

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

ENVIRONMENTAL CONSERVATION BOARD MEETING AGENDA *Established November 4, 2009*

THURSDAY, DECEMBER 1, 2022, 5PM

PREPARED NOVEMBER 29, 2022, REVISED NOVEMBER 30, 2022

The meeting WILL be hybrid style held both at the Town Hall, Oriana Conference Room and via Zoom. Zoom information as follows. Please note that if you are joining via Zoom, you will be entered into a waiting room and the host will admit you. If the host needs to communicate with you while you are in the waiting room, they will do it via the chat in Zoom.

Topic: Environmental Conservation Board

Join Zoom Meeting
<https://us02web.zoom.us/j/82781608546>

Meeting ID: 827 8160 8546

AGENDA

Meeting Called By: Adeline Rudolph, *Facilitator*

Board Members:	Justin Damann	Gary Kochersberger	Edith Davey
	Pat Venezia	Leif HerrGesell	Eric Obenauer
	Kimberly Burkard	Meghan Miller	

Recording Secretary: Kimberly Burkard

Staff Members: Shawna Bonshak

Guests:

- a. Call to Order by the Facilitator
- b. Pledge of Allegiance
- c. Introduction of Guests by the Facilitator
- d. Zoom Etiquette Reminder

- e. Approval of the Minutes—November 3, 2022
- g. Privilege of the Floor
- h. Report of the Development Office
- i. Referrals from the Town Board
- j. Referrals from the Citizens’ Implementation Committee (CIC)
- k. Referral from the Ordinance Committee
- l. Referrals from the Planning Review Committee (PRC)
Referred November 14, 2022

CONTINUED FROM NOVEMBER 3, 2022 ECB MEETING

CPN-22-077 Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424; representing Marie W. McNabb and Ernest C. Whitbeck, 560 Clover Hills Road, Rochester, N.Y. 14618; owner of property at 5285 Black Point Drive.

TM #154.04-1-7.000

Requesting a Single-Stage Site Plan approval for the tear down of an existing structure and construction of a new single-family residence.

Reviewer:

Summary of Key Points:

Additional Comments from the ECB Meeting:

Recommendations:

PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023

CPN-22-081 Charles and Ellen Miller, 3272 Hickox Road, Canandaigua, N.Y. 14424; owners of property at 0000 Hickox Road.

TM #96.00-1-46.100

Requesting a Single-Stage Subdivision approval to subdivide a vacant 108.0113-acre parent parcel to create Lot #1 consisting of the remaining 100± acres and Lot #2 consisting of 7.887 acres. There is no intent to develop either lot at this time.

Reviewer:

Summary of Key Points:

Additional Comments from the ECB Meeting:

Recommendations:

PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023

CPN-22-085 **Marks Engineering, 42 Beeman Street, Canandaigua, N.Y. 14424; representing Mark Valerio, 5542 Thomas Road, Canandaigua, N.Y. 14424; owner of property at 0000 Brickyard Road. TM #55.00-1-24.211**
Requesting a Single-Stage Site Plan approval for the construction of a new single-family residence on a vacant lot. Site improvements include drainage, grading and utilities.

Reviewer:

Summary of Key Points:

Additional Comments from the ECB Meeting:

Recommendations:

ZONING BOARD OF APPEALS FOR TUESDAY, JANUARY 17, 2023

PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023

CPN-22-086 **Marks Engineering, 4303 Routes 5&20, Canandaigua, N.Y. 14424; representing Mark Laese, owner of property at 3516 Sandy Beach Drive. TM #98.15-1-43.100**
CPN-22-089
CPN-22-086: Requesting a Single-Stage Site Plan approval for the construction of an addition to the existing garage. Site improvements will include grading and drainage.

CPN-22-089: Requesting an area variance for lot coverage.

Previous project:

CPN-20-014: Single-Stage Site plan approved on April 29, 2020.

