes to combine the two parcels identified above into one lot, requiring an Administrative Combination Plan review and approval.
5. An Administrative Combination Plan is to be provided by the applicant, reviewed and approved by the Development Office and signed by the Planning Board Chairman prior to the site plans being signed.
6. The single-family dwelling to be removed will be disconnected from the existing water service and septic system.
7. The septic system and leach field located on Tax Map Parcel #140.18-1-8.111 at 4865 County Road 16 (north parcel) will be abandoned in accordance with NYSDOH requirements.
8. The existing guest house to remain is proposed to tie into the existing septic system located on Tax Map Parcel #140.18-1-8.112 at 4885 County Road 16 (south parcel).
9. The site plans were referred to George Barden, Canandaigua Lake Watershed Inspector for review regarding the proposed improvements to the existing septic systems and leach field areas.
10. An approval from NYSDOH is required regarding their review of the proposed improvements to the existing septic systems and leach field areas.
11. The above referenced information is based on the Site Plans dated March 20, 2015, last revised June 1, 2015 and all other relevant information submitted as of June 9, 2015.
12. The project was reviewed in compliance with applicable procedural requirements including a coordinated review pursuant to State Environmental Quality Review Act (SEQRA) and the Town of Canandaigua Planning Board's Rules of Procedure.
13. This is an Unlisted Action under SEQR and does not require coordination. A Short Environmental Assessment Form (EAF) Part 1 was completed by the Applicant.
14. The EAF Part 2 and Part 3 were completed by the Planning Board.
15. The Planning Board declared themselves as lead agency and made a SEQR Determination of Significance and issued a Negative Declaration, concluding SEQR.
16. This application was referred to the following agencies for review and comment:

TOWN OF CANANDAIGUA PLANNING BOARD FINDINGS  
GROVE ENGINEERING FOR JOSEPH & MARY BELL – DRIVEWAY IMPROVEMENTS  
4865 COUNTY ROAD 16  
CPN 013-15 TM# 140.18-1-8.111  
SINGLE-STAGE SITE PLAN APPROVAL

- Ray Henry, Town Historian
  - George Barden, Watershed Inspector
  - Kevin Olvany, Canandaigua Lake Watershed Council
  - MRB Group, Town Engineer
  - Ontario County Planning Board
  - Town Environmental Conservation Board
17. A referral to the Ontario County Planning Board (OCPB) was completed and reviewed at the April 6, 2015 meeting. This application is on the exempt list.
  18. A comment letter dated April 15, 2015 was received from the Town Engineer.
  19. Comments were received from the Canandaigua Watershed Manager in an e-mail dated April 13, 2015.
  20. Comments were received from the Environmental Conservation Board and forwarded to the Planning Board for consideration.
  21. The Planning Board has reviewed these comments and has considered them as part of their review of the application.
  22. A Zoning Determination was completed by the Town CEO dated March 23, 2015.
  23. The determination was that a single-family dwelling with detached private garage is a permitted principal use in the Residential Lake zoning district.
  24. An area variance is required for the proposed private garage front setback of 121.3' when 142.2' is required.
  25. The requested area variance was reviewed and approved with conditions at the April 21, 2015 ZBA meeting.
    - An Administrative Combination Plan approved by the Town Development Office and signed by the Planning Board Chairman.
    - Septic System Approval granted by NYSDOH.
    - The peak of the relocated garage will not be significantly taller than the existing house (to be removed) and only 7' above the road elevation.
  26. A letter dated March 18, 2015 from Grove Engineering documenting compliance with the Shoreline Development Guidelines was received by the Town Development Office.
  27. The Planning Board has reviewed the above referenced letter and discussed the character of the proposed shoreline in relation to the Town's Shoreline Development Guideline requirements.
  28. The Planning Board required a Soil Stabilization and Erosion Control Surety to be provided and accepted by the Town Board as the application is located within the RLD.

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION  
DARYL ROSSI – 2798 COUNTY ROAD 10  
CPN 033-14 TM# 71.00-1-26.200  
SINGLE-STAGE SITE PLAN APPROVAL – CONTINUATION

**WHEREAS**, the Town of Canandaigua Planning Board (hereinafter referred to as Planning Board) has received a referral from the Town of Canandaigua Town Board requesting site plan review regarding the rezoning of a 1.4-acre parcel from Industrial (I) to Mixed Use Overlay 3 (MUO-3) located at 2798 County Road 10; and

**WHEREAS**, the Planning Board is considering a Single-Stage Site Plan approval to convert an existing vacant building (building #3) located on 2798 County Road 10 into a Nano-Brewery making no modifications to the footprint of the existing building and proposing only minor landscaping improvements around the existing deck; and

**WHEREAS**, the Planning Board cannot take action until the requested information including the submittal of an updated site plan depicting the details of the test results of the existing and proposed septic systems and leach field locations, and confirmation of the title transfer are provided; and

**WHEREAS**, the application is subject to a review from the Ontario County Planning Board as it is located on a County Road; and

**WHEREAS**, the Planning Board cannot take action until the results from the Ontario County Planning Board meeting regarding their review of this application are provided; and

**NOW, THEREFORE, BE IT RESOLVED** that the Planning Board does hereby move to continue the public hearing and table the application to their Tuesday, \_\_\_\_\_, 2015 Planning Board Meeting to provide the applicant enough time to address the Town and Ontario County's concerns.

