**Town of Canandaigua**

**ZOOM MEETING INFORMATION:**

Please register in advance of this meeting using the following link:

<https://us02web.zoom.us/meeting/register/tZYqc-GtqTotH92PBu15q7_hCirh9kEvA6VV>

After registering, you will receive a confirmation email containing information about joining the meeting.

*Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the “raise hand” feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.*

**Community Advisory Panel**

**Agenda**

**May 7th, 2024**

**Onnalinda Room –**

**5:30pm – 6:30pm**

1. **Welcome and Introduction**
* Introductions Roundtable
* What does “membership” look like? Expectations, etc.
1. **Community Advisory Panel’s Mission Statement**
	* Preliminary Mission Statement
	* Suggestions, concerns, feedback
2. **Discussion on Key Issues**
	* Identify and prioritize key issues affecting the Town of Canandaigua
3. **Community Engagement Strategies**
	* How do we enhance community engagement and participation in local decision-making processes?
4. **Review of Action Items**
	* Summarize action items and responsibilities assigned during the meeting
	* Timelines and follow-up procedures to ensure progress and accountability
5. **Announcements and Next Steps**
	* Next meeting? How often, times, Zoom!
6. **Adjournment**