Reviewer:

Summary of Key Points:

Additional Comments from the ECB Meeting:

Recommendations:

**ZONING BOARD OF APPEALS FOR TUESDAY, JANUARY 17, 2023
PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023**

CPN-22-087 **Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424;**
CPN-22-088 **representing John and Kelly Alvermann, owners of property at 3473**
 Lakeview Lane.
 TM #98.13-1-20.000

CPN-22-087: Requesting area variances for an addition to an existing residence:

- Front setback of 28.63 feet.
- Side setback of 8.78 feet.
- Building coverage of 22.6 percent.
- Lot coverage of 32.4 percent.
- Additional variance as determined by the Planning Review Committee.

CPN-22-088: Requesting a Single-Stage Site Plan approval for the construction of an addition to the existing garage. Site improvements will include grading and drainage.

Reviewer:

Summary of Key Points:

Additional Comments from the ECB Meeting:

Recommendations:

m. Old Business

1. ECB Page for Town Newsletter (Ms. Venezia)

- July: Ms. Burkard, Makin Friends with our Tiniest Neighbors
- August: Mr. Kochersberger, Hungry Deer
- September: Ms. Miller w/ apple trees, fruits, etc.
- October: Event Notice, Ms. Rudolph
- November: Mr. Obenauer, Climate Change
- December: Mr. Damann, TBD, Xmas tree recycling
- January 2023: Electric Boat Article by Ms. Venezia.
- February: Safe Sidewalk Salting by Ms. Miller
- March: Geothermal article—TBD

- April: TBD—Bioretention Areas and Rain Gardens: Adding them and Maintenance Needed
- May: TBD
- June: TBD

2. Town Hall Display Case (Ms. Davey)

- Summer Exhibit: Tree ID Display by Ms. Davey
- Fall Exhibit: October Event
- Winter Exhibit: The exhibit was updated.
- Spring Exhibit: TBD

n. New Business

o. Member Reports

1. Citizens Implementation Committee Representatives

2. Local History Team

3. Town Tree Board

4. 2022 Strategic Goals (ECB-related)

- Permanently protect lands with natural resource significance and support recreation on protected lands
- Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas (revise ordinances as needed to achieve this goal)

p. Future Training Opportunities:

■ 2022 Municipal Bootcamp

Hancock Estabrook and MRB Group are offering a free annual training program to assist local governments, municipal officials, and planning and zoning boards. The program will include 10 hours of remote training designed to provide a comprehensive education that encompasses all aspects of municipal governance.

Use this link for the 2022 Municipal Bootcamp information page. RSVP and registration tab are at the bottom of the website page: [6](#)

- December 22, 2022, 6–7pm.
Santa’s Nice and Naughty List: The Best and Worst of 2022

■ General Code e-Code

Daily drop-in lunchtime training Q&A sessions plus webinars in several categories. Information: <https://www.generalcode.com/training/>

■ **NYS Department of State Local Government Training posted here:**

<https://dos.ny.gov/training-courses>

■ **Training Opportunities Online and Recorded Webinars:**

Ontario County Planning Department website now lists upcoming training:

<https://www.co.ontario.ny.us/192/Training>

■ **iMap Invasives Trainings & Events Online:**

<https://www.nyimapinvasives.org/training>

■ **New York Planning Federation Recorded Webinars:**

For information: (518) 512-5270 or nypf@nypf.org

- The Essentials of Planning and Zoning:
- Introduction to Planning, Zoning & Land Use
- Everything You’ve Ever Wanted to Know About Preparing a Comprehensive Plan
- Understanding and Applying SEQRA (NY State Environmental Quality Review Act)
- The What, Why, & How of Site Plan Review
- Common Mistakes and Mishaps in Site Plan Review
- Meeting Process and Communication:
- Enhancing Transparency Effectiveness in Planning Proceedings
- Innovations and Best Practices for Planning/Zoning Boards
- Engaging Diverse Communities and Dealing with Difficult People
- Working with Elected Officials and Understanding Everyone’s Role in Planning
- The Open Meetings Law for Zoning and Environmental Conservation Boards, Part 2
- Working with Developers to Foster Investment in the Community
- Communication, the Media and Social Media
- Open Government and Planning and Zoning Decision Making

q. Adjournment and Next Meeting

Next meeting: **Jan. 5, 2022, 4:30 p.m.**