**BE IT FURTHER RESOLVED** that the Planning Board does hereby request that if the applicant wishes to attend an early Planning Board meeting, then the applicant is to contact the Town of Canandaigua Development Office no later than twenty (20) days prior the requested Planning Board meeting date.

The above resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_ at a meeting of the Planning Board held on Tuesday, June 9, 2015. Following discussion thereon, the following roll call vote was taken and recorded:

Richard Gentry -  
Charles Oyler -  
Jane Hollen -  
Ryan Staychock -  
Thomas Schwartz -

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION  
DARYL ROSSI – 2798 COUNTY ROAD 10  
CPN 033-14 TM# 71.00-1-26.200  
SINGLE-STAGE SITE PLAN APPROVAL – CONTINUATION

I, John Robortella, Secretary of the Board, do hereby attest to the accuracy of the above resolution being acted upon and recorded in the minutes of the Town of Canandaigua Planning Board for the June 9, 2015 meeting.

\_\_\_\_\_  
John Robortella, Secretary of the Board

L. S.

DRAFT

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION  
DESIGN WORKS ARCHITECTURE FOR ELIZABETH & ROBERT WITHERS  
BUILDING ADDITION - 3582 COUNTY ROAD 16  
CPN 091-14 TM# 98.17-1-21.000  
SINGLE-STAGE SITE PLAN APPROVAL - CONTINUATION

**WHEREAS**, the Town of Canandaigua Planning Board (hereinafter referred to as Planning Board) is considering a Single-Stage Site Plan approval for a 1,514 sq ft deck and patio addition to an existing single-family dwelling located at 3582 County Road 16 in the RLD zoning district and as described on the Site Plans dated December 11, 2014 and all other relevant information submitted as of June 9, 2015 (the current application), and

**WHEREAS**, the Planning Board cannot make the finding required by §220-71(B) that the proposal clearly and accurately describes the existing conditions as well as the proposed development of same; and

**WHEREAS**, the Planning Board has requested that a professionally prepared site plan depicting the existing and proposed contours and all proposed site improvements be provided to the Development Office; and

**WHEREAS**, the requested professionally prepared site plan has not yet been provided to the Town Development Office; and

**NOW, THEREFORE, BE IT RESOLVED** that the Planning Board does hereby move to continue the application to their Tuesday, \_\_\_\_\_, 2015 Planning Board Meeting.

The above resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_ at a meeting of the Planning Board held on Tuesday, June 9, 2015. Following discussion thereon, the following roll call vote was taken and recorded:

Richard Gentry -  
Charles Oyler -  
Jane Hollen -  
Ryan Staychock -  
Thomas Schwartz -

I, John Robortella, Secretary of the Board, do hereby attest to the accuracy of the above resolution being acted upon and recorded in the minutes of the Town of Canandaigua Planning Board for the June 9, 2015 meeting.

\_\_\_\_\_  
John Robortella, Secretary of the Board

L. S.

**TOWN OF CANANDAIGUA PLANNING BOARD  
ACTION RESOLUTION – SURETY RELEASE**

**APPLICANT(S): TODD GOODWIN, OLD BROOKSIDE, LP**  
**PROJECT NAME – OLD BROOKSIDE SUBDIVISION, SECTION 5**  
**RELEASE – LETTER OF CREDIT RELEASE #6**  
**CPN No. 043-11**

**WHEREAS**, the Town of Canandaigua Planning Board (hereinafter referred to as Planning Board) has received a completed and signed Town of Canandaigua Surety Release Form dated April 27, 2015 and a cover letter from the Town Engineer (MRB Group) dated May 29, 2015 describing the items involved with the subject release of the Surety for this project; and

**WHEREAS**, the Planning Board has considered the requested release and the amount of funds associated therewith; and

**WHEREAS**, the Planning Board is satisfied with the details described in the requested release documents referenced above herein.

**NOW, THEREFORE, BE IT RESOLVED** that the Planning Board does hereby approve of the requested release of \$54,240.35 and for the items specified on said documents.

**BE IT FURTHER RESOLVED** that the Planning Board Chairperson is hereby directed to sign and date the Letter of Credit Surety Release Form and transmits said documents along with a copy of this resolution to the Town Supervisor for processing the release of the amount specified in said documents.

The above resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_ at a meeting of the Planning Board held on Tuesday, June 9, 2015. Following discussion thereon, the following roll call vote was taken and recorded:

Richard Gentry -  
Charles Oyler -  
Jane Hollen -  
Ryan Staychock -  
Thomas Schwartz -

I, John Robortella, Secretary of the Board, do hereby attest to the accuracy of the above resolution being acted upon and recorded in the minutes of the Town of Canandaigua Planning Board for the June 9, 2015 meeting.

\_\_\_\_\_  
John Robortella, Secretary of the Board

L. S.